

Policy Committee

Wednesday, 19 June 2019 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of meeting held on 22 May 2019 | 5 - 10 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Housing With Support Strategy for Adults (18-64 Years) | 11 - 42 |
| 5 | Special Provision Fund Capital Plan – Funding Allocation | 43 - 56 |
| 6 | Nottinghamshire Tourism Summit and Visitor Economy Year One Action Plan Framework | 57 - 64 |
| 7 | Response to Petition Ref 2019-0349 - Save our Green Spaces and Playing Fields on Former Gedling School Site | 65 - 66 |
| 8 | Midlands Engine Development Corporation Funding and Delivery Team | 67 - 72 |
| 9 | Investing in Nottinghamshire - Delivering the Top Wighay Farm Sustainable Urban Extension | 73 - 82 |
| 10 | Operational Decisions Quarterly Update Jan-March 2019 | 83 - 88 |
| 11 | Platt Lane Playing Field, Keyworth - Lease to Keyworth Sports Association | 89 - 94 |

12	Proposed Disposal of Linby Meadow and Heritage Centre, Main Street, Linby	95 - 100
13	Disposal of Land at Denewood Crescent, Bilborough - Revision	101 - 106
14	'Showcasing Nottinghamshire' Event	107 - 108
15	County Councils Network Annual Conference 2019	109 - 110
16	Work Programme	111 - 118
17	EXCLUSION OF THE PUBLIC	

The Committee will be invited to resolve:-

“That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in Schedule 12A of the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

Note

If this is agreed, the public will have to leave the meeting during consideration of the following items.

EXEMPT INFORMATION ITEMS

- | | |
|----|--|
| 18 | Disposal of Land at Denewood Crescent, Bilborough - Revision - EXEMPT APPENDIX |
| | <ul style="list-style-type: none"> Information relating to the financial or business affairs of any particular person (including the authority holding that information); |
| 19 | Investing in Nottinghamshire - Delivering the Top Wighay Farm Sustainable Urban Extension - EXEMPT APPENDIX |
| | <ul style="list-style-type: none"> Information relating to the financial or business affairs of any particular person (including the authority holding that information); |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **POLICY COMMITTEE**

Date **Wednesday 22 May 2019 (commencing at 10.30 am)**

membership

Persons absent are marked with `A`

COUNCILLORS

Mrs Kay Cutts MBE (Chairman)
Reg Adair (Vice-Chairman)

Chris Barnfather
Joyce Bosnjak
Richard Butler
John Cottee
Kate Foale
Stephen Garner
Glynn Gilfoyle
Tony Harper
Tom Hollis

Richard Jackson
Bruce Laughton
John Peck JP
Mike Pringle
Alan Rhodes
Tracey Taylor
Muriel Weisz
Jason Zadrozny

OTHER COUNCILLORS IN ATTENDANCE

Nicki Brooks
Jim Creamer
John Longdon

Neil Clarke
Kevin Greaves
Diana Meale

OFFICERS IN ATTENDANCE

Anthony May
Angie Dilley
Rob Disney
Keith Ford
Nigel Stevenson
Marjorie Toward
James Ward

Chief Executives Department

Colin Pettigrew Children, Families and Cultural Services Department

Adrian Smith
Derek Highton

Place Department

Sue Batty
Jonathan Gribbin
Jane North

Adult Social Care and Public Health

1 MINUTES

The Minutes of the last meeting held on 24 April 2019, having been previously circulated, were confirmed and signed by the Chairman.

2 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

The following permanent change of membership was reported:-

Councillor Tony Harper had replaced Councillor Stuart Wallace.

The following temporary changes of membership for this meeting only were reported:-

- Councillor Tracey Taylor had replaced Councillor Philip Owen
- Councillor Tom Hollis had replaced Councillor Samantha Deakin

3 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS.

Councillor Chris Barnfather declared a private and non-pecuniary interest in agenda item 9 – Basic Need Allocation for The Carlton Academy (The Redhill Academy Trust) as a trustee of East Midlands Education Trust which did not preclude him from participating or voting on that item.

Councillor Kate Foale declared a private and non-pecuniary interest in agenda item 9 – Basic Need Allocation for The Carlton Academy (The Redhill Academy Trust) as a trustee of East Midlands Education Trust which did not preclude her from participating or voting on that item.

4 NOTTINGHAMSHIRE CARERS STRATEGY 2018-20

RESOLVED: 2019/043

That the Nottinghamshire Carers Strategy 2018-20 be approved.

5 UNDER-16 HOME TO SCHOOL TRANSPORT POLICY AND POST-16 TRANSPORT POLICY STATEMENT – 2019-20 ACADEMIC YEAR

RESOLVED: 2019/044

That the Under-16 Home to School Transport Policy and the Post-16 Transport Policy Statement for the 2019-20 academic year be approved.

6 NOTTINGHAMSHIRE'S KNIFE CRIME STRATEGY

RESOLVED: 2019/045

- 1) That the approach being taken by officers in response to the Nottinghamshire Knife Crime Strategy be approved.
- 2) That 4 Full Time Equivalent (FTE) temporary Youth Worker Grade (JNC) Mentor posts and 31 x 3 hour Youth Support Worker Grade (JNC) posts be established in Youth Justice and Youth Service until March 2021, with associated activity and programme budget, as detailed in paragraph 31 of the committee report.

- 3) That a 0.5 FTE Temporary Youth Violence and Child Exploitation Co-ordinator within the Safeguarding Assurance and Improvement group of services until May 2020.
- 4) That officers in the Council's Communications team be approved to engage in a task and finish group with partners to develop a consistent media and communications message for Nottinghamshire with regard to knife crime.
- 5) That an update report be submitted to the Committee in nine months' time on the activity of the newly established posts and the outcomes for Nottinghamshire's young people.

7 DEPARTMENTAL STRATEGIES

RESOLVED: 2019/046

- 1) That the refreshed Departmental Strategies be approved.
- 2) That refreshed executive summaries are produced for communication with stakeholders and the general public.
- 3) That the core set of place-based measures for reporting progress against the Council Plan be agreed.

The requisite number of Members requested a recorded vote and it was ascertained that the following 10 Members voted '**For**' the motion:-

Reg Adair	Chris Barnfather
Richard Butler	John Cottee
Kay Cutts MBE	Stephen Garner
Tony Harper	Richard Jackson
Bruce Laughton	Tracey Taylor

The following 2 Members voted '**Against**' the motion:-

Tom Hollis	Jason Zadrozny
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The following 7 Members **abstained** from the vote:-

Joyce Bosnjak	Kate Foale
Glynn Gilfoyle	John Peck
Mike Pringle	Alan Rhodes
Muriel Weisz	

It was confirmed that the above motion was therefore carried.

8 STATEMENT OF ACCOUNTS 2018-19 – ACCOUNTING POLICIES 2018-19

RESOLVED: 2019/047

That the proposed 2018-19 accounting policies be approved.

9 BASIC NEED ALLOCATION FOR THE CARLTON ACADEMY (THE REDHILL ACADEMY TRUST)

RESOLVED: 2019/048

- 1) That approval be given to £2,900,000 capital investment to The Redhill Academy Trust to fund the next phase of the planned expansion of The Carlton Academy to ensure a sufficiency of secondary school places for September 2019 and beyond to 2027.
- 2) That the Committee receives further updates on the medium to long term plan to ensure a sufficiency of secondary school places in the Carlton area of Gedling District.

10 MODERN SLAVERY AND HUMAN TRAFFICKING STATEMENT

During discussions, Members requested that the list of contact numbers to report concerns be reduced to the priority key points of contact.

RESOLVED: 2019/049

- 1) That the updated Modern Slavery and Human Trafficking Statement, which demonstrates the Council's commitment to ensuring that there are no victims of slavery or human trafficking employed directly by the Council or in its commissioned services or supply chains, be agreed subject to further revisions to the list of contact details contained within the Statement, as requested by Members.
- 2) That the updated Statement be published on the Council's website.

11 A614 AND A6097 MAJOR ROUTE NETWORK – SCHEME UPDATE AND FUNDING AGREEMENTS

RESOLVED: 2019/050

- 1) That the recent progress on the A614 / A6097 Corridor Improvement and next steps in project delivery be noted.
- 2) That the Outline Business Case be submitted to the Department for Transport.
- 3) That the requirement for the Council to underwrite the Outline Business Case submission and to meet the costs incurred and any subsequent project overspend be endorsed.
- 4) That display materials for the forthcoming public exhibitions for the Scheme be produced.

12 CORPORATE PROPERTY TRANSFORMATION PROGRAMME

RESOLVED: 2019/051

- 1) That the new staffing structures for Property Services be approved.
- 2) That the transfer of the compliance function and associated posts be transferred to Arc and:

- a) The Corporate Director for Place be given delegated approval to approve the details of the terms negotiated, in consultation with the Section 151 Officer;
- b) Any legal documentation that is necessary to give effect to these proposals be entered into, with such terms to be in a form approved by the Group Manager for Legal, Democratic and Complaints (or her nominee).

13 REVIEW OF OUTSIDE BODIES

During discussions, Members suggested a more sensitive form of wording be used to describe those bodies that were no longer operating. Members also requested conformation that elected member representation was no longer required on the Mid Notts Alliance Leadership Board.

RESOLVED: 2019/052

That the recommendations of the cross party working group, as outlined in paragraph 7 of the committee report and as further detailed in the working group's report to Governance and Ethics Committee, be approved.

14 COUNTY COUNCIL CIVIC SERVICE

RESOLVED: 2019/053

That approval be given to the estimated costs of £1900 in connection with the Civic Service on 23 June at Southwell Minster being met from the County Hospitality budget.

15 USE OF URGENCY PROCEDURES

RESOLVED: 2019/054

That no further information or actions were required in relation to the use of the Council's urgency procedures in the last monitoring period of August 2018 – March 2019.

16 WORK PROGRAMME

RESOLVED: 2019/055

That, following consideration by Members, no amendments were required to the Work Programme.

The meeting closed at 12.40 pm.

CHAIRMAN

**REPORT OF THE CHAIRMAN OF THE ADULT SOCIAL CARE AND PUBLIC
HEALTH COMMITTEE****HOUSING WITH SUPPORT STRATEGY FOR ADULTS (18-64 YEARS)****Purpose of the Report**

1. The report seeks Committee approval of the Nottinghamshire Housing with Support Strategy for Adults 18-64, attached as **Appendix A**.

Information**Strategic Context**

2. Nottinghamshire County Council's 'Your Nottinghamshire, Your Future' Strategy 2017-2021 and Adult Social Care Strategy set out a strong commitment to ensure that working age adults who have a long-term illness and/or disability are supported to live as independently as possible, leading fulfilling and positive lives.
3. This means having access to the right support, when people need it, whilst promoting people's independence and wellbeing by building new relationships between formal social care, health, housing, and the support that already exists in families and their local communities.
4. The number of 18-64 year olds receiving care and support from the County Council has remained static over the past few years but with the level of disability and complexity of need increasing. The Nottinghamshire Joint Strategic Needs Assessment (JSNA) suggests that statistically the number of people needing support is increasing and many of these will require additional funding due to the complexity and cost of providing their care.
5. The Council currently provides care and support to around 4,000 working age adults (18-64 years) who have some form of long-term health condition or disability.
6. In 2017, an analysis of the Council's 'younger adults service' identified the following:
 - 37% of service users could achieve greater independence with some adjustment to their support, such as 'enablement' services
 - 35% of service users could achieve improved outcomes with a care package that better reflects their needs, skills and aspirations.
 - 28% of service users were benefitting from a package of care appropriate to their needs that was allowing them to live as independently as possible.

7. It was identified that 72% of service users could be supported to be more independent with better outcomes by:
- increasing their independence in their current home - be that supported accommodation or in their own home
 - increasing their independence to be able to move out of residential care
 - increasing their independence to be able to move out of supported accommodation.

This could also result in cost savings to the Council.

8. Latest figures show that the Council provides care and support services to 630 people in supported accommodation, 644 people in residential and nursing care settings and around 480 people who receive a supported living or outreach service in their own home.
9. Therefore, there is the potential for a number of individuals to move out of residential care, a number of those in supported accommodation to become more independent but still receive support as part of their arrangements, and a further number that could feasibly, with the right enablement, move out of supported accommodation into an ordinary home.

Housing with Support – the Council's Offer

10. The purpose of the Housing with Support Strategy is to ensure that:
- **the right support is provided at the right time, in the right place** for all Nottinghamshire residents who have an assessed need
 - individuals have access to **the right kind of housing to ensure maximum independence** whilst their care and support needs are appropriately met
 - people lead **as fulfilling and positive lives** as possible **in a place they can call home**.
11. The strategy sets out how the Council optimises the commissioned services that make up its supported accommodation offer for working age adults in Nottinghamshire who have care and support needs, which includes people with long-term illnesses, people with learning disabilities, people with Autism/Asperger's, people with physical and sensory disabilities and people with mental ill-health. The Council must ensure that it can provide a level of care and support that is proportionate and appropriate to people's needs and makes the best use of the available resources. This involves taking a 'whole life approach' to individuals, ensuring that support is available when and where they really need it.
12. The Council has a role in enabling and facilitating housing solutions. It has no direct duty to provide housing to individuals. However, under the Care Act, the Council does have a 'responsibility to ensure that housing is suitable and meets the needs of an individual' who has been assessed and is eligible for care and support.
13. Although the majority of services can be provided to an individual in ordinary housing, there are very close links between appropriate housing and providing the right level of care and support. Therefore, when undertaking an assessment of need, consideration will

be given as to whether a person requires housing as part of their care and support package.

14. The Housing with Support offer aims to provide people who have this assessed need with a clear understanding and expectation of what housing and support options will be available to them.
15. To meet a wide range of needs, a spectrum of housing options with varying levels of care and support are required, including supported accommodation, shared housing/ halls of residence style accommodation, adult placement through Shared Lives, Community Living Networks and ordinary housing, underpinned with the provision of assistive technology and physical and environmental adaptations as appropriate.
16. For an individual in residential care, the cost of the overall package includes the cost of accommodation as well as the cost of the care and support. For those in Housing with Support, the accommodation cost is usually paid via housing benefit which is the responsibility of the individual alongside the relevant district or borough council. The County Council is responsible for the cost of the care and support. Where a Housing with Support property has a vacancy, the Council may be responsible for the cost of the accommodation during the period it is empty, if there is a specific agreement in place with the housing provider.

Implications of the Housing with Support Strategy

17. The Housing with Support Strategy does not change the Council's approach to supporting adults with social care needs, rather it aims to provide people who have an assessed need with a clear understanding of what housing support will be available to them, ensuring that there is equity and consistency regardless of type of disability or where in the County people live.
18. The Council, through the Housing with Support Strategy, will enable and facilitate housing solutions as part of any care and support package where:
 - specialist accommodation is required to provide the specialist level of 'care and support' required by an individual; or
 - there is a benefit from using shared care and support hours; or
 - there is an identified need for additional housing management support to maintain a tenancy.
19. Where the need for supported accommodation is identified as being part of a care and support package, the Council will ensure that it:
 - is offered on the basis of a person's individual assessed needs
 - gives consideration to who someone lives with (if anyone), where they live, who supports them and how they are supported
 - reduces the reliance on paid support as far as possible
 - allows individuals to fulfil their own potential
 - encourages positive risk taking

- is innovative, so that people are encouraged and supported to live as independently as possible
 - enables individuals to embrace lifestyles that reflect ordinary living
 - supports the individual to make realistic housing choices that increase their independence
 - meets the Council's legal duties.
20. Individuals who have an assessed need and who ask for help with housing will go through an enablement and assessment process. This process will evaluate the capability, competency, and capacity of an individual to be able to develop independent living skills to live an 'ordinary life'. The Council will work with the individual, their family and carers to look at all the possible care and support options which will meet the individual's needs and maximise their ability to develop independence. Through the assessment and enablement process the housing need will be evaluated and should housing be required there is the opportunity to identify the type of accommodation needed along with the level of support required. This may include the temporary use of residential care, especially if a bespoke housing option is required, an interim Housing with Support offer, a longer-term Housing with Support option, or the prospect to access ordinary housing.
21. Where someone can live in an ordinary home, care and support will be available and arrangements developed in line with the individual's assessed needs. The advantages of living in an ordinary home are that people can:
- live as ordinary a life as possible
 - become more independent
 - have greater choices and control over their own life
 - be part of a community of their choosing
 - have housing costs that are more affordable, enabling opportunities to seek employment
 - benefit more from peer support and friendship networks.
22. The strategy has been developed to ensure that those people in need of supported accommodation have access to it and are clear about what might be offered. Where an individual no longer needs supported accommodation as part of their care and support arrangements, the Council will work with the individual, their family and carers to find an appropriate alternative housing solution.
23. Service users' choice will be promoted where possible but will have to be balanced against the effective and efficient use of the Council's resources; where the service user wants to remain in a supported accommodation property that supports a higher level of need than indicated by assessment, the service user may be required to top up their funding if they do not want to move.
24. The strategy seeks to clarify the Council's responsibilities, enabling people to have a better understanding and expectation from the outset of what might be offered to meet different elements of an individual's care and support arrangements.

Engagement

25. The development of the Housing with Support Strategy has included engagement with stakeholders, partners, providers, service users, their families and carers.
26. In February 2019 permission was granted by the Adult Social Care and Public Health Committee for the draft strategy to be shared publicly and for engagement work to commence. This activity has now started with the engagement aiming to inform people about the Council's offer and asking people for their views on the best way in which this offer can be presented so that it can be understood by different groups and so that the strategy is clear, useful and relevant to them and to take account of any concerns that people may have.
27. Further engagement work will be required once the strategy is adopted to help with the development of the implementation plan and to ensure that there is ongoing engagement with affected service users, their families and supporters, ensuring that the strategy is fulfilling its aims.

Other Options Considered

28. The option of not developing a housing offer that provides clarity on the Council's responsibilities was considered and rejected. Without a clear Housing with Support offer there is the potential for the Council to continue to provide housing for people who are able, with appropriate support, to live more independently which reduces the availability of accommodation for those who may have a higher need and would benefit more from the provision and people may continue to have unrealistic expectations.

Reason/s for Recommendation/s

29. The strategy is intended to provide a framework which ensures that people with an assessed need are provided with housing options that are proportionate and appropriate to need and make the best use of the Council's available resources.
30. It provides clarity to service users, their families and carers as to what housing options might be offered to meet the assessed needs.
31. The strategy also informs housing and support providers about the Council's delivery of Housing with Support services as well as needs data which will help providers to shape their business plans.
32. The report was considered and endorsed at Adult Social Care and Public Health Committee on 13th May and recommended for approval by Policy Committee.

Statutory and Policy Implications

33. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability

and the environment and where such implications are material they are described below. Appropriate engagement has been undertaken and advice sought on these issues as required.

Financial Implications

34. The focus of the strategy is to ensure that the right support is provided at the right time in the right place in the most cost-effective way. It is anticipated that the strategy will result in cost efficiencies through better use of resources and proportionality of provision.
35. Adult Social Care and Public Health Committee, on 13th May, approved predicted savings of £2.075m, achievable from 2019/20 to 2022/23 as a result of implementation and subject to approval of the strategy by Policy Committee.

Human Resources Implications

36. The delivery of the strategy will require both strategic commissioning and operational staff resources to be realigned to provide a cohesive approach to implementation. This does not constitute any change to job role or function, but necessitates change of line management arrangement for some staff.

Public Sector Equality Duty Implications

37. The Housing with Support Strategy will disproportionately affect people with the protected characteristic of disability. Specifically, people with learning disabilities are likely to be more affected than others since people with a learning disability make up 70% of the cohort in residential care or supported accommodation.
38. In addition, people with a learning disability and their families are more likely to have considered the provision of supported accommodation as a long term and permanent solution than people in other cohorts and therefore there will be a greater level of culture change required.
39. Ultimately, people will be enabled to have more choice and control in their ongoing everyday lives, but some service users may be supported to move from their current accommodation if their assessed needs change and are no longer optimally met in the current setting.
40. Over time, as people are supported to move to more independent or more appropriate forms of housing with support, some services that are 'hard to fill' or surplus to requirements may be decommissioned.
41. This approach will ensure greater equity and consistency of service offer, make better use of resources and provide a more consistent framework for future development. Further information is available in the published Younger Adults 18-64 Years Housing with Support Strategy Equalities Impact Assessment (February 2019).

Safeguarding of Children and Adults at Risk Implications

42. The strategy has no factors impacting on safeguarding of children and adults at risk. If a safeguarding situation is identified through a review of Housing with Support provision, this will be addressed through normal reporting procedures.

Implications for Service Users

43. Service users may be supported to move to alternative but more suitable accommodation which may create uncertainty for affected individuals and their families or carers in the short-term. However, any move will ensure that appropriate provision is in place to meet the assessed need and the longer term outcomes will be that individuals will receive the support they need in a place which enables the greatest levels of independence.
44. Service users and their families will be fully involved in identifying suitable options and in some cases may choose to source their own housing.

RECOMMENDATION/S

- 1) That Committee approves the Housing with Support Strategy for Adults 18-64, attached as **Appendix A**.

Councillor Tony Harper
Chairman of the Adult Social Care and Public Health Committee

For any enquiries about this report please contact:

Jenni French
Commissioning Manager
T: 0115 9773119
E: jenni.french@nottsccl.gov.uk

Constitutional Comments (LW 23/05/19)

45. Policy Committee is the appropriate body to consider the content of the report.

Financial Comments (CT 29/05/19)

46. The focus of the strategy is to ensure that the right support is provided at the right time in the right place in the most cost-effective way. It is anticipated that the strategy will result in cost efficiencies through better use of resources and proportionality of provision.
47. On 13th May 2019, a report was presented and agreed at Adult Social Care & Public Health Committee with predicted level of savings of £2.075m, achievable from 2019/20 to 2022/23, across Adults aged 25-64 years.

HR Comments (SJJ 05/06/19)

48. Managers have been working with the affected staff to realign the teams, there are no specific HR implications other than a change of line manager for some staff. This has

been discussed at the ASCH Joint Consultative & Negotiating Panel with Trade Union colleagues.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Housing with Support Strategy for adults (18-64 Years): report to Adult Social Care and Public Health Committee on 13th May 2019.

Younger Adults 18-64 Years Housing with Support Strategy: report to Adult Social Care and Public Health Committee on 4th February 2019.

Younger Adults 18-64 Years Housing with Support Strategy Equalities Impact Assessment February 2019

Electoral Division(s) and Member(s) Affected

All.

