



# Nottinghamshire County Council

## Administration Committee

**Date:** Tuesday, 11 September 2012  
**Time:** 14:00  
**Venue:** County Hall  
**Address:** County Hall, West Bridgford, Nottingham NG2 7QP

### AGENDA

- |            |   |                |
|------------|---|----------------|
| <b>1</b>   | <b><u>Minutes of the last meeting of the Administration Committee held on 11 July 2012 - for confirmation</u></b> | <b>3 - 6</b>   |
|            | Details   |                |
| <b>2</b>   | <b><u>Apologies for Absence</u></b>   | <b>1-2</b>     |
|            | Details   |                |
| <b>3</b>   | <b><u>Declarations of Interest</u></b>  | <b>1-2</b>     |
|            | (a) Disclosable Pecuniary Interests   |                |
|            | (b) Private Interests (pecuniary or non-pecuniary)  |                |
| <b>4</b>   | <b><u>County Hospitality Budget - Financial Summary</u></b>   | <b>7 - 10</b>  |
|            | Details   |                |
| <b>5</b>   | <b><u>Members' attendance at Conference and Seminars and other County Council business / Officers' travel</u></b> | <b>1-2</b>     |
|            | Details   |                |
| <b>(a)</b> | <b><u>Members' Visit to the Outdoor and Environmental Education Residential Centres</u></b>                       | <b>11 - 12</b> |
|            | Details   |                |
| <b>(b)</b> | <b><u>National Children's and Adults Conference</u></b>   | <b>13 - 14</b> |
|            | Details   |                |
| <b>6</b>   | <b><u>Hospitality</u></b>   | <b>1-2</b>     |
|            | Details   |                |
| <b>(a)</b> | <b><u>Bloodhound Project Launch Event at County Hall</u></b>  | <b>15 - 18</b> |
|            | Details   |                |
| <b>(b)</b> | <b><u>Duke of Edinburgh's Award Certificate Presentations - Gedling Area</u></b>                                  | <b>19 - 20</b> |
|            | Details   |                |
| <b>(c)</b> | <b><u>Discovery Awards Association - Presentation of Discovery Awards Thursday 25 October 2012</u></b>            | <b>21 - 22</b> |
|            | Details   |                |
| <b>(d)</b> | <b><u>Lengthmans Scheme Evaluation Event for Town and Parish Councils</u></b>                                     | <b>23 - 26</b> |
|            | Details   |                |

(1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 08449 80 80 80

(2) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

(3) Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Ruth Rimmington (Tel. 0115 977 3825) or a colleague in Democratic Services prior to the meeting.

(4) Members are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.



# Nottinghamshire County Council

## minutes

Meeting ADMINISTRATION COMMITTEE  
Date 11 July 2012 (commencing at 10.00 am)

### membership

Persons absent are marked with `A`

### COUNCILLORS

Mrs Kay Cutts (Chairman)  
Alan Rhodes (Vice-Chairman) A

Reg Adair  
Chris Barnfather  
Joyce Bosnjak  
Mel Shepherd MBE

June Stendall A  
Martin Suthers OBE  
Jason Zadrozny A

### OTHER COUNCILLORS IN ATTENDANCE

Vincent Dobson

### OFFICERS IN ATTENDANCE

Mike Bradford – Senior Accountant  
David Ellis – Service Manager, Member Support  
Keith Ford – Senior Democratic Services Officer

### MINUTES OF THE PREVIOUS MEETING

The minutes of the last meeting of the Committee held on 28 May 2012 having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

### APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors June Stendall and Alan Rhodes (apologies submitted – other Nottinghamshire County Council business) and Councillor Jason Zadrozny (apologies submitted – medical / illness).

## **DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

There were no declarations of interest.

## **COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY**

### **RESOLVED 2012/29**

That the report be noted.

## **HOSPITALITY**

### **(a) Show Racism the Red Card**

#### **RESOLVED 2012/30**

That the County Council hosts a civic reception for the Show Racism the Red Card Awards on 17 October 2012.

### **(b) Nottinghamshire Outward Bound – Presentation of Certificates**

#### **RESOLVED 2012/31**

That hospitality be provided for the Nottinghamshire Outward Bound Presentation to be held in the Assembly Hall at County Hall on 7 November 2012.

### **(c) European Dragon Boat Racing Championships – 23-29 July 2012 – Civic Event on 27 July 2012**

#### **RESOLVED 2012/32**

That the County Council hosts a reception for the country representatives attending the European Dragon Boat Championships on 27 July 2012.

