

East Bridgford St. Peter's Church of England Academy
(Part of The Aspire Multi-Academy Trust)
'Together in Achievement'

Admissions' Policy for the School Year 2018 to 2019

School Office: 01949 20226

Application for Places

Our Academy Catchment Area serves the villages of East Bridgford, Newton and Kneeton. However, in the event of under-subscription from our Catchment Area, we also welcome out of catchment applications. Our Published Admission Number (P.A.N.) is 30. East Bridgford St. Peter's is also part of The ASPIRE Multi-Academy Trust. Please see below links to Nottinghamshire County Admissions Guides

<http://www.nottinghamshire.gov.uk/media/115146/admissionschoolguide2017-18.pdf>

<http://www.nottinghamshire.gov.uk/education/school-admissions/admissions-to-schools-schools-information>

www.nottinghamshire.gov.uk/admissions

Visits welcome

The opportunity to visit St. Peter's and sense the extremely positive and vibrant atmosphere is always available; to access this simply ring the School Office to make an appointment. You may also wish to visit our website:

www.eastbridgfordstpeters.co.uk

Application for First Admission Places in Primary Education

Children will be admitted to our Foundation Stage (Reception) in the September following their fourth birthday i.e. children who will reach their 5th birthday between 1st September 2018 and 31st August 2019. Parents can request that the date their child is admitted to the school is deferred until later in the school year or until their child reaches compulsory school age in that year (School Admissions Code 2012, 2.16a) or parents can request that their child attends part time until their child reaches compulsory school age (Admissions Code 2012, 2.16b). Children must be attending school no later than the term after they are 5 years old.

Pupils who have an Education and Health Care Plan related to a statement of special educational needs, where East Bridgford St. Peter's is named in the Plan, will be admitted.

Admissions Criteria

In the event of over subscription, the following criteria will be applied, in priority order, to determine which application will be granted:

1. Children who are or have previously been looked after.

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes

children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002.

Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)

2. Children who live in the catchment area at the time of admissions and have a sibling already* attending East Bridgford St. Peter's.
3. Children who live in catchment.
4. Children out of catchment with siblings who are already* attending East Bridgford St. Peter's.
5. Children whose parents are involved in a Church (within 'Churches Together in Britain') and regular Church worshippers or involved in the life and work of the Church of England, as attested to by the 'Minister' (e.g. Vicar/Priest in Charge), in writing.
6. Children who live outside the Catchment Area without siblings already attending* East Bridgford St Peter's (allocated in terms of distance, nearest to the school first).

*on school roll

Outside Catchment (additional information)

If places remain after applicants from the catchment area have been accommodated, places will be allocated as follows:-

- Children whose parents live nearest to the school as measured from the direct distance as the crow flies, from the entrance to the child's home to the main administrative building using the local authority software. In the event of two distances being equal, a place will be awarded to both pupils. St. Peter's follows the same criteria as use by NCC Admissions.
- Definition of regular worshippers means parents/guardians who have attended worship at least one Sunday a month over the previous year.
- Definition of 'involved in the life and work of' means parents/guardians means demonstrable specific involvement in the Church apart from regular worship throughout at least the previous year.

Church based application – You must provide a supplementary signed letter to verify Church involvement, which would normally be written by the relevant 'Minister' (e.g. Vicar, Priest in Charge etc.).

Appeals and Late Applications

If a refusal letter is received any appeals should be lodged within 20 school days of the date of the letter in line with the School Admissions Appeals code.

A waiting list of unsuccessful applicants will be held until 31st December and then discarded. If places become available before then offers will be made in accordance with the order of priority listed above. Late applications will be processed in line with the co-ordinated scheme.

St Peter's participates in the LAs Fair Access Protocol as deemed reasonable (see NCC website for further information).

In Year Applications for Children other than into Reception (Foundation Stage 2)

We welcome applications for children to join us, either in September or any time during the School Year, who are older than initial school entry age (i.e. requesting entry into Years' 1 to 6). In the event of over subscription the above criteria still apply.

Please contact the School Office (**01949 20226**) if you require any clarification on this or any other matter or would like to visit the Academy before submitting an application.

The Academy uses the same definitions as Nottinghamshire County Council and participates in Nottinghamshire County Council's in-year coordinated scheme. Full details are available at www.nottinghamshire.gov.uk/admissions

Children outside the normal age range

Where an admission authority agrees to a parent's request for their child to be admitted out of their normal age group and, as a consequence of that decision, the child will be admitted to a relevant age group (i.e. the age group to which pupils are normally admitted to the school) the local authority and admission authority must process the application as part of the main admissions round, unless the parental request is made too late for this to be possible, and on the basis of their determined admission arrangements only, including the application of oversubscription criteria where applicable. They must not give the application lower priority on the basis that the child is being admitted out of their normal age group. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a place at the school but it is not in their preferred age group (see School Admission Code paragraph 2.17). This would be reviewed on a case to case basis, please contact St. Peter's for further information.

Pre-School (from 3 years old) and Early Years opportunities

St. Peter's operates an in-school Pre-School which offers places for children from three years old (East Bridgford St. Peter's Pre-School). This provides the potential for all day provision ('wrap around care'). We also offer a school-run 'Before and After School Club' which also operates between 7:45a.m. and 6:00p.m. in the school holidays (places allocated according to availability). If you are interested in further details and how this operates or would like to arrange a visit ring 01949 20226 (School Office) or 01949 20885 (Direct Line).

Definitions of terms (both for Academy, Early Years or Pre-School) are: 1st September to 31st December, 1st January to 31st March and 1st April to 31st August.

We also offer an Early Years' Class in school (12 to 3:30) for children just prior to school entry (i.e. the term after a child's fourth birthday, if they are not already in school full-time). For relevant children who attend St. Peter's Pre-School and are eligible to join our Early Years' Class, this can provide the opportunity for children, before full-time Academy entry (i.e. the academic year within which they have their fifth birthday), to access education from 8:45a.m. to 3:30p.m.. If you think you might be interested in this opportunity please contact our office or Pre-School.

N.B. Whilst these run as an integrated part of St. Peter's, entry into our Pre-School or Early Years' Class does not guarantee a place within East Bridgford St. Peter's C. of E. Academy.

The East Bridgford St. Peter's 'Before and After School Club'

St. Peter's runs its own school run 'School Club'. This provides in school care and activity for children eligible to attend the school or Pre-School. It operates from 7:45a.m. to 6:00p.m. during term time and also in the school holidays. There is a charge for this provision. Places must be booked with our School Club Team and are subject to availability.

If you have any questions, queries or concerns, please do not hesitate to get in touch with us.