

Dear

I am writing to you in reply to your Freedom of Information Act (FOIA) request to Nottinghamshire County Council. I have the following information.

*Any contracts / documents in relation to the letting / hiring of community schools' facilities outside of school times in Retford.*

The relevant clauses from the contract relating to third party use of facilities are as follows:

#### **29.4 Third Party Use**

The Provider may enter into arrangements for Third Party Use provided that:

29.4.1 prior to such Third-Party Use, the Provider has submitted the proposed Third-Party Use to the Council under the Review Procedure and the Council has either approved or not objected to the relevant Third-Party Use within the time stipulated by the Review Procedure; and

29.4.2 the Core Administration Zones may not in any event be used for Third Party Use.

#### **29.5 Council's Right to Forbid Use**

The Provider shall not be entitled to proceed with any proposed Third-Party Use at any New School Facilities unless the proposed Third-Party Use has been approved by or not objected to by the Council in accordance with paragraph 3.1.8 of the Schedule 8 (Review Procedure).

*Also, confirmation if any amendments have been made in any policies in regard to the letting of facilities at St Giles school in Retford.*

The county council does not hold any documents on file regarding any amendments to any policies regarding third party usage at St Giles. However, for any operational information we would suggest contacting the school directly.

If you have any queries or concerns then please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Team Manager, Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP or e-mail [foi@nottscc.gov.uk](mailto:foi@nottscc.gov.uk).

Yours sincerely

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