

**Decisions and Actions Log of the Nottinghamshire Children’s Trust Board
Held on Thursday 30 June 2016 – 9.00am**

Present:

Kate Allen (KA) – Nottinghamshire County Council (Public Health), Tracy Burton (TB) – NHS Bassetlaw. Cllr Kate Foale (KF) – Nottinghamshire County Council, Dr David Hannah (DH) – Nottinghamshire Clinical Commissioning Groups, Susan Laplanche (SL) – Robert Mellors Primary and Nursery School, Tracey Lindley (TL), Nottingham West CCG, Cllr John Peck (JP) (Chair) – Nottinghamshire County Council, Cllr Liz Plant (LP) – Nottinghamshire County Council, Jane Wilson (JW) – Parent Governor

Chris Jones (CJ) – Nottinghamshire County Council
Rachel Miller (RM) – Nottinghamshire County Council

Apologies: Colin Pettigrew (CP) – Nottinghamshire County Council
Retrospectively - Chris Few (CF) - Nottinghamshire Safeguarding Children Board, Richard Stapleford (RS) - Nottinghamshire Police

Key:
Complete
Ongoing but in-hand
Requiring action/attention

Date of Meeting	Agenda items and actions	Lead	Progress Update
30.06.16	Roles and Responsibilities of the Children’s Trust Board		
	<p>CJ referred to the previously circulated Terms of Reference document and explained the respective structures of the Children’s Trust Board and the Children’s Trust Executive and the distinction between the two. The CYPF Plan priorities will provide the focus for the work of the Children’s Trust Board.</p> <p>Representation from the District Councils is being pursued. The recent inclusion of education representatives on both groups was noted and welcomed.</p> <p>The intention is that there will be three Children’s Trust Board meetings a year; one per term and six Children’s Trust Executive meetings a year; one each side of the Board meetings. The Children’s Trust Board will be chaired by Councillor John Peck, Chair of the Children and Young People’s Committee and the Children’s Trust Executive chaired by Colin Pettigrew, Corporate Director, Children, Families and Cultural Services.</p>	CJ	CJ has met with District Council colleagues and representation has been identified.

Date of Meeting	Agenda items and actions	Lead	Progress Update
30.06.16	End of Year Review 2015/16		
	<p>CJ introduced the <i>End of Year Review of the Children, Young People and Families (CYPF) Plan's Delivery Plan for 2015-2016</i> report which had previously been discussed at the Health and Wellbeing Implementation Group.</p> <p>Appendix A to the report set out the delivery plan for 2015-2016 which identified the partnership's key actions against each of the CYPF Plan's priorities whilst Appendix B provides district level performance data.</p> <p>The majority of key actions have been completed but a small number will carry over into next year's Plan. It was noted that the district level performance data reflected the well known variations across the County and where work needs to be targeted.</p> <p>It was noted that from both a health and education perspective, the perception of the service provided by CAMHS is not positive and the question was raised about what would be a realistic timeframe for improvements in the service to be seen.</p> <p>KA provided a brief update on recent developments with the CAMHS service. Two new teams have been established within CAMHS: the Crisis Team which should see children and young people within four hours of referral and a team of Primary Mental Health Workers who have all now been recruited and will be in post from July/August. They will work with individual schools and practices and will be able to make referrals to CAMHS if the threshold is reached, and if not refer to other services. Once these new initiatives have had time to embed improvements in the service should be in evidence.</p> <p>Concerns remained about the children and young people who do not meet the threshold for higher level intervention especially in light of the pressures on school nursing provision and the inconsistency in the support offered by education providers because of their own resourcing issues. Reference was made to Each Amazing Breath – the Take Five Project, a national pilot project for work on resilience which is being trialled in Bassetlaw with a positive response.</p> <p>The existing provider of CAMHS is on a rolling contract which could be re-tendered. It was noted that the focus of Clinical Commissioning Group data collection had previously been on activities linked to finance data but that a new national data set was introduced in January 2016. This was implemented from April 2016 and it will not be clear until the end of the first quarter as to whether the new data set will provide the information required.</p> <p>Action: It was agreed that the Children's Trust Board would write to the Nottingham City Clinical Commissioning Group, as the contract lead for CAMHS, and to the Clinical Director of CAMHS to request a description of their plans for the future and anticipated timeframes to see service improvements.</p>	CJ/ KA	Letter sent and response received.

