

The following are the admission arrangements for St Patrick's Catholic Primary & Nursery School, Ling Forest Road, Mansfield, Notts. NG18 3NJ.

If you wish to comment on it please send your comments, before 28<sup>th</sup> February 2007, via email to:

office@st-patricksrc.notts.sch.uk

### **Admission Policy (2008/09) SAINT PATRICK'S CATHOLIC PRIMARY SCHOOL**

*St Patrick's Catholic Primary School is under the trusteeship of the Diocese of Nottingham and is maintained by Nottinghamshire LEA. The school was built by the Catholic community and paid for by the voluntary contributions of past generations. We provide a Christ centred education based on the teachings of the Catholic Church. We welcome applications from families with baptised Catholic children and other families in our local community. We especially welcome children with special needs and children of families in social need.*

The Admission Policy of the Governors of Saint Patrick's Catholic Primary School is as follows:

*As a voluntary aided school, the school is an admission authority in its own right. All decisions about admissions including this policy are determined by the Governing Body. All allocations of places are determined by a Committee of the Governing Body with delegated powers. The admissions process is co-ordinated by the LEA on behalf of the governing body.*

#### **Dates of Admission**

Children will be admitted into the Reception class in September and January.

The School's Admission number is 30.

#### **How to apply**

*Application must be on the application form provided. Forms are available from the school office and must be returned by the dates determined by the LEA co-ordinated admission arrangements.*

#### **Documentation required**

Birth certificate (we will keep a photocopy only), a certificate of baptism (Catholic), a certificate of baptism, enrolment or dedication (fellow Christian)

**Timetable for admission** in line with LEA co-ordinated admission arrangements

## **Late Applications**

*Late applications received after the closing date from parents who have moved into the area since that date will be included in the allocation of places.*

## **Infant Class Sizes**

*By law, we are not allowed to allocate more than 30 places in any infant class – that is ages 4 to 7. This applies to normal admissions and to admissions outside the normal round.*

## **Oversubscription criteria**

Children who have a Statement of Special Educational Needs where the school is named as the most appropriate educational setting for the child will be admitted. This will reduce the number of places available to applicants.

Children who have a sibling (see *Note 1*) in the school at the time of application will be given priority.

If the number of applications exceeds the planned Admissions Number, governors will consider applications according to the following order of priority:

1. Children who are in the care of the local authority. (see *Note 2*)
2. Baptised Catholic children living within the Parish of St Patrick's and St George's.
3. Baptised Catholic children living outside the Parish of St Patrick's and St George's.
4. Children who are baptised or dedicated members of other Christian churches as recognised by Churches Together in England (see *Note 3*).
5. Children of families of other world faiths and whose parents are seeking a Christian environment for their children's education.
6. Other children whose parents are seeking a Christian environment for their children's education.

### *Note 1 – Definition of Sibling*

*Siblings (brothers or sisters) are considered to be those children who live at the same address and either:*

- a) have one or both natural parents in common*
- or b) are related by a parent's marriage*
- or c) are adopted or fostered.*

### *Note 2 – Definition of Looked after Child (in public care)*

*This includes any child who is subject to a Full Care Order, and Interim Care Order, accommodated under Section 20 of the Children Act 1989 or is*

*remanded or detained into Local Authority accommodation under Criminal Law.*

*Note 3 – Churches Together in England*

*The Baptist Union of Great Britain*

*Church of England*

*Council of African and Afro-Caribbean Churches*

*Free Churches' Council*

*Independent Methodist Churches*

*Lutheran Council of Great Britain*

*Moravian Church*

*Religious Society of Friends*

*Russian Orthodox Church*

*United Reformed Church*

*Ichthus Christian Fellowship*

*Cherubim and Seraphim Council of Churches*

*Church of Scotland Congregational Federation*

*Council of Oriental Orthodox Christian Churches*

*Greek Orthodox Church*

*Joint Council for Anglo-Caribbean Churches*

*Methodist Church*

*New Testament Assembly*

*Catholic Church*

*Salvation Army*

*Wesleyan Holiness Church*

*Note 4*

*If there is over-subscription within a category, the Governors will make a decision based on the shortest distance between the applicant's home and main entrance of the school measured in the same way as measured by the local education authority.*

*Note 5*

*Parents who are not allocated a place have the right of appeal to an independent panel. Parents who wish to appeal should apply in writing to the Chair of Governors.*

*Note 6*

*Unless there are significant and material changes in the circumstances of a parent's application for their child or the school, the governors will not consider a repeat application in the same academic year.*

**Waiting List**

*The waiting list will open on the day after allocation day. Children's names will be entered on the list only if a written request is received*

*from the parent. Places on the waiting list will be determined according to the oversubscription criteria above. The waiting list will close on 31 August.*

### **Applications outside the normal round**

*Applications from parents made following the allocation day will be considered by the Admissions Committee of the Governing Body. If the respective year group total is below the Admission Number for that year group, the parent will be offered a place. Where the Committee determines that there would not be prejudice to the provision of efficient education and resources, the parent will be offered a place.*

### **False information**

*If the governing body has made an allocation of a place on the basis of fraudulent or intentionally misleading information, that place will be withdrawn.*

### **Consultation**

*This policy has been drawn up by the governing body of St Patrick's school. Before finally determining the policy, the governing body has consulted with the Diocesan Education Service, the Local Education Authority and all other schools in the relevant area in accordance with the provisions of the Education Act 2002.*