



## Digital Media Consent Form

### Consent form for photography, film/video and audio (including notice of copyright)

This form is to be completed by individuals being asked to participate in the production of video, audio or photographic work for Nottinghamshire County Council.

I consent to the capture of:

- still images (photographs)
- moving images (film/video)
- audio recordings

I accept that the subsequent use may be in a number of media, including but not limited to; marketing and educational material, print, digital and electronic, including use on social media (for example Twitter or Facebook), and will be published by Nottinghamshire County Council ('the Council'), partners and/or by agents authorised by the Council.

### Model's details

<b>Name:</b>	
<b>Address:</b>	
<b>Postcode:</b>	
<b>Email address:</b>	
<b>Tel:</b>	
<b>Signature:</b>	

### Use of the asset

Please specify if this photograph is for general or specific use. If specific we will only use the photograph in association with the topic matter of the initial shoot, such as fostering or adoption.

- General use                       Specific use

### Parent or Guardian

If model is under 16 years of age:

I confirm that I am the legal guardian of the model above and have full legal capacity to consent to the photo/video shoot. I have read and understood the information above and I agree to my child's image(s) being used.

For completion by the photographer  
Please use BLOCK CAPITALS

### Project details

<b>Photographers name:</b>	
<b>Project title:</b>	
<b>Date of capture:</b>	
<b>Photo reference numbers and description of model</b>	

<b>Name:</b>	
<b>Email address:</b>	
<b>Tel:</b>	
<b>Signature:</b>	

I understand that:

- editing may be required by the Council, partners and/or by agents authorised by the Council for quality or technical purposes
- edited subsections may be used in other Council materials for purposes stated at the top of the form
- the image(s) and/or recording(s) will be stored securely in appropriate file formats on servers belonging to the Council, partners and/or its authorised agents.

Nottinghamshire County Council is committed to processing information in accordance with the Data Protection Act 1998. The personal data collected on this form will be held securely and will only be used for administrative purposes. If you have any queries about this form or wish to update your personal details please contact the Communications and Marketing Team at Nottinghamshire County Council:  
[communications@nottsc.gov.uk](mailto:communications@nottsc.gov.uk)