ASCPH659 final

2019

Nottinghamshire Housing with Support Strategy Adults 18-64



**Nottinghamshire
County Council**

Contents

Executive Summary	4
Background to why the Council provides ‘Housing with Support’	5
The Care Act 2014	6
Transforming Care.....	6
Transitions	7
Housing.....	7
District and Borough Council Housing Responsibilities	7
The Housing with Support Strategy for Adults 18-64	8
Section 1 – the ‘Housing with Support’ Offer.	8
Section 2 – the delivery of the ‘Housing with Support’ Strategy.....	8
Section 3 – the future demand for ‘Housing with Support’	8
Glossary of terms	8
Section 1 – The Council’s ‘Housing with Support’ Offer.....	10
Who can access ‘Housing with Support’?	10
How do I know if I can access ‘Housing with Support’?	11
Assessment.....	11
‘Housing with Support’ Options	11
‘Housing with Support’ Reviews.....	12
Individual reviews.....	12
Service Reviews	12
Continuation of support	12
Section 2 – Delivering the Council’s ‘Housing with Support’ Offer	14
Moving Towards Greater Independence.....	14
Assessment of existing services.....	14
Vacancies	14
Delivering the right Supported Accommodation	15
Sourcing the Ordinary Home	15
Providers promoting independence.....	15
Future engagement and implementation	15
Milestones for delivery.....	16
Section 3 - Future Requirements for ‘Housing with Support’	17
Existing Properties – April 2019	17
Existing number of people receiving support – April 2019	19
Future Potential Demand	19

Reorganisation of existing 'Housing with Support'	19
Future Housing Requirements 2019-2022	20
'Housing with Support'	20
Ordinary Housing (general needs).....	21
Co-housing with support to promote independence (Halls of Residence)	21
Community Living Networks.....	22
Additional Requirements.....	22
Assistive Technology.....	22
Adaptations	22
Appendix 1 – Case Studies	23
1. Reduction in the amount of support required but still living in the same home.	23
2. Moving out of Supported Accommodation into an Ordinary Home.	23
3. Moving out of Supported Accommodation into a Community Living Network.	23
4. Moving from one 'Housing with Support' Supported Accommodation property to another.....	24

Executive Summary

In Nottinghamshire, the focus for social care is to help people to stay independent for longer - enabling them to make their own decisions on the care and support services they may need at different times during their life.

Through this strategy the Council is confirming its approach to the management of 'Housing with Support' to ensure that it can adapt and respond to future service demands and requirements. The Council wants to ensure that:

- There is the right support at the right time in the right place for all Nottinghamshire residents who have an eligible assessed need.
- Those with care and support needs have access to the right kind of housing to ensure maximum independence.
- People are supported to live as close to an ordinary life as possible, in a place they can call home.

The Care Act 2014 emphasised the role of housing in ensuring the delivery of effective health and social care support. Whilst the County Council is not a housing authority, it recognises the crucial role that the right housing has in meeting an individual's care needs. Therefore, to achieve this, the Council will work closely with all its partners including health, the seven district and borough Councils, private landlords and other housing organisations, care and support providers as well as voluntary and third sector organisations to ensure that there are sufficient opportunities for providing a comprehensive 'Housing with Support offer'.

The Council's 'Your Nottinghamshire, Your Future' Strategy 2017-2021 and Adult Social Care Strategy 2017 set out a strong commitment to ensure that adults 18-64 who have a long-term illness and/or disability can live as independently as possible in their own home.

The Council must ensure that it can provide a level of 'Care and Support' that is proportional to people's needs and makes the best uses of the resources available. This involves the council taking a 'whole life approach' to individuals, ensuring support is available when and where they need it to enable them to live as close to an 'ordinary life'¹ as possible.

The Council can help people to access a wide range of services that provide care and support to maintain, enhance or restore, people's independence, helping them to live independently in their own homes. Many of these services are delivered to people in their own home. However, it is recognised that some people may need a greater level of care and support and who as part of their care and support arrangements may need more specialist housing support to meet their needs. This is the Nottinghamshire County Council's 'Housing with Support Offer'.

To support the delivery of this strategy the Council is working closely with individuals, families, carers, advocates and providers, to ensure that the Council recognise what it needs to do to help people understand the strategy. Key messages that the Council has heard so far include ensuring;

- That there is clear information, relevant to the individual, family, carer, advocate and provider given in a way that can be understood easily.
- That the views of individuals are considered and the Council listens to people to know what is most important to them about where they live.
- That people are helped to be as independent as they can be.

¹ REACH Support for LIVING an ordinary life (2014) is a practical resource designed to encourage those supported, their families, commissioners and agencies to be honest about 'where they are at,' to understand what is possible and agree the steps for moving forward.

- That people know what options are available to them and have the right information to make a choice.
- That people know what to expect from the Council.
- That people know who can sort out a problem and how to get in touch with them.

Background to why the Council provides 'Housing with Support'

Nottinghamshire County Council has a long history of supporting people to live as independently as possible in a range of housing with support arrangements. The Council currently provides care and support to around 3,500 adults aged 18-64 who have some form of long-term health condition or disability and of these, 630 people live in Supported Accommodation.

The number of 18-64-year olds receiving care and support from the County Council has remained static over the past few years but with the level of disability and complexity of need increasing. The Nottinghamshire Joint Strategic Needs Assessment (JSNA) suggest that statistically the number of people needing support is increasing and many of these will require additional funding due to the complexity and cost of providing their care².

In 2017 analysis of the Councils, 'younger adult's services' identified that:

- 37% of service users could achieve greater independence with some adjustment to their support, such as 'enablement' services,
- 35% of service users could achieve better outcomes with a care package that better reflects their needs, skills and aspirations,
- 28% of service users were benefiting from a package of care and receiving the right level of care appropriate to their needs was allowing them to live as independently as possible.

The analysis identified that there was the potential for 72% of service users to be supported to be more independent and that this opportunity could result in better outcomes for service users by:

- Increasing their independence at their current home.
- Increasing their independence to be able to move out of Supported Accommodation.
- Increasing their independence to be able to move out of Residential Care.

It is recognised that for some people residential care may be an appropriate care and support solution either as a transition to 'Supported Accommodation' or as a longer-term option. This document sets out how the Council will make best use of the commissioned Supported Accommodation services that form part of its 'Housing with Support' Offer' for adults 18-64 in Nottinghamshire who have care and support needs (including people with long-term illnesses, people with learning disabilities, people with Autism/Asperger's, people with physical and sensory disabilities, and people with mental illness).

² Nottinghamshire JSNA <http://www.nottinghamshireinsight.org.uk/research-areas/jsna/summaries-and-overviews/the-people-of-nottinghamshire-2017/>

The Care Act 2014

The Care Act 2014 provides a coherent approach to adult social care in England. Part one of the Act (and its Statutory Guidance) sets out new duties for local authorities and partners, and new rights for service users and carers.

The act aims to achieve:

- Clearer and fairer care and support for people with disabilities and long-term illnesses.
- A new emphasis on wellbeing - physical, mental, and emotional – of both the person needing care and their carer. In this context, wellbeing includes consideration of the ‘suitability of living accommodation’ to meet an individual’s needs.
- Greater emphasis on prevention and delaying the need for care and support.
- People being in control of their care.
- A seamless transition for young people moving to adult social care services.
- A statutory requirement for local authorities to collaborate, cooperate and integrate with other public authorities e.g. health and housing.

The Care Act and supporting guidance references the importance of housing in the following ways:

- The definition of the core well-being principle, which local authorities have a duty to promote, includes the suitability of living accommodation
- Housing is now explicitly referenced as part of local authorities’ new duty to promote the integration of health and care.
- Registered providers of social housing are now explicitly listed as one of the partners a local authority must co-operate with when considering and planning a person’s need for care and support
- Strengthening the prevention guidance to go beyond traditional health and social care services and include housing.
- Recognition of the role housing plays in providing information and advice to tenants.
- Setting out housing’s role in promoting choice and wellbeing and calling for local authorities to encourage the development of services such as extra care and supported living.

Transforming Care

‘Transforming Care’ is an NHS programme aimed at reducing the number of people admitted to, and the amount of time they subsequently stay in, secure hospitals and assessment and treatment centers. The programme is about improving health and care services so that more people can live in the community, with the right support, and close to home. Over the last five years more than 70 people with learning disabilities and/ or Autism have moved into the community in Nottinghamshire from specialist hospitals. Currently there are still around 30 adults within these specialist hospitals who need to be supported to live within the community. These individuals will require specialist accommodation that meets their specific needs now and in the future.

The programme has concentrated on people with Learning Disabilities and Autism, but similar work is ongoing for other people with mental health conditions and the kind of services required to support these complex individuals include specialist Supported Accommodation, step-up, step down options and skilled support staff.

Transitions

The Council's Children and Families Department support children and young people who need care and support. They work closely with the Transitions Team, which consists of social workers, and community care officers who provide planning, assessment, advice and support services for young people who require additional social care support moving into adulthood. On average, 10 young people each year who transition into adulthood require specialist 'Housing with Support' provision.

Housing

Principles of how to support and enhance the quality of life of people with long-term illnesses and disabilities have become widely recognised. Central to these are the notions of 'ordinary living'³ and the right to a lifestyle valued by society in general and identified as:

- Being part of a community.
- Having a network of relationships involving family and friends, having continuity in relationships.
- Having opportunities to develop new skills and have different experiences.
- Having choices and control over life.
- Having status and respect.
- Being treated as an individual.

District and Borough Council Housing Responsibilities

Good quality housing forms an essential part of a person's ability to live well, and to be independent or as independent as possible. District and borough authorities have a statutory responsibility for housing. This includes (but not exhaustive):

- Setting out objectives, targets, and policies on how the authority intends to manage and deliver its strategic housing role.
- Understanding the needs of their local communities.
- Ensuring that there is sufficient housing available to meet the needs of the local population, including people with disabilities.
- Managing a framework for housing allocations.
- Providing advice and assistance for homeless people.
- Securing accommodation for applicants who are eligible for assistance, unintentionally homeless and in priority need.
- Providing grants to eligible applicants to allow them to adapt their properties to meet their needs.

The Housing with Support Strategy for Adults 18-64

Section 1 – the ‘Housing with Support’ Offer

Providing guidance to individuals, their families, advocates and carers on what the Council will do to ensure that individuals who have an assessed care and support need are able to access the right housing at the right time.

Section 2 – the delivery of the ‘Housing with Support’ Strategy

Providing a plan of how the Council will deliver a consistent approach to its delivery of ‘Housing with Support’ to ensure that individuals who have an assessed need are provided with the right housing at the right time

Section 3 – the future demand for ‘Housing with Support’

Providing ‘Housing’ and ‘Care and Support’ Providers with an understanding of the type, location and likely demand for housing in the future to ensure that there is sufficient housing in the right places and of the right type to meet people’s needs.

Glossary of terms

These words have been identified by service users, their family, friends, advocates, carers, providers and other stakeholders during the engagement as ‘hard words’ to understand and the definition provided relates to the way that the words are used within this strategy.

Commissioning

The services that the Council has identified as being required and the arrangements that are set up so that services can be delivered.

Housing with Support

This is the Councils housing offer for individuals who have an assessed need. The offer includes Supported Accommodation, ordinary housing with support, residential care, living with a parent or in a Shared Lives arrangement.

Supported Accommodation

This is where someone lives where both the property and the care and support service has been arranged by the County Council.

Ordinary House

This is where someone lives where the property hasn’t been arranged by the County Council The property can be owned by the individual or rented from a district council, a housing association or private landlord. They can live there on their own or share with friends or a partner.

Residential Care

Residential care refers to care given to adults or children who stay in a residential setting rather than in their own home or family home. There are various residential care options available, depending on the needs of the individual. Residential care may be a long-term solution or may be used as a short-term option whilst other forms of housing are sorted out.

Living with a carer – own family or Shared Lives

This is an ordinary house where someone lives with their family or with a Shared Lives carer and the person they live with provides the greatest amount of care and support to them.

Advocate

This is a trusted person who can support an individual to make their views and wishes known and who can speak out on behalf of that individual to help others understand what that individual wants. The advocate should be chosen by the individual but where an individual is not able to make this choice, the County Council will follow its procedures for appointing an advocate.

Move on

Move on means moving on to the most appropriate setting to support independence.

Units

This refers to the amount of accommodation available. It can be a whole house, a flat or apartment, or a bedroom depending on what the property or service consists of. Therefore, a shared house with three bedrooms that are used to provide Supported Accommodation would be identified as three units of accommodation.

Section 1 – The Council’s ‘Housing with Support’ Offer

Nottinghamshire County Council’s ‘Housing with Support’ offer aims to provide people who have an assessed need with a clear understanding of what housing support will be available to them. The County Council has a role in enabling and facilitating housing solutions. It has no direct duty to provide housing to individuals, however, under the Care Act, the Council does have a ‘responsibility to ensure that housing is suitable and meets the needs of an individual’ who has been assessed and is eligible for care and support.

There are very close links between appropriate housing and providing the right level of care and support and therefore when undertaking an ‘assessment of need’, consideration will be given as to whether an individual requires housing as part of their care and support package.

‘Housing with Support’ includes Supported Accommodation, short term residential care and providing a suitable care and support package within an ordinary house.

Who can access ‘Housing with Support’?

When the need for ‘Housing with Support’ is identified as being part of an individual’s care and support arrangements the Council will ensure that it:

- is offered based on a person’s individual needs.
- considers who someone lives with (if anyone), where they live, who supports them and how they are supported.
- reduces the reliance on formal support.
- allows individuals to fulfil their own potential.
- encourages positive risk taking.
- is innovative so that people are encouraged and supported to live as independently as possible.
- enables individuals to embrace lifestyles that reflect ordinary living.
- supports the individual to make realistic housing choices that increase their independence.
- meets the Council’s legal duties.

Supported Accommodation may be provided by the County Council as part of an individual’s care and support arrangements where:

- Specialist accommodation is required to provide the specialist level of ‘care and support’ required by an individual or
- There is a benefit from using shared care and support hours or
- There is an identified need for additional housing management support to maintain a tenancy.

When an individual’s assessment does not indicate the need for Supported Accommodation, the Council will work with the individual, their family, advocates and carers, and its housing partners to assist the individual to find an ‘ordinary home’. The Council will ensure that care and support arrangements will still be available that meet the individual’s assessed needs.

The advantages of living in an ordinary home are that people can:

- Live as ordinary a life as possible.
- Become more independent.
- Have greater choices and control over their own life.
- Be part of a community of their choosing.

- Have housing costs that are more affordable, enabling opportunities to seek employment.
- Benefit more from peer support and friendship networks.

How do I know if I can access 'Housing with Support'?

Assessment

Individuals who have an assessed need and who ask for help with housing will go through an enablement and assessment process. This process will evaluate the capability, competency, and capacity of an individual to be able to develop independent living skills to live an 'ordinary life'. The Council will work with the individual, their family, advocates and carers to look at all possible care and support options, which will meet the individual's needs and maximise their ability to develop independence. The assessment and enablement process will consider an individual's need for 'Housing with Support'.

Should 'Housing with Support' be identified as being needed, then consideration will be given to the most appropriate type of accommodation along with the level of support required. This may include supporting the individual to continue to live at home with their family, the temporary use of Residential Care, especially if a bespoke housing option is required, an interim Supported Accommodation offer, a longer-term 'Supported Accommodation' option, or the prospect of accessing ordinary housing with the necessary support.

'Housing with Support' Options

- The Council will offer where possible 'Housing with Support' options that meet that individual's needs and realistic aspirations.
- The Council will work with individuals, their family, advocates and carers to identify the most suitable and cost effective 'Housing with Support' option available.
- The Council will seek to maximise the use of existing 'Housing with Support' Supported Accommodation options that are available within the county that will meet the individual's assessed needs.
- Where the existing Supported Accommodation options are unable to meet the assessed needs of an individual who has specific needs and requires a bespoke solution, then the Council will seek to commission specialist Supported Accommodation.
- Where possible, the Supported Accommodation will be within a preferred locality to enable the individual to continue to receive support from family and friends, but this option will depend on the availability of properties and the level of support required.
- Where an individual is under 35 or at their request and where this can be part of an individual's care and support arrangements for achieving greater independence, the use of shared accommodation will be considered.
- The amount of care and support that an individual receives whilst living in 'Housing with Support' may reduce as an individual achieves a greater level of independence.
- Where the current 'Housing with Support' option no longer meets the individuals assessed needs as the amount of support needed has increased or decreased, the Council will work with the individual, their family, advocates and carers to help the individual to move on to more suitable housing that meets the current needs.
- Where an individual no longer requires the level of support offered through their current 'Housing with Support' arrangements, the Council will work with the individual, their family, advocates and carers to find an appropriate housing solution. This may mean that the individual is supported to

move on to a more independent setting, freeing up the 'Housing with Support' accommodation for other individuals who have a greater level of need.

- The Council's 'Housing with Support' offer may require different types of tenancy arrangements to be set up depending upon the care and support needs of the individual.
- The Council's 'Housing with Support' offer will consider an individual's full life costs based on their known needs and the Council will provide funding to meet the most cost-effective option.
- Individuals' choices will be promoted where possible but will have to be balanced against the effective and efficient use of the Council's resources, for example, where an individual wishes to remain in a Supported Accommodation property that supports a higher level of need than indicated by their assessment, the individual may be required to top up their funding if they don't want to move elsewhere.

'Housing with Support' Reviews

Individual reviews

Where an individual, lives in Supported Accommodation as part of their care and support arrangements they will follow the Council's 'Pathways to Independence' model for reviews. The care and support arrangements will be reviewed to maximise the opportunities for people to live independently whilst still receiving care and support appropriate to their needs.

Service Reviews

Reviews of the 'Housing with Support' Supported Accommodation services will include looking at the property and whether it is fit for purpose as well as the arrangements for everyone who lives in the service to ensure that the support being provided meets the needs of all the tenants.

Where changes may be required to individual care and support arrangements, the implications for the overall service will be considered to ensure that there are no adverse effects to other tenants as well as the changes being cost effective for service delivery.

Continuation of support

Where an individual has gained sufficient independence and the need for Supported Accommodation is no longer a requirement of their care and support arrangements, the Council will work with the individual to develop an alternative network of housing related support. This could include:

- Being part of a **Community Living Network** – where several people live near each other in their own homes. They are supported by a worker who provides a small amount of practical help to each member of the network, for example, help with paying bills, correspondence, organising appointments, getting the right benefits etc. The worker is also employed to bring members together and help them form supportive relationships.
- **Emergency response service** - providing a rapid response service where the service user needs personal support in an emergency or at short notice to provide any assistance required,
- **Drop in centres** - a welcoming safe place for people to come along to and socialise with other people. The drop-in sessions may provide advice and information on a specific subject or life skill

such as benefit information or writing a CV and often there are a variety of structured activities that can take place during each session.

- **Floating support** –support is not linked to any specific accommodation base, but ‘floats’ around the community providing support wherever needed.
- **Ordinary Housing** – with an ongoing (smaller) support package.

Section 2 – Delivering the Council’s ‘Housing with Support’ Offer

The Council will deliver the ‘Housing with Support’ Strategy through the following activities:

Moving Towards Greater Independence

Individuals living in ‘Housing with Support’ services will be encouraged to develop the skills needed for living with greater independence. As part of this skills development individuals will be able to consider different housing solutions.

Where, through a review of their Care and Support needs, Supported Accommodation is no longer a requirement of an individual’s care and support arrangements, the Council will work with individuals, supporting them to move into ordinary housing (General Needs properties). This will include a revised support package to help with the transition and ongoing assistance.

Providers of Supported Accommodation will be required to support people towards achieving greater independence and where possible enabling individuals to move on to more independent living. This will include help with preparing their new homes, learning life skills such as decorating and gardening as well as cooking and cleaning and money management. Where identified through the review process, additional support hours may be available to help with the transition period and to ensure that the right staff are available to deliver this specific support.

Assessment of existing services

The Council will focus on maximising the use of its existing Supported Accommodation properties. This will entail a review of all existing services and associated properties, ensuring that they are fit for purpose and are meeting the individual’s needs. The assessment will consider appropriateness of each property, the service delivered within it and its viability in line with future needs.

Vacancies

The management of the vacancies will be on a countywide basis, with each vacancy having a detailed specification to help match Supported Accommodation properties to those requiring access to the services.

Where an individual is moving on either within Supported Accommodation or into ordinary housing resulting in a vacancy in the Supported Accommodation service, the service will be assessed to ensure that it is still able to meet need and provide a suitable form of accommodation.

Where vacancies exist in Supported Accommodation properties, these will potentially be made available to all individuals who have an identified need for ‘Housing with Support’ as part of their care and support arrangements and who meet the criteria. This includes individuals already living in Supported Accommodation who may want to live in a different setting as well as people who are in Residential Care and who want to live more independently.

Some vacancies have a void cost. The management of these costs will be addressed through the Void Management Plan which aims to limit the costs associated with the vacancy and maximise use of properties.

Delivering the right Supported Accommodation

All the Supported Accommodation properties will be reviewed to ensure that they are meeting current need and that there are sufficient accommodation options available. Those properties that do not meet current needs will be considered for decommissioning or for changing the level of service that is currently being provided.

The Council will work with both 'Housing' and 'Care and Support' providers to think innovatively regarding the housing options available and how they will further develop their services to meet future needs.

Sourcing the Ordinary Home

Ensuring that there is sufficient access to good quality ordinary housing is essential to providing opportunities for move on and for individuals to have access to more independent living. To support this requirement the Council will work with its housing partners including district councils, housing associations and private landlords to identify suitable properties. The Council will be looking to identify suitable housing for all individuals including single people as well as for couples or friends sharing.

The Council will continue to develop strong relationships with all its housing partners including private property owners. In certain cases, the Council may consider developing bond guarantor schemes to ensure greater access to good quality tenancies. In some circumstances individuals may be able to access small grants to help with the cost of decorating or purchasing specific pieces of furniture or equipment and in specific circumstances there may be grants to help adapt properties.

Providers promoting independence

Residential Care providers will be required, wherever possible, to promote independence and encourage skills building so that individuals are able to 'move on' into the right 'Housing with Support' option. The Council will work with the residential care sector to identify those people who may be suitable for moving out of residential care.

The Council will look to work with Providers from the Residential Care market who work in an enabling way and who are proactive in this approach. New partnerships will be considered where providers are encouraged to work proactively and can be rewarded, and where innovation can be incorporated into service delivery.

Future engagement and implementation

The council will continue to work with individuals, their families, carers, advocates and providers as well as Council staff and other stakeholders to develop an engagement plan that supports the implementation of the strategy. This will include developing journey maps to help people understand what the strategy might mean for them and the different stages that they may be supported through, and a process for ensuring that the activities and actions agreed are monitored and are meeting the agreed quality.

