

meeting ADMINISTRATION COMMITTEE

date 9 DECEMBER 2009

agenda item number

4(a)

REPORT OF THE SERVICE MANAGER MEMBER SUPPORT

LGA ANNUAL CONFERENCE & EXHIBITION 6TH – 8TH JULY 2010 BOURNEMOUTH, CHANGING TIMES, CHANGING MINDS

1. Purpose of the Report

- 1.1 To consider the attendance of five Members at the LGA Annual Conference and Exhibition.

2. Information and Advice

- 2.1 The Local Government Association Annual Conference and Exhibition brings together representatives from all sectors in a forum where crucial issues affecting our local communities are discussed. The detailed agenda is determined nearer the date to reflect current issues.

Members attend every year and find the conference very beneficial.

- 2.2 The cost per person of attendance is estimated as

Conference fee	519.00
Accommodation	345.00
Travel	260.00
Subsistence	<u>50.00</u>
Total	1174.00

The costs for Members is met from the Members' Allowance budget.

3. Statutory and Policy Implications

- 3.1 This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder, human rights and those using the relevant service, where such implications are material, they have been described in the text of the report.

4. RECOMMENDATION

- 4.1 It is recommended that approval be given for the five Members to attend the LGA Annual Conference and Exhibition in Bournemouth 6th – 8th July 2010.

Legal Services Comments (SLB 27/11/2009)

The Committee has authority to consider the matters set out in this report by virtue of paragraph 9.2 of the Delegation to Administration Committee, which authorises the Committee to approve expenditure to be incurred for Member attendance at conferences and seminars, and associated travel and accommodation costs.

Comments of the Service Director Finance

The financial implications are outlined in the report (MB 26/11/09)

Background Papers Available for Inspection

Conference booklet

Electoral Division(s) and Member(s) Affected

All.