



# **Minutes of the Nottinghamshire Safeguarding Adults Board Meeting**

## **Held on 13<sup>th</sup> July 2017**

***Nottinghamshire Safeguarding Adults Board  
C/o Safeguarding Adults Strategic Team  
County Hall  
West Bridgford  
Nottingham  
NG2 7QP  
Tel No: 0115 977 3911***

**Attendance List for the NSAB Meeting**

13<sup>th</sup> July 2017

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Allan Breeton Chair	Independent Chair, Nottinghamshire Safeguarding Adults Board	√		
Amanda Sullivan Vice Chair	Chief Operating Officer, Newark and Sherwood Clinical Commissioning Group		√	
Bernadette Carter Associate Board Member	Senior Solicitor (Litigation), Safeguarding and Social Care, Legal Services, Nottinghamshire County Council		√	
Bob Bearne Board Member	Regional Manager, The Derbyshire, Leicestershire, Nottinghamshire and Rutland Community Rehabilitation Company Limited	√		
Caroline Baria Board Member	Service Director for Strategic Commissioning, Access and Safeguarding, Nottinghamshire County Council	√		
Claire Bearder Board Member	Group Manager, Access and Safeguarding, Nottinghamshire County Council	√		
David Pearson Board Member	Corporate Director, Adult Social Care, Health and Public Protection, Nottinghamshire County Council		√	
Deborah Kitson Associate Member	Chief Executive Officer, Ann Craft Trust	√		
Denise Nightingale Board Member	Chief Nurse and Executive Lead for Quality and Safety, NHS Bassetlaw Clinical Commissioning Group		√	
Elaine Moss Board Member	Director of Quality and Governance, Newark and Sherwood Clinical Commissioning Group		√	
Sue Barnitt Deputy for Elaine Moss	Head of Quality and Adult Safeguarding, Newark and Sherwood and Mansfield and Ashfield Clinical Commissioning Groups	√		
Hazel Roberts Board Member	Inspection Manager, Care Quality Commission		√	
James Shutt Associate Board Member	POhWER		√	
Julie Cuthbert Associate Board Member	Senior Communications Business Partner, Nottinghamshire County Council		√	
Julie Gardner Board Member	Associate Director, Safeguarding and Social Care, Nottinghamshire Healthcare NHS	√		

	Trust			
Marcus Callaghan	NHS England	√		
Moira Hardy Board Member	Deputy Director of Nursing, Midwifery and Quality, Doncaster & Bassetlaw Hospitals NHS Foundation Trust		√	
Nicola Ryan Board Member	Deputy Chief Nurse, NHS Bassetlaw Clinical Commissioning Group		√	
Nigel Hill Board Member	Head of Nottinghamshire National Probation Service		√	
Claire Morley Deputy for Nigel Hill	Senior Probation Officer, Nottinghamshire National Probation Service	√		
Richard Cropley Board Member	Persons at Risk Team Manager, Nottinghamshire Fire and Rescue Service		√	
Emma Darby Deputy for Richard Cropley	Engagement and Partnerships Officer, Nottinghamshire Fire and Rescue Service	√		
Richard Dickinson	Acting Deputy Director of Nursing, Midwifery and Quality, Doncaster and Bassetlaw Hospitals NHS Foundation Trust	√		
Robert Griffin Board Member	Detective Superintendent, Nottinghamshire Police	√		
Rob Morris (Dr) Board Member	Consultant Physician, Nottingham University Hospitals NHS Trust	√		
Ruth Hyde Board Member	Chief Executive Officer, Broxtowe Borough Council	√		
Sarah Banks Associate Member	Advanced Legal Practitioner, Legal Services, Nottinghamshire County Council		√	
Steve Edwards Board Member	Service Director, Children's Social Care, Nottinghamshire County Council		√	
Stuart Sale Board Manager	Nottinghamshire Safeguarding Adults Board Manager, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Sue Matthews Associate Member	Crown Advocate, Crown Prosecution Service		√	

Tina Hymas-Taylor	Head of Safeguarding, Sherwood Forest Hospitals NHS Foundation Trust	√		
Wendy Hazard Board Member	Locality Quality Manager – Nottinghamshire, North Division East Midlands Ambulance Service	√		
Anna Jakeman Minute Taker	Nottinghamshire Safeguarding Adults Board Officer, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Sue Batty Guest Presenter	Service Director, Mid-Nottinghamshire, Nottinghamshire County Council	√		
Michelle Colbourne Guest Presenter	Safeguarding Adults Quality Assurance Manager, Nottinghamshire County Council	√		

