



Decisions and Actions Log of the Nottinghamshire Children’s Trust Held on 1 February 2018

Present:

Dr Kate Allen (KA) - Nottinghamshire County Council (Public Health), Steve Bamber (SB) – Nottinghamshire County Council, Cathy Burke (CB) - NHS Bassetlaw, Marion Clay (MC) – Nottinghamshire County Council, Chris Few (CF) – Independent Chair NSCB, Laurence Jones (LJ) - Nottinghamshire County Council, Susan Laplanche (SL) – Robert Mellors Primary and Nursery School, Tracey Lindley (TL), Nottingham West CCG, Colin Pettigrew (CP) (Chair) – Nottinghamshire County Council, John Robinson (JR) – Gedling Borough Council, Ed Seeley (ESe) – Edgewood Primary School, Dr Emma Shapiro (ESh) – GP representative

Observing: Nisha Tailor (NT) - Nottinghamshire County Council (Public Health)

Apologies: Steve Edwards (SE) – Nottinghamshire County Council, Sean Kelly (SK) – Nottinghamshire County Council

Key:
Complete
Ongoing but in-hand
Requiring action/attention

Date of Meeting	Action Point	Lead	Progress Update
1.2.18	Actions and Decisions arising from previous meeting held on 7 December 2017		
	<p>KA explained that she and JR will be meeting to talk about District Council strategies in relation to maternity related issues.</p> <p>JR informed colleagues that there is a commitment in principal from Nottinghamshire Chief Executives to offer council tax exempts to all care leavers; he was keen for CP to talk to Nottinghamshire Chief Executives. This is a good example of partnership working across two tier authorities.</p> <p>The Early Childhood JSNA is being quality controlled and will be completed by 20 February 2018. The Maternity JSNA chapter is about to be completed and will come to the Children’s Trust soon.</p> <p>KA undertook to talk to NHS England as commissioners of dental health services around issues that have been raised. It was agreed that dental health should be an agenda item on a future Children’s Trust agenda to give an opportunity for discussion of the variety of concerns members have.</p>	<p>KA/JR</p> <p>KA</p> <p>KA</p>	 <p>Forward Plan</p> <p>Added to Forward Plan</p>

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	<p>KA had established that midwives promote the Healthy Start programme and there has been an increase in vitamin uptake but that this is part of the Public Health Pregnancy Group action plan. KA agreed to feed in ESh's suggestion that it would be helpful for vitamins to be available at GP surgeries.</p> <p>KA confirmed that all secondary schools had received the 'Keeping Pregnant Girls in School' leaflet and the Family Nurse Partnership workers link with colleges. It was suggested that consideration should be given to providing the leaflet to primary schools.</p> <p>There was discussion around the issues raised by the Children Missing Education (CME) Strategy report and Elective Home Education (EHE) including acknowledgement of the difficulties surrounding the legal position. It was agreed that a report would be brought to a Children's Trust meeting and that the report that recently went to the Children and Young People's Committee regarding EHE would be appended to this report.</p>	KA	Added to Forward Plan
1.2.18 Review of Terms of Reference/Model of Executive and Board/Membership/Governance			
	<p>The current Terms of Reference (ToRs) apply until March 2018 so it is timely that they be considered. Previously there was a requirement for Local Authorities to have a Children's Trust Board but this is no longer the case. Changes have also occurred regarding the requirements to have a Safeguarding Children Board; the view is that the existing Nottinghamshire Safeguarding Children's Board (NSCB) leads on safeguarding well although these arrangements are under review and there was agreement that there is a need for a partnership group as offered by the Children's Trust which provides a forum for championing the interests of children. There was little distinction in the minds of members between the Board and the Executive nor differentiation in the business brought to the two groups.</p> <p>Following discussion the view was that the Board and Executive should combine: membership to continue as at present for the time being (combined Board and Executive) with consideration of appointment of an elected member as a participant observer in the future along with consideration of including health providers in the membership. There should be more rigour in pursuing non-attendance.</p> <p>Benefits of partnership working were identified; the Children's Trust provides a useful discussion forum for strategic partners rather than having a political dimension but there is recognition of the need for political accountability. The Children's Trust provides an opportunity for partners to align priorities in ways of working. It is recognised that it is not a commissioning body but has a strategic role to see how partners can work together to make outcomes for children and young people better.</p>		

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	<p>The list of Commissioning/Delivery Groups in the current ToRs needs reviewing including consideration of the frequency of report. It is useful for the Children's Trust to receive reports that recognise areas for improvement and acknowledge negatives. Work is needed on measuring the impact of the Children's Trust and the production of an Annual Report was suggested. There was a view that the Children's Trust needs to receive more current data and use this to gauge impact of strategies and initiatives that are being undertaken by the commissioning and delivery groups who report in to the Children's Trust. The possibility of having focused meetings was considered; for example every fourth meeting have a representative from NHS England at the meeting.</p>		
1.2.18 Priorities 2018-19			
	<p>The priorities for the coming year for the Children's Trust will be largely underpinned by the Children, Young People and Families (CYPF) Plan. The CYPF Plan 2016/18 needs to be reviewed: where are we at with the plan's priorities, what are the emerging priorities, where is there under performance, what are government priorities, what needs to be rolled over, what needs to be added.</p> <p>Working with the Children's Trust will give partners an opportunity to inform the development of priorities and consider how they can add value and monitor priorities. There was the suggestion of a pro-forma to go out to partners to get feedback on CYPF Plan as part of the review process.</p> <p>It was agreed that the next meeting of the Children's Trust will be used as a workshop session to look at the development of the CYPF Plan and the role of the Children's Trust in relation to it.</p> <p>When the 2018/20 CYPF Plan has been set this will be used to shape the Children's Trust's ToRs. The activity of the Children's Trust will be underpinned by CYPF Plan priorities.</p>		
1.2.18 Date of next meeting			
	<p>The next meeting of the Children's Trust (combined Board and Executive) was set as 19 April 2018 at 9am at County Hall.</p>		