

PART B – COUNTY COUNCIL MEETING

1. MEETINGS

- 1.1 The Annual Meeting of the Council shall be held in May and in a year of ordinary elections of councillors to the Council on the third Thursday in May; meetings shall commence at 10.30-00 am.
- 1.2 A Special Meeting of the Council shall be called at the request of the Chairman or of the Leader or of any five Members.
- 1.3 Subject to Standing Order 4 and unless the Council otherwise determine, all meetings of the Council shall be held on a Thursday.
- 1.4 Meetings called pursuant to Standing Order 1.2 may be held on any working day, subject to compliance with Standing Order 1.5.
- 1.5 The agenda and papers for meetings of the Council shall be circulated at least five clear days beforehand or such period required by law for their publication.
- 1.6 No business shall be transacted at any meeting of the Council unless at least one quarter of the whole number of Members of the Council are present. If it is ascertained by the Chairman, the Chief Executive or the person acting as Proper Officer that any meeting is inquorate, the Division bell shall be sounded and if after an adjournment of not more than five minutes the meeting is still inquorate any business not already disposed of shall stand adjourned to a time then fixed by the Chairman.
- 1.7 Meetings of the Council shall end at midnight unless it appears to the Chairman or person presiding that the meeting will finish shortly after that time. Any remaining business shall then stand over as uncompleted business until the next meeting.

2. ORDER OF BUSINESS

- 2.1 With the exception of the Annual Meeting of the Council, at which the election of Chairman and Vice-Chairman shall take precedence, the order of business shall be:
 - 2.1.1 the choice of a person to preside if the Chairman and Vice-Chairman are absent;
 - 2.1.2 other business having precedence by statute;
 - 2.1.3 confirmation of the Minutes of the last meeting of the Council;
 - 2.1.4 apologies for absence;
 - 2.1.5 declarations of interest;
 - 2.1.6 business remaining from the last meeting;