**Minutes of the NSAB Meeting  
13<sup>th</sup> July 2017**

Agenda Item	Discussion	Action by	By date
1.	<b>Welcome, Introductions and Apologies</b>		
	Allan Breeton welcomed all to the meeting, apologies were given as detailed above, and introductions were made.		
2.	<b>Minutes of the Board Meeting held on 20<sup>th</sup> April 2017</b>		
	<p><u>Points of Accuracy</u></p> <p>There were no points of accuracy raised, and the minutes were agreed to be a true and accurate record of the meeting.</p> <p><u>Matters Arising</u></p> <p>The actions from the meeting held in April are detailed on the attached Action Log.</p>		
3.	<b>Nottinghamshire County Council DoLS Update</b>		
	<p>Sue Batty was welcomed to the meeting by Allan Breeton. Sue was attending in order to present a report providing further information on the increases in demand for Deprivation of Liberty Safeguards (DoLS) assessments, as requested by the Board.</p> <p>The report had been distributed prior to the meeting, and is not therefore detailed in these minutes. It provided background information, an update on demand for assessments, figures in relation to DoLS assessments for Sherwood Forest Hospitals Trust (SFHT) and Nottingham University Hospitals Trust (NUH), and potential areas for improved collaboration with partners.</p> <p>The following recommendations were made:</p> <ol style="list-style-type: none"> <li>1. That the NSAB notes the update on the demand for DoLS assessments from the acute trusts – this was agreed.</li> <li>2. That a Task and Finish Group with representation from the hospitals, the County Council and any other interested parties should be established to undertake various pieces of work – details of volunteers are below. Allan noted that the County Council was the lead agency and it was therefore the role of the Council rather than the NSAB to establish a Task and Finish Group.</li> <li>3. That the Clinical Commissioning Groups (CCGs) nominate a lead to work on developing improved coordination and information sharing between the Council and the CCGs – as above, it is the role of the Council to liaise with the CCGs.</li> </ol> <p>Rob Morris commented that he was surprised by the figures for DoLS referrals which had an outcome of “not granted” from NUH, as referrals are vetted before they are sent through. He confirmed he would be happy to be involved in the process.</p> <p>Richard Dickinson confirmed that he would also like to be involved in discussions, and suggested that the CQC might be a useful addition to any meetings in order to ensure alignment on the DoLS process, referrals, and criteria.</p>		

	<p>Susan Barnitt also confirmed that she and Jean Gregory would be happy to receive invitations to participate.</p> <p>It was agreed that Anna Jakeman would supply the contact details for Rob Morris, Richard Dickenson, Susan Barnitt and Jean Gregory to Sue Batty in order that Sue could contact those individuals directly. Sue also agreed to provide a further update to the Board at the October meeting.</p>		
3.1	<b>Action: Anna Jakeman is to supply the contact details for Rob Morris, Richard Dickenson, Susan Barnitt and Jean Gregory to Sue Batty in order that Sue can contact those individuals directly to establish a Task and Finish Group.</b>	Anna Jakeman	21.07.17
3.2	<b>Action: Sue Batty is to provide a further update to the Board at the October meeting on the demand for DoLS assessments and the work taking place.</b>	Sue Batty	05.10.17
4.	<b>Sub-Group Updates</b>		
4.1	<b>Learning and Development Sub-Group Update</b>		
	<p>Ruth Hyde presented a report to the Board which had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p> <p>The report provided information in relation to the Trainer's Forum, the Referrer Training courses, priorities for the Learning and Development Sub-Group, the Multi-Agency Making Safeguarding Personal Champions Network, and the Competency Framework and Learning Pathway.</p> <p>The report recommended that the Board noted the content of the report and the work of the Sub-Group, and this was agreed.</p> <p>Allan thanked Ruth for her work as the Chair in re-focussing the work of the Sub-Group.</p>		
4.2	<b>Safeguarding Adults Reviews Sub-Group Update</b>		
4.2.1	<p>In Amanda Sullivan's absence, Stuart Sale presented a report to the Board on the work of the Safeguarding Adults Review (SAR) Sub-Group which had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p> <p>The report provided information on the joint SAR with the City regarding Adults C and D, a case referral which had led to internal reviews being carried out by individual agencies rather than a SAR being commissioned, the SAR Impact Assessment and learning from it, the updated Terms of Reference for the Sub-Group, the National Database of SARs, and Domestic Homicide Reviews processes.</p> <p>In relation to the case involving internal reviews, Caroline Baria added that further to discussions it was established that there was no process within Nottinghamshire County Council for cases where there was learning but no multi-agency involvement. Michelle Colbourne at the Council has therefore developed a Serious Incident Reviews process, which mirrors Health's Serious and Untoward Incident Process, and Caroline suggested that it should be brought to the Board for information at a future meeting. This was agreed, and it will be added to the agenda for the October meeting.</p>	Anna Jakeman	05.10.17

