



**2018**

## **Specific Risk Assessments** for Visits and Activities **The Mill Adventure Base**

NB: These Specific Risk Assessments must be read in conjunction with the Nottinghamshire County Council Local Authority, Children, Families and Cultural Services – Generic Risk Assessments For Visits and Activities (September 2017)

These generic risk assessments are intended for use on all applicable events for a range of activities delivered on behalf of the Children, Families and Cultural Services. They should be consulted as the foundation for all the specific risk assessments within this document.

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**Nottinghamshire County Council Local Authority  
Children, Families and Cultural Services  
Specific Risk Assessments For Visits and Activities  
The Mill Adventure Base**

**(April 2018)**



Nottinghamshire  
County Council

1. **Caving – Underground Hazards**
2. **Climbing/abseiling – Climbing Tower/Indoor Wall**
3. **Mobile Climbing Wall**
4. **Artificial Caving**
5. **Conservation and Bushcraft**
6. **Orienteering**
7. **Stoney Middleton Rock Activity**
8. **Town/Village Visits**
9. **Field Studies – on/off site**
10. **Using public indoor climbing walls**
11. **Remote walks – Winter/Summer, shadowed or accompanied – generic hazards**
12. **Problem Solving/Low Ropes Course/Slackline/Search and Rescue Exercises**
13. **Cycling/Trail Cycling and Mountain Biking (include cycle hire at Sherwood Pines)**
14. **Rock Scrambling ('rock hopping') – site specific hazards**
15. **Climbing/Scrambling/Abseils**
16. **Gorge/Stream Scrambles**
17. **Local Walks – accompanied/remote supervision**
18. **Overnight camping/camp cooking/bivouacking (Standing and Lightweight)**
19. **High Ropes (Tyrolean, Zipwire, Jacobs ladder, Leap of Faith and High V's)**
20. **Swimming in Local Public Pool**
21. **First Aid in non-remote areas**
22. **Millers Dale Bridge Disabled Abseil**
23. **Paddlesports (Kayak, Canoe, Sit on Topes, Inflatable and Permanently Rafted Canoe)**
24. **Raft Building**
25. **Inflatable raft**
26. **Archery**
27. **Sailing**
28. **Power Boat / Safety Boat**

*These are Specific risk assessment identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment**  
**Children, Families and Cultural Services**  
**NUMBER 1 Caving – Underground Visits**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when generic controls applied
Avoidable objective dangers/un suitable for ability of group	Participants/Staff Disabling or fatal injury	Route has been specifically risk assessed and be on the leader's list of approved caves/mines in Local Cave and Mine Leader Assessment (LCMLA) logbook page (unless CIC holder). Leader continually assesses risk during activity. Leader has up to date local knowledge/advice from appropriate local caving organisation (e.g. Peak Instructed Caving Affiliation/Derbyshire Cave Association etc.) or CIC holders about system Ability/experience of group taken into account	Written site specific risk assessment (and operating procedures if appropriate)	Yes	Low
Fall from height objects falling from above, holes in floor, trips and slips	Participants/Staff Disabling or fatal injury	Leader and other adults understand how to 'spot' participants appropriately Leader uses ropes as trained Participants involved in spotting are trained appropriately Group Size and ratios suitable (up to 12 students with additional adult) Helmets and suitable footwear worn Proper briefing of participants, behaviour monitored and vigilance of all staff during activity.		Yes	Low
Flooding	Participants/Staff Drowning	Knowledge of system Observation of weather several days before trip and forecast on the day		Yes	Low
Pollution Slow moving water	Participants/Staff Illness (Radon, Weil's disease etc)	Provision of protective outer clothing Participants briefed re hygiene Participants and parents briefed re risks and action required (if appropriate) Cuts covered before trip	Gloves provided, if appropriate to systems information to parents	Yes	Low
Deep water, flooded passages	Participants/staff Drowning	Use of appropriate caves/mines to ability of group. Briefing of group (eg near sumps) Suitable equipment/clothing/emergency equipment Avoid entering / diving any sumps	Avoid entering deep water with groups. Unusually may be appropriate - seek advice from CIC holder	Yes	Low

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**Nottinghamshire County Council Specific Risk Assessment**  
**Children, Families and Cultural Services**  
**NUMBER 1 Caving – Underground Visits**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when generic controls applied
Cold temperature (including surface hazard)	Participants/staff Disabling or fatal injury	Adequate protective clothing and equipment. Check weather forecast/account of surface water temperature if active stream cave. Ability to change plans if weather inappropriate	kit checked before departure	Yes	Low
Illness or injury	Participants/staff Disabling or fatal injury or illness	Group leader first aid trained Information about existing medical conditions known by staff Accident/emergency procedures know by leaders First Aid equipment carried by party	Medical information from parents  Medication carried	Yes	Low
<b>Site Specific: Devonshire Mines</b>					
Dust in eyes	All Injury	Brief group not to look up/throw dust. Carry water in pack.	PICA checks for mines held and route adhered to	Yes	Low
Steps on path	Wheelchair users/staff helpers / Injury	Use of slings on chair, enough adult helpers. Good Leadership.		Yes	Low
<b>Site Specific: Carlswark – via Eyam Shaft</b>					
Falling Down Eyam Shaft	All Falling	Leadership – group management, appropriate use of rope/ladder and qualified staff/assistant		Yes	Low
Falling rock/debris down shaft	All Injury	Use of assistant to place group in sheltered area/use of protective equipment		Yes	Low

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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 1 Caving – Underground Visits**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when generic controls applied
Falling rock deads at crawl from base of shaft to main passage	All Injury	Leadership – make group aware of deads/avoid touching if possible		Yes	Low
<b>Site Specific: Carlswark Cavern – Upper Series via Gin Entrance only</b>					
Falling area near Gin entrance	All Falling	Leadership – thorough brief/group control		Yes	Low
Road Traffic at road crossing	All Injury	Leadership – group control/use of assistant		Yes	Low
Gin Entrance	All Falling	Leadership/use of rope and/or spotting/appropriately assessed staff/ Leader to attach him/herself to tree root whilst spotting over entrance rift		Yes	Low
Falling rock-stacked deads at entrance and on right in passage	All Injury	Leadership – thorough brief of group not to disturb		Yes	Low
Shaft to lower series	All Falling	Leadership – Leader to ‘spot’ hole and control group		Yes	Low

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# Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

## NUMBER 1 Caving – Underground Visits



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when generic controls applied
Eye Injury mud particularly abrasive	All Eye Injury	Leadership – brief to keep clear of eyes		Yes	Low
Flooding – Big Area	All Cold Injury Drown	If water to depth of inlaid piping do not proceed	*Leader beyond Noughts & Crosses must be LCMLA level one or higher	Yes	Low
<b>Site Specific: Bagshawe Cavern</b>					
Flooding	All Entrapment	Be aware of specific flooding pattern – water levels at Dungeon and prior conditions/forecast		Yes	Low
Collapse	All Death	Only use approved group routes		Yes	Low
Bad Air	All Death/Injury	PICA monitoring of CO2 levels 2009. Lowering in winter and will monitor weekly. Resume daily checks in spring to see if rise again. Instructors aware of issue and RA continually	Resume use and act on advice from PICA if alerted	Yes	Low
<b>Site Specific: Giants to Boss Aven and Upper West/East series</b>					
Dry stone wall	All Slip	Keep to path/leadership		Yes	Low
Descent path	All Slip	Leadership – care in wet		Yes	Low

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**Nottinghamshire County Council Specific Risk Assessment**  
**Children, Families and Cultural Services**  
**NUMBER 1 Caving – Underground Visits**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when generic controls applied
Holes in calcite	All Falling Slip	Leadership – briefing/care of group		Yes	Low
Ascent to Upper Series	All Falling	Lifeline at all times, on ascent/descent. Appropriately assessed leaders/use of assistants. Spotting over rift above climb into passage		Yes	Low
<b>Site Specific: Horseshoe/Suicide Cave</b>					
Illness through pollution	All Illness	Clear litter periodically/warn group/wear gloves/lead through entrance sections/cover open cuts		Yes	Low
Shafts/drops	All Falling	<ol style="list-style-type: none"> <li>1. Do not proceed to top of first boulder slope (familiarisation/good leadership and training)</li> <li>2. Safeguard group around shaft in floor (familiarisation/good leadership)</li> <li>3. Safeguard group in oxbow passage (familiarisation/good leadership)</li> </ol>		Yes	Low
Rock Collapse	All Injury	Observe/report changes in jammed boulders (Familiarisation with cave)	*Currently (May 09) no use beyond bottom of first pitch/rock slope and entrance link passage due to possible instability	Yes	Low
<b>Site Specific: Holme Bank Chert Mine</b>					
Old machinery/pipe work	All Injury/Death	Use only current PICA mines inspection route plus generic hazard/controls (RA:A1) Good group briefing/control		Yes	Low-Med

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Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when generic controls applied
<b>Site Specific: Jugholes</b>					
Loose Rock (exit roof)	All Injury/Death	Do not use the exit, retrace steps and use lower entrance	Do Not Use		Low
Mud/Dirt	All Injury	Good group briefing/control, carry eye wash in first aid kit		Yes	Low
Old Machinery	All Injury	Use only current PICA mines inspection route plus generic hazards/controls (RA: A1) Good Group briefing/control		Yes	Low
<b>Site Specific: Ashford Black Marble</b>					
Entrapment fall or stumble	Participants and Staff, Injury or Distress	Appropriateness of group , good supervision	Good Control positioning and group control	Yes	Low
<b>Site Specific: P8 Jackpot</b>					
Flooding/ Entrapment	All Hypothermia, drown	Be aware of specific flooding pattern – water levels at entrance and pitch heads also prior conditions/forecast		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 2 Climbing/Abseiling – Climbing Tower/Indoor Wall**

Hazards <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls applied
Equipment failure	Participants and Staff Injury	Regular termly checks/before use checks/regular replacement cycles by appropriate staff	Codes of Practice and operating procedures	Yes	Low
Inappropriate use	Visitors Injury	Supervision by qualified staff/good group management/correct ratios/induction by experienced & qualified staff member to wall or tower use	Codes of Practice and operating procedures	Yes	Low-Med
Falls from height	Participants and Staff Injury	Qualified supervisors/correct ratios/suitable equipment proper briefing/wearing of helmets/specifically assessed/self-protection available for rigging	Operating Procedures	Yes	Low
User error	Participants and Staff Injury	Instructor to supervise a maximum of three ropes at once and remain in apposition to manage belaying and lowers where required.	Operating Procedures	Yes	Low
Equipment Failure	Participants, Staff and members of the public Injury	Regular checks by appropriate staff including termly, before and after session reporting all defect immediately to Head of Centre. Replacement cycles of equipment in accordance and PPE monitoring Procedures (Appendix L in Codes of Practice)	Codes of Practice and operating procedures	Yes	Low
<b>Public/Open Access Use</b>					
Slips & Trips	Participants & staff Injury & death	<ul style="list-style-type: none"> <li>• Induction on appropriate behaviour</li> <li>• All personal belongs stored in the changing area</li> <li>• Walking the floor to ensure hazards removed</li> </ul>	Good practice reminders	Yes	Low

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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 2 Climbing/Abseiling – Climbing Tower/Indoor Wall



