



Minutes of the Nottinghamshire Safeguarding Adults Board Meeting

Held on 12th January 2017

*Nottinghamshire Safeguarding Adults Board
C/o Safeguarding Adults Strategic Team
County Hall
West Bridgford
Nottingham
NG2 7QP
Tel No: 0115 977 3911*

**Attendance List for the NSAB Meeting
12th January 2017**

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Allan Breeton Chair	Independent Chair, Nottinghamshire Safeguarding Adults Board	√		
Amanda Sullivan Vice Chair	Chief Operating Officer, Newark and Sherwood Clinical Commissioning Group		√	
Bernadette Carter Associate Board Member	Senior Solicitor (Litigation), Safeguarding and Social Care, Legal Services, Nottinghamshire County Council		√	
Caroline Baria Board Member	Service Director for Strategic Commissioning, Access and Safeguarding, Nottinghamshire County Council	√		
Caroline Jones Board Member	Interim Head of Safeguarding, Sherwood Forest Hospitals NHS Foundation Trust		√	
Claire Bearder Board Member	Group Manager, Access and Safeguarding, Nottinghamshire County Council	√		
David Pearson Board Member	Corporate Director, Adult Social Care, Health and Public Protection, Nottinghamshire County Council		√	
Deborah Kitson Associate Member	Chief Executive Officer, Ann Craft Trust		√	
Denise Nightingale Board Member	Chief Nurse and Executive Lead for Quality and Safety, NHS Bassetlaw Clinical Commissioning Group		√	
Elaine Moss Board Member	Director of Quality and Governance, Newark and Sherwood Clinical Commissioning Group		√	
Emma Darby Deputy for Richard Cropley	Engagement and Partnerships Officer, Nottinghamshire Fire and Rescue Service	√		
Jean Gregory	Head of Quality and Adult Safeguarding, Nottingham North and East, Nottingham West and Rushcliffe Clinical Commissioning Groups	√		
James Shutt Associate Board Member	POhWER		√	

Julie Burn	National Probation Service	√		
Julie Cuthbert Associate Board Member	Senior Communications Business Partner, Nottinghamshire County Council		√	
Julie Gardner Board Member	Associate Director, Safeguarding and Social Care, Nottinghamshire Healthcare NHS Trust	√		
Karmon Hawley Board Member	Inspection Manager, Adult Social Care Inspection Directorate, Care Quality Commission		√	
Moira Hardy Board Member	Deputy Director of Nursing, Midwifery and Quality, Doncaster & Bassetlaw Hospitals NHS Foundation Trust		√	
Nichola Bramhall Deputy Board Member	Director of Nursing and Quality, Nottingham North and East, Nottingham West and Rushcliffe Clinical Commissioning Groups		√	
Nicola Ryan Board Member	Deputy Chief Nurse, NHS Bassetlaw Clinical Commissioning Group		√	
Nigel Hill Board Member	Head of Nottinghamshire National Probation Service		√	
Richard Cropley Board Member	Persons at Risk Team Manager, Nottinghamshire Fire and Rescue Service		√	
Richard Dickenson	Doncaster & Bassetlaw Hospitals NHS Trust	√		
Robert Griffin Board Member	Detective Superintendent, Nottinghamshire Police	√		
Rob Morris (Dr) Board Member	Consultant Physician, Nottingham University Hospitals NHS Trust	√		
Ruth Hyde Board Member	Chief Executive Officer, Broxtowe Borough Council	√		
Sarah Banks Associate Member	Advanced Legal Practitioner, Legal Services, Nottinghamshire County Council		√	
Steve Edwards Board Member	Service Director, Children's Social Care, Nottinghamshire County Council		√	

Stuart Sale Board Member	Nottinghamshire Safeguarding Adults Board Manager, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Sue Matthews Associate Member	Crown Advocate, Crown Prosecution Service		√	
Tabetha Darmon	Interim Head of Safeguarding Sherwood Forest Hospitals NHS Foundation Trust	√		
Wendy Hazard Board Member	Locality Quality Manager – Nottinghamshire, North Division East Midlands Ambulance Service		√	
Anna Jakeman Minute Taker	Nottinghamshire Safeguarding Adults Board Officer, Safeguarding Adults Strategic Team, Nottinghamshire County Council		√	
Teresa Ackroyd Minute Taker	Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		