## **APPOINTMENT TO OUTSIDE BODY – SHERWOOD FOREST HOSPITAL TRUSTS**

### **RESOLVED 2012/33**

That the County Council vacancy on the Sherwood Forest Hospitals Trust's Council of Governors be held in abeyance.

## **URGENT ITEMS**

The Chair of the meeting agreed to the following item being taken as an urgent item in light of the timing of the travel.

## **TRAVEL TO BELGIUM**

### **RESOLVED 2012/33**

That approval be given for a Scambuster Team investigator to travel to Belgium (with an overnight stay) to collect evidence in connection with a current investigation.

The meeting closed at 10.08 am.

**CHAIRMAN**





**REPORT OF THE CORPORATE DIRECTOR – ENVIRONMENT &  
RESOURCES**

**COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY**

**Purpose of the Report**

1. To report details of the current position in relation to the County Hospitality budget.

**Information and Advice**

2. The attached appendix is a statement of expenditure against the approved County Hospitality budget for 2012/13.

**Statutory and Policy Implications**

3. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION**

- 1) That the report be noted.

**Mike Bradford**  
**Accountant, Environment & Resources**

**For any enquiries about this report please contact:**

Mike Bradford Tel 0115 977 4923

## **Constitutional Comments**

4. The Administration Committee has the delegated authority to authorise hospitality to be offered by the County Council. The proposal in this report is therefore within the remit of this Committee.

## **Background Papers**

None

## **Electoral Division(s) and Member(s) Affected**

All



## COUNTY HOSPITALITY STATEMENT AS AT 31 AUGUST 2012

Date	Event	Approval £	Expenditure to Date £	Forecast Outturn* £
<b>2012/13</b>				
<b>Annual Events</b>				
24/06/2012	Civic Service	3,175	414	3,175
tba	County Garden Party	3,200	0	3,200
	Annual Legal Service			
<b>Current Events</b>				
16/05/2012	Royal British Legion Volunteers	1,965	0	1,965
19/06/2012	Nottinghamshire Schools Olympic Artwork	565	0	565
12/07/2012	Duke of Edinburgh Awards - Rushcliffe	563	0	563
<b>Future Events</b>				
07/11/2012	Nottinghamshire Outward Bound	480	0	480
		<b>9,948</b>	<b>414</b>	<b>9,948</b>
<b>County Hospitality Budget 2011/12</b>				<b>40,675</b>
<b>Uncommitted Balance</b>				<b>30,727</b>

\*Expenditure Complete if shown in **bold**





**REPORT OF THE GROUP MANAGER, CULTURAL AND ENRICHMENT  
SERVICES**

**MEMBERS' VISIT TO THE OUTDOOR AND ENVIRONMENTAL EDUCATION  
RESIDENTIAL CENTRES**

**Purpose of the Report**

1. This report seeks approval for a visit by Members to two Outdoor and Environmental Education residential centres on 4 October 2012.

**Information and Advice**

2. The County Council's Outdoor and Environmental Education Service provides a range of education support to schools and other groups working with young people including two residential outdoor education centres. From time to time Members have been invited to view the work of the Service.
3. This proposed visit is to the residential centres at Hagg Farm and St Michael's, both located in the Peak District National Park in Derbyshire. Members will have the opportunity to view the centres and see pupils involved in environmental and outdoor activities. Lunch and refreshments will be provided.
4. A particular invitation will be extended to those Members who have not seen the work of the centres first hand. The visit will aim to illustrate the quality and value of this provision in extending and enriching classroom based learning, in developing pupils' understanding of sustainability themes, personal and social skills, self-confidence, working independently, taking responsibilities, self-esteem and motivation for learning.

**Other Options Considered**

5. No other options were considered.

**Reason/s for Recommendation/s**

6. It is useful that Members understand the unique nature of this provision, which links directly with pupils' curriculum and is highly valued by schools.

**Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the

safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

8. The anticipated cost of the visit will be about £250. This will cover lunch and refreshments and will be dependent on the final numbers attending which will be known by the deadline of 17 September 2012. The service uses its own transport. Costs will be met from the Outdoor and Environmental Education Service budget.

### **Crime and Disorder Implications**

9. Learning experiences at the centres contribute to pupils' personal and social education and the development of respect for themselves and others.

### **RECOMMENDATION/S**

- 1) That approval be given for a visit by Members to the day and residential environmental education centres on 4 October 2012.

**Steve Bradley**  
**Group Manager, Cultural and Enrichment Services**

**For any enquiries about this report please contact:**

Phil Baker  
Team Manager, Outdoor and Environmental Education/Head of Centre  
T: 01433 651594  
E: phil.baker@nottsc.gov.uk

### **Constitutional Comments (LM 06/07/12)**

10. The Administration Committee has delegated authority within the Constitution to approve the recommendations in the report.