Nottinghamshire  
County Council

Hazards <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls applied
Equipment failure	Participants and staff Injury & death	<ul style="list-style-type: none"> <li>• Regular termly checks/before use checks</li> <li>• Regular replacement and route setting cycles by appropriate staff</li> <li>• Defect reporting log book</li> <li>• Sections of wall closed until defect rectified</li> <li>• Rope inspections/logs and obsolete/replacement dates</li> <li>• Compliance with “Management of work at height and related personal protective equipment in the outdoor and environmental education service” Appendix L.</li> </ul>	Staff updates	Yes	Low
Inappropriate use	Participants and staff Injury & death	<ul style="list-style-type: none"> <li>• supervision by qualified staff</li> <li>• appropriate floor walking , observation and intervention by appropriate staff</li> <li>• appropriate induction</li> </ul>	Good practice reminders		Low/Med
Falls from height	Participants and staff Injury & death	<ul style="list-style-type: none"> <li>• Induction of Participants</li> <li>• Monitoring/ floor walking,</li> <li>• Experienced staff and training</li> <li>• Impact flooring and crash matting</li> </ul>	Good practice reminders	Yes	Low/Med
Auto-belays: Snagged Helmet	Participants and staff Injury & death	<ul style="list-style-type: none"> <li>• Induction – No helmet rule</li> <li>• Monitoring/ floor walking</li> <li>• Signage and correct use</li> </ul>	Good practice reminders	Yes	Low
Bouldering: under or over others	Participants and staff Injury & death	<ul style="list-style-type: none"> <li>• Induction</li> <li>• Monitoring/ floor walking</li> <li>• Bouldering only in designated areas</li> <li>• Crash mats in place</li> <li>• Maximum height of bouldering areas</li> </ul>	Good practice reminders	Yes	Low/Med

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 3 Mobile Climbing Wall**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Equipment Failure	Participants, Staff and members of the public Injury	Regular checks by appropriate staff including termly, before and after session reporting all defect immediately to Head of Centre. Replacement cycles of equipment in accordance and PPE monitoring Procedures (Appendix L in Codes of Practice)	Codes of Practice and operating procedures	Yes	Low
Inappropriate Use	Participants, Staff and members of the public Injury	Brief participants and sign by wall. Use/supervision by qualified staff/good group management/correct ratios/induction by experienced & qualified centre staff	Codes of Practice and operating procedures	Yes	Low-Med
Falls from height	Participants and Visitors, Injury	Qualified supervisors/correct ratios/suitable equipment /proper briefing/wearing of helmets/self-protection available for rigging	Operation Procedures for mobile wall	Yes	Low
Injuries caused during mechanical operation of the mobile wall	Staff Injury/Death	Exclusion zone to be established prior to the mechanical operation using marking equipment, adherence to manufacture instructions regarding operation and vigilance of staff during operation	Only staff who have received appropriate training can set-up and take down the wall	Yes	Med
Adverse weather during the operation of the mobile climbing wall	Participants, Staff and members of the public Risk of electric storm, high winds	Operators to be aware of the prevailing weather conditions, to cease use immediately during electrical storm and consideration to be given to the strength of wind conditions and prevailing conditions	Operators to use forecast information. Safety Codes of Practice and Operating Procedures	Yes	Low

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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 3 Mobile Climbing Wall**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Driving and Manoeuvring	All – Death/Injury	Comply with DVLA requirements and NCC guidance for standards and qualifications required by driver	NCC Transport Policies and Procedures	Yes	Med

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 4 Artificial Caving**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Falls from height, Trips and Slips	Participants and Staff Disabling or fatal injury	Leader and other adults understand how to 'spot' participants appropriately Participants involved in spotting are trained appropriately Group size and ratios suitable (up to 12 students) Helmet and suitable footwear worn Proper briefing of participants, behaviour monitored and vigilance of all staff during activity	Use of Emergency exits discussed within briefing	Yes	Low
Pooling of Water (Heavy rainfall)	Participants and Staff Drowning	Knowledge of system Staff of check system and monitor forecast on the day		Yes	Low
Pollution Slow Moving water	Participants and Staff Illness (Radon, Weil's disease etc)	Provision of protective outer clothing Participants briefed re hygiene Participants briefed re risks and action required (if appropriate) Cuts covered	Gloves provided, if appropriate	Yes	Low
Illness or Injury	Participants and Staff Disabling or fatal injury or illness	Group leader first aid trained	Medical Information from parents Medication carried	Yes	Low
Dust in eyes	Participants and Staff Injury	Brief group not to look up/throw dust	Eye washes in first aid kit	Yes	Low
Fumes/Gas build up in system	Participants and Staff Illness	System to be ventilated 30 minutes before start of session	Open all 6 exits	Yes	Low

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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 4 Artificial Caving**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Participants locked in	Participants Distress	Staff to do head count of participants before locking system		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 5 Conservation and Bushcraft**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Used of tools, including training knives, natural materials	Participants and staff Injury/Death	Supervision by trained staff (i.e. trained conservation rangers/workers or OEE staff trained in the use of tools). Appropriate protective clothing and equipment (eye protection, gloves, boots full arm and leg cover, as judged necessary by staff) Supervision in appropriate ratios Axes will not be used by participants All tools inspected and any damage or unserviceable rejected for use All tools to be maintained in sharp and serviceable condition All participants to be trained and briefed in safe use Correct tools to be used for each application All edged tools to be stored safely when not in use Sturdy footwear with firm grip to be worn by all as prerequisite for attendance Event leader to brief on correct, safe use of tools before use All tools to be stored in a closed box when not in use, (does not need to be locked)	See operating procedures and Codes of Practice	Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 5 Conservation and Bushcraft**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Slips Trips or falls	Participants and staff	Site inspected by event leader and land owner to identify and mark inherent hazards in advance of event Site, tools and equipment contained and kept safe and tidy Sturdy footwear with firm grip to be worn by all as pre-requisite for attendance. Event leader to monitor and control personnel and work area. Particular attention to ground and weather conditions on day of event Information and safety brief prior to event commencement		Yes	Low
General Manual handling	Participants and staff, Injury	Plan lifting of any heavy or awkward items well in advance and ensure close control during lifting, All heavy items carried as team lifts, minimum of two person lift. Minimise all heavy tasking Event leader to monitor and control personnel and work area. Information and safety brief prior to event commencement		Yes	Low



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Children, Families and Cultural Services**

**NUMBER 5 Conservation and Bushcraft**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Building shelters with natural materials	Participant and staff, Injury/Death	Build on level ground Use suitably sized materials for age and size of young Operating procedures are planned and agreed including size and type of materials that can be used and means of carrying and lifting Participants and staff to continually assess suitability of materials for soundness and stability of structure built Participants may not enter shelter until it is assessed for stability by staff (do not sleep in shelters built of heavy material – tarps are an alternative) Do not pick or use living material, litter or waste After activity ends dismantle shelters with care (main supports last) and leave the area as undisturbed as possible		Yes	Low
Weather	Participants and staff, Injury/Death	Obtain detailed weather forecast before event Avoid exposing skin to sunlight Be prepared to abandon event or change venue if conditions deteriorate or if participants are incorrectly equipped, show signs of discomfort or if conditions are increasing potential risk. Event leader to check local conditions prior to event. Monitor weather condition throughout event and act accordingly		Yes	Low
Contact with underground services	Participants and staff, Injury/Death	Check with land owner to ensure areas suitability for the		Yes	Low

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Children, Families and Cultural Services**

**NUMBER 5 Conservation and Bushcraft**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Burns during fire lighting activities	Participants and staff Injury/Death	All participants are to be briefed on the specific hazard relating to fire lighting and maintenance All fires to be lit in prepared area with bare soil floor, with sufficient water on site for immediate use if required. All participants to be advised to wear low melt hazard clothing i.e. wool and cotton All fire to be kept to minimum size Event leader to monitor and control activity with particular attention to younger clients		Yes	Medium
Burns while using fire flash igniter tool	Participants and staff Injury/Death	All participants to be trained and tested on safe and effective use of tool before solo use. Event leader to monitor and assist where necessary		Yes	Medium
Smoke Inhalation	Participants and staff Injury/Death	All Participants to be briefed on hazard Use an open air location Only use natural suitable material		Yes	Low
Contact with moving vehicle	Participants and staff Injury/Death	Activity area to be kept away from roads, bike trails, paths and bridleways		Yes	Low
Poisoning, Infection, accident	Participants and staff Injury/Death	Assess risks in specific environment used Brief participants re-poison/infections hazards Arrange suitable protective gloves and equipment if risk assessment suggests necessary Supervision and first aid provision		Yes	Low
Reaction to shelter thatching material	Participants and staff Injury/Death	Event Leader to consider using different materials if any clients declared medical increases risk of reaction (i.e. asthmatics)		Yes	Low

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Children, Families and Cultural Services**




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**NUMBER 5 Conservation and Bushcraft**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Dead fall from mature trees in area	Participants and staff Injury/Death	General area to be inspected prior to event for dead fall risk and cleared if necessary. Event leader to brief clients prior to commencement of activity. Event leader to continually monitor potential risk		Yes	Low
Scolds or Burns from Kelly Kettle	Participants and staff Injury/Death	Only used by trained staff Cap/Cork not be used while heating water Participants to maintain safe distance Staff to consider direction of potential spits, bubbles or spills	See Kelly Kettle safety routine		

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire  
County Council

### NUMBER 6 Orienteering

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Natural and artificial hazards Running over rough ground, running through woodland areas. Climbing of trees	Participants and staff Injury/Fall	Use of suitable areas, site specific risk assessment with advice from technical advisor Appropriate footwear, full body cover advice to participants Group Briefing First aider present and first aid equipment available	Codes of Practice section in addition suitable ratios/first aid provision and safety brief for visiting staff	Yes	Low
Extreme weather, cold or sun/heat injury	Participants and staff Cold Injury/Death	Consideration of forecast, use of suitable clothing and equipment, dry spare clothing and emergency equipment; set suitable finish time. Arrange emergency procedures		Yes	Low
Getting Lost abuse by public	Participants and Staff Injury Death	Appropriate courses Participants normally run in pairs Supervision planned particularly at key junctions Plan made for emergency e.g. lost participant Provide accurate maps correctly copied or pre marked in waterproofing covering if necessary		Yes	Low
Pre-existing medical condition (asthmas, epilepsy, diabetes etc.)	Participants and Staff Illness / Death	Use recommended parental information and consent forms Ensure medication available Plan suitable courses using pairing, shadowing or close supervision as appropriate		Yes	Low
<b>Kings Mill Reservoir (SK: 515 595)</b>					

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire  
County Council

### NUMBER 6 Orienteering

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Water Hazards	Participants and Staff Injury/Drowning	Supervision by appropriate adults in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Sherwood Forest (SK: 626 676)</b>					
Forestry Vehicles and Workings	Participants and staff Injury/Death	Group Briefing Local advice from rangers Follow signage		Yes	Low
<b>Sherwood Pines (SK:611 637)</b>					
Forestry Vehicles and Workings	Participants and staff Injury/Death	Group briefing Local advice from Rangers Follow Signage		Yes	Low
<b>Harlow Wood (SK:548 577)</b>					
Traffic Hazard (A60)	Participants and staff Injury/Death	Supervision by appropriate adults in correct ratios	Mention in Group Briefing	Yes	Low
<b>Thieves and Normanshill Wood (SK 543 572)</b>					

