

meeting ADMINISTRATION COMMITTEE

date 28 July 2010

agenda item number **4(a)**

Youth Support Service young people's residential visit to Gramsh, Albania

Purpose of report

1. To seek approval for two County Council Officers to carry out a pre-visit prior to a residential visit with young people to Gramsh, Albania, to ensure that all appropriate Health & Safety procedures are carried out. The proposed period of travel is 22 – 25 August 2010.
2. To seek approval for three County Council officers from the Youth Support Service to travel abroad to lead a young people's residential visit to Gramsh, Albania. The proposed period of travel is 12 – 17 October 2010.

Information and advice

Background

3. All workers have undergone training in accordance with the Youth Support Service policy for residential visits.
4. Young people have successfully applied for funding from the Youth Initiative Grant to meet all the costs associated with the visit.
5. Approval for the project has been given by the Head of the Youth Support Service.
6. Young people who will be involved in the visit come from two separate groups in Nottinghamshire. One group is in contact with the Youth Service district team in Newark and Sherwood and the other is linked to the Youth Support Service's Skills for Employment provision in Newark and Sherwood.
7. The visit is part of an ongoing piece of work that young people have been involved in for a number of months. They have supported the work of the National Police Aid Convoy (NPAC) which has been delivering aid to Albania. Young people have been involved in voluntary work at a depot in Mansfield where they have loaded lorries

with equipment bound for Albania. They have also raised funds to pay for fuel for the lorries.

8. The project has the full involvement of young people, who have been instrumental in planning and applying for funds.
9. In consequence, approval is sought for three County Council Officers to take part in the visit, two of whom will also carry out the pre-visit. The officers seeking approval are:

Name	Role at Nottinghamshire County Council	Role in the visit.
AS. Pre-visit and visit.	Youth Worker-in-Charge	Group Leader.
SF Pre-visit and visit.	Youth Worker-in-Charge	Support Worker.
JB Visit only.	Youth Support Worker.	Support Worker.

Statutory and policy implications

10. This report is necessary to ensure compliance with the Council's Travel and Accommodation policy and current arrangements for approving officer involvement in international visits.

Financial implications

11. The total cost of the residential (and pre-visit) for the whole group (including staff) is £8,171. The costs will be met in full through grant aid from a Youth Initiative Grant following a successful application by the young people involved.
12. There is no financial cost to Nottinghamshire County Council.

RECOMMENDATION

13. That approval be given for:
 - (1) three County Council officers from the Youth Support Service to participate in the planned residential visit to Gramsh, Albania from the 12 – 17 October 2010;
 - (2) two County Council officers from the Youth Support Service to carry out a pre-visit from 22 – 25 August 2010 in order to ensure all relevant Health and Safety procedures are adhered to.

CHRIS WARREN

Head of Youth Support Service.

Legal Services comments (KS/7.7.2010)

14. Following a decision of the County Council on 18 June 2009, approval of officer travel outside the UK falls within the terms of reference of Administration Committee.

Financial comments of the Service Director – Finance (NDR)

15. To follow

Background papers available for inspection

None

Electoral Divisions Affected

Newark and Sherwood

M19C2652