Milestones for delivery

Moving Towards Greater Independence	Reviews of all individuals who currently live in Supported Accommodation to ensure that they are in the right housing that meets their needs with the right level of support.	by Spring 2021 and ongoing as a cyclic programme
Assessment of existing services	Review of all existing Supported Accommodation properties to ensure that they are fit for purpose and meet future expectations.	by Spring 2021 and ongoing as a cyclic programme
Vacancies	Reviews of adults in Residential Care who may want to live more independently	by Autumn 2021 and ongoing as a cyclic programme
	Move out of residential care into other forms of 'Housing with Support'.	by Autumn 2022 and ongoing as a cyclic programme
Delivering the right 'Housing with Support' accommodation	Decommissioning of Supported Accommodation properties that no longer form part of the strategic fit	by Autumn 2022
	Development of new 'Housing with Support' schemes	by Autumn 2022
Sourcing the Ordinary Home	'Move on' out of 'Supported Accommodation'.	by Autumn 2022 and ongoing as a cyclic programme
Providers promoting independence	'Move on' within 'Supported Accommodation'.	by Autumn 2022 and ongoing as a cyclic programme
Future engagement and implementation	Development of an engagement plan	By Spring 2020

Section 3 - Future Requirements for 'Housing with Support'

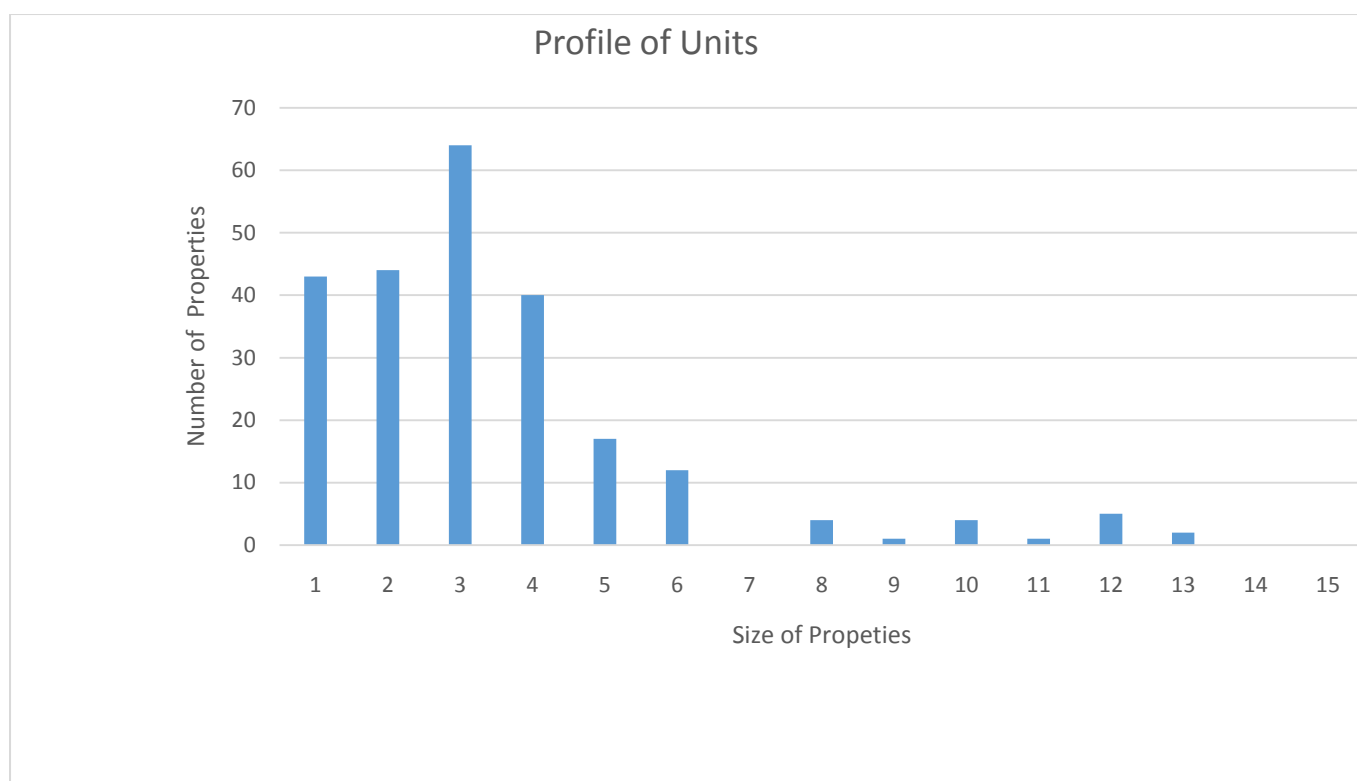
Existing Properties – April 2019

Good housing is essential to providing a safe, secure environment for all and there will always be a need for different forms of accommodation to meet the varying needs of people with long-term illnesses and disabilities. Housing availability needs to be more fluid with providers being able to use initiative and work with the Council to develop schemes that meet people's needs.

The Council currently provides 808 units of Supported Accommodation contained within 230 schemes spread throughout the county. Most schemes provide accommodation for adults aged 18-64 but several schemes continue to provide support to older adults who have lived in Supported Accommodation for most of their life.

District	Ashfield		Bassetlaw		Broxtowe		Gedling		Mansfield		Newark and Sherwood		Rushcliffe		Total in County	
Size of Scheme	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units	No. of Schemes	Accommodation units
1	2	2	12	12	3	3	2	2	5	5	13	13	1	1	38	38
2	4	8	6	12	1	2	1	2	15	30	8	16	8	16	43	86
3	7	21	11	33	7	21	11	33	10	30	7	21	10	30	63	189
4	5	20	11	44	5	20	6	24	4	16	8	32	1	4	40	160
5	2	10	3	15	0	0	2	10	5	25	4	20	1	5	17	85
6	2	12	0	0	0	0	0	0	5	30	5	30	0	0	12	72
7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	2	16	1	8	0	0	0	0	0	0	1	8	0	0	4	32
9	0	0	1	9	0	0	0	0	0	0	0	0	0	0	1	9
10	1	10	0	0	0	0	2	20	0	0	1	10	0	0	4	40
11	0	0	1	11	0	0	0	0	0	0	0	0	0	0	1	11
12	0	0	0	0	0	0	1	12	2	24	2	24	0	0	5	60
13	0	0	0	0	0	0	0	0	1	13	0	0	1	13	2	26
14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	25	99	46	144	16	46	25	103	47	173	49	174	22	69	230	808

These schemes vary in size with the greatest number of schemes being for properties for 3 people (often with a fourth room for sleep-in night support)



The properties provide a range of different accommodation options from shared homes, individual units within a property or single bespoke properties. Care and support is provided at the appropriate level to meet individual needs and consists of shared support, individual support, night time support, and personal care.

support provided	type of accommodation scheme	number of schemes	Number of units	what is provided under each type of support
Supported Accommodation 24hr	self-contained unit(s)	38	146	Properties receive enhanced housing benefits for additional housing management to provide greater housing support for individual's tenancies. Care is provided by a separate organisation - provided on a 24/7 basis and may include both waking and sleeping night support.
	shared scheme	141	476	
	single person service	10	38	
Supported Accommodation Not 24hrs	self-contained unit(s)	5	25	Properties receive enhanced housing benefits for additional housing management to provide greater housing support for individual's tenancies. Care is provided by a separate organisation and is provided during daytime hours.
	shared scheme	3	7	
	single person service	2	6	
Supported Accommodation Plus 24hr	self-contained unit(s)	17	52	Bespoke, specialist housing that meets the needs of individuals with complex needs. Properties receive enhanced housing benefits for additional housing management to provide greater housing support for individual's tenancies. Care is provided by a separate organisation provided 24/7 and may include both waking and sleeping night support. Staff are expected to be more experienced and able to provide the level of support needed for complex individuals.
	shared scheme	10	45	
	single person service	4	13	
	Totals	230	808	

Existing number of people receiving support – April 2019

The Council currently delivers support to 3348 adults aged 18-64. Of these:

630 live in Supported Accommodation

Adults 18-64	18-64	18-35	35-50	51-64
Supported Accommodation	630	183	227	220

644 live in residential care settings.

Adults 18-64	18-64	18-35	35-50	51-64
Residential Care	644	171	172	301

1972 live in ordinary housing

Adults 18-64	18-64	18-35	35-50	51-64
Ordinary housing	1972	602	536	834

669 live with a carer, parents, family or in a shared lives arrangement

Adults 18-64	18-64	18-35	35-50	51-64
Ordinary housing	669	336	188	145

Future Potential Demand

Potential additional demand on the services based on 6% predicted growth

As of April, 2019	Adults 18-64				
	2019/20 total numbers	6% increase by 2026	growth 20/21	growth 21/22	growth 22/23
Supported Accommodation	630	38	6	6	6
Residential Care	644	39	6.5	6.5	6.5

Reorganisation of existing 'Housing with Support'

In 2017, an analysis of the Council's 'younger adults service' identified that 72% of service users could be supported to be more independent and that this opportunity could result in cost savings to the Council, but more importantly, better outcomes for service users by:

- increasing their independence in their current home - be that Supported Accommodation or in their own home
- increasing their independence to be able to move out of Residential Care
- Increasing their independence to be able to move out of Supported Accommodation.

Therefore, there is the potential for a number of individuals to move out of Residential Care, a number of those in Supported Accommodation to become more independent and a further number that could feasibly with the right enablement move out of Supported Accommodation into their ordinary home.

If during a care and support review, an individual asked to move to live more independently, then the Council would seek to support this. However, some people may not feasibly be able to move out of residential care into a more independent setting, due to factors such as age, vulnerability and disability - especially if they have been in care for a long time. The Council may consider supporting older individuals to move on into 'Housing with Care' schemes where individuals have both a disability and an age-related condition. This would be most suitable where 'Housing with Care' can meet the additional care need requirements.

Future Housing Requirements 2019-2022

The Council will not be looking for any net increase in the number of accommodation units within the next three years. The Council will however be looking for a potential change to the type and location of properties, replacing smaller units with slightly larger units where there is the need and demand. Therefore, the Council will be looking to providers to develop housing opportunities to provide a different range of properties that meet the needs of the individuals now and in the future.

'Housing with Support'

The Council will be looking to work with Housing Providers to provide a range of commissioned Supported Accommodation properties spread throughout the county. These will include;

- Individual units in small clusters
- Shared properties combining individual units and shared units with communal space
- Bespoke properties designed to meet the needs of very complex individuals
- Adapted properties able to meet a variety of needs

The Council will be looking for Housing Providers who are able to;

- Provide properties with realistic rental costs with a clear understanding of what the additional housing management responsibilities are to support properties receiving enhanced housing benefits rates.
- Change a property from Supported Accommodation to Ordinary Housing – allowing tenants to remain in their home as care and support needs reduce.
- Provide tenancy arrangements that consider the needs of the individual, so that should the level of need change then individuals are supported to move on to accommodation that is more appropriate that meets their current requirements.
- Provide a range of other housing options within a locality – allowing for move on opportunities for those individuals who can live a more independent life.

Over the next three years, the Council will be looking to:

- Decommission some smaller shared units where following review, they are identified as not meeting future needs
- Replace these smaller properties with schemes of at least 12-15 units of individual flats/cluster properties with no overall net increase in the number of Supported Accommodation units.

- The Council already has a number of these in development so will not be looking for any additional schemes for the next two years and until the review of existing properties has been completed.
- Commission up to 25 units of bespoke Supported Accommodation Plus properties throughout the county for supporting complex individuals leaving secure hospitals or for whom this need has been identified due to their complexity of need.
 - The Council already has a nine of these units in development.
- Reduce the number of residential beds commissioned by 12% and find ways of contracting to reward residential providers who are proactive in supporting the promoting independence agenda.

Ordinary Housing (general needs)

In addition, the Council will also be looking for Housing Providers who can help deliver the following accommodation opportunities

The Council is looking for a variety of properties that would meet the needs of single people, couples, those that want to share with one friend, or those who want to live with a group of friends. Properties need to be in a good location, within a community setting, close to local amenities including shops, public transport, doctors etc. Properties need to be future proofed and funding may be available for minor adaptations and installation of assistive technology.

The Council would look for opportunities to work in partnership with housing partners to develop new options as a social housing lettings agency; maximising the opportunities for using ordinary housing and to support vulnerable people.

In the next three years, the Council will be seeking:

- 100 accommodation units throughout the county for people moving out of Supported Accommodation in to ordinary housing (general needs). These opportunities may be in a variety of schemes and may include properties within a community living network, 'halls of residence'/move on properties as well as sheltered courts and extra care schemes. Where possible properties should be within a proximity so that they can form part of the community living network.

Co-housing with support to promote independence (Halls of Residence)

These would make use of existing properties that offer opportunities for self-contained single unit accommodation with shared communal space including kitchen and lounge. Schemes will provide an opportunity for individuals with support needs to have a space, which they can be supported to live more independently whilst still have the security of a 24-hour concierge service and housing management support. Additional support will be provided depending on the assessed needs of the individual and as these individuals move on they will continue to access an appropriate level of support that is necessary for them to remain independent. Opportunities exist for developing peer-to-peer support networks and for the provider to identify additional properties within the locality that can be used for moving on.

The Council will be looking to work in partnership with other statutory organisations to help develop 'Co-housing with support' (halls of residence) opportunities which could be linked to the community living networks. Each 'co-house' could contain up to 20 individual studio flats for developing independence. These housing opportunities would be able to support individuals

- who may not qualify for Supported Accommodation or
- who are moving out of Supported Accommodation
- who would benefit from a period of supported living to enable them to gain independence skills for example people who are homeless, people who have been living with Carers, looked after children, etc.

Community Living Networks

Creating a network of properties that enable individuals to live independently. Properties may come from a variety of sources and may not be owned by any one provider but would be within a small geographical radius. Key features will be that the properties would be general needs, but the geographical location means 'floating' or 'visiting' support could be provided for a more intensive service initially with ongoing support available going forward that the individual would access on more of a drop-in basis when required. Members would be encouraged to offer peer support and reduce their reliance on paid for support gradually.

The Council will be looking to develop several new networks linking in existing people who receive care and support in ordinary housing alongside new individuals who will join over the next few years. The Council is looking for flexibility of delivery with housing options and opportunities for self-development to be incorporated into any support offer.

The Council is looking for the development of one network in each major town or where there is sufficient demand.

Additional Requirements

Assistive Technology

All properties will need to embrace assistive technology opportunities to help manage or eliminate a wide range of risks to both the individual e.g. of falling, or to the property e.g. fire, smoke, flood alert. Property based systems will need to be future focused and provide for remote monitoring and access linked to a central call handling system.

Where suitable Assistive Technology solutions could look to support the delivery of Care and support, reducing at times the need for visits and providing a personalised bespoke solution that meets the needs of the individual.

Adaptations

The Council will be looking for opportunities to have general needs properties adapted to maximise their use and long-term provision for providing a safe and secure environment. Adaptations may include wet rooms, external lighting, grab rails, mixer taps, etc. Funding may be available for these adaptations through the District Councils disabled facilities grants programme.

Appendix 1 – Case Studies

The following Case studies have been taken from real examples that show how the 'Housing with Support' strategy works in practice. (Names have been changed)

1. Reduction in the amount of support required but still living in the same home.

John and Jeremy had lived with each other in a 24-hour Supported Accommodation house for a long time. A new support worker came to carry out a review and got talking to John and Jeremy about what they would like. They really like their home and they liked living with each other as they had become good friends. They both however raised the issue that they would like to do some more things on their own. The support worker worked with the care provider and John and Jeremy's families to develop a plan which would slowly reduce the amount of support that they received with the care provider. The first stage was to remove the night time support and then over time the daytime hours were reduced to a level which allowed John and Jeremy to live as independently as they could. They were still able to live in the same home which suited them so for them the 'move on' was the moving towards greater independence rather than having to move home.

2. Moving out of Supported Accommodation into an Ordinary Home.

Dora lived for many years in a four-person Supported Accommodation house. She wanted to move to her own home as she didn't like things about her Supported Accommodation – she had to spend quite a bit of money of taxis as she found the bus stop too far away for her to access easily. She was the only one left in the house as the others had moved on previously and she didn't need 24-hour support and so was very lonely. The support worker helped Dora to find a suitable flat in a sheltered court that was appropriate for Dora's age. Dora was very worried about moving even though she wanted her own independence and so the support worker arranged for the care team who supported her to continue to do this in her new home. The care team helped Dora to move and decorate her flat, they helped her to learn how to use the buses from the bus stop outside her new home to get to her day center and they supported her for three months until she no longer needed that level of help. Dora's support hours have now reduced but she still has a bit of support to help her manage. She has met new friends and has found that some of her friends from the day center also live in the same sheltered court and so she can see them more often. She has her own front door and she knows that she can choose who she invites into her house, she has more income as she's not spending so much money on taxis and she has been able to use this to make her new home her home.

3. Moving out of Supported Accommodation into a Community Living Network.

Frank had lived in 24 hour Supported Accommodation for the past seven years. Before moving into Supported Accommodation, he had been in hospital for three years. While living in Supported Accommodation Frank was encouraged to learn skills that he could use to become more independent. Frank expressed that he felt he was ready to move to his own home but was worried about how he might adjust to living on his own. Frank was supported to move into his own home and become part of a 'Community Living Network'.

Through the Community Living Network Frank has access to shared support. The support is provided by a Network Coordinator who provides a range of different services:

- Ensure tenants are receiving the correct benefits and supporting them with applications.
- Supporting tenants to seek work, voluntary and training opportunities
- Facilitating tenant meet up sessions and group WhatsApp/Facebook group
- Developing links within the local community
- Support with medical appointments if required.
- Support to maintain tenancies

The Network encourages Peer to Peer support with all its members so that members can continue to support each other and only access the coordinator where they may need more support than they can get from each other.

Frank is very settled in the network and helps provide peer support, helping new members of the network get settled. The coordinator is now supporting Frank to look for part time employment

4. Moving from one 'Housing with Support' Supported Accommodation property to another.

Emily lived in Supported Accommodation, that she shared with several other people. Emily was very happy for a while as she had her own room and was able to do things that she hadn't when she lived at home. She helped cook the meals and had friends to watch TV and go out with. After several years living in her shared house Emily wanted even more independence. She really like the area that she lived in and she had made lots of friends and was able to go to the local day services. Her Mum and Dad were worried how she might manage and didn't think she would be able to cope. The support worker helped Emily's Mum and Dad to understand how Emily could be supported to live more independently in a safe way that everybody including Emily was happy with. Emily explained that she wanted to live in a smaller house with a bit more privacy and where she could share with a couple of friends. It took a while, but a suitable property was found. Emily moved in with two other people and now lives independently. All three friends still have on-going support, but they have chosen to live with each other, they chose where they wanted to live, and they choose how they want to be supported.

REPORT OF THE LEADER OF THE COUNCIL**SPECIAL PROVISION FUND CAPITAL PLAN – FUNDING ALLOCATION****Purpose of the Report**

1. To seek Member approval to allocate £930,000 of the Department for Education (DfE) special provision capital fund for 2019-2020 to fund the creation of enhanced specialist provisions in existing Nottinghamshire mainstream publicly funded schools in three localities and two special schools hubs in existing Nottinghamshire special schools.
2. To seek Member approval to allocate £253,000 from the special provision capital fund to contribute to the costs of pupil specific adaptations to academy buildings to support access and inclusion of children and young people with special educational needs and disabilities (SEND) in a mainstream setting for 2019-2020. This is an interim measure to provide sufficient time for academies to apply for grant funding to the Education and Skills Funding Agency (ESFA) for adaptations to academy buildings in future years.
3. To seek approval for the Committee to receive update reports on the outcomes of this investment on an annual basis.

Information

4. The special provision capital fund is a DfE grant to support local authorities to grow and improve provision to benefit pupils with Education, Health and Care (EHC) plans. The fund can be used to create new places and improve facilities for pupils with special educational needs and disabilities at existing schools. Further information about this grant can be accessed by Members on <https://www.gov.uk/government/publications/send-provision-capital-funding-for-pupils-with-ehc-plans>.
5. It has become apparent that academies are finding it increasingly difficult to make often relatively minor adjustments to their buildings to allow the admissions of some children with Special Educational Needs & Disability (SEND). This is resulting in families seeking a mainstream setting being placed either in special schools or indeed in higher cost, commissioned placements. The proposal to top slice £253,000 will provide sufficient funding to enable academies to fund pupil specific adaptations to buildings for September 2019.
6. Local authorities are required to maintain and publish a SEND capital plan (available at [Special Provision Capital Grant](#)) on the Local Offer website by 25th May each year. This

year's plan is part of a three year rolling plan with all spending summarised across the three years from 2018 – 2021. The grant allocation in 2018-2019 was allocated towards costs for the Newark Orchard Special School. The plan indicates that other funding from Section 106 and Basic Need has also contributed £1,250,000 towards expanding Ash Lea Special School. Bracken Hill and Carlton Digby schools were also allocated funding from this grant to contribute towards additional specialist places in 2019-2020.

7. To secure access to this additional special provision capital fund, the Local Authority is required to consult with a wide range of stakeholders, who are identified on the DfE planning sheet. In 2018-2019, this consultation secured agreement by stakeholders to invest the funding in increasing capacity within Nottinghamshire's special school estate. The consultation for the current allocation of £1,183,000 was consulted on with stakeholders as part of the wider high needs consultation. This current consultation sought the views of stakeholders to invest in the creation of additional specialist places within Nottinghamshire's existing mainstream publicly funded schools as well as in special schools. The consultation feedback is attached as **Appendix 1** (consultation questions Q3 and Q4)
8. Local Authority senior officers are already meeting with interested Multi-Academy Trusts (MATs) and special schools who have expressed an interest in becoming one of the five additional provisions within Nottinghamshire. These provisions will focus on meeting the needs of pupils with social emotional mental health needs who would otherwise be at risk of permanent exclusion and/or placements in alternative high cost provisions, sometimes far from where they live.
9. The Schools Forum has supported the proposal that the Local Authority invests in increasing the number of specialist places in Nottinghamshire's mainstream and special schools to ensure that more SEND pupils can have their needs met as close as possible to where they live.

Other Options Considered

10. Consideration was given to developing Post 16 capacity within mainstream provisions but this was not supported by either the Schools Forum or representatives from most multi academy trusts who attended the consultation events between 18 January & 15 February 2019.

Reason/s for Recommendation/s

11. The County Council has a statutory duty to ensure a sufficiency of special school places across the County.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below.

Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. The £1,183,000 capital investment from the DfE ring fenced special provision capital grant is allocated as follows: for £253,000 for SEND adaptations to academy buildings and £930,000 to fund the capital costs of the three secondary mainstream enhanced provisions and two special schools hubs.

RECOMMENDATION/S

That the Committee:

- 1) approves the investment of £253,000 to fund Special Educational Needs & Disability adaptations in mainstream academies
- 2) approves the investment of £930,000 to establish three enhanced provisions in mainstream settings and two special school hubs.
- 3) receives update reports on the outcomes of this investment on an annual basis.