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 6 Orienteering**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Traffic hazard (A60, A611 and B6139)	Participants and staff Injury/Death	Supervision by appropriate adults in correct ratios	Mention in Group Briefing	Yes	Low
<b>Clumber Park (SK 625 745)</b>					
Water Hazards	Participants and staff Injury/Drowning	Supervision by appropriate adults in correct ratios, use with groups and appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Rufford Country Park (SK: 645 655)</b>					
<b>Water Hazards</b>	Participants and staff Injury/Drowning	Supervision by appropriate adults in correct ratios, use with groups and appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Bestwood Park (SK: 565 475)</b>					
Large Urban Area	Participants and staff Injury/Death	Supervision by appropriate adults in correct ratios, use with groups and appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Bramcote Hills and the Hemlockstone (SK: 501 385)</b>					
Traffic hazard (a6002 and A6007)	Participants and staff Injury/Death	Supervision by appropriate adults in correct ratios, consider splitting the course so that the group cross together under direct supervision	Mention in Group Briefing	Yes	Low
Large Urban Area	Participants and Staff, Injury/Death	Supervision by appropriate adults in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Holme Pierrepont Country Park (SK 610 389)</b>					

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 6 Orienteering**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Water Hazards	Participants and Staff Injury/Drowning	Supervision by appropriate adults in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Black Rocks (SK 295 555)</b>					
Crag, drops and boulders	Participants and Staff Injury/Drowning	Supervision by appropriate adults in correct ratios, use with groups with appropriate behaviour  <b>Remote supervision not allowed at this venue</b>	Mention in Group Briefing	Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 7 Stoney Middleton Rock Activity



Nottinghamshire  
County Council

Hazards Considered <i>Step 1)</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Loose rock (keyhole)	All Injury	Check for movement of jammed block in entrance	See Operating Procedures and Codes of Practice	Yes	Low
Equipment Failure	Participants and Staff Falls/ Injury	Regular check/replace on cycle or inspection	Review latest mines inspection that covers venue	Yes	Low
Loose Rock above	Participants and Staff / Injury	Provision of safety equipment (helmets)		Yes	Low
Traffic Hazard	Participants and Staff	Supervision by adults in correct ratio/crossing guidelines to staff		Yes	Low
Movement in exposed situations	Participants and Staff – Falling	Supervision by qualified/experienced staff/ appropriate induction/provision of safety equipment and first aid equipment/communications carried		Yes	Low
Movement in enclosed spaces	Participants and Staff – Injury	Appropriate ratios/medical restrictions/lighting available/provision of safety equipment		See Operating Procedures and Codes of Practice	Yes
Pollution Illness	Participants and Staff Illness	Provision of gloves / protective clothing/staff lead group	Review latest mines inspection that covers venue	Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*



**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 8 Town/Village Visits**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Traffic Accidents	All Injury	See transport risk assessment/ supervision in correct ratios/first aid equipment carried	Codes of Practice Section	Yes	Low
Abuse/ Abduction	Participants and Staff Death	Supervision/briefings/head counts/buddy systems/meeting places/regular meeting up with staff		Yes	Low
Accident/ Illness	Participants and Staff Illness Injury	As above / access to first aid and / or emergency services via telephone /first aid kit carried by leader		Yes	Low
Site Specific hazards (e.g. water/parks etc.	Participants and Staff Death	As above plus prior knowledge of site if possible / ongoing risk assessment		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 9 Field Studies – on/off site



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Working on rough ground	Participants and Staff Slips Trips	Provision of appropriate footwear/clothing/equipment/brief from staff	Codes of Practice	Yes	Low
Extreme weather	Participants and Staff Injury/Illness	As above/advice from daily weather forecast		Yes	Low
Remote locations	Participants and Staff Illness	Supervision by qualified staff (e.g. ML/Dark Peak leader/WGL) in correct ratios/first aid available/appropriate clothing/equipment. Route/time of return left at Centre/communications carried		Yes	Low
River studies/ pond dipping woodland and Nature Walks	Participants and Staff Death/Illness	Approved locations only (which have good access and egress, safe depths/flow in normal conditions, good run-out, no significant bank hazards (trees/rock etc.), ease of group control)/advice from centre staff/weather forecast/familiarization with location/assessment at site on day and during activity/no informal swimming/good supervision/cover cuts/wash hands after activity Awareness that water levels change and need to assess before and during activity.		Approved sites;  Sherwood Forest (sk: 626 676) Sherwood Pines (sk; 611 637) Thieves Wood (sk 543 572). Harlow Wood (sk: 548 577)  Weils disease info in Codes of Practice	Yes

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b>	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire  
County Council

### NUMBER 10 Using public indoor climbing wall

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Equipment failure, inappropriate use of equipment	Participants and Staff Injury/Death	Location is known to and specifically assessed by leader Progression appropriate to group and part of session		Yes	Low
Fall from height objects/climbers falling from above	Participants and Staff Injury/Death	Qualified supervision as above Instruction/monitoring of use and condition of equipment		Yes	Low
Bouldering areas – walk beneath sections where others are climbing	Participants and Staff Injury/Death	Qualified supervision as above, instructors working within remit of qualification. Group size and ratios suitable (usually up to 12 students plus extra adult) Appropriate specialist climbing equipment used (ropes, helmets, harnesses etc.) Proper briefing of participants, behaviour monitored and managed appropriately, vigilance of all staff during activity Wearing of helmets specifically assessed Leaders ensure own safety appropriately		Yes	Low
Illness or injury	Participants and Staff Injury/Death	Group leader first aid trained Information about existing medical conditions known by staff Accident/emergency procedures known by leaders First Aid equipment readily available with group		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 11 Remote walks – Winter/Summer



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Falls Drowning	Participants and Staff Injury/Death	Leader experienced in walking in terrain and leading groups Route researched and if necessary pre-walked-specific hazards (cliffs, water hazards etc.) risk assessed. Weather forecast, on-going assessment of conditions and adjustments of plans by group leader		Yes	Low
Getting Lost	Participants and Staff Injury	Leader has appropriate qualifications for route planned: WGL, SML, WML or higher Group size 12 or less, second adult with most groups DofE Group size 14 or less (significant prior training) Head counts Briefing of participants and staff	See Codes of Practice	Yes	Low
Injury, Illness or emergency away from immediate help	Participants and Staff Injury/Death	Leader first aid trained 16 hours minimum Health and Safety Executive approved course second adult with most groups First Aid Kit and information about pre-existing medical conditions and medication carried Leader has planned emergency procedures Communications (mobile phones?) arranged	Pre-planning of emergency procedures and communications routes left at centre	Yes	Low
Exposure to extreme weather – cold, wet, heat & sun	Participants and Staff Injury/Death	Daily weather forecast obtained, on day conditions assessed and plans adjusted as necessary. Winter conditions – when snow and ice prevail or are forecast – avoided and risk assessment. All participants have suitable footwear, clothing and equipment for expected conditions. Emergency equipment carried including group shelter	Kit checked before departure	Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 11 Remote walks – Winter/Summer**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Winter conditions as defined above	Participants and Staff Injury/Death	As for summer conditions plus additional experience and qualifications of leader. Adult assistant also required. Consideration given to the appropriateness of age of group to prevailing conditions and itinerary. Additional personal equipment to deal with snow, ice and adverse weather. Includes clothing, access to warm drinks, ice axe and crampons (as required depending on terrain) and sufficient training in their use. Additional group emergency equipment (e.g. sleeping bag and/or warming equipment)	See Codes of Practice	Yes	Low
Use of GPS	Participants and staff Getting lost	GPS should be used as an additional navigational device not to replace the need for a map and compass, remote supervision should take potential failure of electronic devices into consideration. Group's ability and reference to above control measures for the given environment should dictate use.		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



### NUMBER 12 Problem Solving/Low Ropes Course/Slackline/Search and Rescue Exercises

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Avoidable objective dangers/ unusual location	Participants and Staff Injury	Location is suitable with no objectives dangers (e.g. steep slopes are avoided) Communications considered along with, first aid etc.		Yes	Low
Fall from height objects falling from above trips and slips	Participants and Staff Injury	Activities are specifically assessed by a practice run low level, no activity above reach of participants. Leader and other adults understand how to 'spot' participants appropriately. Participants involved in spotting are trained appropriately Briefing of participants, behaviour monitored and vigilance of all staff during activity, particularly if participants blindfolded		Yes	Low
Equipment failure, use of equipment	Participants and Staff Injury	Any equipment used is tested and found suitable for the task. Lifting of heavy equipment is avoided or properly managed with clear briefings (safe manual handling taught and carried out)		Yes	Low
Illness or injury if away from base	Participants and Staff Injury/Illness	Group leader first aid trained Information about existing medical conditions know by staff Accident/emergency procedures known by leaders First Aid equipment carried by party	Codes of Practice and First Aid at Centre	Yes	Low
<b>Specific: Team Wall</b>					
Fall from height	Participants and Staff Injury/Death	Good briefing and spotting used throughout by trained and inducted staff	Codes of Practice and First Aid at Centre	Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



### NUMBER 12 Problem Solving/Low Ropes Course/Slackline/Search and Rescue Exercises

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied	
<b>Specific: Spiders Web</b>						
Fall from height	Participants and Staff Injury/Death	Good briefing and spotting used throughout by trained and inducted staff	Codes of Practice and First Aid at Centre	Yes	Low	
<b>Specific: Crevasse Cross</b>						
Lifting and handling	Participants and Staff Injury/Death	Good briefing and spotting used throughout by trained and inducted staff	Codes of Practice and First Aid at Centre	Yes	Low	
Fall from height	Participants and Staff Injury/Death	Good briefing and spotting used throughout by trained and inducted staff	Codes of Practice and First Aid at Centre	Yes	Low	
<b>Specific: Create/plank walking activities</b>						
Fall from height	Participants and Staff Injury/Death	Good briefing and spotting used throughout by trained and inducted staff	Codes of Practice and First Aid at Centre	Yes	Low	
<b>Specific: Juggling/throw activities</b>						
Impact	Participants and Staff Injury/Death	Good briefing and spotting used throughout by trained and inducted staff		Yes	Low	
<b>Specific: Blindfolded activities</b>						
Collision	Participants and Staff Injury/Death	Good briefing for participants and constant vigilance from trained and inducted staff	Yes	Low		

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 12 Problem Solving/Low Ropes Course/Slackline/Search and Rescue Exercises



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Specific: Nightline</b>					
Sensory restrictions	Participants Eye injury trip injury	Area/route used specifically assessed for hazards if necessary, eye protection used. Participants briefed re hazards and care required If at night, leaders have effective torches		Yes	Low
<b>Specific: Low Ropes Course</b>			Codes of Practice and First Aid at Centre	Yes	Low
Fall from height	Participants Injury/Death	Good briefing for participants and constant vigilance from trained and inducted staff, installed impact flooring and use of helmets		Yes	Low
Rope burns	Participants Injury/Death	Good briefing and correct used of equipment		Yes	Low
Equipment failure	Participants Injury/Death	Regular checks in line with manufacture recommendations vigilance from staff. Out of use until concerns rectified		Yes	Low
<b>Specific: Slackline</b>					
Fall from height	Participants Injury/Death	Good briefing for participants and constant vigilance from trained and inducted staff, group or instructor spotting when appropriate		Yes	Low
Equipment failure	Participants Injury/Death	Trained and inducted staff only to: Make appropriate venue selection, set up, conduct regular safety checks including before, during and after every use.		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*




