

**NCC-036650-18 archive service**

Dear Requester,

Firstly, apologies again for the delay in responding. Please see below in response to your questions.

We trust this now resolves your enquiry, however should you have any further queries please do not hesitate to contact me directly on the details below.

Nottinghamshire County Council regularly publishes previous FOIR, s and answers on its website, under Disclosure logs. (see link)

<http://site.nottinghamshire.gov.uk/thecouncil/democracy/freedom-of-information/disclosure-log/>

You can use the search facility using keywords.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to the Team Manager, Complaints and Information Team, County Hall, West Bridgford, Nottingham, NG2 7QP or email [complaints@nottsccl.gov.uk](mailto:complaints@nottsccl.gov.uk) .

Kind Regards

Nottinghamshire County Council  
Complaints and Information Team  
County Hall  
Nottingham

Hello,

I am writing to make a Freedom of Information request directed towards your organisation's archive service.

I ask the following questions:

1. Does the archive service provide **free** Wi-Fi for users? **Yes**
2. What is the percentage of modern foreign language items held at your archive service (if more than one office, please give the overall percentage)? If unknown, please could a realistic estimate be offered? E.g. less than 5% **Unknown. This information is not systematically recorded and any estimate could be offered only by individually checking millions of documents (we have over 4 million).**
3. What modern foreign languages are present in your holdings (both catalogued and backlog if possible)? Please include the number of items in your holdings for each language if possible. This includes non-western scripts. If a language is unknown, please state 'unidentified'. **Unknown, see answer for question 2.**
4. Has the organisation advertised a job for an archivist with specific modern foreign language requirements in the last 5 years? If yes, which language? **No**
5. Does your archive service have any written guidance or guidelines for staff on how to appropriately process modern foreign language donations or deposits? **No**

6. Has the archive service ever received or requested funding towards any projects involving modern foreign language archival material? If yes, please provide details. **No**
7. Who else has dealt with modern foreign language material within your holdings on behalf of the archive service (e.g. volunteers, external institution, etc)? This includes functions such as cataloguing and outreach purposes. **Not recorded.**
8. What reference material do you provide for users/researchers who want to access archives that are in a foreign language? **None**

To clarify, modern foreign languages exclude 'dead' languages, such as Latin and Anglo-Norman.

While I understand accuracy in questions 2 and 3 may be difficult, I would be extremely grateful for an estimate if possible.

If the requests are too wide or unclear, I would be grateful if you could contact me so I can clear any confusion up as soon as possible. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary.

I look forward to hearing from you, and thank you very much for your time.

Yours faithfully