



meeting      ADMINISTRATION COMMITTEE

date            7<sup>TH</sup> NOVEMBER 2007            agenda item number

## **REPORT OF THE JOINT ACTING HEADS OF MEMBERS' SERVICES**

### **WESTMINSTER BRIEFING – A NEW PLAN FOR CHILDREN AND YOUNG PEOPLE – HEALTHY, SAFE AND HAPPY 4<sup>TH</sup> DECEMBER 2007 IN LONDON**

#### **1 Purpose of the Report**

To seek approval for

- a) attendance of one Member at the Westminster Briefing – A New Plan for Children and Young People – Healthy, Safe and Happy on 4<sup>th</sup> December 2007 in London
- b) the travel and accommodation necessary in connection with the event.

#### **2 Information and Advice**

- 2.1 Under the Travel and Accommodation Policy and other arrangements approved by the full Council on 7<sup>th</sup> October 2004, this Committee is the appropriate body for considering/approving attendance at a range of events and the travel and accommodation requirements arising there from:
- 2.2 This report describes a proposal which is within the Committee's decision making powers and Members are asked to consider whether attendance at the event should be approved, together with any necessary travel, accommodation or other arrangements.
- 2.3 The information included within the following section of the report should ensure compliance with normal decision making rules. If attendance is approved, the details referred to below will be used to compile the Public Register, which is available on the Council's website.

#### **3 Reasons for attendance**

- 3.1 Delegates at this Westminster Briefing Conference will consider the current challenges facing our children and young people as well as those practitioners and policy makers working for, or with, our children and young people. Participants will have the opportunity to consider

latest government thinking, recent announcements and legislation and the likely future direction of policy in a number of sessions looking at issue including:-

- Developing a New Plan for Children and Young People
- Childcare and Family Policy
- The Role of School and Education in Children's Development
- The New 10 Year Youth Strategy: Developing a More Co-ordinated Approach

#### **4 Travel and Accommodation Requirements**

4.1 If approval is granted the County Council's Member will require accommodation and rail travel.

4.2 The estimated costs associated with the event for one Member are as follows:

<b>Description</b>	<b>Amount</b>	<b>To be met from</b>
Conference fee	295.00	Members' Allowances Budget
Travel	115.00	Members' Allowances Budget
Subsistence	16.24	Members' Allowances Budget
Total	426.24	

4.3 The travel costs shown are for standard class rail travel.

#### **5. Recommendations**

1. That approval be given for the attendance of one Member at the Westminster Briefing: A New Plan for Children and Young People – Healthy, Safe and Happy on 4<sup>th</sup> December 2007 in London
2. That in accordance with usual practice, any representative authorised to attend the conference be required to produce a written report evaluating their attendance for consideration as appropriate with the Council.

**Paul Robinson**  
**Joint Acting Heads of Members' Services**

**Chris Holmes**

#### **Statutory and Policy Implications**

This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, Crime and Disorder, Human Rights and those using the relevant service. Where such implications are material they have been described in the text of the report.

### **Legal Services Comments (KK)**

The Administration Committee is responsible for approving expenditure to be incurred for Member attendance at conferences and seminars including expenditure on travel, accommodation and associated costs. The proposals in this report, insofar as they are in accordance with the Council's Travel and Accommodation Policy, are within the remit of this Committee.

### **Strategic Director (Resources) Financial Comments (MB 19/10/07)**

The financial implications are outlined in the report.

### **Background Papers**

Conference Leaflet.