**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 12 Problem Solving/Low Ropes Course/Slackline/Search and Rescue Exercises**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Specific: Search and Rescue Exercises</b>					
Group getting lost	Participants Injury/Distress	Good briefing for participants, clear boundaries, minimum group sizes and constant vigilance from trained and inducted staff		Yes	Low
Lifting and Handling	Participants/ Injury	Good briefing and correct lifting and handling techniques		Yes	Low
Exposure	Participants/ Injury/Death	Good briefing and appropriate PPE, particular attention to casualty		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 13 Cycling/Trail Cycling and Mountain Biking (including cycle hire at Sherwood Pines)**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Mechanical Fault	Participants and Staff Falls	Use of suitable/maintained cycles/breakdown plan/participants not left on own. Breakdown plan agreed	Codes of practice section  Standard walkable route	Yes	Low
Getting Lost	Participants and Staff Injury	Routes given to back up member of staff including intended time of return. Agreed stopping and meeting points on route. Use way marked routes where possible	Phone or radio carried	Yes	Low
Traffic Accident / Cycling accidents	All Injury Death	Supervision by leader in correct ratios/carry emergency pack and radios/phone. Good brief by staff, carry centre first aid kit/ helmets worn / appropriate clothing worn		Yes	Low
Poor weather	All Illness	Daily forecast/advice from Centre staff/provision of clothing & equipment		Yes	Low
Route Choice	All Death/Injury Lost	Advice from Technical advisor on route choices and a pre-ride done unless Technical advisor states as acceptable not to		Yes	Low
<b>Sherwood Forest (SK:626 676)</b>					
Forestry Vehicles and Workings	Participants and Staff Injury Death	Group briefing Advice from rangers Follow signage		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 13 Cycling/Trail Cycling and Mountain Biking (including cycle hire at Sherwood Pines)**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Sherwood Pines (SK: 611637)</b>					
Forestry Vehicles and Workings	Participants and Staff Injury Death	Group briefing Advice from rangers Follow signage		Yes	Low
Technical routes (Trail Cycling)	All Death/Injury Lost	Advice from Technical advisor on route choices and staff competency, a pre-ride must be done. Only use route within qualification remit	See codes of Practice and Operating Procedures for staff qualifications	Yes	
<b>Harlow Wood (SK: 548 577)</b>					
Traffic Hazard (A60)	Participants and Staff Injury Death	Supervision by appropriate adults in correct ratios	Mention in Group Briefing	Yes	Low
<b>Thieves Wood including Normanshill Wood (SK: 543 572)</b>					
Traffic Hazard (A60, A611 and B6139)	Participants and Staff Injury Death	Supervision by appropriate adults in correct ratios	Briefing	Yes	Low
<b>Stonehills Plantation and Cauldwell wood (SK: 555,565)</b>					
Traffic Hazards (A617 and A611)	Participants and staff. Injury and Death	Supervision by appropriate adults in correct ratios	Briefing	Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 13 Cycling/Trail Cycling and Mountain Biking (including cycle hire at Sherwood Pines)**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>High Peak Trail ( Midshires Way) (SK: 306 557)</b>					
Other users	Participants and Staff Injury Death	Busy venue and good group control essential	Mention in Group Briefing	Yes	Low
<b>Clumber Park (SK: 625 745)</b>					
Water Hazards	Participants and Staff Injury Drowning	Supervision by appropriate leader in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Rufford Country Park (SK: 645 655)</b>					
Water Hazards	Participants and Staff Injury Drowning	Supervision by appropriate leader in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Bestwood Park (SK: 565 475)</b>					
Large Urban Area	Participants and Staff Injury Death	Supervision by appropriate leader in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 13 Cycling/Trail Cycling and Mountain Biking (including cycle hire at Sherwood Pines)**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Water Hazards	Participants and Staff Injury Drowning	Supervision by appropriate leader in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Carsington Water (SK: 2541 515)</b>					
Water Hazards	Participants and Staff Injury Drowning	Supervision by appropriate leader in correct ratios, use with groups with appropriate behaviour	Mention in Group Briefing	Yes	Low
<b>Site Specific: Coast to Coast</b>					
Route Hazards	All Death Injury Lost	Leader must have prior knowledge of the route and be able to carry out RA based on this knowledge and the traffic/route conditions prevailing at the time. <b>Route card for route to be produced, including key hazards and navigational points, approved by Technical Advisor and copy given to back up contact, this could be on annotated maps.</b>		Yes	Low
Cycling in remote areas	Participants and Staff Injury Death Exposure to extreme weather	Weather advice to be sought before tackling remote areas, alternative to be taken if bad weather is predicted. Leader should hold WGL or ML. Safety equipment to include spare clothing and bivi bag. Agreed meeting point or agreed contact with support vehicle/person after exiting remote areas. Leader to have experience or knowledge of the group.		Yes	Low
Group ability	Participants Injury Death Pull out	Pre event training recommended and detailed information given to participants in advance		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 13 Cycling/Trail Cycling and Mountain Biking (including cycle hire at Sherwood Pines)**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Specific Technical Cycling</b>					
Technical Route Hazards	All Injury Death	Skill level of the group must be assessed through previous rides, prior to attempting technical riding. Instructor must hold Technical Leader qualification <b>and</b> be competent and confident to ride the route.		Yes	Low
Specific Route Hazards such as Drop Offs, very steep slopes, loose ground	All Injury Death	Leader must have prior knowledge of the route. Stop the group before hazards and walk the route first to judge what line should be taken. Ensure all participants are confident to ride section and encourage them to walk if not. Leader should be able to ride sections confidently.		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 14 Rock Scrambling ('rock hopping') – site specific hazards**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Site Specific: Higger Tor</b>					
Traffic hazard	All Injury Death	Supervision by adults in correct ratio	Codes of Practice section  Site induction by technical advisor	Yes	Low
Pollution	All Illness	Provision of protective clothing/gloves		Yes	Low
Weils disease	All Illness	Guidelines in Codes of Practice/consent forms		Yes	Low
Extreme weather	All Illness Injury	Advice from daily weather forecast/provision of appropriate clothing/advice from Technical Advisor on venue/conditions			Low
<b>Site Specific – Baslow/Curar Edge</b>					
		(disabled groups) no specific hazards	Codes of Practice section Site induction by technical advisor	Yes	Low
<b>Site Specific – Black Rocks</b>					
Traffic hazard	All Injury Death	Supervision by adults in correct ratio	Codes of Practice section Site induction by technical advisor	Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 14 Rock Scrambling ('rock hopping') – site specific hazards**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Pollution	All Illness	Provision of protective clothing/gloves	Codes of Practice section  Site induction by technical advisor	Yes	Low
Weils disease	All Illness	Guidelines in Codes of Practice/consent forms		Yes	Low
Extreme weather	All Illness Injury	Advice from daily weather forecast/provision of appropriate clothing/advice from Technical Advisor on venue/conditions		Yes	Low

All other venues to be discussed with Technical Advisor.

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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# Nottinghamshire County Council Specific Risk Assessment

## Children, Families and Cultural Services



Nottinghamshire  
County Council

### NUMBER 15 Climbing/Scrambling/Abseils

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls applied
Avoidable objective dangers/unsuitable location for ability of group	Participants and Staff Disabling Fatal injury	Location is specifically assessed by technical advisor	Site specific risk assessment	Yes	Low
Equipment failure, inappropriate use of equipment	Participants and Staff Disabling Fatal injury	Qualified supervision Instruction/monitoring of use of equipment Equipment regularly checked and log maintained according to manufacturer recommendations	Codes of practice	Yes	Low
Fall from height, objects falling from above, trips and slips	Participants Staff and other people at venue Disabling Fatal injury	Qualified supervision, instructors working within remit of qualification Group size and ratios suitable (single pitch up to 12 students plus extra adult) Appropriate specialist climbing equipment used (ropes, helmets, harnesses etc.) Spotting by leader/brief to pupils Proper briefing of participants, behaviour monitored and managed appropriately, vigilance of all staff during activity Helmets worn whilst at base of rock face as well as whilst climbing/scrambling/abseiling Leaders ensure own safety appropriately	Monitoring visits	Yes	Low
Exposure to environment – heat, cold, rain, wind etc.	Participants and Staff Disabling Fatal injury	Adequate protective clothing and equipment Check weather forecast Ability to change plans if weather inappropriate	Kit checked before departure	Yes	Low
Illness or injury	Participants and Staff Disabling Fatal injury/illness	Group leader first aid trained Comms carried/venue left at centre Information about existing medical conditions known by staff Accident/emergency procedures known by leaders First aid equipment carried by party		Yes	low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

# Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

## NUMBER 15 Climbing/Scrambling/Abseils



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls applied
<b>Site/Venue Specific</b>					
<b>Burbage North</b>		No specific hazards	Codes of Practice Section	Yes	
<b>Stanage Edge</b>		No specific hazards	Codes of Practice Section	Yes	
<b>Rivelin Traffic hazard</b>	Participants and Staff Injury	Supervision by appropriate adults in correct ratios	Codes of Practice Section	Yes	Low
<b>Yarncliffe Quarry</b> Loose exits	Participants and Staff Injury	Pupils to lower from top ropes/helmets at all times/extra vigilance and brief to pupils	Codes of Practice Section	Yes	Low
<b>Lawrencefield</b> Traffic hazard Weils disease	Participants and Staff Injury Illness	Supervision by appropriate adults in correct ratios No swimming in the pool!	Codes of Practice Section	Yes	Low
<b>Stoney Middleton</b> Traffic hazard	All Fall Injury Death	Brief group/group management/correct ratios Brief group/group control/use of traverse line and cowstails if appropriate to pupils/correct ratios		Yes	Low
<b>Millersdale Bridge/butresses:</b> Working above footpath Structural failure Leader falling Rigging on tunnel buttresses	All public All Staff Injury Death	Adhere to licence requirements/thorough group briefing  Adhere to licence require nets/new bolts on butt Must be competent to climb at standard, staff choice, not directed by centre to use	See license Site visit/induction for staff who have not visited the venue before  Discuss before use with technical advisor	Yes	Low Low  Med/Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 15 Climbing/Scrambling/Abseils**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls applied
<b>Millstone</b> First bay	All Injury	Loose rock above belay ledge – no climbing beyond this. Care on descent			

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 15 Climbing/Scrambling/Abseils**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Froggat</b>		No specific hazards	Codes of Practice Section	Yes	Low
<b>Burbage South</b>		No specific hazards	Codes of Practice Section	Yes	Low
<b>Birchens Edge</b>		No specific hazards	Codes of Practice Section	Yes	Low
<b>Black Rocks</b>	All Injury Death	Awareness of potential Green/Slippy surfaces Good group briefing	Codes of Practice Section	Yes	Low
<b>Pleasley Vale</b>		No specific hazards	Codes of Practice Section	Yes	
<b>Harborough Rocks:</b> No footpath from car park to right of way	All Injury Death	Good group briefing before exiting the vehicle, tight supervision with group in single file until on public right of way.	Codes of Practice Section	Yes	Low  Low

Any other venues to be discussed with technical advisor.

