

Freedom of information request NCC-027189-17

Thank you for your recently submitted Freedom of information request for the following information:

- 1) I would like to know the number of staff that are employed in the council's communications department/team. Please provide a list of each member of staff's position.
- 2) For each of the financial years 2012/13, 2013/14, 2014/15, 2015/16, 2016/17, and available data for 2017/18, please indicate the council's communications budget.
- 3) I would like to know the number of staff that are employed in the council's freedom of information department/team. Please provide a list of each member of staff's position.
- 4) For each of the financial years 2012/13, 2013/14, 2014/15, 2015/16, 2016/17, and available data for 2017/18, please indicate the council's budget on dealing with freedom of information requests.

Our response:

1. Please see attached Pdf document.
2. 12/13 £1.456,000
13/14 £1.077,000
14/15 £975,000
15/16 £997,000
16/17 £995,000
3. Nottinghamshire County Council does not employ staff whose only job is to deal with requests for information under the Act. Requests for information (Freedom of Information Environmental Regulations and Subject Access Requests) are handled through the Complaints & Information team. Officers have a generic job description that cover Freedom of Information ("FOI") requests, subject access requests and complaints, individual officers have a "mixed" caseload. Notwithstanding this we estimate that there are 2 FTE staff dealing with FOI/EIR requests.
4. In accordance with section 1 of the Freedom of Information Act, this information cannot be supplied as it is not held by this Authority.

Whilst it would be possible to estimate the cost of officer time within the Complaints and Information Team this would not account for the time spent by the various officers across the Council that are tasked with the actual location and retrieval of requested information. These officers are assigned to a case on an ad-hoc basis determined by the nature of the request itself.

In order to calculate the cost, it would be necessary to monitor and record the amount of time that every officer that came into contact with a request spent on it, this information is not gathered or held by the Council.

If you are unhappy with the way your request was dealt with and wish to make a complaint, please write to the Team Manager, Complaints and Information, County Hall, West Bridgford, Nottingham, NG2 7QP or e-mail foi@nottscc.gov.uk quoting the above reference number

With kind regards

Lorraine Hayes
Complaints Information & Mediation Officer
Complaints & Information Team
Resources Department
Nottinghamshire County Council
West Bridgford
Nottingham
NG2 7QP
0115 97 72323

Lorraine.hayes@nottscc.gov.uk