### **Financial Comments (NDR 06/07/12)**

11. The financial implications are set out in paragraph 8 of the report.

### **Background Papers**

None.

### **Electoral Division(s) and Member(s) Affected**

All.

C0046



## **REPORT OF TEAM MANAGER (DEMOCRATIC SERVICES)**

### **NATIONAL CHILDREN'S AND ADULTS CONFERENCE**

#### **Purpose of the Report**

1. To propose a change in attendance at the above conference

#### **Information and Advice**

2. The annual National Children and Adult Services Conference is this year being held at The Devonshire Park Centre in Eastbourne from Wednesday 24<sup>th</sup> to Friday 26<sup>th</sup> October. On 9<sup>th</sup> May the Administration Committee considered attendance at the conference and resolved (2012/16) that approval be given for the Chairman of the Adult Social Care and Health Committee and Chairman of the Children and Young People's Committee to attend it with the associated costs for attendance to be met from the Members Services Budget
3. The Chairman of the Children and Young People's Committee is now not able to attend the conference and given the specific terms of the resolution it is considered necessary to bring the matter back to this Committee to address.
4. Given the nature of the Conference, the Committee in May considered that it was appropriate for a member having executive responsibilities to attend. Consequently it is proposed that the second place be taken by a member nominated by the Conservative Group.

#### **Other Options Considered**

5. The Committee could decide not to take up the second place or invite a member without executive responsibilities to attend but this would mean forgoing many of the advantages of attending the Conference.

#### **Reason/s for Recommendation/s**

6. To enable the Council to be represented appropriately at the National Children and Adult Services Conference.

#### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of

children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the second place at the National Children and Adult Services Conference be filled at the nomination of the Majority Group

**Chris Holmes**  
**Team Manager (Democratic Services)**

**For any enquiries about this report please contact:**  
**Ruth Rimmington tel 0115 977 3825**

### **Constitutional Comments (SG 06/08/2012)**

8. The Committee is the appropriate body to consider the issues set out in this Report. The Committee has responsibility for approving all Councillor attendance at conferences by virtue of paragraph 55(a) of Part 4(A) of the Constitution.

### **Financial Comments (MB 06/08/12)**

9. The cost of the conference will be met from the Members Services budget.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All



**REPORT OF THE GROUP MANAGER, SUPPORT TO SCHOOLS SERVICE**

**BLOODHOUND PROJECT LAUNCH EVENT AT COUNTY HALL**

**Purpose of the Report**

1. The purpose of this report is to seek approval of hospitality costs at an evening launch event for the Bloodhound Project on 30 October 2012 at County Hall. It is expected there will be approximately 120 people attending, including head teachers, business leaders and local authority representatives.

**Information and Advice**

2. The Bloodhound Project is an engineering challenge to design and build a supersonic car that will break the existing world land speed record. Britain currently holds the record and in 2014 engineering teams from Australia and America, who are building their own 'cars', will challenge Britain in a South African desert.
3. The educational aim of the project is to inspire the next generation of children and young people nationally to pursue careers in science, technology, engineering and mathematics (STEM) by showcasing how these disciplines can be harnessed to achieve something amazing.
4. Nottinghamshire County Council has agreed to directly fund 100 schools, ideally in families of schools, who will have the opportunity to learn more about the 'Bloodhound Car' and contribute to the thinking and problem solving involved in breaking the land speed record. The project is led and delivered by both 'Bloodhound' engineers, educationalists and ambassadors from local and national businesses and will create links between schools and businesses in localities.
5. The project will launch in Nottinghamshire over a two day period at the end of October when the prototype car will arrive in the County. The launch event will take place at County Hall with the car on display.
6. The launch event programme includes:
  - an evening launch with key invited guests, head teachers and business partners
  - a business breakfast meeting with local businesses. Richard Noble, the current record holder and leader of the Bloodhound Project, will deliver an address alongside a local business leader

- on the first full day of the launch, 250 children and young people from Years 5-8 will have the opportunity to see the car and to take part in a half day carousel of Bloodhound Experience events and activities
  - in the evening there will be a community presentation. On Day 2 another 250 pupils will take part in Bloodhound Experience events.
7. Following the launch events the Bloodhound Project will travel across the county to four different locations, five days in each, for a total of twenty days and work with up to 300 pupils each day and a teacher CPD twilight session to promote the opportunities provided by Bloodhound to support the STEM curriculum and a local business breakfast to further develop school and business links.
  8. Additional information about the Bloodhound Project can be accessed on the national web site at [www.bloodhoundssc.com](http://www.bloodhoundssc.com)

### **Other Options Considered**

9. This is a unique opportunity to be part of a national and international ground breaking project and County Hall is the best venue for the profile of this launch event.