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 16 Gorge/Stream Scrambles**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Extreme weather, cold water	Participants and Staff Cold injury Death	Seasonal (usually April – October) activity, consideration of forecast and prevailing conditions on day, suitable clothing and equipment, dry spare clothing and emergency equipment available.		Yes	Low
Deep and/or flowing water	Participants and Staff Drowning Injury	Each stream must be individually risk assessed by a leader with advice from technical advisor, written control measures and/or operating procedure produced. Weather forecast obtained and leader makes a decision whether or not to proceed to adapt activity on basis of weather forecast, strength of the water, conditions on the day.	Written specific risk assessment and/or operating procedures  Ongoing assessment by leader at start and during activity  See Codes of Practice/operating procedures, guidance from HSE/AAIAC combined water/rock activities incorporated	Yes	Low
Falls, falling rocks, cliffs	Participants and Staff Death Injury	Close supervision by experienced staff Ropes, or terrain requiring ropes, may only be used by qualified staff working to an operating procedure agreed by technical advisor as above		Yes	Low
Water Quality Pollution	Participants and Staff Infection Illness	Take sensible hygiene precautions: cover wounds, grazes etc., do not drink river water, wash hands before eating Obtain and follow guidelines re Weils' Disease Brief group on hazards and hygiene Consider and check possible sources of pollution	Brief as necessary	Yes	Low
Traffic hazard	All Death	Supervision on road crossings		Yes	Low

**Site Specific: Blackden Brook**

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 16 Gorge/Stream Scrambles



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Deep Water Fall at plunge pool	All Death Injury	Supervision in controlled single area at the end of activity, use of rope on waterfall, qualified leader, regular checks of equipment, check of water confidence earlier	Induction by technical advisor/centre staff See Codes of Practice	Yes	Low
<b>Site Specific: Fairbrook</b>					
Deep Water Pools	All Death Drowning	Close supervision by appropriately trained staff, cross individually available floating line, close physical support, check of water confidence earlier, and additional notes on drowning, buoyancy aids for young groups those lacking in water confidence.	See Codes of Practice/Operating Procedures	Yes	Low
Falls (on short climbs)	All Death Injury	Good supervision in the correct ratios/spotting or appropriate rope technique by trained staff/easy avoidance if necessary/observe stream levels	Induction by technical advisor	Yes	Low
<b>Site Specific: Burbage Brook</b>					
		No additional specific hazards			

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b>	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 17 Local walks – accompanied/shadowed in Summer/Winter conditions  
(for definition of Winter see LA Generic RA for remote walks)**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Falls, drowning	Participants and Staff Injury Death	Leader experienced in walking terrain and leading groups Weather forecast obtained and conditions monitored: route changed if necessary Use of approved routes only	Codes of Practice Section	Yes	Low
Getting Lost	Participants and Staff Injury	Leader has sufficient navigational skills/brief route or prior knowledge Group size as low as possible and well supervised within Local Authority ratios Large groups are best split into small groups each with competent leader and regular head counts	Briefing of participants and staff re supervision arrangements	Yes	Low
Animals	Participants and Staff Injury Illness	Brief group about the dangers of infection from animal faeces (E.coli) and preventative measures Avoid contact/injury from large animals (cattle, horses etc.) If footpath crosses a field containing these animals assess the situation and act appropriately e.g. cross quietly as a group or take other route	Brief group	Yes	Low
Injury, illness or emergency away from immediate help	Participants and Staff Injury Death	One leader with each group first aid trained and first aid kit Gain information about pre-existing medical conditions and ensure medication carried Leaders are briefed and have planned emergency procedures Communications (mobile phones) – arranged/routes left at centre.	Pre- planning of emergency procedures and communications	Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 17 Local walks – accompanied/shadowed in Summer/Winter conditions  
(for definition of Winter see LA Generic RA for remote walks)**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Exposure to extreme weather – cold, wet, heat and sun	Participants and Staff Injury Death	Daily weather forecast obtained and considered; plans adapted if necessary All participants have suitable footwear, clothing and equipment to match expected conditions	Kit checked before departure	Yes	Low
Winter conditions	Participants and Staff Injury Death	As for above but leader must take into account the appropriateness of the activity, route and the ability of the group given the prevailing and predicted conditions Additional personal equipment (e.g. extra warm clothes, spare gloves) Additional group equipment such as warm drinks, group shelter etc. Build into planning the effects of snow on navigational features such as paths and snow slowing progress Avoidance of ice on paths/roads and steep slopes Snow play on slopes (e.g. polybagging) require careful risk assessment (particularly of run-out), planning and supervision	Leader winters competence approved by Technical Advisor It may be necessary to amend planned activities if winter conations arrive unexpectedly; however winter conditions may be relatively benign such as lying snow on a fine day	Yes	Low
Traffic	All Death	Good group briefing and control		Yes	Low
<b>Site Specific: Millersdale</b>					
Drowning	Participants and Staff Death	Appropriate supervision/only cross river at crossings points. Good staff supervision at all times when near waters edges.		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*



**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 17 Local walks – accompanied/shadowed in Summer/Winter conditions  
(for definition of Winter see LA Generic RA for remote walks)**

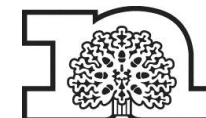
Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Falls	Participants and Staff Injury	Special care/good group supervision and briefing on rocky sections of path and steep stepped rock section of path after Wormhill Risings	Can be very slippy – brief group	Yes	Low
Polluted water	Participants and Staff Illness	Tell group that river has a sewage works outlet just upstream! No prinking/paddling etc., Wash hands before eating if get wet		Yes	Low
Falls from bridges	Participants and Staff Death	When crossing old railway bridges good supervision at all times		Yes	

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 18 Overnight Camping/Camp cooking Bivouacking



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Camp cooking	Participants and Staff Burns Injury	Brief and training on use of stoves from OEE to participants and supervising adult/correct equipment/storage of fuel/supervised use/first aider on site	Codes of Practice/briefing sheet	Yes	Low
Extreme weather	Participants and Staff Illness Injury	Advice from forecast daily/use of appropriate clothing/equipment		Yes	Low
Co-habiting tents!	Participants and Staff Injury	Appropriate supervision in place		Yes	Low
Illness/Injury Overnight	Participants and Staff Illness Injury	Appropriate supervision in place Information sheet supplied to group leader on contacts and call outs		Yes	Low
Intruders/Security	Participants and Staff Injury	As above		Yes	Low
OTHER CAMP/BIVI SITES: Illness/injury/collapse of shelters	Participants and Staff Illness Injury	As for Mill Adventure Base site and appropriate supervision in place		Yes	Low
Security/Intruders	Participants and Staff Injury	Appropriate supervision in place		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### NUMBER 19 High Ropes (Tyrolean, Zipwire, Jacobs Ladder, Leap of Faith and High V's)



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Equipment Failure	Participants and Staff Injury Death	Appropriate technical equipment/professional built apparatus/check for wear/damage regular replacement at appropriate time.	See Operating Procedures and Codes of Practice	Yes	Low
Entrapment	Participants and Staff Finger/hair injury	Pupils briefed to maintain safe distance from pulleys		Yes	Low
Inappropriate use of Structure or equipment	Participants and Staff Injury Death	Appropriate signs on poles/fenced areas/in introductory talk/appropriate qualified and inducted instructional staff. <ul style="list-style-type: none"> <li>• Jacobs Ladder/Leap of Faith/High V's ropes removed after use.</li> <li>• Zipwire/Tyrolean Trolley removed after use.</li> </ul>		Yes	Low
Peer Belaying	Participants Injury Death	Appropriate supervision, positioning and group control by staff, including detailed briefing and sound back up techniques		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b>	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 20 Swimming in Local Public Pool, Water Meadows in Mansfield or Doncaster  
Dome**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Use of swimming pool		Refer to latest LA guidelines on swimming Risk assess the swimming capability of the participants, preferably prior to the visit (e.g. by colleague who takes swimming) or upon arrival at the pool (information on consent forms needs to be validated) Use Local Authority run pools during life guarded sessions There is constant pool supervision by qualified lifeguards during swimming sessions If there is a resuscitator it must only be used by someone who is trained to use it First aid equipment must be adequate and only used by someone qualified to do so Lifesaving equipment is adequate Water temperature is appropriate Water appears clear and is regularly tested for quality Depth of water is suitable for group and activities Changing facilities are safe and hygienic Participants must be briefed on how to behave in and around water If no lifeguard available, then event will not run Diving should only be allowed with specific LA approval		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 21 Off site activities – non remote environments with respect to first aid requirements**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Trips/fall leading to bleeding, unconsciousness, sprains/minor fractures	All Injury Death	Knowledge to deal with ICT for those incidents/carry first aid and emergency kit/communications with Centre staff (phones/radios)/venues not high risk (safe water crossings, open land or pathways, no cliff edges etc)/good supervision and correct ratios.	With all hazards, adult with group should have current first aid qualification to ensure knowledge is available to deal with emergencies. However if leaders feel able to deal with emergency incidents, training can be provided which covers ITC for bleeding, choking, unconsciousness and pain from sessions to be led from Adventure Base immediately after training. The content of this training session to be agreed by a HSE approved first aid trainer.	Yes	Low
Choking by eating	All Death	Knowledge to deal with a choking scenario.		Yes	Low
Prior illness leading to a seizure	All Death	Knowledge of pupil medical history/knowledge to deal with safe control of seizure eg epileptic fit.		Yes	Low
Hot or cold injury	All Illness	Weather forecast/adequate drink supply/advice from Centre staff daily on venues/appropriate outdoor equipment.		Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 21 Off site activities – non remote environments with respect to first aid requirements**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Road traffic accident – road crossings	All Death	Good supervision in correct ratios by competent adults.		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 22 Millers Dale Bridge Disabled Abseiler**

As for Miller Dale Bridge Abseil plus:

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Risk of falling due to gate being open	Participants and Staff Falling	Leadership – group management Minimise time that the gate is open. Ensure that the gate is locked if left unattended during the activity. Ensure that a safe area is maintained around the gate when it is open. Appropriate protection for instructors near the edge of the bridge. Be aware of dogs on the bridge when the gate is open. Ensure that the gate is locked when leaving the site.	<b>See Operating Procedures and Codes of Practice</b>	Ye	Low
Risk of injury to abseilier on the concrete edge of the bridge	Abseiler Cuts Bruises Grazes	Use a large mat to protect the abseilier from injury on the edge of the bridge For more vulnerable users use a hoist to clear bridge wall and lift clear of wall as start to abseil.		Yes	Low
Risk of abseiler descending too low making it difficult to get abseiler into chair	Abseiler	Clear system communication between 'Belayer' and 'Lead Instructor' using hand signals/voice/radios ensures that abseiler does not descent to low. Lead instructor pulls abseiler into chair.		Yes	Low
Risk of wheelchair user falling into river when abseiling onto chair	Abseiler Wheel-chair user Falling	Lead Instructor and another adult needed on the side of the river. Belayer ensures that the abseiler is kept safe on the belay until the wheelchair is well away from the edge of the river and safe. Good communication between Belayer and Lead Instructor.		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**NUMBER 22 Millers Dale Bridge Disabled Abseiler**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Risk of wheelchair falling into the river from path next to the river	Wheelchair user Loss of wheelchair	Ensure that the wheelchair brakes are on if chair needs to be left unattended.	<b>See Operating Procedures and Codes of Practice</b>	Yes	Low
Risk of wheelchair tipping over on walk out to road	Wheelchair user Falling	Ensure that enough people are available to safely accompany the wheelchair. As many as four people may be needed.		Yes	Low
Risk on road at end of fishermans' path and accessing vehicle on the road	All Traffic accident	Care on road and around the vehicle if loading needed		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018



