

Admissions Arrangements

As a small Church of England School, we welcome new admissions to the school. All parents of children who wish to apply for a place are most welcome to visit the school. Application forms are available from the Headteacher. You will receive two application forms

- The L.E.A's common admission form to be returned to the Local Education Authority by January 9th 2009.
- The school's admission form which should be returned to the school as soon as possible but no later than January 9th 2009.

The Local Education Authority will work collaboratively with the school in the allocation of places. The Local Authority will notify parents as to whether a place has been offered. This will normally be on LA offer's day in March.

In the event of over-subscription, the Governors will apply the following criteria, in priority order, to determine which applicants will be granted once places have first been allocated to pupils who have a statement of special Educational Needs which names the school:

1. Children in who are looked after by a Local Authority (as defined by the Local Authority).
2. Children living in the Catchment Area of the school.

Children living in the rural area surrounding the school defined at the Governors' meeting dated 5/2/68 as;

“The area bounded on the east by the road from Leapool to Haywood Oaks; on the north by Longdale Lane to Kighill; on the west by Mansfield Road from Kighill to Leapool”. This includes both sides of the road.

3. Where the child has a full brother or a sister already in the school, or a half brother or sister, or a step-brother or sister already in school, providing that they live in the same house as the child.
4. Where the parent or carers are worshipping members of the Church of England
5. Where the parents or carers are worshipping members of any other Christian Church, in communion with the Anglican Church.
6. Other children who live outside of the Catchment Area.

Special Circumstances:

The following groups of children will be given special consideration in their application for the school:

- Children whose particular medical needs, mobility support needs, special educational needs or social circumstances, including Traveller children (who may be of Gypsy or Romany origin,) are supported by written evidence from a doctor, social worker or other relevant professional at the time of application

Governors will in consultation with the Head Teacher, consider each case on its merits and determine the allocation of any such places. Cases agreed under special circumstances will take precedence over all the numbered criteria.

The allocation of places:

In the event of a place not being offered to a child after application, parents have the right to appeal to an independent tribunal as provided by the Education Acts.

In the case of late applications, children will be offered a place if there is one available, according to the criteria, otherwise they will be placed on a waiting list.

Further guidance on the way in which applications are dealt with including:

- Preferences for more than once school
- Late applications
- The way waiting lists are maintained and used can be found in Nottinghamshire County Council's 'Admissions to Schools' booklet 2009/2010.

When a child is offered a place at Arnold Seely Church of England Primary School, they will be informed of a starting date. The School Policy is to admit children twice a year as follows:

- Pupils who are five between 1st September and 31st December will start school at the start of the Autumn Term
- Pupils who are five between 1st January and 31st August will start school at the start of the Spring Term.

SEELY CHURCH SCHOOL

**BURNTSTUMP HILL
ARNOLD
NOTTINGHAM
NG5 8PQ**

Application for admission

PART 1: ALL PARENTS PLEASE COMPLETE THIS PART:

Surname

Child's Christian Names:

Child's date of birth:/...../.....

Parent's Names:

Address:

.....

.....

Telephone No:

Name(s) of any brother(s)/sister(s) currently in school

Church Attended

Signature

Date.....

Please return this application as soon as possible.