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	<p>There was discussion about Nottinghamshire’s relatively poor performance at Key Stage 5. There is positive data in respect of the number of students who are not in employment, education or training (NEET). It was noted that the Local Authority has limited influence over the majority of secondary schools, which are academies, nor over further education provision which is independent. It was clarified that the data presented related to establishments in the county. The significant number of Nottinghamshire young people who attend out of county establishments will impact on the overall picture. The good work that is being undertaken in primary schools to raise aspirations, including projects with Nottingham University, was noted.</p> <p>Reference was made to the data relating to the percentage of children who live in households whose income is below 60% of the national average, and LP noted that there have been changes in central government’s child poverty indicators.</p> <p>Action: It was agreed that CJ would clarify the future indicators for child poverty and whether or not the measure would also be retained so to allow ongoing year on year comparisons.</p>	CJ	<p>The government is continuing to publish the Children Living in Low Income Families dataset. The next dataset, which is a snapshot as of August 31st 2014, will be published on September 30th.</p>
30.06.16 Towards Measuring Outcomes in Early Help Services			
	<p>Rachel Miller (RM), Service Manager, Family Service North provided a presentation on the measurement of outcomes for the Family Service which had been established in November 2015.</p> <p>The Family Service now records work with service users on the same electronic client database as Children’s Social Care, which has improved the quality of the data available.</p> <p>There are two main strands to the work of the Family Service; (1) leading on work with families at tier three of the pathway and (2) delivering intensive intervention for those at tiers three and four – Social Care and Youth Offending are the lead professionals for tier four. There is no time limit to how long the Family Service remains involved; they will work with families as long as required. There are circumstances when cases are closed because the situation is stable and ‘good enough’, rather than there being an improvement.</p> <p>Areas for further work include:</p>		

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	<p>(1) Cases that are closed and have been unsuccessful but where there has been no necessity for movement up to tier four. NB no case would be closed if there were any safeguarding concerns.</p> <p>(2) Improving the evidence of outcomes arising from the work of the Children's Centres.</p> <p>Waiting times vary across the County. Each team has a rapid assessment worker who is able to offer immediate support, this is very successful at keeping families out of crisis. It was clarified that there is a single point of access route and that the majority of referrals come via the Early Help Unit. Following the restructuring of the Family Service there has been a marked increase in the number of referrals, with a 50% increase between Q4 (2015-2016) and Q1 (2016-2017).</p> <p>RM explained that one of the strengths of the service is the multi-disciplinary nature of teams with people coming from a variety of professional backgrounds. Reconfiguration of the service involved a challenging enabling process but things have settled down well. The integration of the service has strengthened its offer and has reduced the need for multiple assessments.</p> <p>Action: It was agreed to circulate the Pathway to Provision and the Family Service Dashboard to Board members.</p> <p>Action: It was agreed to invite RM back to the Children's Trust Board to provide a further progress report in February 2017.</p>	<p>RM / CJ</p>	<p>Data circulated to Board members</p> <p>Added to Forward Plan</p>
<p>30.06.16 Children, Young People and Families Trust Continuous Improvement Plan 2016/17</p>			
	<p>CJ introduced this agenda item on the annual Continuous Improvement Plan for the Children, Young People and Families Plan (2016-2017) which provides greater detail about the key activities in the Children, Young People and Families Plan. The Continuous Improvement Plan will be monitored by the Children's Trust Executive with the Board receiving updates on progress.</p> <p>KF noted that it was positive that transition from Children's to Adult Services is still included within the Continuous Improvement Plan, this is an important area to monitor.</p> <p>Action: The Children's Trust Board approved the Continuous Improvement Plan for 2016-2017</p>		

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30.06.16	Any Other Business		
	<p>(1) Ofsted and CQC SEND Local Area Inspection</p> <p>It was reported that the verbal feedback from the recent <i>SEND Local Area Inspection</i> was mainly positive. A number of points for further improvement had been noted by the inspectors, but these had already been highlighted as areas for improvement in the self-assessment. No issues had been identified in respect of practice or safeguarding. There is a narrative grading for the Inspection.</p> <p>Action: The Inspection's final letter should be received during August and will be circulated to Board members.</p> <p>(2) Induction for new Children's Trust Board Members</p> <p>Action: It was agreed that KA would contact JW outside the meeting regarding acronyms used and Local Authority structures and organisation.</p>	<p>CJ</p> <p>KA / JW</p>	<p>Circulated to Board members</p> <p>KA has spoken to JW</p>