**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted Canoe)**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Avoidable objective dangers/unsuitable location	Participants and Staff Injury	Location has been specifically assessed by a qualified leader as suitable for activity planned. Ability /experience of group, taken into account weather forecast obtained, weather and water conditions constantly monitored and activity adjusted accordingly; alternative programme available if conditions unsuitable Appropriate manual handling techniques used.	Written site specific risk assessment and operating procedures	Yes	Low
Water environment	Participants and Staff Drowning Injury	The Leader holds the appropriate BC qualification. Leader follows BC code of practice. Participants on shore are suitably supervised. The leader holds appropriate first aid award Personal buoyancy meets CEN recommendations and leaders check buoyancy always worn correctly when afloat All boats have suitable buoyancy Equipment as recommended by BC is carried and used as appropriate. Participants are appropriately trained in use.		Yes	Low
Equipment failure	Participants and Staff Drowning	All equipment is checked before use and a maintenance programme is undertaken.	Monitoring in place	Yes	Low
Head Injury	Participants and Staff Injury	Helmets used if conditions/venue or group/session dictate.	See Operating Procedures	Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted  
Canoe**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Entrapment	Participants and Staff Injury Drowning	Appropriate personal clothing (including footwear). Group briefing including procedure in event of entrapment.	See Operating Procedures	Yes	Low
Water quality	Participants and Staff Illness	Local advice taken re water quality/pre session inspection of the water. Open cuts and sores covered/shower after activity. Participants and parents informed re Weil's Disease and action taken if appropriate.	Brief as necessary	Yes	Low
Exposure to weather	Participants and Staff Hypothermia	Suitable clothing and footwear and change of clothes Spare clothing and emergency equipment available to the group. Plan for participants who may not bring suitable clothing - check before departure and/or bring spares. Weather forecast obtained, wind and water conditions constantly monitored and activity adjusted accordingly. Emergency telephone available.	Provide clear information to participants	Yes	Low
Other Users	Participants and Staff Injury	Avoid busy locations Liaise with other users	See Operating Procedures for the venue	Yes	Low
Behaviour of group	Participants and Staff Injury	Uses of visiting staff to assist with group management. Removal of individual or stopping of activity.		Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted Canoe)**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Lifting and carrying – including loading/unloading trailers	Participants and Staff Injury	Clear briefing on correct lifting/carrying techniques Close monitoring of group	Use of canoe trolleys if appropriate	Yes	Low
Fish hooks and rubbish	Participants and Staff Injury	Correct footwear worn at all times		Yes	Low
Wild Fowl	Participants and Staff Injury	Stay safe distance, group briefing along with good group control		Yes	Low
Water Levels	Participants and Staff Death	To be monitored before and after session, close attention to weather conditions in lead up especially in moving water venues, discuss with Technical Advisors		Yes	Low
<b>Site Specific: Kings Mill Reservoir</b>					
Bluegreen algae bloom	Participants and Staff	Operation in accordance with Ashfield District Councils “Protocol for managing risks of continued recreational use of Kings Mill Reservoir during a Blue Green Algae bloom” at all time of algae bloom.	See Safety Codes of Practice, Appendix N	Yes	Low
Wind/weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session	See operating procedures for Kings Mill Reservoir	Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted Canoe)**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Barley lines, reed beds and nature islands	Participants and staff Injury Entrapment Death	Stay safe distance from platforms, group briefing along with good group control when crossing holding lines and carry a knife.		Yes	Low
Heat exchange	Participants and staff Injury Entrapment Death	Stay safe distance, group briefing along with good group control when crossing pipes.		Yes	Low
Under water rocks	Participants and staff Injury	Correct footwear Clear briefing		Yes	Low
<b>Site Specific: Thorsby Lake</b>					
Weir/Dam/ Over flows Injury/Death/Drowning	Participants and staff	Avoid area	Brief as necessary	Yes	Low
Wind/ weather Drowning/ Hypothermia	Participants and staff	Check weather before and on arrival Monitor weather during session		Yes	Low
Water quality Illness	Participants and staff	Check on arrival for dead fish and obvious pollutions on surface. Sharing of information with other users. Monitoring of users after trip. Covering of cuts and showering after session as soon as possible.	Brief as necessary	Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted Canoe)**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Other users Injury/ Confrontation	Participants and staff	Avoid areas others are using if possible	Brief as necessary	Yes	Low
Deer Line Injury/Death/Drowning	Participants and staff	Were possible avoid, carry knife in case of entrapment	Brief as necessary	Yes	Low
<b>Site Specific: River Trent</b>					
Moving water hazards	Participants and staff Injury Drowning Death	Wear helmet if appropriate, discuss with Technical Advisor Appropriate qualified staff and site specific training by Technical Advisor		Yes	Low
Wind/weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session		Yes	Low
Water quality	Participants and staff Illness	Check on arrival for dead fish and obvious pollutions on surface. Sharing of information with other users. Monitoring of users after the trip. Covering of cuts and showering after session as soon as possible	Brief as necessary	Yes	Low
Other users	Participants and staff Injury Confrontation	Avoid areas that others are using if possible Awareness of motor powered craft and rights of way (lower sections)		Yes	Low
<b>Site Specific: River Derwent</b>					

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted  
Canoe**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Moving water hazards	Participants and staff Injury Death	Wear helmet if appropriate, discuss with Technical Advisor Appropriate qualified staff and site specific training by Technical Advisor		Yes	Low
Wind/weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session		Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted Canoe)**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Water quality	Participants and staff Illness	Check on arrival for dead fish and obvious pollutions on the surface. Sharing of information with other users. Monitoring of users after trip. Covering cuts and showering as soon as possible after session.	Brief as necessary	Yes	Low
Other users	Participants and Staff Injury Confrontation	Avoid areas others are using of possible. Awareness of motor powered crafts or rights of way.		Yes	Low
<b>Site Specific: River Severn</b>					
Moving water hazards	Participants and staff Injury Death	Wear helmet if appropriate, discuss with Technical Advisor Appropriate qualified staff and site specific training by Technical Advisor		Yes	Low
Wind/weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session		Yes	Low
Water quality	Participants and staff Illness	Check on arrival for dead fish and obvious pollutions on the surface. Sharing of information with other users. Monitoring of users after trip. Covering cuts and showering as soon as possible after session.	Brief as necessary	Yes	Low
Other users	Participants and staff Injury Confrontation	Avoid areas that others are using if possible		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted  
Canoe**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Site Specific: Chesterfield Canal</b>					
Canal furniture	Participants and staff Injury Death Drowning	Wear helmet if appropriate, discuss with Technical Advisor Appropriate qualified staff and site specific training by Technical Advisor		Yes	Low
Wind/weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session		Yes	Low
Water quality	Participants and staff Illness	Check on arrival for dead fish and obvious pollutions on the surface. Sharing of information with other users. Monitoring of users after trip. Covering cuts and showering as soon as possible after session.	Brief as necessary	Yes	Low
Other users	Participants and staff Injury Confrontation	Avoid areas that others are using if possible		Yes	Low
<b>Site Specific: Beeston Canal</b>					
Canal furniture	Participants and staff Injury Death Drowning	Wear helmet if appropriate, discuss with Technical Advisor Appropriate qualified staff and site specific training by Technical Advisor		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*



**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted  
Canoe**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Wind/ weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session		Yes	Low
Water quality	Participants and staff Illness	Check on arrival for dead fish and obvious pollutions on the surface. Sharing of information with other users. Monitoring of users after trip. Covering cuts and showering as soon as possible after session.	Brief as necessary	Yes	Low
Other users	Participants and staff Injury Confrontation	Avoid areas that others are using if possible		Yes	Low

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**NUMBER 23 Paddlesports (Kayak, Canoe, Sit on tops, Inflatable and Permanently Rafted Canoe)**



Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
<b>Site Specific: River Idle</b>					
Moving water hazards	Participants and staff Injury Death Drowning	Wear helmet if appropriate, discuss with Technical Advisor Appropriate qualified staff and site specific training by Technical Advisor		Yes	Low
Wind/weather	Participants and Staff Drowning Hypothermia	Check weather before and on arrival Monitor weather during session		Yes	Low
Water quality	Participants and staff Illness	Check on arrival for dead fish and obvious pollutions on the surface. Sharing of information with other users. Monitoring of users after trip. Covering cuts and showering as soon as possible after session.	Brief as necessary	Yes	Low
Other users	Participants and staff Injury Confrontation	Avoid areas that others are using if possible		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**Number 24 Raft Building at Kings Mill Reservoir**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Fall from height, trips and slips	Participants and Staff Disabling or fatal injury	Leader and other adults understand how to 'spot' participants appropriately. Participants involved in spotting are trained appropriately Group size and ratios suitable (up to 12 students) Helmets and suitable footwear worn Proper briefing of participants, behaviour monitored and vigilance of all staff during activity	Use of emergency exits discussed within briefing	Yes	Low
Bluegreen algae bloom	Participants and Staff	In accordance with Ashfield District Councils "Protocol for managing risks of continued recreational use of Kings Mill Reservoir during a Blue Green Algae bloom" at all time of algae bloom THIS ACTIVITY IS NOT ALLOWED.	See Safety Codes of Practice, Appendix N	Yes	Low
Illness or injury	Participants and Staff Disabling or fatal injury or illness	Group leader first aid trained Information about existing medical conditions known by staff Accident and emergency procedures known by leaders First aid equipment carried by party	Medical information from parents Medication carried	Yes	Low
Dust in eyes	Participants and Staff Injury	Brief group not to look up/throw dust	Eye washes in first aid kit	Yes	Low
Fumes/Gas build up in system	Participants and Staff Illness	System should be ventilated 30 minutes before the start of session	Open all 6 exits	Yes	Low

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### Number 24 Raft Building at Kings Mill Reservoir



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Avoidable objective dangers/unsuitable location	Participants And Staff Injury	Location has been specifically assessed by Technical Advisor as suitable for the activity planned. Ability/experience of group taken into account, weather forecast obtained, weather and water conditions constantly monitored and activity adjusted accordingly; alternative programme available if conditions unsuitable. Appropriate manual handling techniques used.	See Operating Procedures	Yes	Low
Water environment	Participants And Staff Injury Drowning	The leader holds the appropriate BC/RYA qualification Personal buoyancy meets CEN recommendations and leaders check buoyancy always worn correctly when afloat Equipment as recommended by BC is carried and used as appropriate.	See Operating Procedures	Yes	Low
Equipment Failure	Participants And Staff Drowning	All equipment is checked before use; an equipment log is maintained and an annual maintenance programme is undertaken.	Monitoring programme in place	Yes	Low
Head Injury	Participants And Staff Injury	Helmets used	Particular care at launch or egress	Yes	Low
Entrapment (eg foot)	Participants And Staff Injury Drowning	Appropriate personal clothing (including footwear) Group briefing including procedure in the event of entrapment	See Operating Procedures	Yes	Low
Water quality	Participants And Staff Illness	Local advice taken re water quality/pre session inspection of water Open cuts and sores covered/shower after activity Participants and parents informed re Weils Disease and action taken in appropriate	Brief as necessary	Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**Number 24 Raft Building at Kings Mill Reservoir**



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Exposure to weather	Participants And Staff Hypothermia	Suitable clothing and footwear and change of clothes Spare clothing and emergency equipment available Plan for participants who may not bring suitable clothing – check before departure and/or bring spares Weather forecast obtained, wind and water conditions constantly monitored and activity adjusted accordingly Emergency telephone available	Provide clear information re suitable clothing to participants	Yes	Low
Other users	Participants and Staff Injury	Avoid busy locations where possible and liaise with other users	Venue operational procedures	Yes	Low
Behaviour of group	Participants and Staff Injury	Uses of visiting staff to assist with group management Removal of individual or stopping of activity		Yes	Low
Lifting and carrying	Participants and Staff Injury	Clear briefing on correct lifting/carrying techniques Close monitoring of the group		Yes	Low
Fish hooks and rubbish	Participants and Staff Injury	Correct footwear worn at all times		Yes	Low
Wild fowl	Participants and Staff Injury	Stay safe distance, group briefing along with good group control		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

***These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.***

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**Number 24 Raft Building at Kings Mill Reservoir**



Assessment carried out by: **Drew Cartwright**

A handwritten signature in black ink, appearing to be "Drew Cartwright".