Councillor Mrs Kay Cutts MBE
Leader of the Council

For any enquiries about this report please contact:

Marion Clay
Service Director – Education, Learning and Skills
T: 0115 9772502
E: marion.clay@nottsccl.gov.uk

Constitutional Comments (KK 16/05/19)

14. The proposals in this report are within the remit of the Policy Committee.

Financial Comments (GB 24/05/19)

15. The £1.18m capital investment identified in this report will be funded from the £1.18m Special Provision Capital Grant that is already approved in the Children and Young People's capital programme.

Background Papers and Published Documents

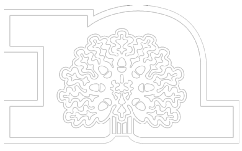
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

[Special Provision Capital Grant](#)

Electoral Division(s) and Member(s) Affected

All

C1245



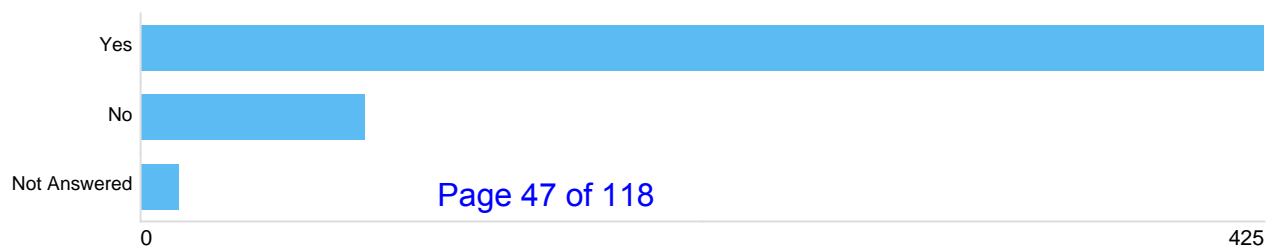
High Needs Review Consultation: Summary report

This report was created on Monday 18 February 2019 at 07:06.

The consultation ran from 18/01/2019 to 15/02/2019.

Question 1.1: Do you support the proposal to strengthen district working in 3 localities (Mansfield/Ashfield; Bassetlaw/ Newark; Broxtowe/Rushcliffe/Gedling) to meet the needs of children and young people with SEND within their district?

Do you support the proposal to strengthen district working in 3 localities to meet the needs of children and young people with SEND within their district?





Option	Total	Percent
Yes	425	81.26%
No	84	16.06%
Not Answered	14	2.68%

Question 1.2: Do you support the proposal to notionally allocate elements of the high needs budget to districts (overseen by the locality) to manage, and monitor the provisions and outcomes of CYP with SEND within each district?

Do you support the proposal to allocate elements of the high needs budget to districts (overseen by the locality) to manage, and monitor the provisions and outcomes of CYP with SEND within each district?



Option	Total	Percent
Yes	393	75.14%
No	120	22.94%
Not Answered	10	1.91%

Question : Any further comments for proposal 1:

Any further comments:

There were **142** responses to this part of the question.

Question 2.1: Do you agree that engagement with parents of CYP with SEND, needs to be a priority for schools and district teams at the earliest stage? (This would be through the development of a county wide strategy to ensure that CYP with complex SEND have their needs met in local settings, so that they can enjoy the same opportunities as other children and available funding is used effectively, fairly and transparently)

Do you agree that engagement with parents of CYP with SEND, needs to be a priority for schools and district teams at the earliest stage

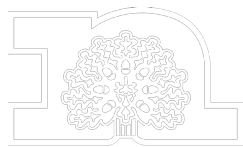


Option	Total	Percent
Yes	490	93.69%
No	26	4.97%
Not Answered	7	1.34%

Question : Any further comments for proposal 2:

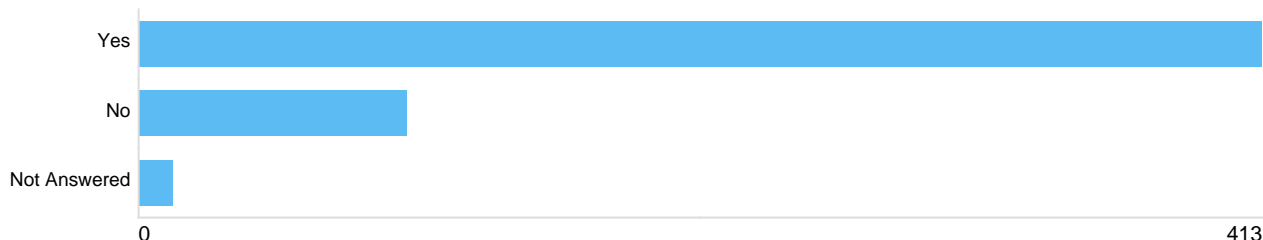
Any further comments:

There were **139** responses to this part of the question.



Question 3.1: Do you agree with the proposal to develop and pilot 3 enhanced provisions in mainstream schools, which will support localities to ensure that there is sufficient high quality and cost effective provision to meet the needs of some CYP with SEND?

Do you agree with the proposal to develop and pilot 3 enhanced provisions in mainstream schools which will support localities to ensure that there is sufficient high quality and cost effective provision to meet the needs of some CYP with SEND?



Option	Total	Percent
Yes	413	78.97%
No	98	18.74%
Not Answered	12	2.29%

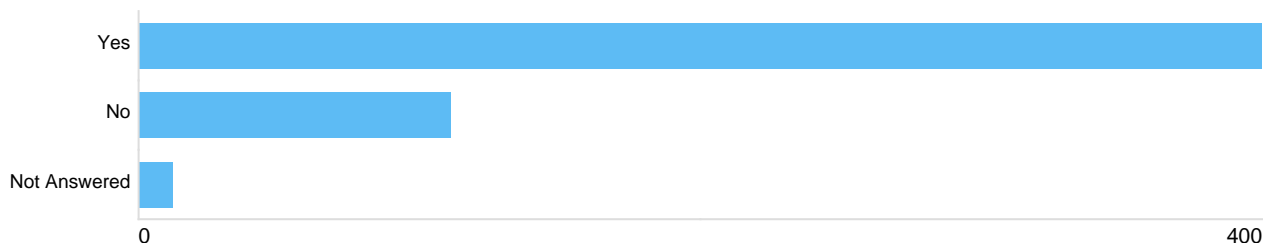
Question : Any further comments for proposal 3:

Any further comments:

There were **185** responses to this part of the question.

Question 4.1: Do you agree that the LA should explore and pilot with publicly funded schools the development of 'special school hubs' as outlined above?

Do you agree that the LA should explore and pilot with publicly funded schools the development of 'special school hubs' to provide transitional support to move a child from special school to mainstream; mainstream to special school; or from commissioned alternative education provision to special school where existing placements are at risk or whilst waiting for a special school place or subject to significant parental dissatisfaction or as part of an EHCP review?

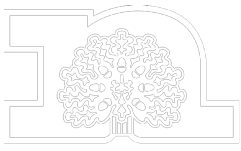


Option	Total	Percent
Yes	400	76.48%
No	111	21.22%
Not Answered	12	2.29%

Question : Any further comments for proposal 4:

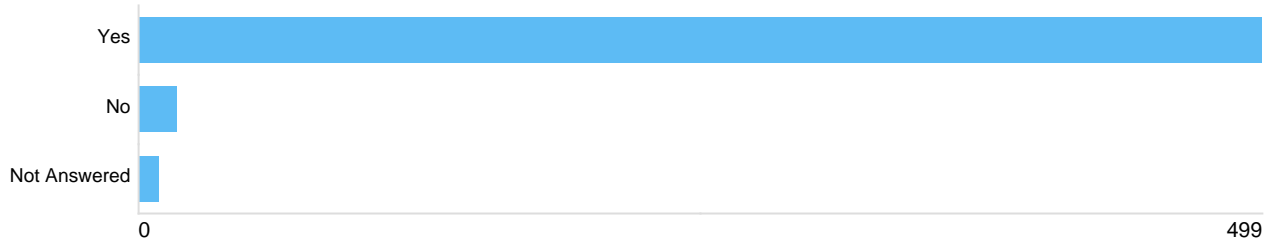
Q Any further comments:

There were **173** responses to this part of the question.



Question 5.1: Do you agree that the LA should seek to work collaboratively with publicly funded schools, early years settings, FE colleges, commissioned alternative education provision, parents, and other partners including health and social care to proactively seek new ways of working to increase independence and integration into employment, and independent/semi-independent living where at all possible?

Do you agree that the LA should seek to work collaboratively with publicly funded schools, early years settings, FE colleges, commissioned alternative education provision, parents, and other partners including health and social care to proactively seek new ways of working to increase independence and integration into employment, and independent/semi-independent living where at all possible?



Option	Total	Percent
Yes	499	95.41%
No	16	3.06%
Not Answered	8	1.53%

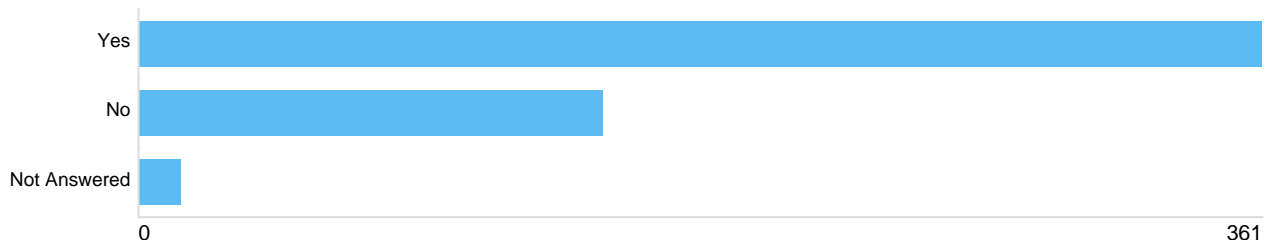
Question : Any further comments for proposal 5:

Any further comments:

There were **110** responses to this part of the question.

Question 6.1: Do you agree that we should strengthen the current Family SENCo model by developing a new role of district SENCo (7 in total) in 3 localities to support the interface for schools, parents and health and social care professionals in relation to CYP with SEND in each district?

Do you agree that we should strengthen the current Family SENCo model to be developing a new role of district SENCo (7 in total) in 3 localities to provide the interface for schools, parents and health and social care professionals in relation to CYP with SEND in each district?

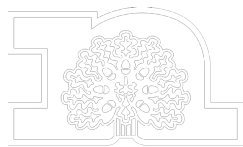


Option	Total	Percent
Yes	361	69.02%
No	149	28.49%
Not Answered	13	2.49%

Question : Any further comments for proposal 6:

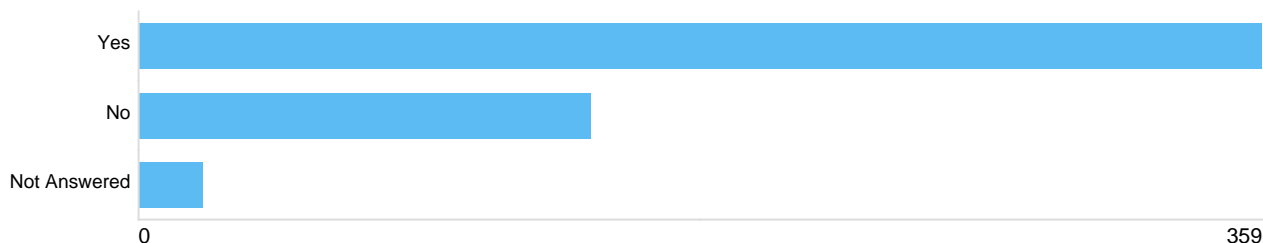
Any further comments:

There were **175** responses to this part of the question.



Question 7.1: Do you agree that we should review the current SFSS structure to develop a new role of SEND Locality Leads (3 FTE) as described above?

Do you agree that we should review the current SFSS structure to develop a new role of SEND Locality Coordinators Managers (3 FTE) to lead and coordinate a range of SEND functions within Localities working closely with district SENCOS, LA SEND teams including ICDS, other partners?



Option	Total	Percent
Yes	359	68.64%
No	144	27.53%
Not Answered	20	3.82%

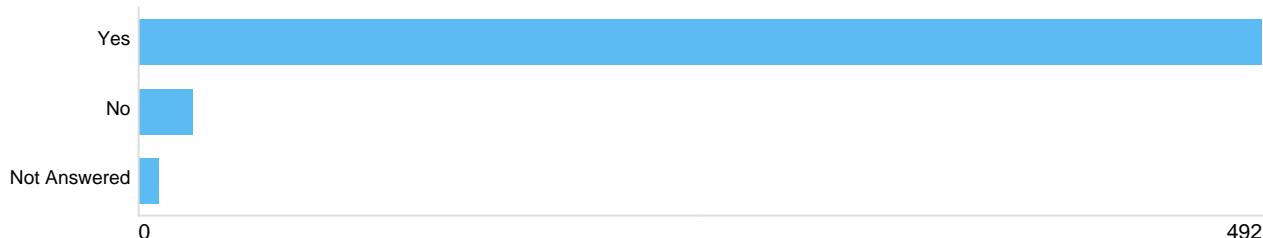
Question : Any further comments for proposal 7:

Any further comments:

There were 129 responses to this part of the question.

Question 8.1: Do you agree that we should maintain a county wide sensory team to continue to provide support, advice and guidance to all publicly funded schools and placements?

Do you agree that we should maintain a county wide sensory team to continue to provide support, advice and guidance to all publicly funded schools and placements?



Option	Total	Percent
Yes	492	94.07%
No	23	4.40%
Not Answered	8	1.53%

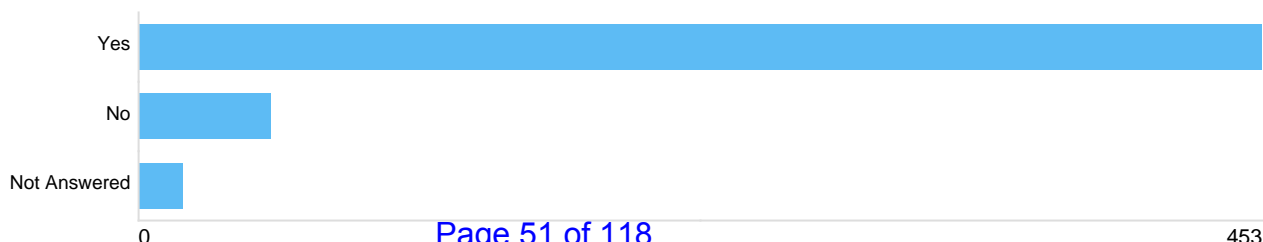
Question : Any further comments for proposal 8:

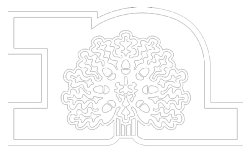
Any further comments:

There were 76 responses to this part of the question.

Question 9.1: Do you agree that we should retain TA teams within localities drawn from the existing Early Years, Communication & Interaction and Cognition & Learning TA teams?

Do you agree that we should retain an early years TA team within localities to continue to provide support, advice and guidance to parents in the home and to support transition to early years and statutory education (0-5 yrs)?





Option	Total	Percent
Yes	453	86.62%
No	53	10.13%
Not Answered	17	3.25%

Question 9.2: Do you agree that the TA senior practitioner role should retain responsibility for safeguarding across SFSS and oversee county wide early years referrals and additionally carry out initial assessments?

Do you agree that senior practitioner role should take responsibility for safeguarding across the service and oversee county wider early years referrals and initial assessments?



Option	Total	Percent
Yes	407	77.82%
No	93	17.78%
Not Answered	23	4.40%

Question : Any further comments for proposal 9:

Any further comments:

There were **105** responses to this part of the question.

Question 10.1: Do you agree that SFSS staff should develop new ways of working within locality teams working alongside all publicly funded schools and settings, parents and other partners to provide detailed advice, training and guidance particularly for SENCOs to meet the needs of CYP with severe and complex SEND?

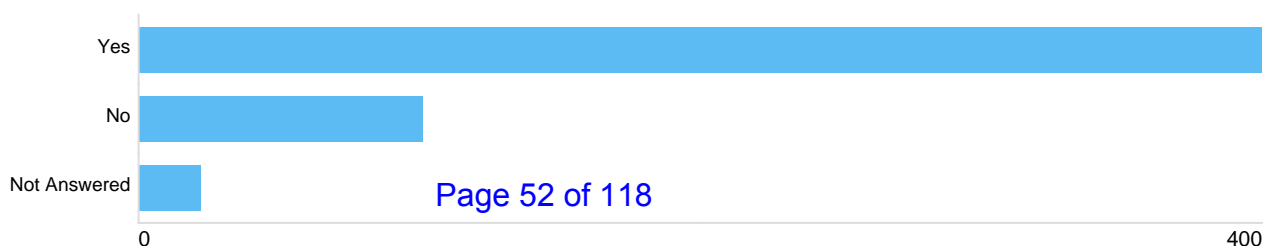
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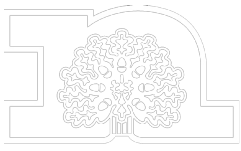


Option	Total	Percent
Yes	437	83.56%
No	69	13.19%
Not Answered	17	3.25%

Question 10.2: Do you agree that the 2 of the 3 Senior Teachers roles are unchanged (Dyslexia and ICT) with the 3rd post changing to lead a county wide Autism Strategy?

Do you agree that the 2 of the 3 Senior Teachers are unchanged (Dyslexia and ICT) with the 3rd post changing to lead a county wide Autism Strategy?





Option	Total	Percent
Yes	400	76.48%
No	101	19.31%
Not Answered	22	4.21%

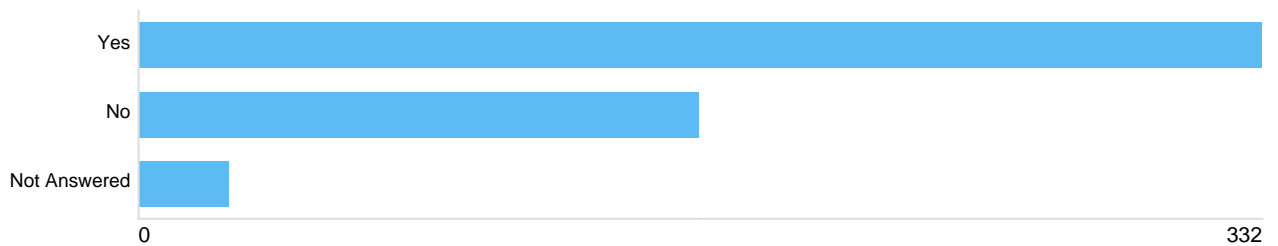
Question : Any further comments to proposal 10:

Any further comments:

There were 135 responses to this part of the question.

Question 11.1: Do you agree that SFSS should develop a traded service offer available to all publicly funded schools and settings and other partners in order to maximise capacity in schools without increasing the budget required to sustain SFSS?

Do you agree that SFSS should develop a traded service offer available to all publicly funded schools and settings and other partners in order to maximise capacity in schools without increasing the budget required to sustain SFSS?

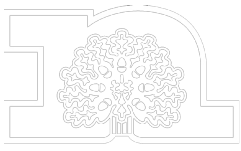


Option	Total	Percent
Yes	332	63.48%
No	165	31.55%
Not Answered	26	4.97%

Question : Any further comments for proposal 11:

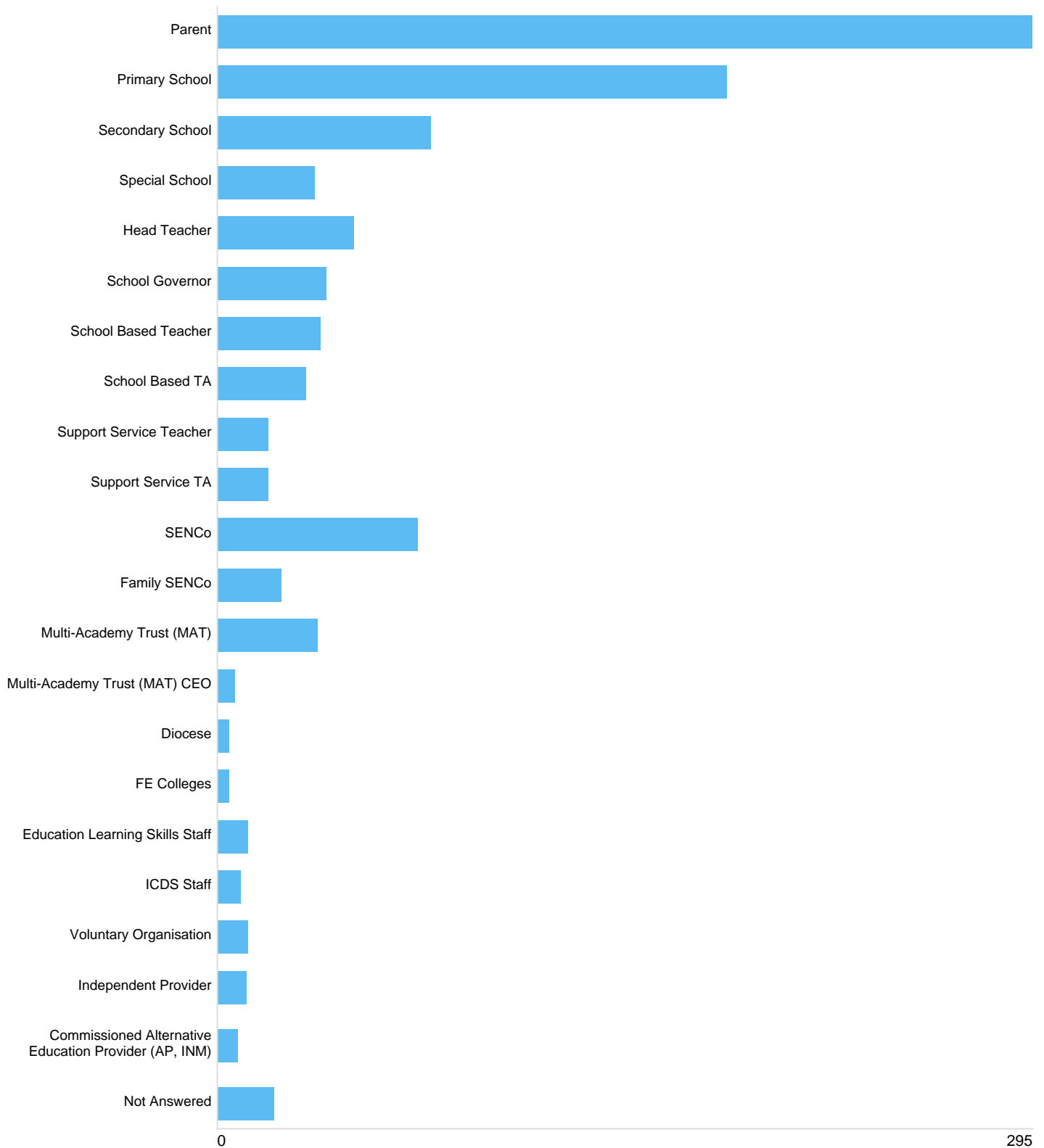
Any further comments:

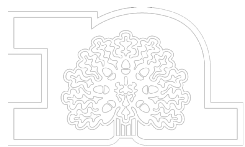
There were 122 responses to this part of the question.