	<p><b>the Board's October meeting.</b></p> <p>The report recommended that the Board noted the contents of the report and the work of the SAR Sub-Group, and this was agreed.</p> <p>Robert Griffin queried if a domestic abuse case had been referred to the SAR Sub-Group for consideration. It will not meet the criteria for a Domestic Homicide Review. Stuart confirmed that a referral for this case had not been received.</p> <p>Julie Gardner also stated that she had a possible referral. There is an ongoing review into the deaths of individuals, but one falls just outside the scope of the review, and it may be referred to the SAR Sub-Group after further discussions with relevant agencies.</p>		
4.3	<b>Quality Assurance Sub-Group Update</b>		
4.3.1	<p>Claire Bearder presented a report to the Board on the work of the Quality Assurance (QA) Sub-Group which had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p> <p>The report provided an update on the data for Quarter 4 of the year 2016-17, Policies, Procedures and Practice, the QA sections of the Board's Strategic Plan, Sharing of Agency Information, and the SAR G15 and SAR H16 Action Plans.</p> <p>Further to discussions about the number of referrals which do not meet the criteria for a safeguarding Section 42 Enquiry, Claire stated that the aim is to ensure that referrals are made to the right place, and not to the Multi-Agency Safeguarding Hub (MASH) if they do not involve potential safeguarding issues. Ruth Hyde stated that more clarity around systems is required in order that individuals know where to refer to, noting that there are too many vulnerable people and insufficient resources. Options on where to refer to are limited, and therefore people will refer issues to the MASH if they are unsure of other options.</p> <p>Allan queried how the issue could be taken forward, and Susan Barnitt stated that people need to understand where to refer cases to, especially if they are not safeguarding. Claire commented that, in the case of the Police, their MASH officers need to divert relevant referrals to other areas before recording them as safeguarding.</p> <p>Caroline Baria stated that there are two categories of adults at risk – those in the community, and those in care / nursing homes or hospitals. The second category is much larger, and there is a need for those to route their concerns appropriately. Ruth suggested that it might be useful to have a report which would provide a better understanding of the numbers of "vulnerable" people in the community. At district council level, there is a funded mental health social worker who is addressing concerns of those "vulnerable" people.</p> <p>Rob Morris queried if it is fully understood in terms of what is being measured and why targets are not being met, adding that there is an opportunity to look at the reasons as to why referrals are not meeting criteria. Claire responded that the QA Sub-Group is looking at audits in this area, adding that the reasons for not meeting criteria are multi-faceted so there are a number of actions to try to address the issue. It was agreed that the Sub-Group would continue to look into the reasons for referrals not meeting criteria and also the options for where to refer if something is not a safeguarding referral.</p>	Quality Assurance	05.10.17

