

«Corresp_Title» «Corresp_ForeName»
«Corresp_Surname»
«Corresp_Business_Name»
«Corresp_Address_Line_1»
«Corresp_Address_Line_2»
«Corresp_Address_Line_3»
«Corresp_Address_Line_4»
«Corresp_Town»

Central Processing Unit
PO Box 10282
Sutton-in-Ashfield
Nottinghamshire
NG17 0DX

www.nottinghamshire.gov.uk/buslaneenforcement

Dear «Corresp_Named_Salutation»

«Notice_Enforcement_Authority»
NOTICE OF ACCEPTANCE

Transport Act 2000. Bus Lane Contraventions (Penalty Charges, Adjudication and Enforcement) (England) Regulations 2005

Date of this Notice : «Printed_Date»	
To: «Corresp_Title» «Corresp_ForeName» «Corresp_Surname»	
Vehicle Registration Number: «Notice_VRM»	Make: «Notice_Make»
PCN NUMBER «Notice_Number»	Served on: «Notice_Issue_Date»
CONTRAVENTION	
«Notice_Contra_Long_Desc»(Code «Notice_Contravention_Code»)	
Location: «Notice_Issue_Location», «Notice_Area_Name»	
Date of Contravention: «Notice_Contravention_Date»	Time: «Notice_Contravention_Time»

I refer to your representations received on «Corresp_Last_In_Date» in response to a Penalty Charge Notice dated «Corresp_NTO_Date».

You have advised me under the Transport Act 2000, Bus Lane Contraventions (Penalty Charges, Adjudication and Enforcement) (England) Regulations 2005, that the vehicle was on hire/lease at the time of the contravention and have provided me with details of the hirer/lessee.

I am pleased to inform you that your representations have been accepted and the Penalty Charge Notice has now been cancelled.

However, please note that in the event that the nominated hirer/lessee denies they were liable for the Charge through the appeals process, the Enforcement Authority reserves the right to serve a new Penalty Charge Notice to yourselves in respect of this contravention.

Yours sincerely,



Notice Processing Manager

Data Protection Statement

Personal data has been collected in order to serve this Penalty Charge Notice and enforce the parking restrictions. As the Local Authority shown overleaf believes that a contravention has occurred, data may be collected, processed, shared and retained in order to carry out the performance of a public task and fulfil our legal obligations. Data is shared with the joint controller, Nottinghamshire County Council, using the Central Processing Unit, P.O Box 10282, Nottingham, NG17 0DX.

In relation to the personal data which we may hold about you, you have the right to have access, rectify or object to incorrect information. Under Data Protection law we must verify your identity and explain to you our reasons if we do not agree to carry out your request.

For further information on how we process data, in the first instance please write to;

Central Processing Unit, P.O Box 10282, Nottingham, NG17 0DX.

Email: parking.enforcement@nottscc.gov.uk

Tel: 03455 201357

You also have the right to complain to the Information Commissioner's Office at www.ico.org.uk