Question 1: It is important that we get as wide a representation of views as possible. Please let us know which stakeholder group you are part of. Please tick all that apply

It is important that we get as wide a representation of views as possible. Please let us know which stakeholder group you are part of. Please tick all that apply





Option	Total	Percent
Parent	295	56.41%
Primary School	184	35.18%
Secondary School	77	14.72%
Special School	35	6.69%
Head Teacher	49	9.37%
School Governor	39	7.46%
School Based Teacher	37	7.07%
School Based TA	32	6.12%
Support Service Teacher	18	3.44%
Support Service TA	18	3.44%
SENCo	72	13.77%
Family SENCo	23	4.40%
Multi-Academy Trust (MAT)	36	6.88%
Multi-Academy Trust (MAT) CEO	6	1.15%
Diocese	4	0.76%
FE Colleges	4	0.76%
Education Learning Skills Staff	11	2.10%
ICDS Staff	8	1.53%
Voluntary Organisation	11	2.10%
Independent Provider	10	1.91%
Commissioned Alternative Education Provider (AP, INM)	7	1.34%
Not Answered	20	3.82%

Other:

There were **28** responses to this part of the question.

REPORT OF THE LEADER OF THE COUNCIL**NOTTINGHAMSHIRE TOURISM SUMMIT AND VISITOR ECONOMY
STRATEGY YEAR ONE ACTION PLAN FRAMEWORK****Purpose of the Report**

1. This report provides details on the Nottinghamshire Tourism Summit and seeks approval:
 - a) To proceed with the Year 1 Visitor Economy Strategy Action Plan Framework
 - b) For officers explore the potential for establishing a Pilgrim Fathers commemorative installation

Information

2. There is a huge opportunity for Nottinghamshire to enjoy a greater share of the tourism industry. As highlighted in the Council Plan, the County Council, supported by partners, wants to encourage as many people as possible to explore the County's outstanding tourism offer.
3. The Council's Visitor Economy Strategy (2019-2029) recognises the value of all visitors to the county and continues, alongside important work on the two target markets with growth potential of Country Loving Traditionalists and Aspirational Fun Families, is looking to improve the visitor experience for everyone. Tourism is big business in Nottinghamshire, with 35 million visitors venturing to the County in 2017 – an increase of 1.3 percent on the previous year.
4. In February 2019, this Committee gave the green light to proceed with Nottinghamshire County Council's first ever tourism summit. Since then, a Member Policy Development Group, chaired by the Leader of the Council, has been established to help shape both the Summit and the implementation phase of the Visitor Economy Strategy.

The Summit

5. The Summit, which takes place at Rufford Mill on Thursday 27 June 2019, will be hosted by the Leader of the Council, and will see the official launch of the new 10-year Visitor Economy Strategy. Delegates will focus attention on the county, its attractions and hospitality industry, to jointly highlight Nottinghamshire as one of the many jewels in the East Midlands crown.
6. Delegates will primarily be tourism businesses (such as attractions, venues, animateurs and accommodation providers), key stakeholders and partners from Nottinghamshire and its surrounding areas. The programme will be split between:

- Key note speakers setting out the importance and economic benefits of tourism to Nottinghamshire;
- The thinking behind the Council's Visitor Economy Strategy;
- A facilitated, interactive question and answer session to help develop the approach to be taken to strengthen the Nottinghamshire brand to draw people in and encourage them to discover and explore the exceptional multi-seasonal offer of the wider county, and;
- Showcasing the Nottinghamshire product through a market-place of demonstrations and exhibitions.

The Implementation Phase of the Strategy

7. The six key themes of the framework include:
 - Governance – elected members, stakeholders, officer groups
 - Resourcing
 - Launch and Sector Engagement
 - Site specific projects
 - Offer animation
 - The Pilgrim Roots 2020
8. The Action Plan Framework appears in full at **Appendix A**.

Pilgrim Fathers

9. As reported to this committee in January 2018, the 400th anniversary in 2020 of the Mayflower ship sailing from England and arriving in America, provides an exciting opportunity for Nottinghamshire to commemorate its Pilgrim ancestors and to share their inspirational story with the world.
10. In line with the previous commitment to focus local and international people on the anniversary, it is now timely for the Council to consider marking this auspicious occasion in a creative and imaginative way. It is therefore proposed, subject to Policy Committee approval, that officers explore the potential for establishing a commemorative installation.

Other Options Considered

11. The option to do nothing was discounted. No launch or a smaller scale launch, will undermine the ambition and collaborative intent to develop the Nottinghamshire tourism offer. The Visitor Economy Strategy with its clear implementation priorities are a prerequisite to realising growth, development and innovation in the Nottinghamshire tourism product.

Reason for Recommendations

12. The Visitor Economy Strategy contributes directly to the Council Plan commitment to promote Nottinghamshire's local heritage and excellent visitor attractions. The recommendation facilitates the implementation stage of the Visitor Economy Strategy, which is designed to establish the foundations to the successful delivery of the 10-year targets.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. The costs associated with hosting the Nottinghamshire Tourism Summit, expected to not exceed £10,000, will be met from the 2019/20 Growth and Economic Development base budget.

15. Should there be any costs associated with the proposed Pilgrim Fathers commemorative installation, these will be the subject of a future report to this Committee.

RECOMMENDATIONS

16. It is recommended that Policy Committee:

- a) Approves an allocation of up to £10,000 from the 2019/20 Growth and Economic Development base budget towards the cost of hosting the Nottinghamshire Tourism Summit
- b) Approves the Year 1 Visitor Economy Strategy Action Plan Framework
- c) Approves that officers explore the potential for establishing a Pilgrim Fathers commemorative installation

COUNCILLOR MRS KAY CUTTS, MBE
Leader of the Council

For any enquiries about this report please contact: Nicola M^cCoy-Brown, Growth and Economic Development, Tel: 0115 977 2580

Constitutional Comments (SLB 17/05/2019)

17. Policy Committee is the appropriate body to consider the content of this report

Financial Comments (SES 21/05/19)

18. The costs associated with hosting the Nottinghamshire Tourism Summit are expected to not exceed £10,000. These costs will be funded from the circa £246,000 unallocated amount of the 2019/20 Growth and Economic Development Initiatives budget which totals £515,036.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Nottinghamshire County Council - Visitor Economy Strategy Update – Report to Policy Committee, Published 12 September 2018
- Nottinghamshire County Council - Visitor Economy Strategy – Report to Policy Committee, Published 13 February 2019
- Pilgrim Roots – Nottinghamshire – Report to Policy Committee, published 24 January 2018

Electoral Division(s) and Member(s) Affected

- All

APPENDIX A 1: Visitor Economy Strategy (VES) – Action Plan Framework Year 1 (2019/20)

This Action Plan Framework sets out the immediate and longer-term areas of focus necessary to deliver solid foundations. These will then be further developed into tangible activities and projects through investment, partner engagement and delivery to enable successful delivery of the VES targets

	Theme	Action	Developing Option
1	Member led Policy Development Group	<p>Establish members priorities and leads</p> <p>Agree governance, reporting and engagement</p> <p>Ensure the VES delivers against the Council Plan and Place Strategy ambitions</p> <p>Embed the group as a champion, lead and challenge for the Council's tourism growth targets</p>	<ul style="list-style-type: none"> Lobby government and funders for engagement and investment Work with tourism bodies to increase the reputation and profile of the county as a destination Work with proximate Local Authorities/offers to deliver tourism growth opportunities
2	Officer Steering Group	<p>Drive and co-ordinate ambitious and challenging cross council delivery of the VES</p> <p>Ensure all services benefit from and contribute to the VES targets</p> <p>Challenge and support delivery</p>	<ul style="list-style-type: none"> Drive additionality from existing strategic partnerships and agreements Align tourism infrastructure needs/delivery – broadband, transport, highways investment and modelling Harness opportunities from NCCs statutory roles Build in use of new technology
3	Resourcing – budget and staff	<p>Recruit appropriate skills/experienced staff</p> <p>Deliver against existing external funding awards</p> <p>Seek further external funding opportunities for future delivery</p>	<ul style="list-style-type: none"> Resource relationship management and animation, Marketing and PR and Visitor digital content creation and curation Make funding bids to support the county's response to the 2020 pilgrim anniversary Work with D2N2 LEP for investment opportunities and harness investment led delivery and development
4	Deliver a Tourism Summit	Agree a model of delivery and objectives	<ul style="list-style-type: none"> Provide an opportunity to collaborate and develop tangible projects and product around this framework
5	Set the foundations/case for investment in the Nottinghamshire Visitor Economy	<p>Collect a compelling evidence base to support investment in the Nottinghamshire visitor economy through:</p> <p>The D2N2 Local Industrial Strategy The D2N2 Skills Action Plan Etc Midlands Engine Investment Prospectus/Midlands Connect Work on HS2</p> <p>Purchase industry standard data to set</p>	<ul style="list-style-type: none"> Working with colleagues across the Council collect new and existing forms of evidence to drive positive investment decisions Create an Investment Prospectus for accommodation and attraction providers Create case studies of successful growth and innovation in the sector Work with the universities, Adept and Think Tanks to identify new and

		benchmarks and establish progress in line with VES targets	<p>emerging ways to present the county as a place to invest and a place to innovate/pilot new ways of developing and attracting tourism investment.</p> <ul style="list-style-type: none"> • Purchase STEAM – tourism economic impact data and undertake work with universities to scope other measurement and performance data building on the work of Regeneris (VES)
	Prioritised Sites	Action	Developing Options
1	Sherwood Forest Visitor Centre and Country Park	<ol style="list-style-type: none"> 1. Continue to develop the RSPB Visitor Centre – use/build/connectivity 2. Deliver phase 2, consider phase 3 3. Review access/ car parking/flow 4. Determine how to raise the profile of Robin Hood as a “premium brand” for Nottinghamshire 5. Develop food, drink, retail offer and associated facilities 6. Consider potential additional leisure developments 7. Seek to support 2-way flow of visitors – Nottingham Castle to the Visitor Centre 8. Develop a Sherwood Season of events for delivery in future years 	<ul style="list-style-type: none"> • Connectivity Hub – 5G technology for visitor management and information, interpretation, innovative delivery of offer and business development • Embed with A614 investment/develop an Edwinstowe Hub – including accommodation • Options to link in with Phase 3 development of Thorsby Colliery • Review public transport services – dispersing visitors from the city to the county and digital availability of real time services • Work with other VES hubs to move visitors between them
2	Holme Pierrepont	<ol style="list-style-type: none"> 1. Rebrand to grow everyday user numbers in addition to training/competitor users – be your own hero 2. Invest in facilities and complementary/innovative features to secure and grow the family market 3. Use the Trent as a leisure resource 	<ul style="list-style-type: none"> • Develop new water <u>and</u> land-based activities • Explore opportunities for more on-site accommodation and facilities • Widen breadth of ambition to develop sporting focus for the county (football, cricket – participatory and spectator) – use such events/sporting venues to showcase Nottinghamshire food and drink offer • Address public transport services (particularly school holidays) and access to real time information on services • Work with other VES hubs to move visitors between them
3	Rufford Abbey	<ol style="list-style-type: none"> 1. Deliver a differentiated heritage experience – secondary but complementary to Sherwood 	<ul style="list-style-type: none"> • Manage and improve parking and access issues • Better connectivity and circulation of visitors to develop longer dwell time • Sensitivity to designations and work with English Heritage • Event development and investment in fabric Work with other VES hubs to move visitors between them

Prioritised Actions to animate the “offer”		Action	Developing Options
1	Cross cutting themes	Accommodation Offer 1. Increases the range and diversity of the accommodation offer outside of the City 2. Pursue 3 sites to deliver an 370 additional bed spaces (to meet targeted growth/demand)	<ul style="list-style-type: none"> More non-serviced capacity is needed in the countryside and more boutique hotels in towns required – scope and develop a portfolio of sites/premises that can be proactively offered to developers building on the D2N2 Accommodation Study model
		Marketing 1. Marketing to link the sites to include signposting, digital marketing, linking routes and trails to present a cohesive offer – including discounted/joint ticketing options. 2. Develop more on line bookable product and seek to segment into themes and cohesive packages	<ul style="list-style-type: none"> Develop themes around: <ul style="list-style-type: none"> Green and Active Be Your Own Hero Free Thinking Food and Drink (experiences and itineraries) and Pilgrim 2020 events Link products/experiences, attractions and accommodation Support businesses with story toolkits/shared bank of information/branding and material. Support businesses in marketing and reinforcing key destination messages Develop a cost- effective website for visitors and a social media profile for Nottinghamshire
		Events Programme 1. Programming to create seasons and links 2. Maximise the domestic/international appeal of 2020 Pilgrim Roots and legacy 3. Consider development of a Unique Festival – setting Nottinghamshire apart	<ul style="list-style-type: none"> Explore a “Sherwood Season” Develop a signature event Maximise the profile of the County as a destination around the 2020 Pilgrim Roots Commemorative year
		People 1. Skills Programming 2. Business Support and 3. Harness and support volunteers	<ul style="list-style-type: none"> Improved skills and training programmes for the sector including Welcome for Excellence programmes, ambassador and volunteering programmes, tour guide training, digital skills development Support the sector through the D2N2 Growth Hub – driving sector specific offers

REPORT OF THE LEADER OF THE COUNTY COUNCIL**RESPONSE TO PETITION REF: 2019/0349 SAVE OUR GREEN SPACES & PLAYING FIELDS ON FORMER GEDLING SCHOOL SITE****Purpose of the Report**

1. To provide Committee with a response of Petition Ref: 2019/0349 Gedling School.

Information

2. This petition was handed in at the Full Council meeting on 28 March 2019. It contains 122 signatures.
3. The former Sherwood E-Act Academy comprises a vacant school in Wollaton Avenue, Gedling. The property has been vacant since October 2017 when it was returned to the Council by the school. The property comprises c5,900sq purpose-built clasp and traditional brick-built construction on a site of c8.9Ha. Sherwood E-Act Academy has been declared surplus and is vacant, is no longer required for educational or any other use by Nottinghamshire County Council and is a health and safety risk. The property is not considered suitable for modern needs or alternative uses either by NCC or the wider market. The buildings are now being demolished. The Council has agreed a compensation with Gedling Borough Council in respect of the MUGA, which is located on site and which use is discontinued.
4. The future of the site, including local concerns about loss of green space will be considered following completion of the ongoing demolition and will be reported to Policy Committee as required.
5. It is proposed that the lead petitioner be informed accordingly.

Other Options Considered

6. None – the Council's Petition Scheme requires the relevant committee to consider proposed responses to petitions.

Reason/s for Recommendation/s

7. To agree the response to this petition.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources,

human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the ongoing demolition be noted.
- 2) That a report on the future of the site be submitted to a future meeting of Policy Committee.
- 3) That the lead petitioner be informed as appropriate and the outcome of the Committee's consideration be reported back to Full Council, in line with the requirements of the Petitions Scheme.

Councillor Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Constitutional Comments (LW 22/5/2019)

9. Policy Committee is the appropriate body to consider the content of the report.

Financial Comments (RWK 22/05/2019)

10. There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

- Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

- Electoral Division(s): Arnold South
- Member(s): Councillor Muriel Weisz, Councillor John Clarke

REPORT OF THE LEADER OF THE COUNCIL

MIDLANDS ENGINE DEVELOPMENT CORPORATION - FUNDING AND DELIVERY TEAM

Purpose of the Report

1. To seek Policy Committee approval to access the Development Corporation funding for 2019-2021 and establish posts to resource the delivery team.

Information

2. The reports presented to Policy Committee on 14 February 2018, 20 June 2018 and 13 February 2019 outlined the importance of High Speed 2 (HS2) related growth to Nottinghamshire, and specifically how the development of an East Midlands hub at Toton was integral to this. They highlighted that many of the growth benefits can be delivered well ahead of the opening of the HS2 East Midlands Station in 2033. These reports followed the publication of the East Midlands HS2 Growth Strategy in September 2017.
3. Since last year, the programme of work has been driven forward by the delivery team comprising of a HS2 Programme Director (secured through working collaboratively with development and regeneration specialists, London and Continental Railways (LCR)), an Economic Development Officer, a Graduate Trainee and a Project Manager, as well as support from external consultants who have been commissioned to complete specific pieces of work.
4. The delivery team works across two key projects: HS2 at Toton; and the Development Corporation. This core team co-ordinates a number of workstreams within the projects involving colleagues from across the Council in a flexible team approach, composed of a wider group of experienced advisors across a range of specialist areas. This is complemented by commissioned support from expert consultancy organisations to progress key pieces of work requiring specific expertise.
5. The Development Corporation project is being driven by the Midlands Engine, and Nottinghamshire County Council are the lead organisation in coordinating this project. The delivery team receive support from key partners involved in the Development Corporation work, including colleagues from the Midlands Engine, Uniper and East Midlands Airport.

Funding Update

6. The report presented to Finance and Major Contracts Committee on 29 April 2019 outlined the process for accessing funding awarded by the Department of Transport to develop the HS2 Toton project. It confirmed the formal mechanism by which Nottinghamshire County Council will access key monies held by the D2N2 LEP (the Local Enterprise Partnership for Derby, Derbyshire, Nottingham and Nottinghamshire) on behalf of the region, to fund project work that the County Council is responsible for progressing.
7. In addition to the Department of Transport funding, in October 2018, the Chancellor announced £2 million for the region to fund the Development Corporation work.
8. A Memorandum of Understanding (MOU) for the first £1 million of Development Corporation funding for 2019/20 has been agreed between the Ministry of Housing, Communities and Local Government (MHCLG), Derbyshire County Council as the Accountable Body for the D2N2 LEP and Nottinghamshire County Council on behalf of the Midlands Engine. A further MOU will be required for 2020/21.
9. As part of the MOU, MHCLG will release the funding to the region by granting the money to the D2N2 LEP. Nottinghamshire County Council will procure services and incur expenditure on behalf of the region and will recover costs incurred from the D2N2 LEP.

Delivery Team Update

10. The Development Corporation programme is developing at pace. Given this pace and the recent securing of key funding, it is an opportune time to review the delivery team and the roles required to drive the work forward.
11. In order to progress the Development Corporation work at scale and pace, it is suggested that 3 key posts are established on a fixed term basis until 31 March 2021:
12. **1 full time equivalent (FTE) Midlands Engine Development Corporation Programme Director.** This post will direct and manage the Midlands Engine Development Corporation Programme and workstreams, resulting in the submission of a business case to Government and, subject to approval, the mobilisation of the new body. The post will be fixed term until March 2021, with Nottinghamshire County Council being the employing/contracting body on behalf of the Midlands Engine. The post has been evaluated as Hay Band J, however a flexible resourcing approach to securing the best field of candidates has been adopted and the opportunity made available either as fixed term or as a secondment.
13. The Programme Director will be supported by the Programme and Project Management support roles identified below. This is in recognition of the scale of commissioning required across both the original £1.8m specifically for Toton and the £2m Development Corporation funding. This combined programme team will enable a co-ordinated and aligned approach across the related work areas.

14. The Programme Director will be supported by:
 - a. **1 fte Programme Manager (Hay Band F - subject to evaluation).**
This post will be responsible for ensuring the successful delivery and the efficient functioning of the Programme, achievement of objectives and realisation of programme benefits.
 - b. **1 fte Business Support Assistant (NJE Grade 2 - subject to evaluation).**
This post will be responsible for project and administrative support, including coordinating events and meetings with the extensive list of partners, external organisations and the extended project team involved in the work.
15. It is intended that at least a further 2 FTE Programme and Project Management support roles will be secured from partner organisations.
16. At this interim stage prior to formal recruitment, the Programme Manager and Business Support Assistant posts will be allocated with immediate effect, using existing roles from the Programme and Projects Team, so as not to delay delivery of key actions at this stage of the Programme.
17. The Midlands Engine Development Corporation Programme Director will report directly to the Corporate Director of Place.
18. The posts required as part of the delivery team will be subject to review as the programme progresses to ensure adequate resource to achieve the identified objectives of the Programme. Any future resourcing requirements will be brought to Policy Committee for consideration.

Other Options Considered

19. The 'do-nothing' option was discounted given the alignment of the Programme with Nottinghamshire County Council's priorities. Whilst the formation of a development corporation will be subject to further consideration and development in due course, there remains a need to maintain momentum. There is currently no clear alternative to the delivery team hosted by Nottinghamshire County Council.

Reason/s for Recommendation/s

20. To ensure that there is sufficient capacity to help drive the delivery of growth at Toton and its associated economic benefits for the region achieved through the potential of a locally led Development Corporation.

Statutory and Policy Implications

21. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

22. The costs of the posts listed in paragraph 11-14 are estimated to cost up to £210,000 in 2019/20 (nine months) and £270,000 in 2020/21 including on-costs. The employment costs of these posts and all associated oncosts and expenses are expected to be funded by a contribution from the £2 million Development Corporation funding awarded by MHCLG. However, in the first year of work, it is anticipated that much of the funding will need to be front loaded on commissioning to understand the what, when, why and how in order to develop the business case. This may result in the £1m allocation for 2019/20 being exceeded and in this eventuality the Council will need to fund any additional expenditure. It is proposed that any additional expenditure, up to £250k per annum, is funded from the Council's share of the NNDR Pool Reserve (National Non-Domestic Rates).

RECOMMENDATIONS

It is recommended that Policy Committee approves:

1. The process for accessing the £2 million Development Corporation funding from the D2N2 LEP, in relation to elements of the work for which Nottinghamshire County Council have been authorised to lead.
2. Establishment of 1 FTE Midlands Engine Development Corporation Programme Director, 1 FTE Programme Manager, 1 FTE Business Support Assistant on a fixed term basis until 31 March 2021.

COUNCILLOR MRS KAY CUTTS, MBE
Leader of the Council

For any enquiries about this report please contact:
Adrian Smith, Corporate Director Place

Constitutional Comments (GDR 10/06/2019)

23. Pursuant to Nottinghamshire County Councils constitution the Policy Committee has the delegated authority to consider the recommendations contained within this report subject to appropriate consultations being undertaken in accordance with the Employment Procedure Rules.

Financial Comments (RWK 10/06/2019)

24. The report proposes the establishment of 3 posts to support the establishment of a Development Corporation at an estimated cost of up to £210,000 in 2019/20 and £270,000 in 2020/21. It is envisaged that this cost will be met from funding of £1M in each of 2019/20 and 2020/21 to be provided by MHCLG via D2N2. However it is anticipated that in 2019/20, the front loading of other commissioned work to develop the business case may result in the £1M allocation being exceeded. In this eventuality the County Council will be required to fund any additional expenditure. It is proposed that any such additional expenditure, up to £250,000 per annum, is funded from the NNDR Pool Reserve.