	<p><b>refer something which is not a safeguarding case, and provide a further update report to the Board at the October Meeting.</b></p> <p>It was also agreed that Ruth Hyde would liaise with Paul McKay, a Service Director at the County Council, with regard to a report around vulnerable people in the community.</p> <p><b>4.3.2 Action: Ruth Hyde is to liaise with Paul McKay at Nottinghamshire County Council with regard to a report being produced around vulnerable people in the community.</b></p> <p>There were discussions with regard to the breakdown of secondary health data, with Julie Gardner stating that it was useful. She gave the example of the work done with a secure hospital to reduce the number of referrals. Rob Morris queried if it would be possible to share what work had been undertaken, as he felt it may help other agencies understand what needs to be done. It was agreed that Julie and Claire would provide information at the October Board Meeting.</p> <p><b>4.3.3 Action: Julie Gardner and Claire Bearder are to provide a report on the work undertaken with a secure hospital to reduce the number of referrals to the next Board Meeting in October.</b></p> <p>There were a number of recommendations made in the QA Sub-Group report:</p> <p><u>Recommendation 1 - Percentage of referrals leading to Section 42 Enquiries – it is recommended that the target remains at 55% for the current financial year.</u> This was agreed by the Board.</p> <p><u>Recommendation 2 – Percentage of those who were asked their desired outcome – it is recommended that the target is increased from 75% to 77.5% for the current financial year.</u> Allan initially suggested that the target should be increased to 80%, and Julie Gardner stated that if it is possible to ask an individual what their desired outcome is then the question should be asked, and therefore the target should be high. Caroline stated that there may previously have been some recording issues, and the audit carried out had shown that in many cases the conversation took place but the box was not ticked, which affected the data. Robert Griffin felt that a phased increase would be useful. The Board agreed that the target should increase to 77.5%.</p> <p><u>Recommendation 3 – Percentage of enquiries that involved adults with a previous enquiry in a twelve-month period – it is recommended that, in recognition of the significant amount of work taken to achieve the target, it remains at 14% for the current financial year.</u> This was agreed by the Board.</p> <p><u>Recommendation 4 – It is recommended that the Board notes the content of the report and the work of the Quality Assurance Sub-Group.</u> This was agreed by the Board.</p> <p>Claire completed the QA Sub-Group’s update by stating that it is a small group, with the focus on those responsible for commissioning services. As such, if people do not attend the meetings it can affect the work of the Sub-Group. Allan asked that Board members ensured their agency representatives did their utmost to attend the QA Sub-Group meetings.</p>	<p><b>Sub-Group</b></p> <p><b>Ruth Hyde</b></p> <p><b>Julie Gardner / Claire Bearder</b></p>	<p><b>05.10.17</b></p> <p><b>05.10.17</b></p>
<p><b>5.</b></p>	<p><b>NSAB Risk Register</b></p>		

	<p>Allan stated that there is only one risk now on the risk register, and as discussed when considering the actions from the previous meeting, a meeting of the statutory agencies needs to be arranged.</p> <p>Stuart stated that it appears some other Safeguarding Adults Boards have risk registers, which appear to be aligned to their strategic plans.</p>		
<b>6.</b>	<b>Independent Inquiry Into Child Sexual Abuse (IICSA)</b>		
	<p>Caroline Baria presented a report to the Board on the Independent Inquiry into Child Sexual Abuse (IICSA). The report had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p> <p>The report provided an update on the current position and the management of the Inquiry in Nottinghamshire.</p> <p>Caroline and Robert Griffin also provided an update on the "Truth Project", which commenced on 26<sup>th</sup> June and provides "pop-up places" for individuals to speak to counsellors. Caroline informed the Board that there is an online booking system which provides an appointment at a secret venue. Further sessions are anticipated in September due to the level of demand. Robert added that the information assembled from the Truth Project should be disseminated to the relevant police forces, but it is not yet clear what the information may be. Nothing has been received to date in Nottinghamshire.</p> <p>Ruth Hyde commented that she had attended the launch of the Truth Project, and felt that it will be particularly useful for those individuals who feel that they have suffered abuse but do not want to pursue a criminal investigation. Individuals need to know that the opportunity is available to them. Caroline confirmed that leaflets and posters have been utilised to publicise the project. Robert however stated that there also needs to be a balance between publicising the project, and survivors being assured of the independence of the project. For example, if it is publicised by the Police or the Local Authority, survivors may not feel that the project is independent of those organisations.</p>		
<b>7.</b>	<b>Nottinghamshire County Council QA Project Update</b>		
	<p>Allan Breeton welcomed Michelle Colbourne to the meeting.</p> <p>Michelle presented a report to the Board which provided an update on the County Council's Quality Assurance Project. The report had been distributed prior to the meeting and is not therefore detailed in these minutes.</p> <p>Michelle confirmed that audits are to be held every four months from September 2017 onwards. Service Directors, the Corporate Director and the Principal Social Worker in Adult Social Care will be involved. Three workshops to look at the audit tools have been held with staff.</p> <p>Caroline Baria stated that the external consultants who were employed will return in approximately six months in order to review progress. As a result of their work, combined with the work carried out by Michelle, it has been recognised that there is a need to provide feedback in to the process and also to staff.</p> <p>Caroline also confirmed that funding has been approved for a Designated Adult Safeguarding Manager – Quality Assurance post and a Business Support post to take the work forward.</p> <p>Richard Dickinson queried whether it would be possible for agencies to</p>		