### **Reasons for Recommendation**

10. The promotion of interest early in education with pupils in primary and early secondary phases of education in a positive view of future careers in science, engineering and associated disciplines will lead to an improved skilled workforce locally and leadership in innovation nationally. This project presents an opportunity for Nottinghamshire schools to engage with the STEM agenda with local business leaders and the evening launch event is a key part of the project.

### **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

12. It is estimated that the cost of this evening launch event, to include hot and cold drinks and a buffet, will be approximately £1,500. The costs for this event will be met from the project budget which amounts to £100,000.

### **RECOMMENDATION/S**

- 1) That hospitality be approved for a launch event for the Bloodhound Project on 30 October 2012 at County Hall.



**Marion Clay**  
**Group Manager, Support to Schools Service**

**For any enquiries about this report please contact:**

Marion Clay  
Group Manager  
Support to Schools Service  
T: 01623 434146  
E: marion.clay@nottscc.gov.uk

**Constitutional Comments (SG 05/07/12)**

13. The Committee is responsible for authorising hospitality to be offered by the County Council (paragraph 55(d) of Part 4(A) (Terms of Reference) of the Constitution). The Committee is the appropriate body to decide on the issue referred to in this report.

**Financial Comments (NDR 06/07/12)**

14. The financial implications are set out in paragraph 12 of the report.

**Background Papers**

None.

**Electoral Division(s) and Member(s) Affected**

All.

C0045





**REPORT OF THE TEAM MANAGER, MEMBER SUPPORT**

**DUKE OF EDINBURGH'S AWARD CERTIFICATE PRESENTATIONS  
GEDLING AREA**

**Purpose of the Report**

1. To consider the arrangements for the presentation of Duke of Edinburgh's Award Certificates at County Hall on Wednesday 19<sup>th</sup> September 2012 for the Gedling area.

**Information and Advice**

2. The County Council has hosted award ceremonies at which young people were presented with Gold, Silver and Bronze certificates for the Duke of Edinburgh Award. The event has been held two or three times a year for approximately 100 young people accompanied by their parents/guardians.
3. The Chairman of the County Council has received a request from the organiser for the Gedling area to host an event in County Hall on 19 September 2012. There would be 70 recipients plus parents/guardians at the presentation ceremony, and refreshments have been requested in the form of tea/coffee, biscuits plus orange juice.
4. The estimated cost, at £2.25 per head, is some £112.50 and would be met from the County Hospitality budget.

**Other Options Considered**

5. The Committee could decide not to host the Duke of Edinburgh awards Ceremony.

**Reason/s for Recommendation/s**

6. The ceremony celebrates the efforts the young people have made in physical activities, skills development, and voluntary contribution as well as in adventurous expeditions.

**Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below.

Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

1. That approval be given to cover the costs of hospitality at the County Council's hosting of the Duke of Edinburgh Awards Ceremony on Wednesday 19<sup>th</sup> September 2012.

**Chris Holmes**  
**Team Manager Democratic Services**

**For any enquiries about this report please contact:**  
**Karen Townrow 0115 9773035**

### **Constitutional Comments (SLB 06/08/2012)**

8. Administration Committee is the appropriate body to consider the content of this report; it is responsible for authorising hospitality to be offered by the County Council.

### **Financial Comments (MB 06/8/2012)**

9. The financial implications are outlined in paragraph 4 of the report.

### **Background Papers**

10. Email from Mrs Statham event organiser dated 6 August 2012.

### **Electoral Division(s) and Member(s) Affected**

All



**REPORT OF THE TEAM MANAGER (DEMOCRATIC SERVICES)**

**DISCOVERY AWARDS ASSOCIATION - PRESENTATION OF DISCOVERY AWARDS THURSDAY 25<sup>TH</sup> OCTOBER 2012**

**Purpose of the Report**

1. To consider arrangements for the presentation of Discovery Awards at County Hall on Thursday 25<sup>th</sup> October 2012

**Information and Advice**

2. The Discovery Award is for people aged 50 and over, and is based on the successful Duke of Edinburgh's Award for young people. It was devised by a small group of people in 1987. A need was recognised by the group for an achievement award for the over 50 age group to motivate and establish a feeling of well-being.
3. This was achieved by providing a challenge to the participants in four categories;
  - service in the community
  - physical activity
  - hobby or interest
  - journey of discovery

It was devised so that anyone can participate.