HR Comments (GME 10/06/19)

25. A flexible resourcing model will be applied to the recruitment of the Midlands Engine Development Corporation Programme Director to ensure we maximise the candidate pool for this key appointment. Any additional recruitment to the project will be in line with the appropriate agreed employment procedure. New roles which do not already exist within the Council will be subject to formal job evaluation.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Policy Committee reports dated 14 February 2018, 20 June 2018 and 13 February 2019
- Finance and Major Contracts Committee report dated 29 April 2019

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNTY COUNCIL**INVESTING IN NOTTINGHAMSHIRE: DELIVERING THE TOP WIGHAY FARM SUSTAINABLE URBAN EXTENSION****Purpose of the Report**

1. To accept the proposed funding offer from Homes England and to delegate authority to the Corporate Director, Place and the Group Manager, Legal, Democratic and Complaints to finalise the completion of the funding agreement.
2. To approve funding to undertake detailed design and construction of highway infrastructure and related works and request that Policy Committee approve a variation to the capital programme of up to £10.3m, including £5.8m external funding from Homes England, to enable detailed design and construction of highway infrastructure and related works associated with the Top Wighay Farm project.

Information

3. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt appendix.

Background

4. The new Council Plan "Your Nottinghamshire, Your Future" sets out an ambitious vision for the future of Nottinghamshire in which the county is at the forefront of modern Britain. We want Nottinghamshire to stand out as: a great place to bring up a family; to fulfil your ambition; to enjoy your later life, and, to start and grow your business.
5. We want Nottinghamshire to be a place where young people and young families have the opportunity to put down their roots and live healthy and fulfilling lives. In order to achieve this, we know that quality housing in good locations is vital. We will therefore work with developers and the Government to bring forward new housing that meets the needs of our growing population and everyone who wants to build their future here.
6. The Council has further defined its ambitions in its Place Strategy 2019-21 by investing in opportunity areas the Council aims to unlock new jobs and deliver better housing. Key activities identified for Investing in Nottinghamshire in 2019/20 in particular will be to begin the development of Top Wighay Farm near Hucknall,

including new County Council offices as anchor tenant of the employment space alongside new housing and infrastructure.

7. By embracing the ethos of working with Government in order to bring forward new housing, the Council has been very successful in securing a substantial offer of Homes England grant funding to kick start development at Top Wighay Farm. Making the best possible use of the surplus land at Top Wighay Farm will make a critical contribution towards fulfilling the Council's ambitions for the county and for the housing needs of its communities.
8. In February 2017, Gedling Borough Council produced a Supplementary Planning Document which provides a development brief for the Top Wighay Farm site. The document proposes a total number of 805 houses on the NCC owned land plus areas of employment land, a local centre, and a primary school. There is also an area of "safeguarded land" which is intended for housing development sometime in the future but cannot be developed until the allocated land has been fully built out. Further information regarding the safeguarded land is set out in the Exempt Appendix to this report.
9. Top Wighay is a large site and as such significant upfront funding is required to provide the necessary highway improvements and access into the site plus other infrastructure costs associated with necessary utilities. In addition, there are significant Community Infrastructure Levy (CIL) and S106 contributions. These consist of significant financial contributions primarily to the County Council itself for the provision of a new primary school; a waste recycling centre and contributions to the Gedling Access Road (GAR). Other contributions are for health provisions and the long term maintenance of natural green spaces. In addition, there are requirements for delivering 30% affordable housing units to the residential mix. Developers would not take on the cost of this unless they were confident that they could develop the whole site and recover these costs. The market levels to date have not been sufficient for developers to acquire the whole site with confidence of delivering a financially viable scheme. Hence, the Council has been in detailed dialogue with Homes England in order to address viability issues.
10. To this end the Council has been successful in securing grant funding of over £5.8 million (£5.8 m including £200k for project management) from the Homes England Local Authority Accelerated Construction (LAAC) fund. Written confirmation of the grant funding offer was received on the 3 June 2019. This will be to fund the infrastructure into the site on the condition that the pace of residential development will be higher than the normal rate and that the Council will fund any gap between the total cost of the infrastructure and the grant. This funding offer is essential to kick-start the site and allow control over the development of housing and open up the site for employment access.
11. ARC has been commissioned to commence pre planning application site investigations and to report on the full cost of providing the new access points and the services. ARC will subsequently oversee the delivery of the construction of the highway infrastructure and associated works. The socio-economic importance of the Top Wighay Farm Project to Nottinghamshire is recognised, and therefore, every opportunity will be taken to leverage and deliver local economic impact and social value for the benefit of the communities served by Nottinghamshire County Council. Within the project (through Arc Partnership) the social value will be embedded

throughout the procurement, commissioning and delivery of pre-construction, design and delivery solutions associated with the project, in line with the Public Services (Social Value) Act 2012.

12. The original bid to Homes England was submitted more than two years ago based upon infrastructure designs that originally gained planning permission from Gedling Borough Council in May 2009. This permission has lapsed and a new planning permission will be required. In addition to the construction costs, Arc have finalised the overall project feasibility with the inclusion of all ground investigation, site surveys, planning permission submission, and project management costs necessary to deliver both the construction of the highways infrastructure to access the site and also to achieve outline planning consent for the wider development of the site. The overall feasibility figure at this stage of the project is a Latest Estimated Cost of £10,238,000. For the purposes of the securing a capital budget allocation this figure has been rounded up to £10.3m.
13. On the basis of independent viability and technical assessments undertaken by Homes England, an offer of funding of £5.8m has been made in relation to Top Wighay. The level of funding being capped at the level based upon their own benefit cost ratio. As Homes England are only prepared to offer grant funding of £5.8m there will be a requirement for the Council to fund any additional upfront costs to deliver the infrastructure. It is a requirement of Homes England funding that the Council would need to commit to funding the additional elements from the Capital Programme.
14. The timescales for completing the infrastructure are fixed by Homes England as the end of March 2021. This timescale will be achievable if site investigations are commenced and consultants are instructed to start the planning application process immediately, subject to Members approving this report.
15. The new access points will not only provide the solution to kick starting residential development on the site, but it will open up access to the development of the local centre and the school. It will also enable the Council to develop its own office building within the employment land which will be a gateway into the site.
16. An assessment of the legal and financial risks associated with the acceptance of the grant has been undertaken and covered in greater detail in the Exempt appendix to this report. Overall, it is considered that these are small and outweighed by the benefit that such additional funding will provide in the delivery of the scheme. Policy Committee is therefore asked to approve the acceptance of this grant despite the funding agreement restrictions imposed.

Approvals Required

17. Policy Committee (17th October 2018) delegated authority to the Corporate Director, Place in consultation with the Chair of Policy Committee, the Service Director Finance, and the Group Manager of Legal, to agree the terms on which the Homes England funding is accepted for specific sites. While this delegation provides the Corporate Director with the authority to agree the terms of the funding agreement, further authorisation is required to approve a variation to the Capital Programme firstly to allow for the external funding of £5.8m to be added to the Programme and secondly to allocate the additional figure of up to £4.5m to contribute to the scheme costs.

18. The proposed capital funding of the £4.5m element will be subject to a bid to Corporate Asset Management Group for inclusion in the capital programme.
19. Policy Committee (20th March 2019) approved funding for the planning and design work for a new Council office building which will have the additional benefits of providing an anchor tenant on the County Council owned employment site within the wider development. This will significantly aid the marketing of the site and act as a catalyst for economic growth in the area, providing new jobs and new homes for local people. As a result, the development will generate additional revenue for the Council through Business Rates and Council Tax. Without the necessary access improvements to the site the new office will not be able to be constructed as it will not be accessible.
20. The total cost for accessing the site, including permissions, surveys etc. is estimated at £10.3m. It is proposed that Policy Committee allocate a working budget of up to £10.3m for the project. In order to draw down this resource, the project progress will be reported to the Finance and Major Contracts Management Committee at each gateway to secure approval to proceed and provide latest estimate costs to assure Members of best value for money.

Other Options Considered

21. As Top Wighay Farm has a planning designation for various forms of development, predominately residential, no other options for the site are being considered at the present time. Top Wighay Farm is identified in the Council's strategic land disposal programme with the opportunity for significant capital receipts over forthcoming years. If the scheme is not undertaken, then the housing numbers for the local plan will be jeopardised by 805 units. The Council's asset will not realise any benefit. The new proposed office will not be delivered. The Council's Policy objectives will not be realised.

Reason/s for Recommendation/s

22. To enable the sale of a surplus asset and to secure a capital receipt to the County Council and to provide much needed housing and employment for this location. In addition to provide access to land to enable the development of the proposed Council new office building.

Statutory and Policy Implications

23. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1. To accept the proposed funding offer from Homes England for the Top Wighay site and to delegate authority to the Corporate Director, Place and the Group Manager, Legal, Democratic and Complaints to finalise the completion of the funding agreement.
2. To approve a variation to the capital programme of up to £10.3m, including £5.8m external funding from Homes England, to enable detailed design and construction of highway infrastructure and related works associated with the Top Wighay Farm project.

Councillor Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Constitutional Comments (CEH 07/06/2019)

24. The recommendations fall within the remit of the Policy Committee under the scheme of delegation in the Constitution.

Financial Comments (GB 11/06/2019)

25. As set out in the report, the latest estimated cost of the project is £10.3m. The Council has been successful in securing a grant from Homes England which totals £5.8m. Further capital funding of £4.5m from Nottinghamshire County Council's capital programme will be the subject of a bid to the Corporate Asset Management Group. It is expected that this will be offset by a future capital receipt. The implication on the revenue budget associated with the cost of borrowing £4.5m (MRP and interest costs) is £360k per annum. This will reduce once the expected capital receipt is realised. There are a number of financial risks associated with this project including:

- The Council will be liable to fund any project overspend from its own resources.
- As set out in the exempt appendix, there is a risk that an element of the external funding could be clawed back if the terms and conditions of the grant are not met.
- There is a risk that the capital receipt for the development land is less than expected thereby increasing the cost to the Council.
- The timing and value of any disposal proceeds associated with the safeguarded land are uncertain.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Top Wighay Farm Development Brief Supplementary Planning Document, February 2017.

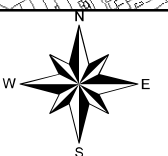
- Policy Committee (20 March 2019) report: Investing in Nottinghamshire: Delivering the Council Plan through a second phase of the Smarter Working Programme.

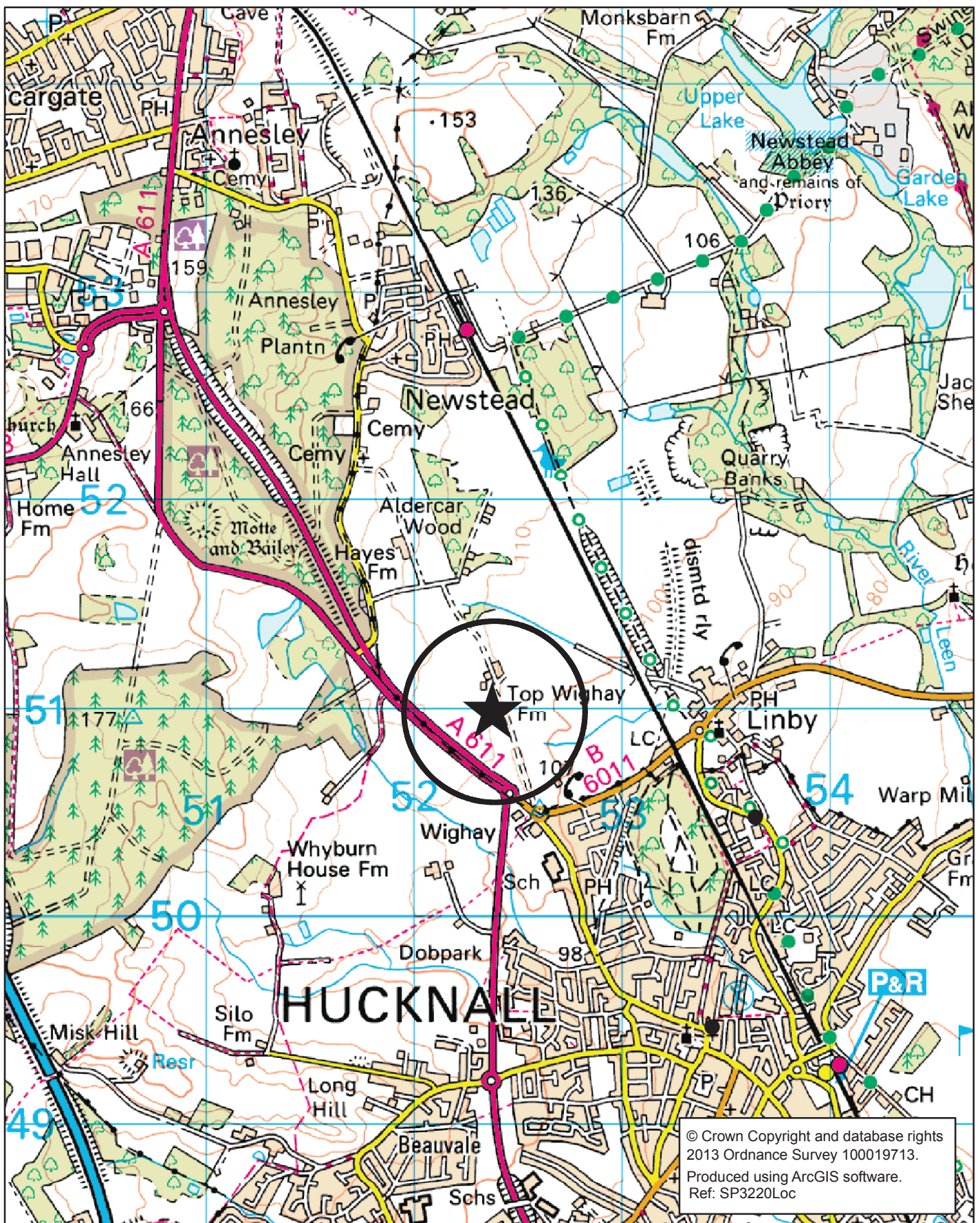
Electoral Division(s) and Member(s) Affected

- Electoral Division(s): Newstead
- Member(s): Councillor Chris Barnfather



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2013 Ordnance Survey 100019713.
Produced using ArcGIS software.
Ref: SHUB/TopWighayFarmSK





REPORT OF THE LEADER OF THE COUNTY COUNCIL

OPERATIONAL DECISIONS QUARTERLY UPDATE JANUARY - MARCH 2019

Purpose of the Report

1. To update Members on the Operational Decisions taken January to March 2019.

Information

2. From January to March 2019 there have been 27 decisions.
3. In accordance with the recommendations in the report relevant Electoral Division Members have been invited to comment on appropriate Estate Management decisions that are progressed via all operational decisions (except where Committee have been specifically advised otherwise).
4. Care was taken with disposals and the granting of leases, licences and the like to ensure best consideration has been achieved by reference to and tested against market value(s) and rates. All charges and other fees levied were appropriate and commensurate with the transaction.
5. Details of the decisions taken are shown below: -

SP	Electoral Division(s)	TITLE	DESCRIPTION / open (extract from Operational decision)
3457	Newstead	Top Wighay Farm - Grant of 2 new Farm Business Tenancies	The grant of 2 short term Farm Business Tenancies to the existing occupier.
3459	None specified	Access Agreement for Homes England's Development Partner Panel 3	At the Policy Committee meeting on the 17 th October 2018 it was proposed that NCC sign up to the LACC funding offers for 8 sites subject to delegated authority to the Corporate Director to agree the terms. As part of this agreement, Homes England prefer that the Council dispose of the sites through a building lease with members of their development framework panel DPP3. Approval is required to sign Access Agreement otherwise the Council cannot use the DPP3 framework to carry out the soft market testing or to procure a developer to carry out the housebuilding in line with the requirements of Homes England.
3456	Ollerton	Break Notice - Ollerton Registration	Operation of the break clause in the Registration Office Underlease, giving 6 months written notice, following the recent Committee decision to Close the Ollerton

		Office, Dukeries Academy 01698	Registration office at the Dukeries Academy.
3468	Hucknall North	Lease for CCTV equipment and release of restrictive covenant at 28 Baker Street, Hucknall	The property is a vacant shop acquired as part of the Hucknall Inner Relief Road scheme. Ashfield District Council (ADC) has agreed to release a restrictive covenant on the title of the property in return for the grant of a lease to locate CCTV equipment.
3462	Sutton North	Wayleave - Skegby Lane wayleave and substation on the Community Forest planting scheme	A Wayleave was requested by Western Power Distribution to construct an electricity generating plant on land off Skegby Lane to supply electricity to the National Grid when the system is under stress as an emergency backup.
3461	Mansfield South	Kiosk Unit 2, Mansfield Bus Station, Quaker Way, Mansfield	The existing tenant served notice to vacate at the end of November and the Council advertised for a new tenant to take on the premises. Terms have been agreed subject to contract for a new lease.
3467	Ollerton	Ollerton South Pit Easement for Surface Water Drainage	Easement to provide access to headwall for surface water drainage to drain from adjoining site in favour of Severn Trent Water as Statutory Undertaker.
3466	Hucknall North	Sale of 22 Wollaton Street, Hucknall	Following completion of the Hucknall Town Centre Improvement Scheme, the subject property was not required for the road scheme and is now surplus to requirements. The property was formally marketed in December 2018, the selling agent received formal offers, the highest of which was recommended for acceptance.
3465	Hucknall North	Sale of 28 Titchfield Street, Hucknall	The property was formally marketed in December 2018, the selling agent received formal offers, the highest of which was recommended for acceptance.
3464	Hucknall North	Sale of 36 Wollaton Street, Hucknall	The property was formally marketed in December 2018, the selling agent received formal offers, the highest of which was recommended for acceptance.
3472	Hucknall North	Sale of 39 Albert Street, Hucknall	The property was formally marketed in December 2018, the selling agent received formal offers, the highest of which was recommended for acceptance.
3479 LT	Newark East	Grove Site & Newark Day Service - Wayleave to Western Power	A Wayleave was requested by Western Power Distribution (WPD) to assist with the relaying of electric cables at Newark Day Service. During the design process it has been identified the electric cables will be under the new foundations WPD will reposition them away from the new foundations.
3470 LT	Retford East	Wayleave agreement - One Joint Box and all associated cables Ordsall Primary School, West Hill Road, Retford	A Wayleave was requested by Openreach (BT) to install at Ordsall Primary School a joint box and all associated cabling and fittings.

3481 LT	Keyworth	Keyworth Rugby Club - Consent for disposal under grant funding agreement	Approval to part disposal of land owned by Keyworth Rugby Club in order to fulfill grant conditions related to monies awarded by NCC to the club back in 2013. NCC do not own or have ever owned land forming part of Keyworth Rugby Club.
3473	Southwell	Netherfield Farm 1 - Grant of a new Farm Business Tenancy	To grant a new Farm Business Tenancy to the existing occupier.
3474	Carlton West	Carlton Children's Centre - Lease to Roosters Kids Club	New 2 Year lease to Roosters Kids club providing wrap around school care.
3475	Keyworth	Willow Brook Primary School - Lease to Wolds Pre-school	To grant a 5 year lease of part of the primary school to The Wolds Day Nursery an Early Years Childcare Provider.
3487 LT	Worksop North	Gateford Park Primary School – Short term Lease to Puddleducks, Early Years Provider	The grant of a new short term lease to 31 July 2019 of part of the primary school to Puddleducks an Early Years Childcare Provider to enable continued occupation until the end of the School academic year.
3480	Retford West	St Michaels View, Retford	Lease to Bassetlaw Hospice for 1 year starting on 26 March 2019.
3482	Newark West	Donald Bailey Pre School - Letting for Early Years Childcare	To grant a 5 year lease of the Pre School building to The Forge Trust for Early Years Childcare Provision.
3483	Nuthall	Larkfields Junior School - Transfer of Land and Property Assets to The Foundation School	Approval is requested for the freehold transfer of the land and property assets to the Governing Body of Larkfields Junior School which became a Foundation School on 1 November 2018.
3485	Hucknall South	Sale of land to rear of 16/22 High Street, Hucknall	The County Council is to sell land adjoining the Hucknall Town Centre relief road to allow the buyer access to its existing car park.
3492 LT	Newstead, Hucknall South	Bestwood Country Park- S104 SW drainage Outfall	A request was been made by Severn Trent to upgrade the existing pipe work and outfall at Bestwood Country Park.
3489	Worksop North	Gateford Children's Centre – Lease of part to Nottinghamshire Healthcare NHS Foundation Trust	5 Year lease of rooms within the Children's Centre to The Nottinghamshire Healthcare NHS Foundation Trust.

3491	Blyth and Harworth	Langold Dyscarr Community School, Langold, Worksop (UPRN: 01123) - Conversion to Academy Status	Proposed Conversion to Academy Status with 125 year lease.
3493	Muskham & Farnsfield	St. Michael's CE Aided Primary School, Farnsfield - Conversion to Academy Status	Proposed conversion to Academy status with 125 year lease.
3494	Muskham & Farnsfield	St. Michael's CE Aided Primary School, Farnsfield – Lease to Minster Trust for Education of Former Caretaker's Property	<p>St. Michael's CE Aided Primary School is to transfer to Academy Status on 1 May 2019. The former caretaker's dwelling is not included in the 125 year lease to the Academy Trust (Minster Trust for Education) as it is not used at the conversion date by the School. The property is currently vacant.</p> <p>The School have expressed an interest in using the former caretaker's dwelling for expanding their Nurture and Wrap Around Service. It has been proposed to lease the property to the Trust for this use on a 10 year lease. This transaction is subject to obtaining consent from the Secretary of State for DfE as the property has been used by the School in the past 8 years.</p>

Other Options Considered

6. Reduce the number of transactions that can be progressed by means of operational decisions, this would lead to a loss of the current advantages outlined within the report which could prove problematic from a governance perspective. Lack of clarity on operational decisions may create uncertainty on whether a legal contract can be concluded without a committee decision.
7. An alternative option is to provide officers with delegated powers on routine estate decisions. This would require a significant change in the Council's constitutional arrangements and brings few added benefits beyond a clear and functioning operational decision process.

Reason/s for Recommendation/s

8. The decision making process requires a quarterly update and annual review to Policy Committee.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users,

smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) To update Members on the Operational Decisions taken January to March 2019.