Date: 01.04.2018

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**Number 25 Inflatable Raft on Kings Mill Reservoir**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Avoidable objective dangers/unsuitable location	Participants and Staff Injury	Location has been specifically assessed by a qualified leader as suitable for activity planned Ability/experience of group taken into account Weather forecast obtained, weather and water conditions constantly monitored and activity adjusted accordingly; alternative programme available if conditions unsuitable Appropriate manual handling techniques used	See Operating Procedures	Yes	Low
Water environment	Participants and Staff Drowning/Injury	The leader holds the appropriate qualification Leader follows BC code of practice Participants supervised in BC recommended ratios by qualified staff Participants on shore are suitably supervised The leader holds appropriate first aid award Personal buoyancy meets CEN recommendations and leaders check buoyancy always worn correctly when afloat All boats have suitable buoyancy Equipment as recommended by BC is carried and used as appropriate. Participants are appropriately trained in use	See Operating Procedures	Yes	Low
Equipment failure	Participants and Staff Drowning	All equipment is checked before used and a maintenance programme is undertaken	Monitoring in place	Yes	Low
Head Injury	Participants and Staff Injury	Helmets used	Particular care at launch or egress	Yes	Low

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire  
County Council

### Number 25 Inflatable Raft on Kings Mill Reservoir

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Entrapment	Participants and staff Injury / Drowning	Appropriate personal clothing (including footwear) Group briefing including procedure in event of entrapment		Yes	Low
Bluegreen algae bloom	Participants and Staff	Operation in accordance with Ashfield District Councils "Protocol for managing risks of continued recreational use of Kings Mill Reservoir during a Blue Green Algae bloom" at all times during algae bloom.	See Safety Codes of Practice, Appendix N	Yes	Low
Water quality	Participants and staff Illness	Local advice taken re water quality Open cuts and sores covered Participants and parents briefed re water quality and potential infections, including; Weil's disease and Hep A if appropriate.		Yes	Low
Exposure to weather	Participants and staff Hypothermia	Suitable clothing and footwear and change of clothes Spare clothing and emergency equipment available to group Plan for participants who may/do not bring suitable clothing -check before departure and/or bring spares Weather forecast obtained, wind and water conditions Constantly monitored and activity adjusted accordingly	Provide clear information re suitable clothing and equipment to Participants	Yes	Low
High siding, get-downs, flipping in raft	Participants and staff Head Injury	Helmets used with ear protection Paddle T-pieces to be covered throughout the session by group and must be discussed in the brief	Good Briefing	Yes	Low
Incorrect feet placement	Participants and staff Dislocation or knee injury	Safety brief to cover high siding, flipping, get downs. Session leader constantly monitor feet placements		Yes	Low
Slippery surfaces	Participants and staff Spinal injury	Group briefed on entrance and exit to the raft to be careful with foot placements		Yes	Low

***These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.***



**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



**Number 25 Inflatable Raft on Kings Mill Reservoir**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Trapped under raft	Participants and staff Injury/entrapment	Brief at the beginning to use hands to push you out from under the craft	Jump on floor to alert swimmer	Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



### Number 26 Archery

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Flying Arrows	Participants and Staff Injury/Death	No participants to be allowed past the shooting line unless specifically authorised by the Instructor Adequate briefing at the start of the session Proper supervision of the participants Have obvious shooting area and waiting area Use of clear commands by the instructor	Brief participants about the risk	Yes	Low
Falling on arrows and bows	Participants and Staff Injury	No running to be allowed during the session No pushing to be allowed during the session Only people who are shooting to be allowed into the shooting area	Brief participants	Yes	Low
Equipment breaking, accident, uncontrolled fired arrow	Participants and Staff, and members of the public Injury/Death	All equipment to be checked by the instructor prior to the session. Any faulty equipment to be put aside and reported to the appropriate person	Regular checks of all the archery equipment	Yes	Low
Other people entering the archery field	Participants and Staff and members of the public Injury/Death	Gate to be closed during the session No entry sign to be placed on the gate during the session	Brief Participants Control measures are in place	Yes	Low
Nets not stopping the arrows	Public Injury/Death	Archery not to be used if the wind is such that the nets cannot be secured properly Nets to be hung in such a way so they are slack and not pulled tight	Staff training for anyone who is going to use the archery range	Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b>	Date: 01.04.2018
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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### Number 27 Sailing



Nottinghamshire  
County Council

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Bluegreen algae bloom	Participants and Staff	Operation in accordance with Ashfield District Councils "Protocol for managing risks of continued recreational use of Kings Mill Reservoir during a Blue Green Algae bloom" at all time during algae bloom.	See Safety Codes of Practice, Appendix N	Yes	Low
Avoidable objective dangers	Participants and Staff Injury/Death	Location is an RYA approved sailing location has been specifically assessed by technical adviser – as suitable for activity planned		Yes	Low
Water Environment	Participants and Staff Drowning	An RYA SI to be present Participants supervised in RYA recommended qualification Rescue craft are provided to RYA recommendations Personal buoyancy meets European Standard EN393 recommendations Leaders check buoyancy aid always worn correctly when afloat All craft have suitable buoyancy		Yes	Low
Equipment failure	Participants and Staff – Drowning	All equipment is checked before use; an annual maintenance programme is undertaken		Yes	Low
Head Injury	Participants and Staff Injury	Participants are briefed. Helmets used if conditions / individual experience dictate	Group briefing	Yes	Low
Exposure to weather	Participants and Staff/ Hypothermia	Suitable clothing and footwear Plan for participants who may or do not bring suitable clothing – Check before departure and/or bring spares Weather forecast obtained, wind and water conditions constantly monitored and activity adjusted accordingly; alternative programme available if conditions unsuitable	Information re suitable clothing and equipment provided to participants	Yes	Low

***These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.***

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire  
County Council

### Number 27 Sailing

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Pollution	Participants and Staff Illness	Participants briefed re Weil's diseases and any other specific risks		Yes	Low
Sharpe objects on fore shore	Injury/Cut Participants and Staff	Suitable footwear Staff to check launching area before start of session		Yes	Low
Moving and handling Injury	Injury Participants/ Staff	Group briefing Supervision of launching/recovery In pairs if appropriate		Yes	Low
Capsize/ Entrapment/ Entanglement (Rope or weed)	Injury/Death Participants and Staff	Sails reefed if appropriate Masthead flotation device fitted Safety boat and radio use Group briefing (including designated areas) Approved quick release trapeze harness only Weed cutting if appropriate		Yes	Low
Rope Burns	Hand injury/burns Participants and Staff	Group briefing Encourage use of gloves if appropriate		Yes	Low
Boat Collisions	Hand/Foot/ other areas of the body Participants and Staff	Sail in designated areas only Staff awareness Group briefing		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

***These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.***

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**

**Number 27 Sailing**



Assessment carried out by: **Drew Cartwright**



Date: 01.04.2018

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



Nottinghamshire  
County Council

### Number 28 Power Boat Use and Safety Cover

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Bluegreen algae bloom	Participants and Staff	Operation in accordance with Ashfield District Councils "Protocol for managing risks of continued recreational use of Kings Mill Reservoir during a Blue Green Algae bloom" at all time of algae bloom.	See Safety Codes of Practice, Appendix N	Yes	Low
Water Environment	Participants and Staff Drowning Injury	The leader holds the RYA Safety Boat or above Leader follows RYA codes of practice Personal buoyancy meets European Standard EN393 recommendations and leaders check buoyancy always worn correctly when afloat. All boats have suitable buoyancy Equipment as recommended by RYA is carried and used as appropriate	Leader will need to assess if a Buoyancy Aid with a crutch strap is required for individual who are very slim	Yes	Low
Equipment failure	Participants and Staff Drowning	All equipment is checked before use; regular maintenance programme is undertaken	Leader must maintain and monitor equipment throughout session	Yes	Low
Transfer of Fuel	Participants and Staff – Fire Explosion	If possible the fuel transfer must be undertaken on land No 'other' students to be present when the fuel transfer is taking place Fuel to be stored in the storage container until required Ignition must be turned off	Staff receive logged training	Yes	Low
Injury from the propeller	Participants and Staff – Loss of Limb	Driver must make other passenger aware of his/her intention Passenger to be seated when travelling at high speed Engine to be switched off is possible when recovering person from the water (See RYA guidance) Engine kill cord to be worn at all times Driver must look in the direction of travel		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



Nottinghamshire  
County Council

**Number 28 Power Boat Use and Safety Cover**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Launching/recovering of craft. If	Participants and Staff Injury	Craft must be secured on to the trailer at all times. Safety chain / rope must be used until the boat is ready to launch Vehicle handbrake must be applied prior to the craft returning to the trailer	Leader must ensure that the area is clear prior to launching and recovering	Yes	Low
launching/recovering by hand	Back Injury	Avoid whenever possible Ensure suitable number of adult helpers involved Apply manual handling training		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b> 	Date: 01.04.2018
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**Nottinghamshire County Council Local Authority  
Children, Families and Cultural Services  
Specific Risk Assessments For Establishment  
The Mill Adventure Base**

**(January 2015)**



**E- Establishment**

- E1. Hoist Operation**
- E2. Tractor Operation**
- E3. The Mill Adventure Base Building, general usage**
- E4. Caretaking/Cleaning work**
- E5. Transport/Use of Vehicles**
- E6. Centre used as residential establishment**
- E7. Catering**
- E8. Non-DBS (CRB) checked persons on site**
- E9. Dogs on Site**
- E10. Working at Height (Ladders, Stepladders and Steps)**
- E11. Use of sit on mower**



## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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### E1 Hoist Operation

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Site Hazard	Staff Back Injury	When transferring the hoist to/from jetty staff to use the buggy, or the hoist to be carried by two members of staff	Staff to undertake on site training before using the hoist	Yes	Low
Participant falling into the water	Participants Injury/Death	Participants to be transferred on to hoist sling away from the waters edge Participants to be transferred to the hoist from wheelchair Wheelchair brakes to be applied before any transfer can take place When hoisting the participants they should be lifted slightly, and a safety check of the person/sling/hoist should take place before a full lift is commenced Trained staff member to operate the winch or supervise the winch operation	Staff to undertake on site training before using the hoist.	Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: <b>Drew Cartwright</b>	Date: 01.04.2018
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### E2 Tractor Operation

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Members of Public/User Groups	Participants Staff, Members of the public Injury/Death	Second member of staff to act as a 'look out' while tractor is manoeuvring Security of the trailer must be checked before any manoeuvring takes place. Safety / warning light to be used at all times	Staff to undertake on site training before using the tractor	Yes	Low
Tractor/Driver entering the water	Driver Injury/Death	Craft to be held on to the trailer by the safety line only Tractor doors (if used) to remain open Ramp to be checked for ice or slime before use		Yes	Low
Transfer of Fuel	Participants and Staff Fire/Explosion	If possible the fuel transfer is undertaken in safe working area No 'other' students to be present when the fuel transfer is taking place Fuel to be stored in the storage container until required Ignition must be turned off		Yes	Low
Driving and manoeuvring	All Death/Injury	Comply with relevant DVLA requirements and NCC guidance for standards and qualifications required by driver	NCC Transport Policies And Procedures	Yes	Low