	<p>receive specific feedback, and Caroline responded that the reporting processes need to be considered in order to establish how information and findings can be shared. Claire Bearder added that one suggestion is that agencies also carry out audits on specific cases (for example where the agency has made a referral) to make it a three-way audit.</p> <p>Caroline stated that, when the work was originally scoped, it was acknowledged that the County Council does not undertake safeguarding work in isolation. However, it was necessary to carry out a sense-check as to the position the Council was in before the work was rolled out to partner agencies.</p> <p>Julie Gardner queried whether the cases marked as “Red – Inadequate” were escalated, and Michelle responded that generally they were spread out across teams. For one team there was a particular reason for the cases which were marked as inadequate, and this was escalated to the relevant Group Manager.</p> <p>Caroline thanked Michelle for her work on the project, and Allan thanked Michelle for attending to present the findings to the Board.</p>		
8.	<b>Communication Strategy Update</b>		
	<p><u>NSAB Communication Strategy</u></p> <p>Stuart Sale informed the Board that the final stages of developing the factsheets “what is abuse” and “what happens following a referral” have been reached, and publication is anticipated shortly.</p> <p>Further to a recommendation from SAR G15, the Communications Sub-Group contacted partner agencies to establish what information is provided by their organisations regarding mental capacity. A group has then been formed in order to develop a “mental capacity” factsheet, and publication of this is also anticipated shortly.</p> <p>A further recommendation from SAR G15 was to disseminate any lessons learned from SARs. This is now a regular feature in the NSAB’s e-bulletin.</p> <p>Work is underway to review and revamp the NSAB’s internet presence and update the content of the website.</p> <p>A small working group consisting of 2 volunteers from each of the Disability Independence Advisory Group (DIAG), the Learning Disability and Autism Partnership Board (LDAPB), and the Older Persons’ Advisory Group (OPAG) was set up due to there being a requirement to create new adult abuse awareness materials, including posters, leaflets and digital displays. The group wanted the message to be straightforward, with a clear message to stop abuse and neglect, to be able to report concerns in confidence, to have clear legible posters, and not to have any “hard-hitting” images (for example, of bruises, of hands covering a face etc). It was also agreed that the main focus areas would be older people, those with a physical disability, and those with mental health problems. The focus of abuse would be financial (such as door-to-door and internet-based financial scams), emotional (such as isolation) and physical abuse. On production of the first draft the group met again to add comments and suggestions before the final products were produced. There are now three separate posters relating to physical disability, mental impairment and older people, and an A5 leaflet, as well as digital spots in places such as GP surgeries, pharmacies and libraries. All will be available to download and print from the Safeguarding Adults website.</p>		

	<p><u>Delivering the Message to Frontline Staff in Nottinghamshire Police</u></p> <p>Robert Griffin stated that, last year, it was established that officers on the frontline were still unable to differentiate between “domestic abuse” and “domestic incidents”, as a result of being “bogged down” with large numbers of emails and other communications, along with mixed messages being delivered.</p> <p>The Police Force also wanted to redefine “vulnerability”. Previously, a number of categories of vulnerability had been developed, and if individuals did not fall under one of those specific categories they were not considered to be vulnerable. However, it was acknowledged that anyone can be vulnerable if, as a result of a situation, they are unable to protect themselves from harm or exploitation.</p> <p>The Force look at what key messages needed to be delivered, before a strategy was developed with the Communications Team. This strategy consisted of the following:</p> <ol style="list-style-type: none"> <li>1. An intranet message</li> <li>2. An email to every officer in the Force</li> <li>3. Videos sent to every officer in the Force</li> <li>4. A poster in every Police station</li> <li>5. A card sent to every officer (a copy of this card was provided to the Board for information)</li> <li>6. Robert, together with five of his colleagues, saw every officer in the Force over a two-week period – the messages were delivered in pairs, and a register was kept of those who had been seen in order that it is possible to track who may not be doing what they should after the face-to-face delivery of the messages.</li> </ol> <p>Robert confirmed that the strategy appears to have worked, with good feedback being received.</p> <p>Allan commented that it seems the gap in terms of delivering messages to frontline officers is being closed, and Robert confirmed that there is a commitment to deliver messages using the same strategy every 6 months with new messages.</p> <p>Ruth Hyde stated that she thought the strategy was very good, although commented that she was confused by the use of the term “vulnerability” as she understood it was no longer used since the Care Act came into force. Deborah Kitson noted that the message was not that one individual is vulnerable, but that there are circumstances whereby anyone may be vulnerable.</p> <p>Deborah also queried if the videos created by the Police could be shared. Robert responded that they are generally very Police-specific, although there is one which could be shared and he confirmed he would arrange for this.</p> <p><b>8.1 Action: Robert Griffin is to arrange for the relevant video from the Police communication strategy to be shared with members of the Board.</b></p> <p>Allan thanked Stuart and Robert for the information provided.</p>	<p><b>Robert Griffin</b></p>	<p><b>12.10.17</b></p>
<p><b>9.</b></p>	<p><b>Chair’s Report</b></p>		
	<p>Allan Breeton informed the Board that, further to the change of administration at Nottinghamshire County Council, Councillor Stuart Wallace is now the member for safeguarding. There are two deputies who have not previously had any involvement in safeguarding so training will be provided to them.</p>		