Councillor Mrs Kay Cutts
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Constitutional Comments (SLB 16/05/2019)

10. Policy Committee is the appropriate body to consider the content of this report

Financial Comments (RWK 16/05/2019)

11. There are no specific financial implications arising directly from the report

Background Papers and Published Documents

12. None.

Electoral Division(s) and Member(s) Affected

13. Electoral Division(s): All
Member(s): All

File ref.: /SB/SB/09998
SP: 3505
Properties affected: 09998 - Various NCC Properties/non-property item
20190213 MW

REPORT OF THE LEADER OF THE COUNTY COUNCIL**PLATT LANE PLAYING FIELD, KEYWORTH – PROPOSED LEASE TO
KEYWORTH SPORTS ASSOCIATION****Purpose of the Report**

1. This Report is seeking approval to lease Platt Lane Playing Field, Keyworth to Keyworth Sports Association in order that external funding can be accessed to improve sporting facilities at the site and ensure its long term future.
2. To allow approval of the detail of the transaction and outcomes arising to be delegated to the Corporate Director, Place in consultation with the Chair or Vicechair

Information

3. The Council own the freehold of Platt Lane Playing Field (c15.16 acres) shown highlighted in bold on the attached plan. The site comprises a small grounds maintenance depot with the remainder of the site laid out with football pitches, a cricket square and two pavilions. The 1970s timber pavilion was erected by the Parish Council and is in poor condition. The second brick built pavilion was built in 2010 by Keyworth United Football Club. The property is within the green belt.
4. The Council acquired the Property in the 1970s as a playing field for use by South Wold School. In addition, a Joint User Scheme with Keyworth and Normanton on the Wolds Parish Councils permitted community use. Keyworth Parish Council has managed the Property via a trust arrangement with the Council since the property was acquired.
5. The Council entered into a 25 year lease in 2010 with Keyworth United Community Football Club of the area forming the footprint of the modern pavilion shown hatched on the attached plan to allow them to construct it and use in connection with their sporting activities on a full repairing and insuring lease. The club are liable for maintenance of just the clubhouse building. The Management Committee allow other users of the wider playing field and older pavilion via hiring agreements. South Wold School did use the Field through one such hiring agreement but have subsequently relinquished their use of the Property. Currently the grounds maintenance costs for 2019/20 are £21,220 which the Council is liable for and under the proposed transaction detailed below would now be met by Keyworth Sports Association.
6. A new organisation Keyworth Sports Association, comprising Keyworth United Community Football Club and the local cricket club, was recently established to enable national funding to be obtained to improve the facilities including a county level cricket facility and improved football provision. As a condition of funding Keyworth Sports

Association need to have a long term interest in the sports facilities. Therefore, it is intended that the Council take a surrender of the existing lease to Keyworth United Community Football Club and enter into a 99 year lease with Keyworth Sports Association of the larger site outlined in bold on the attached plan at a peppercorn rent. Keyworth Sports Association will be responsible for the repair and maintenance of the Property. Consultation has been held with Keyworth Parish Council who are supportive of the proposal. Keyworth Sports Association will continue to allow community use of the site and wish to increase use and access.

7. S77 consent under School Standards and Framework Act 1998, will be required from the Secretary of State for Education to a leasehold disposal of the site due to the Property being used by a maintained school within the past 10 years. Accordingly, this proposal is subject to obtaining this consent.
8. As the proposed lease is a peppercorn rent, this will be a disposal of land at less than best consideration. Under Local Government Act 1972: General Disposal Consent (England) 2003, Secretary of States consent is deemed to be granted if the extent of the undervalue does not exceed £2 million and the disposal contributes to the promotion or improvement of the economic, social or environmental well-being. The proposed disposal meets that criteria as the undervalue is £6,000 pa over a 99 year period as this represents the rent the Council are foregoing. The capital value of the Property as at 31 March 2019 is £120,000. In addition, this proposal will allow improvement of the current facilities which will provide greater opportunities for the local community and other users which will enhance their health and wellbeing. It will also ensure that the site continues to be used for public recreation in the future.
9. The proposed leasehold disposal is via private treaty. S.17.5.5.2 of the Council's Financial Regulations allows the matter to be dealt with in this way provided that special circumstances exist that identify there is only likely to be one potential party to enter into the transaction. The Property is within the green belt with use of the site limited and a change of use unlikely to attract other interest in the site. In addition, the new organisation Keyworth Sports Association incorporates the current main sports clubs already using and having a legal interest in the site through the existing lease and they are also responsible for the maintenance of part of the site incorporated in their lease. The longer term of the proposed lease, as has been previously stated, will allow access to funding not available under the current shorter term lease. If this proposal was not to progress the Council would continue with the existing lease in place and the status quo would remain with the current users. Accordingly, the Property would hold no interest to another user as the current user's legal interest would pertain.
10. Under S. 17 of the Council's Financial Regulations the Service Director for Economic Growth has sought approval from the S. 151 Officer and Group Manager for Legal Services to the proposed disposal being via private treaty.
11. This proposal is subject to further advice in respect of state aid rules and their application.

Other Options Considered

The following additional options have been considered:

12. Maintaining the current arrangements would not enable a funding application to be made and result in facilities being unimproved, leading to a deterioration in the facilities currently offered.
13. A previous Report to Finance and Property Committee on 18 July 2016 sought approval to a freehold disposal of the Property to a charity, to be established. Keyworth Sports Association has been established as a company limited by guarantee, and not a charity, in order to benefit from financial incentives available to it. As a result, a long leasehold disposal is considered more appropriate, so the Council can retain control under a lease to ensure that the community and sports use is continued in the future.

Reason/s for Recommendation/s

14. A long leasehold disposal of the Property to Keyworth Sports Association will enable them to access national funding streams not open to the Council. This will result in a much improved facility and allow continued and increased community use at a time when Council resources are limited or reducing.
15. Keyworth Sports Association comprise existing clubs who use and manage current facilities as part of the Management Committee.
16. The proposed lease will allow the Council to retain control over the future use of the Property to ensure sports provision and community use is maintained and increased.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) To seek approval for a New Lease to Keyworth Sports Association on the terms outlined within this report in order that external funding can be accessed to improve sporting facilities at the site and to ensure its long term future.
- 2) To delegate authority to the Corporate Director for Place in consultation with the Chair or Vicechair to approve any amendments required to the proposed transaction arising from the S.77 application and state aid advice, if necessary.

Councillor Mrs Kay Cutts
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Constitutional Comments (CEH 10/06/2019)

18. The recommendations fall within the delegation to Policy Committee under its terms of reference in the Constitution.

Financial Comments (RWK 23/05/2019)

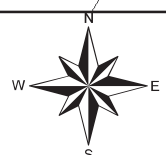
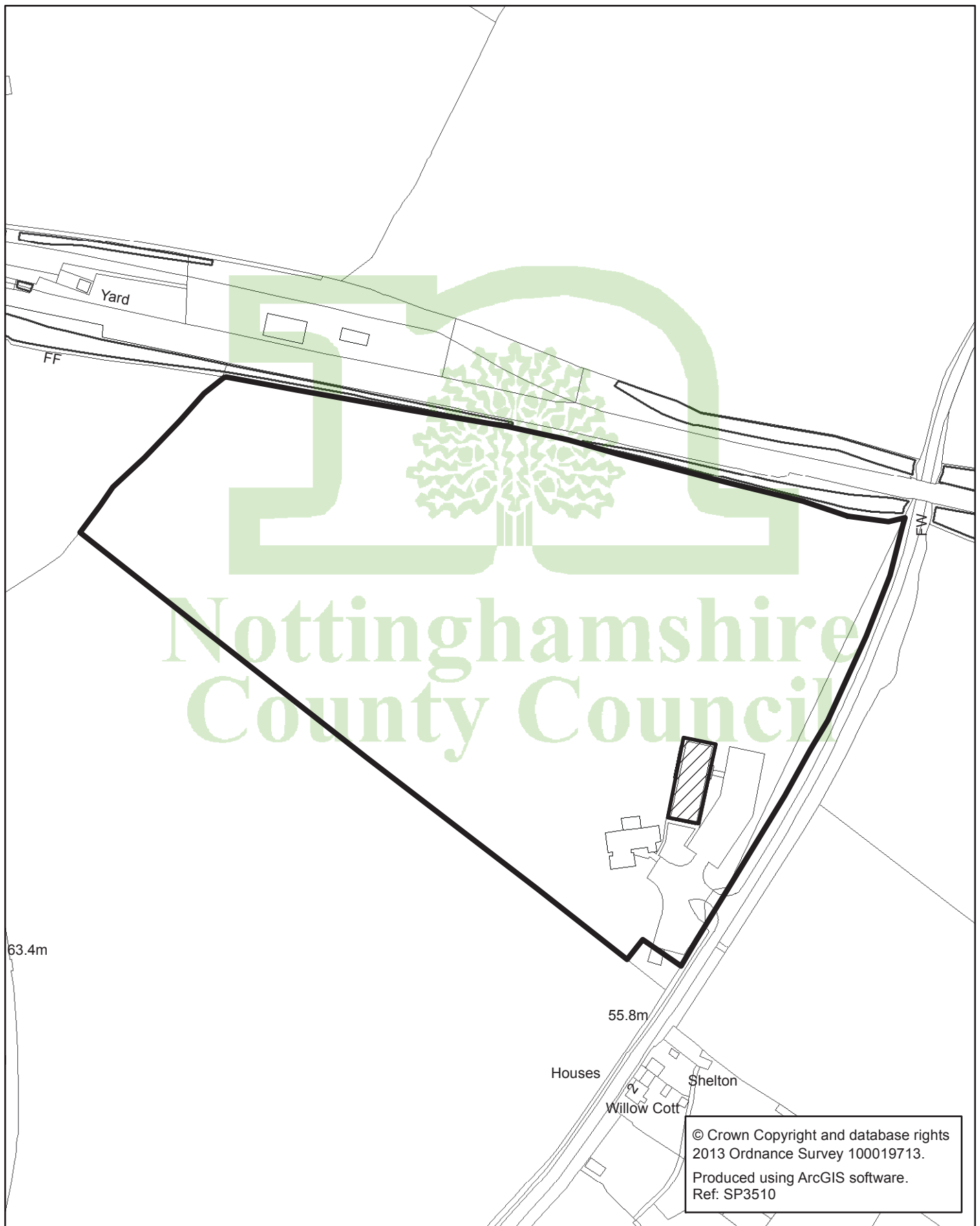
19. If the lease detailed in the report is approved the County Council will no longer be responsible for meeting annual maintenance costs of the land estimated at £21,200 in 2019/20.

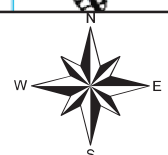
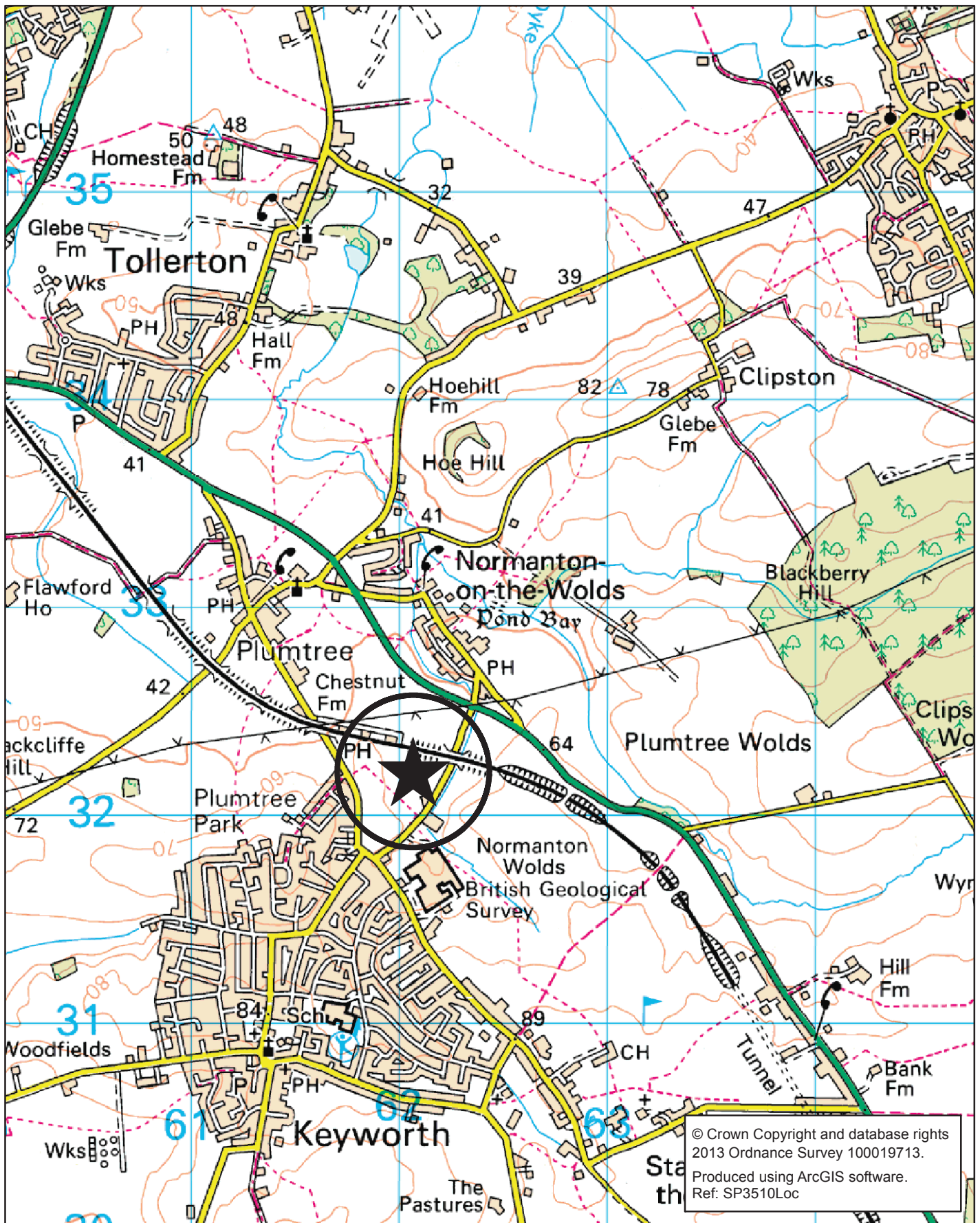
Background Papers and Published Documents

- Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

- Electoral Division(s): Keyworth
- Member(s): Councillor John Cottee





REPORT OF THE LEADER OF THE COUNTY COUNCIL**PROPOSED DISPOSAL OF LINBY MEADOW AND HERITAGE CENTRE,
MAIN STREET, LINBY****Purpose of the Report**

1. To seek in principle approval to the disposal of Linby Meadow and Heritage Centre, Main Street, Linby, Nottinghamshire NG15 8AG to Linby Parish Council, on terms detailed in this report.

Information and Advice

2. Linby Parish Council currently occupy Linby Heritage Centre by way of a lease which expired in 2015 and pay a rent of £90 per year. They are currently holding over on the lease.
3. Linby Heritage Centre is housed in the former GNR weighbridge building which was restored in 2003. The building has a single room approximately 5m x 3m without water or drainage. The Heritage centre is a small brick building used to display historical information about Linby Village. It is open on specific days per year.
4. The land surrounding the building is on greenbelt land and of conservation interest and is managed as a wildflower meadow by Green Estates on behalf of the Authority. Periodic maintenance is also carried out by supervised community volunteers. The cost to NCC are currently negligible, but they could rise if ownership remained with NCC.
5. The lease dated 2010 expired in 2015 and Linby Parish Council have expressed an interest in purchasing the property and the surrounding meadow. The area forms part of Linby Heritage Trail.
6. The proposed freehold disposal is by private treaty. S.17.5.5.2 of the Council's financial regulations allows the matter to be dealt with in this way provided that special circumstances exist that identify there is only likely to be one potential party to enter into the transaction. The property is within the green belt and part of the Linby Heritage Trail, therefore the use of the site is limited and a change of use highly unlikely. In addition, Linby Parish Council already have a legal interest through the existing lease. They currently maintain the site and are committed to the continued maintenance and improvement of the site. If the proposed disposal did not proceed, the Council would continue with the existing lease. Accordingly, the property would hold no interest to any other user as the current user's interest would pertain.

7. Under S.17 of the Council's Financial Regulations the Service Director of Economic Growth has sought approval from the Section 151 Officer and Group Manager of Legal Services to the proposed disposal being by private treaty.
8. The Council has an obligation under s123 Local Government Act 1972 to obtain the best price reasonably obtainable for the disposal of its assets. Given the current use designation for the land, the proposed disposal terms are considered to represent "best value" to NCC. The open market value of the Property is approximately £5,000 and the proposed disposal is for £1 with all maintenance liability going to Linby Parish Council. The proposed transaction is also considered to promote or improve social well-being, which is one of the caveats to s123 allowing the Council to dispose of for less than best value. The transaction will also secure the long term use and future of the Property and protect public open space for generations to come.
9. In accordance with Paragraph 17.4.4 of the County Council's Financial Regulations 2016 Policy Committee approval is sought to this disposal. Consideration has been given to whether Secretary of State approval is required to the disposal at an undervalue. As the value of the land does not exceed £2,000,000 this is not required.
10. In addition to the above, under Section 123 of the Local Government Act 1972, there is a requirement to advertise the proposed disposal due to the property being designated as Public Open Space. Members of the public are then able to comment on the proposal.
11. State Aid implications has been considered and as the Property only has a nominal value it is considered to be de minimis in terms of State Aid Regulations. Linby Parish Council will be made aware of the requirement to comply with any obligations in respect of State Aid and Public Funds.
12. The following heads of terms have been provisionally agreed subject to contract and formal approval: -

Vendor:	Nottinghamshire County Council
Purchaser:	Linby Parish Council
Premises:	Linby Heritage Centre and Linby Meadow
Use:	To be used only as a public asset
	The meadow to be cut and raked once per year to maintain its conservation Interest.
Maintenance:	The commemorative tree to be looked after and maintained.
Other Matters:	The property cannot be sold. It must be returned to the Council if it is no longer required by Linby Parish Council for the price of £1.
Sale Price:	£1
Costs:	Linby Parish Council to meet NCC reasonable legal fees.

Other Options Considered

13. Continue to lease the land on a short-term lease.

Reason/s for Recommendation/s

14. To remove the maintenance liability from the County Council and allow Linby Parish Council to manage the area and preserve its conservation interest.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) To approve in principle the disposal of Linby Meadow and Heritage Centre to Linby Parish Council, on terms detailed in this report subject to recommendation 2 and 3.
- 2) If no representations are made to the Public Consultation delegation is given to the Corporate Director of Place in consultation with the Chair or Vice Chair to approve the disposal.
- 3) If any representations are received to the Public Consultation a further report will be brought back to Policy Committee.

Councillor Mrs Kay Cutts
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Constitutional Comments (CEH 10/06/19)

16. The recommendations fall within the delegation to Policy Committee under its terms of reference

Financial Comments (RWK 23/05/2019)

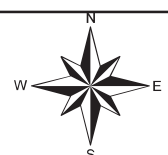
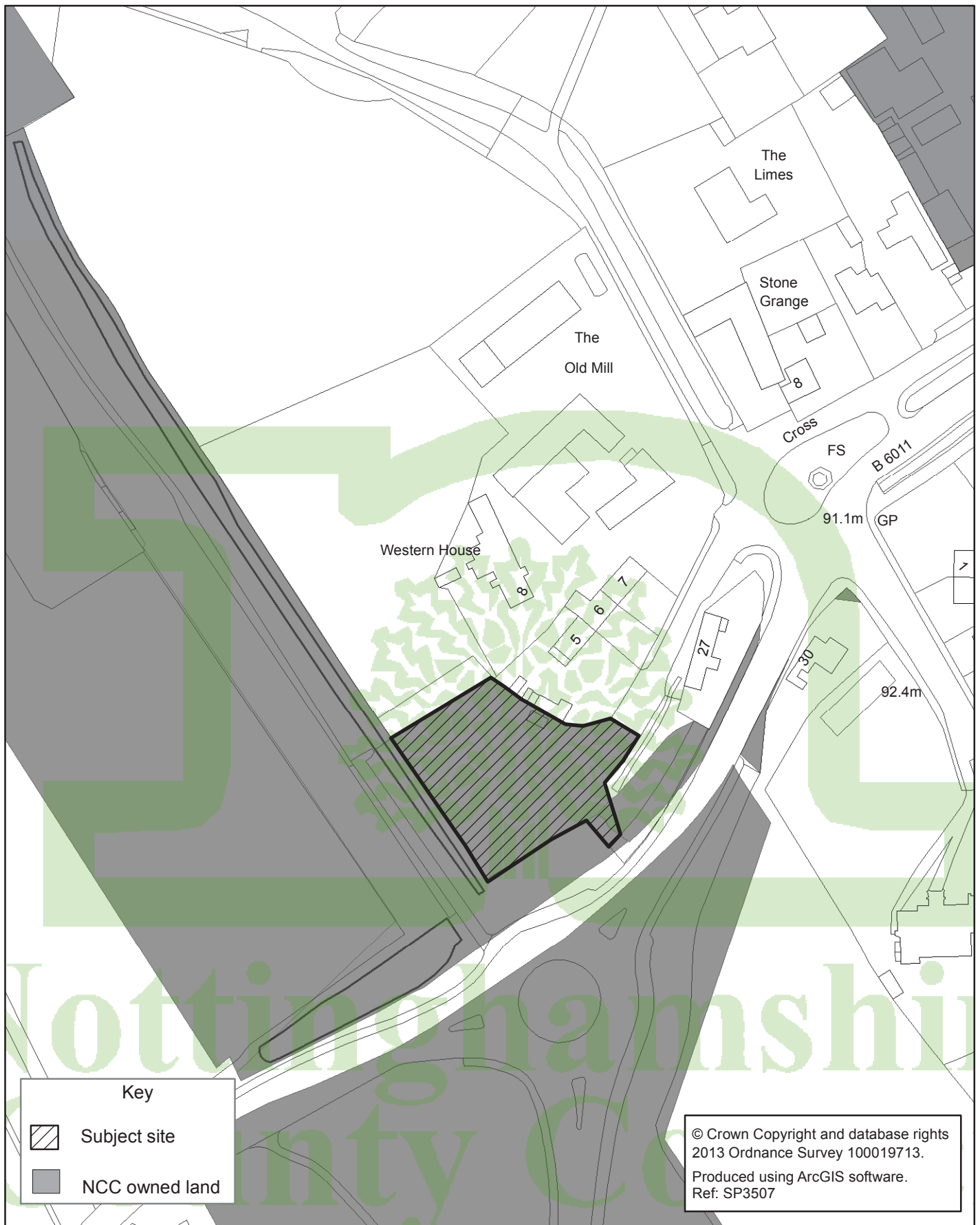
17. The sale of the land for £1 will result in the loss of the annual rental income of £90 per annum. The Council will no longer be responsible for the maintenance of the land.

Background Papers and Published Documents

- None.