There are three levels of awards, Gold, Silver and Bronze, with four categories in each, with badges and certificates being presented on completion.

Many have already enjoyed the challenge of Awards and there is considerable potential for increasing the numbers of participants, with nearly 44% of Britain's adults being over 50.

The assessors who approve each level of the Award monitor the success of individuals, and the parent body monitors the overall success. The Award also operates in Wales, Northern Ireland, Scotland, Malta, Australia and Canada.

4. Following the presentation ceremony it is intended to have refreshments in the form of tea, coffee, orange and biscuits for a maximum of 80 guests at an estimated cost of £180.00 (£2.25 per head) being met from the County Hospitality Budget.

## **Other Options Considered**

5. The Committee could decide not to host the Discovery Award Ceremony.

## **Reason/s for Recommendation/s**

6. The ceremony celebrates the efforts and achievements of the participants who have achieved one of the three awards.

## **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

1. That consideration be given for the County Council to host the Discovery Awards Ceremony on Thursday 25<sup>th</sup> October 2012 as described in the report.

**Chris Holmes**  
**Team Manager Democratic Services**

**For any enquiries about this report please contact:**  
**Karen Townrow**  
**Tel 0115 9773035**

## **Constitutional Comments (SG 03/08/2012)**

8. The Committee is the appropriate body to consider the matters set out in this Report. The Committee has responsibility for authorising hospitality to be offered by the County Council (Paragraph 55(d) of Part 4(A) of the Constitution).

## **Financial Comments (MB02/08/2012)**

9. The Financial implications are set out in paragraph 4 of the report.

## **Background Papers**

E-mail from Ms M Littlehales (Discovery Award) dated 14 March 2012.

## **Electoral Division(s) and Member(s) Affected**

All.



Nottinghamshire  
County Council

## Report to Administration Committee

11 September 2012

Agenda Item: 6 (d)

### REPORT OF THE TEAM MANAGER POLICY PERFORMANCE AND RESEARCH

### LENGTHSMAN SCHEME EVALUATION EVENT FOR TOWN AND PARISH COUNCILS

#### Purpose of the Report

1. The purpose of this report is to seek approval for an event to be held on 13<sup>th</sup> November 2012 at Rufford Mill to provide feedback to town and parish councils on progress to implement the pilot Lengthsman Scheme.

#### Information and Advice

2. The County Council's refreshed Strategic Plan 2012-14 commits the authority to embracing Localism. Council approved a Localism Policy to progress this commitment on 26<sup>th</sup> January 2012. The Policy requires that the merits of a Lengthsman Scheme are evaluated which is to be based in part upon a pilot of the Scheme.
3. A pilot Scheme has been in operation since July 2012, which aims to test and evaluate the Lengthsman concept across 4 clusters of Nottinghamshire town and parish councils. The pilot will run until 31 March 2013.
4. To support evaluation of the pilot scheme it is recommended that the County Council holds an event for representatives from town and parish councils. It is estimated that 100 representatives will attend. This will provide an important opportunity to promote the scheme through demonstrating the progress of the pilot as well as gauging levels of interest on the potential roll out of the scheme in April 2013.
5. An evaluation of responses received at the event will be used to support elected Members in determining both the merits of the scheme and a suitable model for any potential roll out.
6. It is proposed that all County Councillors are invited to participate in the event.

#### Cost Implications

7. It is estimated that the cost of the event will be no more than £500 which can be met from the Highways Policy and Development Lengthsman Scheme budget.

This will cover provision of refreshments at the event. No charge is being applied for the use of Rufford Mill.

## **Other Options Considered**

8. Alternative venues considered did not provide a sufficiently cost effective or geographically accessible option.

## **Reason for Recommendation**

9. This is an important opportunity for parish and town councils to develop an understanding of the pilot Lengthsman Scheme in operation. The feedback received from the event will support elected Members decision making and the future approach to the Scheme.

## **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) That approval is given for the hospitality arrangements as outlined above.

**Matthew Garrard**  
**Team Manager Policy Performance and Research**

**For any enquiries about this report please contact:** Paula McManus ext 73753

### **Constitutional Comments (SLB 22/08/2012)**

Administration Committee is the appropriate body to consider the content of this report; it is responsible for authorising hospitality to be offered by the County Council.

### **Financial Comments (IC 22/08/2012)**

The financial implications are as contained in paragraph 7 of this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.



Nottinghamshire County Council Localism Policy

**Electoral Division(s) and Member(s) Affected**

All