9.1	<p>There is a regional SAR database held by Derbyshire Council, and interviews of applicants are to take place to appoint someone to consider the impact of SARs and themes arising.</p> <p>Positive feedback was received following the Board's Partnership Event in May 2017.</p> <p>Nottinghamshire County Council has issued a statement in relation to Modern Slavery and Human Trafficking. Allan asked Anna Jakeman to circulate the statement to Board members.</p> <p><b>Action: Anna Jakeman is to circulate the Nottinghamshire County Council statement on Modern Slavery and Human Trafficking.</b></p> <p>The statement can be found via the following link:  <a href="http://www.nottinghamshire.gov.uk/media/117112/modern-slavery-and-human-trafficking-statement-appendix.pdf">http://www.nottinghamshire.gov.uk/media/117112/modern-slavery-and-human-trafficking-statement-appendix.pdf</a></p>	Anna Jakeman	05.10.17
10.	<b>Organisational Updates</b>		
10.1	<p>Wendy Hazard stated that EMAS is to issue a press release regarding the changing standards on how patients are responded to. Allan Breeton requested that EMAS provides a briefing at the October meeting.</p> <p><b>Action: Wendy Hazard is to arrange for a briefing from EMAS to be delivered at the October meeting in relation to the changing standards on how patients are responded to.</b></p> <p>Ruth Hyde confirmed that, further to the fire at Grenfell Tower in London, work is taking place to look at the risks of high-rise buildings. Nottinghamshire Fire and Rescue Service is leading on this.</p>	Wendy Hazard	12.10.17
11.	<b>Any Other Business</b>		
11.1	<p>Robert Griffin raised the question of work being undertaken with the Nottingham City Safeguarding Adults Board, and queried if a meeting could be held to discuss this further. Allan Breeton responded that a piece of work was undertaken approximately eighteen months ago by both the City and County Adults' and Children's Safeguarding Boards to discuss whether there was any scope to do joint work, and he did not want to repeat this. He added that it had been agreed that there was neither scope nor appetite for the Boards to join at all. Any further discussions would need to take place between the statutory agencies. Robert stated that there have been changes in the past eighteen months, and Allan suggested that Robert should arrange and lead on any discussions or meetings to be had.</p> <p><b>Action: Robert Griffin is to arrange and lead discussions / meetings of the statutory agencies in relation to potential joint working with the Nottingham City Safeguarding Adults Board.</b></p> <p>Allan informed the Board that this meeting was both Wendy Hazard's and Caroline Baria's last before they both move on to new roles. He wished them both well, and thanked them on behalf of the Board for their support of the work undertaken.</p>	Robert Griffin	12.10.17
12.	<b>Close</b>		
	<p>There being no further business, Allan thanked the Board members for their attendance and input and closed the meeting.</p>		

13.	<b>Future Meeting Dates</b>
	<p><u>NSAB Meetings:</u></p> <ul style="list-style-type: none"> <li>• 12<sup>th</sup> October 2017 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li> <li>• 11<sup>th</sup> January 2018 – NSAB Development Day 9:00am to 4:00pm (tbc) The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG</li> <li>• 12<sup>th</sup> April 2018 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li> <li>• 12<sup>th</sup> July 2018 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li> <li>• 11<sup>th</sup> October 2018 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li> </ul> <p><u>NSAB Partnership Events:</u></p> <ul style="list-style-type: none"> <li>• 21<sup>st</sup> November 2017 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG</li> <li>• 22<sup>nd</sup> May 2018 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG</li> <li>• 20<sup>th</sup> November 2018 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG</li> </ul>