**Minutes of the NSAB Meeting
12th January 2017**

	Discussion	Action by	By date
1.	Welcome, Apologies and Introduction		
	Allan Breeton welcomed everyone to the meeting, introductions were made and apologies were given as detailed above.		
2.	Minutes and Action Log of the Board Meeting held on 13th October 2016		
	<p><u>Points of Accuracy</u></p> <p>There were no points of accuracy raised, and the minutes were agreed to be a true and accurate record of the meeting.</p> <p><u>Matters Arising</u></p> <p>The Actions from the meeting held on 13th October 2016 are detailed on the attached Action Log.</p>		
3.	Minutes of the Extraordinary Board Meeting held on 17th November 2016		
	<p><u>Points of Accuracy</u></p> <p>There were no points of accuracy raised, and the minutes were agreed to be a true and accurate record of the meeting.</p> <p><u>Matters Arising</u></p> <p>The Actions from the meeting held on 17th November 2016 are detailed on the attached Action Log.</p>		
4.	Risk Register		
	<p><u>Risk 1</u></p> <p>Failure by the Local Authority to fulfil its requirement under the Care Act to offer advocates when required for safeguarding cases.</p> <p>Claire explained that the assurance is still being sought by the Local Authority via management information that referrals for advocates are being made appropriately.</p> <p>Risk 1 is to remain on the Risk Register</p> <p><u>Risk 2</u></p> <p>The Board is not able to get assurance that service users at NHS England Commissioned providers (i.e independent medium and high secure hospitals) are safeguarded effectively.</p> <p>The work required is operational.</p>		

4.1	<p>Risk 2 is to remain on the Risk Register.</p> <p><u>Risk 3</u> Failure of the Local Authority to authorise DoLS in-line with the Supreme Court.</p> <p>A paper was presented during the meeting (detailed below in these minutes) by Caroline Baria and it was agreed that Risk 3 is to be removed from the Risk Register.</p> <p><u>Risk 4</u> The Board is unable to function within the requirements of the Care Act 2014 due to reductions in funding and resources and the impact of organisational changes within the partner agencies.</p> <p>The risk around funding is to be removed from the Risk Register, and replaced with a risk regarding the operation of services in the future and the risk to the functionality of the Board.</p> <p><u>Risk 5</u> The restructure of mental health beds means that citizens of Nottinghamshire don't get access to mental health beds in a timely manner.</p> <p>Risk 5 is to be removed from the Risk Register.</p> <p>Action: Stuart Sale is to coordinate the amendments to the Risk Register listed above with regard to the individual risks and whether they should remain or be removed.</p>	Stuart Sale	31.01.17
4.2	<p>Having considered the individual risks, there was a general discussion with regard to the Risk Register whereby it was agreed by the Board that a review of the purpose and function of the Register would be added to the Year 3 Strategic Action Plan for the Board.</p> <p>Action: Stuart Sale is to ensure that a review of the purpose and function of the Risk Register is added to the Year 3 Strategic Action Plan.</p>	Stuart Sale	31.03.17
<p>5. Independent Inquiry into Child Sexual Abuse (IICSA)</p> <p>An update was provided into the ongoing work of the IICSA. Primarily, work is ongoing to support survivors and provide relevant information to them.</p>			
<p>6. Deprivation of Liberty Safeguards Update</p>			
	<p>Caroline Baria presented a report on DoLS which had been taken to the Adult Social Care and Health (ASCH) Committee in December 2016 detailing work being undertaken by the County Council to mitigate risks around the high number of DoLS referrals following the Supreme Court judgement in March 2014. The report describes a continued increase in DoLS referrals however, greater capacity to undertake assessments means that the waiting list is reducing, down 6.5% at the end of quarter two compared to quarter one, and down 14% from its highest level in February 2016.</p> <p>The County Council has also piloted an approach advised by ADASS that enables renewals for people settled in long term accommodation and those who are low priority to be completed via desktop or telephone assessments using non-qualified staff (overseen by qualified BIAs). Following feedback and legal advice, this has now been tem-</p>		

6.1	<p>porarily implemented for all assessments of this type and the County Council is confident that in implementing this advice it will be able to increase its capacity to complete renewal assessments, reducing both the backlog and management risk.</p> <p>Other work highlighted in the report to mitigate risk includes the continued process review, regional collaboration, and an exercise to seek the views of external providers on how they can support delivery of the Council's DoLS service.</p> <p>With the assurance offered in this report and continued work by the County Council to mitigate risk, it is recommended that this risk is removed from the Board's risk register.</p> <p>It was agreed that Risk 3 should be removed from the Risk Register but assurance was given that if performance issues arise, and pressures increase, leading to escalating risks, Caroline would then bring the issue back to the Board. Caroline agreed to provide an annual update on the DoLS.</p> <p>Action: Caroline is to provide an annual update on DoLS to the Board.</p>	Caroline Baria	Annually
7.	AOB and Closing Remarks		
	There being no further business, Allan thanked the Board members for their attendance and input and closed the Meeting.		
8.	Future Meeting Dates		
	<p><u>NSAB Meetings 2017</u></p> <ul style="list-style-type: none"> • 20th April 2017 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD • 13th July 2017 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD • 12th October 2017 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD <p><u>NSAB Partnership Events 2017</u></p> <ul style="list-style-type: none"> • 23rd May 2017 9.00am (for a 9.30am start) to 12.30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG • 21st November 2017 9.00am (for a 9.30am start) to 12.30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG 		

