

### NCC-047664-20 street party procedures

Dear Requester,

Further to your request for information under The Freedom of Information Act, please see below

As Highway and Traffic Authority we work closely with all our district and borough councils with Safety Advisory Groups in each district being the key.

These SAGs are district led but with highway staff key players.

Any event with impact on the highway whether held on the highway or having implications for the highway are considered by us and comments and requirements taken on board by the SAG. Specific approvals are required for traffic management be that signs or full closure.

Any traffic regulation is implemented through the RTRA 1984 processes by us.

Events calendars are maintained using Resilience Direct as well as locally

Note that Eric Pickles withdrew the DfT guidance on the use of S16A which frees us from any suggestion that formal advertising is required for Street Parties if we consider that to be appropriate. We generally only allow closures of roads for street parties where there is no meaningful through traffic such that the only real impact is on the residents requesting the closure

Your table has too many yes/no questions which do not set context or alternatives. To assist I have reinterpreted the approach

Authority	Consultation letter to Residents by event holder	Indemnity form requires completion by event holder ?	RA required	Conditions of consent form sent to event holder	Site Plan required from event holder	Signing, coning and guarding recommendation form sent to event holder	Public Liability Insurance required	Organiser to inform <a href="mailto:streetworks@warwickshire.gov.uk">streetworks@warwickshire.gov.uk</a>	Organiser to inform <a href="mailto:opu@warwickshire.pnn.police.uk">opu@warwickshire.pnn.police.uk</a>	Who applies for TTR O	Who installs Public notice
-----------	--	--	-------------	---	--------------------------------------	---	-------------------------------------	--	--	-----------------------	----------------------------

	required ?										
WDC	Yes	Yes	Yes	Yes	Yes	Yes	No	No, WDC through consultation email	No, WDC through consultation email	WDC	WDC
NCC	1	2	3	4	5	6	7	8	9	10	11
DCC											
LCC											

1. Yes. We ask to see that there is support from the community which will be impacted but should also be the participants
2. We do ask for the event holder to declare that they indemnify the authority
3. You can ask too many questions in a political world where the event is generally supported. We make it clear that a RA should be carried out for all aspects of the event. However, we are not in control of the event. We stipulate requirements instead such as ensuring that emergency access can be provided rapidly and that measures are in place such as having appointed people to remove tables and chairs if the need arises
4. We do stipulate conditions such as that stated in 3
5. Site plan is unrealistic and seen to be obstructive. I talk in terms of facilitating a traffic free environment in which the event can take place. Management of the event is the role of the event organiser.
6. We do provide simple sketches of the layout of signs and cones. We also provide the equipment for a very basic event on a collect and return basis from one of our depots. This applies only for simple closures which also meet the criteria that there is no meaningful through traffic such that the only real impact is on the residents. This means that the alternative routes must be self-evident and a diversion route does not need to be signed.
7. We stipulate that event organisers should ensure that they are adequately protected including holding insurance but do not demand sight of this.
8. The organiser seeks permission from NCC as highway authority who will make the traffic order. NCC advises the SAG
9. Police are key players in the SAG
10. The organiser applies for the TTRO from NCC
11. NCC or NCC provide them to the organiser to erect
12. We trust this now resolves your enquiry. Where we have not been able to provide details we expect that this information is not held by Nottinghamshire county Council at this time.

We suggest all requesters search under our publication scheme in advance of requesting information under the freedom of information act.

Nottinghamshire County Council regularly publishes previous FOIR, s and answers on its website, under Disclosure logs. (see link)

<http://site.nottinghamshire.gov.uk/thecouncil/democracy/freedom-of-information/disclosure-log/>

You can use the search facility using keywords. i.e. care / home etc.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Team Manager, Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP or email

[complaints@nottsc.gov.uk](mailto:complaints@nottsc.gov.uk) .

Kind Regards

Complaints and Information Team

Nottinghamshire County Council

County Hall

Good Morning Ladies and Gents,

I hope my mail finds you well. Please could I pick your brains ?

What is required of your District Councils, when they receive street party road closure enquiries ?

Do they just forward to you, or do they complete a similar process to us at WDC, as tabled below ?

Any help, thoughts or comments would be appreciated.

Kind Regards

Author ity	Consulta tion letter to Resident	Indemni ty form requires complet	RA requir ed	Condi tions of consent form	Site Plan requir ed	Signing, coning and guarding recommen	Public Liabilit y Insura	Organiser to inform <a href="mailto:streetworks@warwickshire.gov.uk">streetworks@warwickshire.gov.uk</a>	Organiser to inform <a href="mailto:opu@warwickshire.pnn.police.uk">opu@warwickshire.pnn.police.uk</a>	Who appli es for	Who insta lls Publi
---------------	---	---	--------------------	--------------------------------------	------------------------------	--	-----------------------------------	---	---	---------------------------	------------------------------

[illegible]