

Meeting **ADMINISTRATION COMMITTEE**

Date **17 March 2010** agenda item number **4(a)**

REPORT OF THE SERVICE DIRECTOR CULTURAL SERVICES

The Local Government Association (LGA), Culture, Tourism and Sport Conference, Gateshead 30/31st of March 2010.

Purpose of report

- 1 The purpose of this report is to seek approval for the portfolio holder (Culture and Regeneration) and one other Member to attend the annual LGA Culture, Leisure and Sport conference with an Officer from Cultural Services.

Information and advice

Background

- 2 Under the Travel and Accommodation Policy and other arrangements approved by Full Council on 18 June 2009, the Administration Committee is the appropriate body for considering/approving attendance at a range of events and the travel and accommodation requirements arising there from.
- 3 The information included within the following sections of the report should ensure compliance with normal decision-making rules. If attendance is approved, the details referred to below will be used to compile the Public Register, which is available on the Council's website.

Reason for attendance

- 4 The conference is an opportunity to glean relevant, up to date information in relation to the cultural sectors. The conference will explore the opportunities and threats of the political and economic landscape and specifically how the sector can help to create healthy and sustainable communities.
- 5 Delegates will be encouraged to assist the LGA in shaping a new "Culture, Sport and Tourism Manifesto" and the mixture of keynote presentations, discussion forums and workshops will provide opportunities to share best practice from across the country.

Statutory and policy implications

- 6 This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder and those using the service. Where such implications are material, they have been described in the text of the report. Attention is however drawn to the following:-

Financial implications – Travel and accommodation requirements

- 7 The cost of the two Members attending the conference is indicated below.

Description	Approximate Amount	Total
Delegate Fee	£360 per delegate	£720
Accommodation (2 nights)	£230 per delegate	£460
	Sub Total	£1,180
Travel – Rail/Road	Yet to be determined	

- 8 The total cost will be met from a combination of the Members' Allowances budget and Members' Conference budget. There will be one Officer attending and costs will be met from the Cultural Services revenue budget.

RECOMMENDATION

That approval be given for the Portfolio Holder (Culture and Community) and one other Member, to attend the annual LGA conference to be held in Gateshead between the 30th and 31st of March 2010.

Patrick Candler
Service Director Cultural Services

Legal Services' comments (CEH 25.02.10)

The Administration Committee has the delegated authority to approve this recommendation.

Comments of the Service Director Finance (LMc 23.02.10)

The financial implications for the Members are set out in item 7 and will be met from the relevant Member budgets.

Background papers available for inspection

Conference Programme

Electoral Divisions Affected

All