Electoral Division(s) and Member(s) Affected

- Electoral Division(s): Newstead
Member(s): Councillor Chris Barnfather





REPORT OF THE LEADER OF THE COUNTY COUNCIL**DISPOSAL OF LAND AT DENEWOOD CRESCENT, BILBOROUGH -
REVISION****Purpose of the Report**

1. To seek approval to accept an amended bid from the preferred bidder.
2. That delegated authority is given to the Corporate Director, Place in consultation with the Service Director for Finance, Infrastructure & Improvement, and the Group Manager for Legal Services to approve any further amendment to the bid to reflect the costs of disposing of Japanese Knotweed subject to the conditions outlined in the report.

Information and Advice

3. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt appendix.
4. The Denewood Centre is a former school property which was used as both a staff training facility and Pupil Referral Unit (PRU) by Nottingham City Council as well as a training facility by Nottinghamshire County Council. The City Council used the above from 2004 until late 2013. The site is jointly owned by the County Council and Nottingham City Council, with the majority being owned by the County Council.
5. The County's landholding is approximately 2.43 Hectares (6.0 acres). This comprised the majority of the site of the original school buildings (approximately 7000m²) along with car parks, other hard-standing and grassed / landscaped areas.
6. The City's landholding is approximately 0.58 Hectares (1.43 acres). All the buildings have been demolished and the entire site is vacant.
7. A collaboration agreement between Nottinghamshire County Council and Nottingham City Council was drafted and signed in November 2016 and an outline planning application for residential use was made.
8. After the approval of the planning application in June 2018 a marketing campaign was launched with a final date for bids on Friday 19th October. 13 bids were received with offers far higher than expected.

9. The outline planning application submitted on behalf of the Councils proposed a housing development of circa 110 dwellings. Bids ranged between 69 and 140 units and proposals were for varying schemes including bungalows, 2, 3 and 4 bed houses and some dwellings for the private rented sector.
10. Over the past two years the site has been treated for Japanese Knotweed which had significantly spread. The site has been cleared throughout apart from a small area at the west. Some of the bids are subject to the clearance of the Knotweed and deductions may be made to reflect this.
11. Following detailed analysis of the bids, consultation with the planning team at Nottingham City Council and recommendations from the marketing agent, a preferred bidder was selected.
12. In the Policy Committee meeting on the 19th December 2018, the sale of the site to the preferred bidder was approved subject to various conditions, including planning and a suitable drainage strategy.

Revision

13. Since the approval of the preferred bidder, more detailed ground investigations were carried out by the developer. As a result, a number of issues arose which meant a higher cost to implement the drainage strategy.
14. The developer has requested a mechanism to allow for a capped deduction from the bid price to reflect the additional costs in implementing a suitable drainage solution. The additional costs are outlined in the exempt appendix.
15. The amended bid price after deduction of the additional cost of the drainage solution is still above the second bidder, especially based on a like for like number of proposed dwellings.
16. Since the site was marketed for bids the issue with Japanese knotweed has become worse and the weed has rapidly spread further across the site. A report on the costs of disposing of the weed has been produced by the developer and a further deduction will be necessary to reflect this cost.

Other Options Considered

17. Going back to best bids: As part of the bidding process, the bidders all attached various conditions to the bid. In the case of the highest bidder, the bid was subject to a suitable drainage solution. The total revised costs for the drainage solution are still lower than the proposed costs from the second bidder and going back to best bids is unlikely to provide a greater receipt for the Council.

Reason/s for Recommendation/s

18. To enable the sale of a surplus asset and to secure the best capital receipt to the County Council and to provide approximately 110 much needed new homes in the location.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That approval is given to a capped deduction from the bid price from the preferred bidder.
- 2) That delegated authority is given to the Corporate Director, Place in consultation with the Service Director for Finance, Infrastructure & Improvement, and the Group Manager for Legal Services to approve any further amendment to the bid to reflect the costs of disposing of Japanese Knotweed subject to the conditions outlined in the report.

Councillor Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Steven Keating 0115 993 9397

Constitutional Comments (CJ 24/05/2019)

20. The recommendation falls within the remit of Policy Committee under its terms of reference. The Council is under a statutory obligation when disposing of land or buildings to obtain the best price reasonably obtainable on the open market. Therefore, members should satisfy themselves of this. If the Council has any retained land the effect on the value and use of it must be considered.

Financial Comments (GB 20/5/2019)

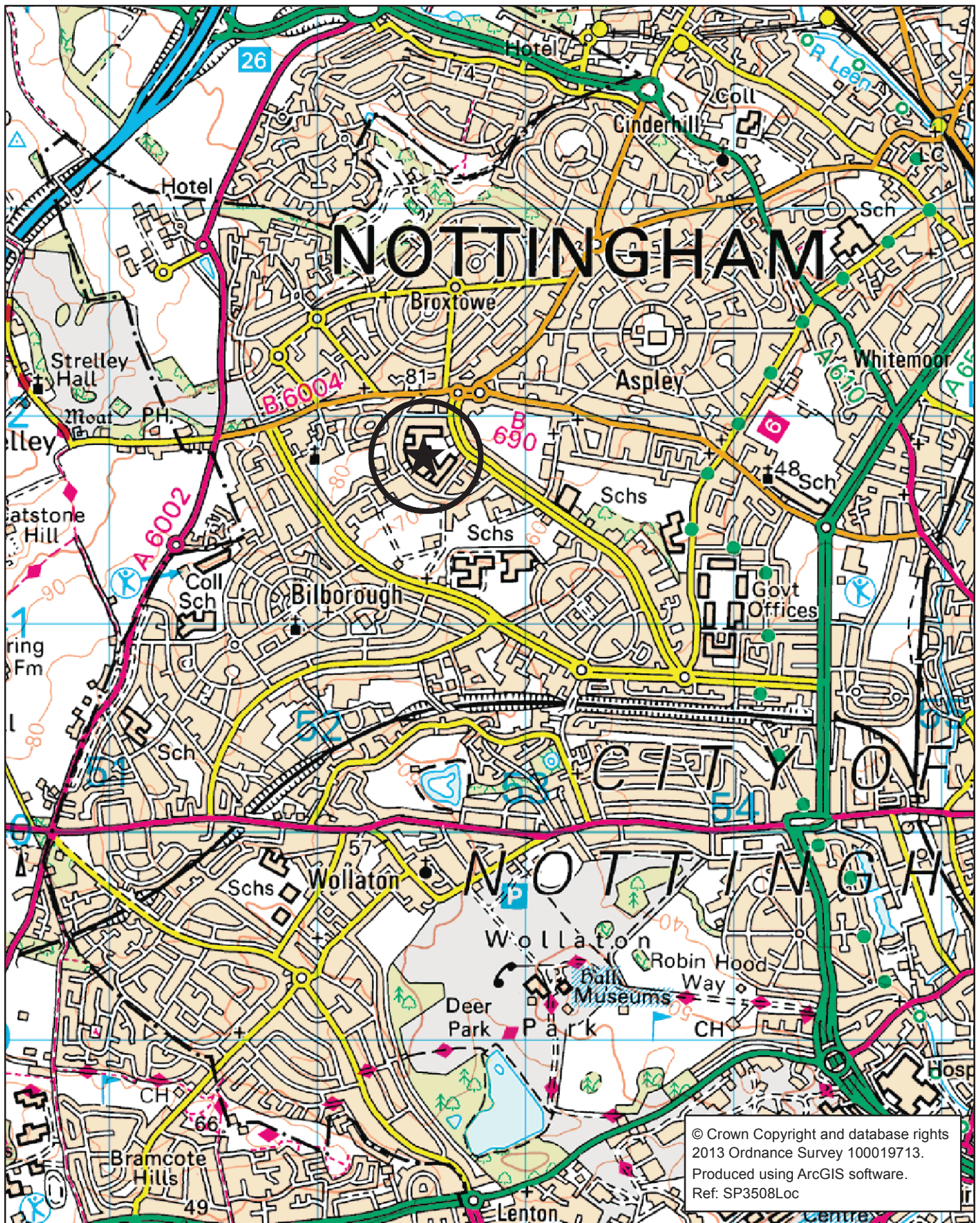
21. The disposal of land at Denewood Crescent is factored into the Authority's capital receipts forecast. This will be amended to reflect the value of the final capital receipt and the Authority's prudential indicators will be adjusted accordingly

Background Papers and Published Documents

- Policy Committee Report dated 19th December 2018.

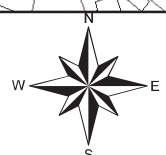
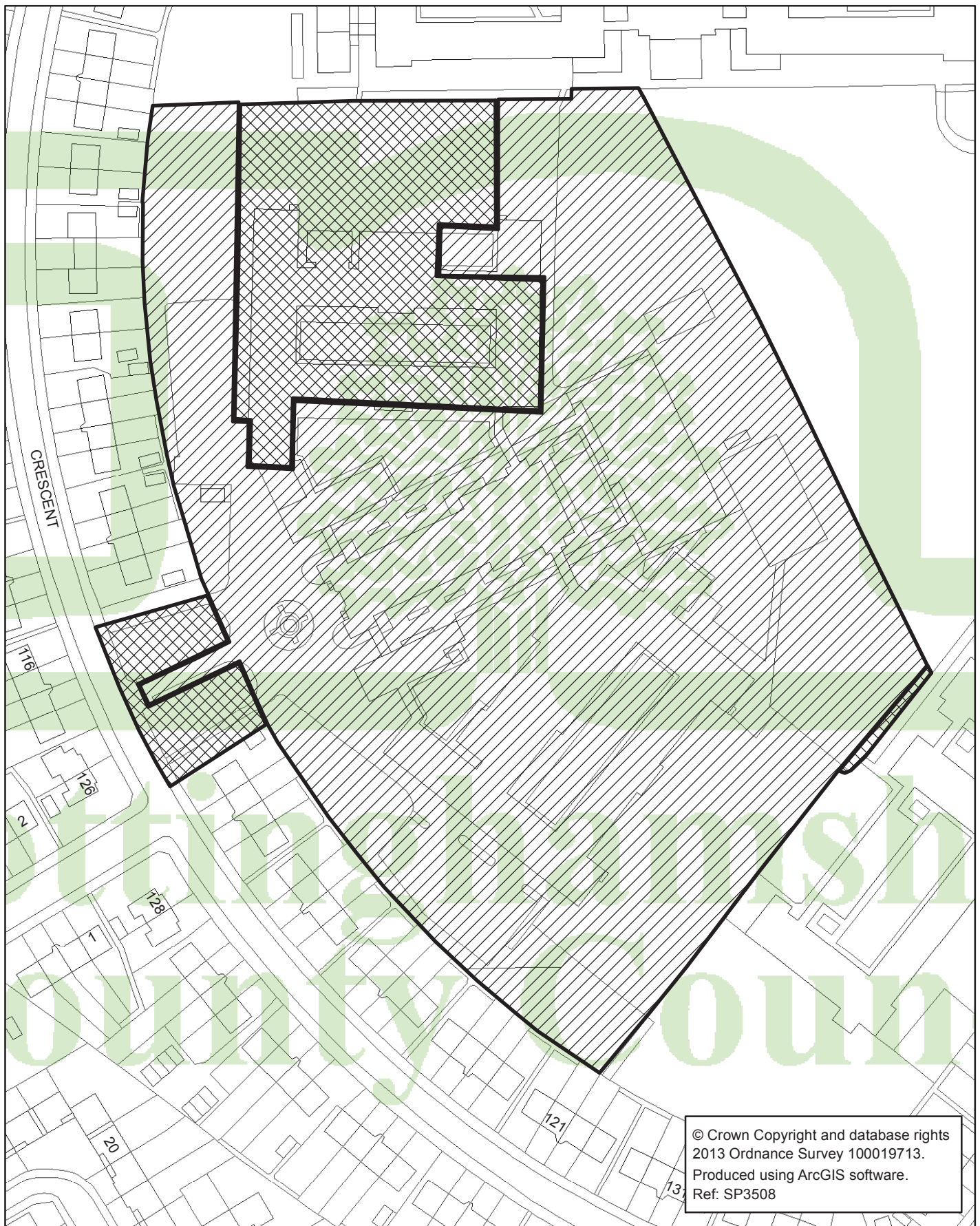
Electoral Division(s) and Member(s) Affected

- Ward(s): Nottingham
- Member(s): None



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2013 Ordnance Survey 100019713.
Produced using ArcGIS software.
Ref: SP3508Loc





**REPORT OF THE LEADER OF THE COUNCIL
'SHOWCASING NOTTINGHAMSHIRE' EVENT
Purpose of the Report**

1. To seek approval for an event to be held at County Hall on Saturday 14th September 2019.

Information

2. The Council's four-year plan 'Your Nottinghamshire, Your Future' outlines the Council's approach to good governance, which aims to 'put local people at the heart of everything we do', and to 'stand up for local people'. The Council is dedicated to working alongside residents and community leaders to encourage positive engagement between the Council and the people of Nottinghamshire.
3. Between 2006 and 2012, the Council held a series of Garden Party events at County Hall or Rufford Abbey to celebrate the outstanding achievements of members of the community. These individuals, together with their partners, were invited to attend by their local County Councillor who would act as hosts for their nominated guests. These events were well-received by guests and local members.
4. In support of the aims set out in the Council Plan, it is proposed that a similar event be held at County Hall on Saturday 14 September 2019 from 2:00PM - 4:30PM. This event will ask each Councillor to nominate one guest and their friend or family member to recognise the contribution that they have made in the life of Nottinghamshire and their village or town.
5. The event will also act as a platform for the Council to showcase the work that it is undertaking across Nottinghamshire. It is suggested that the event should feature information about prominent projects which the Council is managing or supporting, as well as select exhibitions highlighting the work that is done across the Council's main service areas. The event will be hosted by the Chairman of the County Council.

Other Options Considered

6. An event of this nature has not been held by the County Council for several years, and as such the Council's opportunity to recognise outstanding community work has been limited. Not only will this event reflect the Council's commitment to supporting safe and thriving communities, but it will also showcase the extensive investment that the Council plans to make across Nottinghamshire. As such, the 'do nothing' option was discounted.

Reason/s for Recommendation/s

7. To seek approval for expenditure from the Corporate Hospitality budget.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

9. Based on an attendance of 200, the estimated cost of the event will be £3,000. This will be met from the Corporate Hospitality budget.

RECOMMENDATION/S

- 1) That approval be given to host the 'Showcasing Nottinghamshire' event at County Hall on 14 September 2019 at County Hall.

COUNCILLOR MRS KAY CUTTS MBE
Leader of the County Council

For any enquiries about this report please contact:

Paula Mullin (Senior Executive Officer, Chief Executive's Department) – 0115 977 4298;
paula.mullin@nottscc.gov.uk

Constitutional Comments (KK 29/05/19)

10. The proposal in this report is within the remit of the Policy Committee.

Financial Comments (CSB 30/05/19)

11. The costs associated with the event of £3,000 are based on an attendance of 200 at a cost of £15 per person. This will be met from the County Hospitality budget which is £10,675 in 2019/20.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNCIL**COUNTY COUNCILS NETWORK ANNUAL CONFERENCE 2019****Purpose of the Report**

1. The purpose of the report is to seek approval for relevant Member and officer attendance at the County Councils Network (CCN) Annual Conference to be held in Guildford, Surrey from 17-19 November 2019.

Information and Advice

2. This Committee's terms of reference include approving councillors' attendance at conferences for which fees are payable. It is proposed that approval be given for the Leader, Deputy Leader and Leader of the Main Opposition Group to attend the annual CCN Conference, along with one chief officer.
3. The conference is organised by the CCN which is a cross-party special interest group of the Local Government Association which speaks, develops policy and shares best practice for the County family of local authorities. The benefits of attending the Conference are that it is a key forum for county councils and county unitary authorities to share good practice and to hear from Government Ministers and sector leaders.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. It is recommended that approval is given for attendance at the conference so that the County Council's representatives can continue to share best practice and network with colleagues, MPs and other partners in related fields.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

8. The costs of the event for 2019 have yet to be confirmed by CCN but they are likely to be similar to last year's costs of £700 plus VAT per delegate, including accommodation at the venue (there will also be costs relating to travel to and from the event). The online booking opens in July 2019 and should the costs increase significantly then an update report will be brought back to this Committee for approval.
9. The costs of conference attendance, accommodation and travel for the Leader, Deputy Leader and Leader of the Main Opposition Group will be met from the budget for Members' Conferences for which there is an allocation of £6,000 in 2019/20.

RECOMMENDATION

That, subject to the costs of this year's event not significantly increasing, approval be given for the Leader, Deputy Leader and Leader of the Main Opposition Group and one Chief Officer to attend the County Councils Network's Annual Conference in Guildford, Surrey from 17-19 November 2019, together with any necessary travel and accommodation arrangements.

COUNCILLOR MRS KAY CUTTS MBE LEADER OF THE COUNCIL

For any enquiries about this report please contact: Keith Ford, Team Manager, Democratic Services, Tel 0115 9772590

Constitutional Comments (SLB – 29/05/19)

10. Policy Committee is the appropriate body to consider the content of this report.

Financial Comments (RWK 03/06/2019)

11. The cost of 3 Members attending the CCN Annual Conference is estimated at around £2,100. This cost can be met from the budget of £6,000 for Members conferences.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- CCN Annual Conference Website page
<https://www.countycouncilsnetwork.org.uk/conference-and-events/ccn-conference/>

Electoral Division(s) and Member(s) Affected

All

**REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND
EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To review the Committee's work programme for 2019-20.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. The Policy Committee will be asked to determine policies, strategies and statutory plans developed or reviewed by other Committees of the Council. Committee Chairmen are invited to advise the Policy Committee of any additional policy reviews that are being considered.
5. The following changes have been made since the work programme was published in the agenda for the last meeting:-
 - a. The following items were added to the agenda for June 2019:-
 - Nottinghamshire Tourism Summit and Visitor Economy Strategy Year One Action Plan Framework;
 - Response to Petition Ref: 2019/0349 Save Our Green Spaces & Playing Fields on Former Gedling School Site
 - 'Showcasing Nottinghamshire' Event
 - Midlands Engine Development Corporation Funding and Delivery Team
 - County Councils Network Conference 2019
 - b. The following items were deferred from June 2019 to July 2019:
 - Early Years Improvement Plan (title changed to Best Start Strategy 2020-2025)
 - New School Sharphill Update and Latest Estimated Cost Report
 - Disposal of Abbey School site, Mansfield

- c. The following items were deferred from June 2019 to September 2019:
- Accessibility Strategy
- d. The following items were added to the work programme:
- Acquisition of land to the rear of 48 High Street, Hucknall – added to July 2019
 - Information Governance Policies review – added to September 2019
 - Proposed Amendments to the Planning & Licensing Committee's Code of Best Practice – added to July 2019
 - Use of Urgency Procedures – added to November 2019 and May 2020
 - Outside Bodies Update Report – added to October 2019 and May 2020
 - Nottinghamshire Knife Crime Strategy Update – added to February 2020
 - County Council Civic Service – added to May 2020
 - County Councils Network Conference 2020 – added to June 2020
 - Proposed Amendments to the Council's Planning and Licensing Committee Code of Best Practice
- e. The following items were removed from the work programme:
- Disposal of Land at Westdale Road, Jacksdale;
 - Nottinghamshire Highway Design Guide

Other Options Considered

6. None.

Reason for Recommendation

7. To assist the Committee in preparing and managing its work programme.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward

Service Director, Customers, Governance and Employees

For any enquiries about this report please contact: Keith Ford, Team Manager, Democratic Services, Tel: 0115 9772590

Constitutional Comments (SLB)

9. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference

Financial Comments (NS)

10. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All

POLICY COMMITTEE - WORK PROGRAMME (AS AT 11 JUNE 2019)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
17 July 2019			
Acquisition of land to the rear of 48 High Street, Hucknall	Acquisition of land and to agree the Owner and Tenant's Claims following a Compulsory Purchase Order (CPO) for the Hucknall Town Centre Improvement Scheme.	David Hughes	James Houghton
Proposed Amendments to the Planning & Licensing Committee's Code of Best Practice	To approve the changes recommended by Planning & Licensing Committee at its meeting on 4 June 2019.	Adrian Smith	Sally Gill
Disposal of Abbey School site, Mansfield	To approve the disposal of this site.	David Hughes	Steve Keating
New School Sharphill Update and Latest Estimated Cost Report		Derek Higton	Phil Berrill
Nottinghamshire Best Start Strategy 2020-2025	To seek approval of a proposed Best Start Strategy for 2020-2025 which will focus on young children and families to ensure that their education, health and wellbeing outcomes are improved.	Melanie Brooks	Irene Kakoullis
Safer Nottinghamshire Board Update	To provide an update on the work of the Board.	Anthony May	Vicky Cropley
Improvement and Change Sub-Committee Update on monitoring of Performance	Performance update	Rob Disney	Matt Garrard
18 September 2019			
Information Governance Policies review	To review the policies previously agreed by Policy Committee	Marjorie Toward	Caroline Agnew
Accessibility Strategy	To seek approval for the Accessibility Strategy which assists pupils with Special Educational Needs and Disabilities to access the National Curriculum.	Colin Pettigrew	Chris Jones
Safer Nottinghamshire Board Update	To provide an update on the work of the Board.	Anthony May	Vicky Cropley
Update on Futures, Advice, Skills and Employment, including		Adrian Smith	David Hughes/Marion Clay

Enterprise Adviser Network			
16 October 2019			
Outside Bodies Update Report	To notify Committee of any changes to the Council's Outside Bodies Register and to seek approvals where appropriate (in line with new processes agreed by Policy Committee on 22 May 2019).	Marjorie Toward	Keith Ford
13 November 2019			
Use of Urgency Procedures	Six Monthly Update report on the use of the Council's procedures for taking urgent decisions.	Marjorie Toward	Keith Ford
11 December 2019			
15 January 2020			
12 February 2020			
Nottinghamshire Knife Crime Strategy Update	Update on the activity of the newly established posts and the outcomes for Nottinghamshire's young people (as agreed by Policy Committee on 22 May 2019)	Colin Pettigrew	Rachel Miller
18 March 2020			
22 April 2020			
Outside Bodies Update Report	To notify Committee of any changes to the Council's Outside Bodies Register and to seek approvals where appropriate (in line with new processes agreed by Policy Committee on 22 May 2019).	Marjorie Toward	Keith Ford
13 May 2020			
Use of Urgency Procedures	Six Monthly Update report on the use of the Council's	Marjorie Toward	Keith Ford

	procedures for taking urgent decisions.		
County Council Civic Service	To seek approval for the funding for the 2020 annual Civic Service	Marjorie Toward	Keith Ford
17 June 2020			
County Councils Network Conference 2020	To seek approval for attendance at this annual conference.	Marjorie Toward	Keith Ford
15 July 2020			

