

Dear

I am writing to you in reply to your Freedom of Information Act (FOIA) request to Nottinghamshire County Council about cycling policy. I have the following information.

1 - Documents and Policies. The latest version of the County Level documents which apply to the specifications, design and development of cycling facilities in Nottinghamshire, including national standards.

The County Council's strategies and policies relating to the development of cycling facilities are included in the [Nottinghamshire Local Transport Plan \(and its current Implementation Plan\)](#) and [Cycling Strategy Delivery Plan](#)

When designing new cycling infrastructure, the Council makes reference to a number of national cycling infrastructure design guidance, including the Sustrans Design Manual Handbook for cycle-friendly design April 2014. Design standards for new developments are set out in its Highways Design Guide; and maintenance standards are set out in the Highways Network Management Plan.

2 - How are out of date or dangerous cycling facilities identified? What is the process and responsibility for having them updated?

The County Council, alongside Derby, Derbyshire, and Nottingham City councils, is developing a D2N2 area wide Local Walking and Cycling Infrastructure Plan (LCWIP). The LCWIP helps the authorities identify and prioritise improvements to its cycling networks (including improvements along existing routes). Audits of the existing cycling facilities are also undertaken periodically. Given the high cost of delivering cycle route improvements the Council uses its limited resources available for such measures to match fund bids for external funding (e.g. from the Department for Transport) as and when it becomes available.

Via EM Ltd.'s Casualty Reduction Team records and analyses reported road traffic accidents that result in injuries to road users in the county, including analysis of any reported casualties that occur on cycle facilities. The Casualty Reduction Team then develops annual casualty reduction programmes to address treatable patterns of road traffic collisions. If the analysis identified that highway infrastructure (including existing cycling infrastructure) contributed to a pattern of injury accidents remedial engineering measures would be considered.

Effectively all cycleways, whether shared with footways or on carriageways, are subject to a variety of inspection frequencies, dependent upon the level of usage. All roads, footways and cycleways are allocated a specific hierarchy which then dictates the level of attention they require.

All information on the Inspection and management of Cycleways, Footways and Carriageways can be found in the County Council's Highway Inspection & Risk Manual which can be seen by following this link: <https://www.nottinghamshire.gov.uk/media/1729316/highwayinspectionriskmanual.pdf>

If you would like us to consider upgrading any existing cycling facilities, you are able to report a problem with an existing cycle facility; or request a new/upgraded cycling facility using our online forms or by phoning 0300 500 80 80.

3 - What are the boundaries of responsibilities between the County Council or District Council?

The County Council, as the highway authority, is responsible for improvements on its adopted highway. Improvements on the trunk road network is the responsibility of Highways England and improvements on non-adopted land would be for the landowner to consider.

If you have a query about responsibility of a specific route/location I would advise contacting Via EM Ltd.'s Highways Liaison Teams, or if you would like us to consider installing dropped kerbs at a location you are able to request new dropped kerbs using our online form or by phoning 0300 500 80 80.

4 - Where does the responsibility lie or recommending and installing directions for cycle routes?

The County Council, as the highway authority, is responsible for directional signing on its adopted highway. Directional signing on the trunk road network is the responsibility of Highways England and directional signing on non-adopted land would be for the landowner to consider.

If there are any routes that you would like the County Council to consider for new/improved directional signing you are able to request this using our online form or by phoning 0300 500 80 80.

5 - Who in the County Council are the Councillor and Officer are the contacts for cycling facilities?

The relevant local County Council member should be contacted concerning cycling improvements within their electoral division; contact details of the relevant local County Councillor are on the County Council's website.

There are a number of officers within the County Council and Via EM Ltd with responsibilities for cycling infrastructure, but the key contact details are below:

- Via EM Ltd.'s Highways Liaison Teams have responsibility for general highways inquiries (including adopted highway, maintenance, improvements and road safety inquiries) – email: highwaysnorth.dm@viaem.co.uk if the location you want to discuss is in Ashfield, Bassetlaw, Mansfield, or Newark & Sherwood districts; or email: highwaysouth.dm@viaem.co.uk if the location you want to discuss is in Broxtowe, Gedling or Rushcliffe districts
- The Transport Planning & Programme Development Team has responsibility for the development of the cycling networks across the county – email: transport.strategy@nottscc.gov.uk
- The Countryside Access Team has responsibility for the Public Rights of Way network (including those that the public are permitted to cycle on) – email: Countryside.Access@nottscc.gov.uk
- The Highways Development Control Team has responsibility for considering cycling improvements as part of new developments (although the relevant local planning authority is ultimately responsible for planning matters on new developments) – if you have an inquiry about highways provision for a new development email: hdc.north@nottscc.gov.uk if the development location you want to discuss is in Ashfield, Bassetlaw, Mansfield, or Newark & Sherwood districts; or email: hdc.south@nottscc.gov.uk if the location you want to discuss is in Broxtowe, Gedling or Rushcliffe districts.

If you have any queries or concerns then please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Team Manager, Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP or e-mail foi@nottscc.gov.uk.

Yours sincerely

John Allison
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Chief Executive's Department
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