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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### E3 The Mill Adventure Base Building, general usage



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Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Fire	All Burns/Death	Fire practice each group/regular alarm system+lighting tests/inspection of building by Nottinghamshire Fire Service annually / fire policy/ maintenance of fire equipment/no smoking unless in specified outdoor area (by arrangement) suitable storage of flammable materials/COSHH assessments/maintain fire doors/ closures/waste bins chained	H&S file/ Fire logbook/ Memos to staff COSHH assessments	Yes	Low
Defective Floor cover/cable management	All Trips	Termly inspection by other service manager / continued awareness		Yes	Low
Electrical Equipment	All Injury	Regular inspection/check on use/advice to staff	Annual PATs test	Yes	Low
Use/storage of chemicals	All Burns/Illness	Correct storage/advice to staff/COSHH Assessments/protective clothing		Yes	Low
Wet areas (Flooring)	Participants and staff. Slips	Regular cleaning of areas		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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Date: 01.04.2018

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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### E4 Caretaking/Cleaning Work

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Using tools/machines	Staff/Participants/Visitors Injury	Employ 'Safe working practice' Advice from NCC if required Protective equipment/clothing		Yes	Low
Electrical Equipment	All Injury/Shock	Regular testing/advice to staff to check	H & S file	Yes	Low
Lifting/manual handling	Staff Injury	See NCC staff handbook		Yes	Low
Using Chemicals	Staff/Participants Burns/Injury	COSHH assessments/advice to staff/safe storage areas/protective clothing	Copy in H&S file	Yes	Low
Working at height	Staff Slip/falls	Document/advice Refer to NCC Policies		Yes	Low
Changing/Use LPG	Staff/Participants Injury	Appropriate storage/advice to staff		Yes	Low
Working Alone	Staff Injury	Refer staff to NCC intranet and staff Handbook		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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Date: 01.04.2018

**Nottinghamshire County Council Specific Risk Assessment  
Children, Families and Cultural Services**



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**E5 Transport/Use of Vehicles**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Mechanical fault	All Injury	Regular service programme/daily checks	Records in H&S file	Yes	Low
Poor driving skills	All Injury/Death	Only holders of Notts permits to drive/penalty points notified to County		Yes	Low
Tool/rucksack transportation	Participants/ Injury	Use of trailer or storage areas		Yes	Low
Trailer becoming unattached	Public/Injury	Correct hitching including use of brake cables		Yes	Low
Accident	All Death	First aid kit/fire fighting equipment in bus		Yes	Low
Bad Weather	All Death	Consideration to snow/ice given		Yes	Low

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**Nottinghamshire County Council Specific Risk Assessment  
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**E6 Centre used as residential establishment**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Fire	All	Regular alarm system+lighting tests/fire policy/maintenance of fire equipment/suitable storage of flammable materials/COSHH assessments/maintain fire doors/closures/waste bins chained	H&S file/ fire logbook/ memos to staff/ COSHH assessments	Yes	Low
Defective floor cover/cable management	All	Termly inspection and continued awareness		Yes	Low
Electrical Equipment	All	Regular inspection /check on use/advice to staff	Annual PATs tests	Yes	Low
Use/storage of chemicals	All	Correct storage/advice to staff/COSHH assessments/protective clothing		Yes	Low
Wet areas (flooring)	Staff/ Participants	Regular cleaning		Yes	Low
Overnight use by pupils  Illness/issue Overnight	Participants	Teachers/adults sleep in same area of site as participants/group, ensure they are settled before retiring		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

**Nottinghamshire County Council Specific Risk Assessment  
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**E6 Centre used as residential establishment**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Overnight use by Participants	Participants Injury/Attack	Leader issued with keys to all external gates. External lights left on.		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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### E7 Catering

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Faulty/dangerous equipment	Staff/Participants Injury	Electrical tests annually /clear labels/ advice to schools / regular replacement / regular checks & reviews		Yes	Low if requirements complied with, otherwise high
Contamination / poisoning	Staff/Participants/Visitors Illness	Qualified caterers/provision of appropriate facilities (food hygiene)		Yes	Low (if targets used) otherwise medium
Pupils in Kitchen	Participants Injury	Staff in kitchen at busy times / high level of awareness by catering staff / leader briefed re; kitchen supervision/ written advice / positioning of equipment at high level where possible (eg boiler knife rack)		Yes	Low

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Date: 01.04.2018



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Children, Families and Cultural Services**



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**E8 Non-DBS (CRB) checked persons on site**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Visitors and contractors on site	Participants Injury/abuse	When possible pre-arranged appointments Enter by main entrance and report to reception if at all possible Sign visitors book/read notes for visitors Wait in Reception to be met Tour building with staff Sign out on departure Contractors told not to enter changing rooms unless cleared first Contractors accompanied to area of site when working	Visitors book in reception Brief all staff, Reception not always manned. No need for badges in small centre environment Sign in entrance asking visitors to report in	Yes	Low
Intruders	All Injury/abuse/ death	Physical barriers (window stays preventing entry/leaders advised to lock doors at night/keys supplied)/leaders sleep in same area of building. Remote location – not visible to public		Yes	Low
Adult/Public Groups	All Injury/ abuse/ death	Supervision by members of staff Controlled use of changing rooms, no mixing of public groups and young people groups at any time Brief Public Groups about appropriate use of facilities		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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### E9 Dogs on Site

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Attack by dog on person	All Injury	Only dogs known to be placid allowed on site and always only in agreement with Head of Centre. Address potential presence of dogs on site in Intro Talk, and ask if any young people/staff are concerned by dogs and act accordingly. Dogs must be fully supervised or on leash in/around centre	See Pet Code of Practice in, Safety Codes of Practice, Appendix M.	Yes	Low
Dog mess in grounds	All Illness	Dogs must be fully supervised or on a leash whilst on ground and any mess immediately cleared up / disposed of in bins		Yes	Low
Allergy to dogs	All Death	Check with groups/consent forms No travelling of dogs in vehicles passenger areas Owner responsible for thoroughly cleaning any dog hair left on carpets, seats etc		Yes	Low
Distraction of Dog owning instruction staff	Participants Death	Whilst instructing, staff with dogs must ensure their dogs are either on a leash or under sufficient control so as not to distract them or the group		Yes	Low
Contamination of Food	All Illness	Dogs not allowed in kitchen/dining areas		Yes	Low
				Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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Date: 01.04.2018

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services

### E10 Working at Height (Ladders, Stepladders and Steps)



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Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	<i>Further action - Step 3 Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Falling	All staff Injury	<ul style="list-style-type: none"> <li>Use stepladders correctly</li> </ul>	Issue HSE 'safe use of stepladders'	Yes	Low
Falling	All staff Injury	<ul style="list-style-type: none"> <li>Use ladders for higher tasks (not step ladders)</li> </ul>	Issue HSE 'safe use of stepladders'	Yes	Low
Inappropriate equipment	All staff Injury	<ul style="list-style-type: none"> <li>Can working at height be avoided</li> <li>Is a ladder the appropriate equipment for the activity?</li> </ul>		Yes	Low
Physical conditions which could result in falls from height	All staff Injury	<ul style="list-style-type: none"> <li>Ladder of suitable and sufficient strength for the task being undertaken</li> <li>Ladder checked before and after use to ensure in good condition e.g. clean, dry, and free from substances, cracks, corrosion.</li> <li>Correctly erected to ensure that it does not become displaced particularly where it is over 3 metres long (E.g. is the ground level and firm?)</li> <li>Ladder correctly secured to prevent it slipping outwards at the bottom or sideways at the top.</li> <li>If the ladder is being used as a means of access, it must extend beyond the landing place by a minimum of 1 metre.</li> <li>Use of suitable protective clothing e.g. suitable footwear, hard hats.</li> </ul>		Yes	Low
Lone working	All staff Injury	<ul style="list-style-type: none"> <li>Lone working avoided</li> </ul>		Yes	Low
Unauthorised use	All staff Injury	<ul style="list-style-type: none"> <li>Ladders always stored/locked inside when not in use.</li> </ul>		Yes	Low

*These are Specific risk assessments identifying key hazards and control measures associated with visits or activities.*

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### E10 Working at Height (Ladders, Stepladders and Steps)

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Falling objects	All site users Injury	<ul style="list-style-type: none"> <li>Adequate precautions taken to alert passers-by to the use of ladders e.g. barriers and signs</li> <li>Particular consideration applied when being used near doorways/stairs/steps</li> </ul>		Yes	Low
Manual Handling	All staff Injury	<ul style="list-style-type: none"> <li>Appropriate manual handling techniques applied</li> </ul>		Yes	Low
Maintenance	All staff Injury	<ul style="list-style-type: none"> <li>Ladder is regularly inspected and maintained</li> <li>Maintenance and inspection records kept</li> <li>Quarantine procedure in place for damage or concern: worn or damaged ladders to be immediately removed from use and appropriately labelled (e.g. <i>faulty - do not use</i>) until safe disposal is arranged</li> </ul>		Yes	Low
Training, Information and Instruction	All staff Injury	<ul style="list-style-type: none"> <li>User provided with the appropriate information, instruction and training</li> </ul>		Yes	Low
Security	All staff Injury	<ul style="list-style-type: none"> <li>Ladders always stored/locked inside when not in use.</li> </ul>		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

Assessment carried out by: **Drew Cartwright**

Date: 01.04.2018

## Nottinghamshire County Council Specific Risk Assessment Children, Families and Cultural Services



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### E11 Use of Sit on Mower

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, travel and hazards in the environment used.</i>	Generic controls being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
Fire	All Death	<ul style="list-style-type: none"> <li>• Clear debris from mower after/before use</li> <li>• Store fuel in suitable location and containers</li> <li>• Refuel outdoors</li> <li>• No smoking</li> <li>• Do not refuel when engine running or hot</li> <li>• If any spillage do not start engine</li> </ul>		Yes	Low
Injury to others	All Injury	<ul style="list-style-type: none"> <li>• Check area to be mowed by removing objects that may be thrown out by mowers</li> <li>• Check no people or animals in area to be mowed</li> <li>• Do not carry passengers</li> </ul>		Yes	Low
Mechanical fault	All Injury	<ul style="list-style-type: none"> <li>• Visually inspect according to manufacturer's guidance</li> </ul>		Yes	Low
Rolling of machine	All Injury/Death	<ul style="list-style-type: none"> <li>• Do not drive on terrain greater than 15 degree</li> <li>• Avoid stopping / starting on slopes</li> <li>• Operate up and down slopes not across them</li> <li>• Turn gradually on slopes and exercise caution when changing direction</li> </ul>		Yes	Low

Plus have regard for nature of the group, any pre-existing medical conditions, and continually risk assess throughout activity.

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**Nottinghamshire County Council Specific Risk Assessment  
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**SPARE 1**

Hazards Considered <i>Step 1</i>	Who might be harmed and how <i>Step 2</i>	Existing Control Measures: <i>Step 3</i>	Further action - <i>Step 3</i> <i>Consider group supervision requirements, individual needs, travel and hazards in the environment used.</i>	Generic controls are being applied? <i>If not detail in further actions</i>	Risk when all generic controls are applied
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Assessment carried out by:	Date:
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***This generic risk assessment identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity establishments must also make an assessment of any specific risks associated with their visit, including travel, sites used, activities and specific group needs.***