

**Decisions and Actions Log of the Nottinghamshire Children’s Trust Executive
Held on Friday 15 July 2016 – 9.00am**

Present:

Colin Pettigrew (CP) (Chair) – Nottinghamshire County Council, Dr Kate Allen (KA) - Nottinghamshire County Council (Public Health), Chris Few (CF) – Independent Chair NSCB, Dr David Hannah (DHa) – Nottinghamshire Clinical Commissioning Groups, Rachael Harrold (RH) – Nottingham West CCG (representing Tracey Lindley), Irene Kakoullis (IK) – Nottinghamshire County Council (representing Derek Higon), Ed Seeley (ES) – Head Teacher (representing Donna Chambers), Chris Jones (CJ) – Nottinghamshire County Council

For Items – Linda Mottishaw (LM) – Nottinghamshire County Council – Item 2, Rachel Clark (RC) – Nottinghamshire County Council – Item 3, Ann Berry (AB) – Nottinghamshire County Council – Item 4, Paul Johnson (PJ) – Nottinghamshire County Council and Jill Norman (JN) – Nottinghamshire County Council – Item 5, Catherine O’Byrne (COB) – Nottinghamshire County Council – Item 6

Apologies: Tracy Burton (TB) – NHS Bassetlaw, Donna Chambers (DC) – Greasley Beauvale Primary School, Derek Higon (DH) - Nottinghamshire County Council, Tracey Lindley (TL), Nottingham West CCG, Marion Clay (MC) – Nottinghamshire County Council, Steve Edwards (SE) – Nottinghamshire County Council

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| Key: |
| Complete |
| Ongoing but in-hand |
| Requiring action/attention |

| Date of Meeting | Action Point | Lead | Progress Update |
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| 15.07.16 | Local Management Groups (LMG) Annual Report 2015/16 | | |
| | IK explained that a report had been taken to the Children’s Trust Board in December 2015 following the review of Locality Management Groups (LMGs) in the autumn of 2015. It had been agreed that there would be an annual report to the Children’s Trust Executive on the work of the LMGs, including progress on issues identified as part of the review, with the aim to strengthen the links between the Children’s Trust Executive and the LMGs, which execute the work of the Children’s Trust at a local level, by more effective reporting. The key successes achieved over the past year by LMGs were highlighted by IK and LM and discussed with particular emphasis on the importance of multi agency working and the benefits this brings. The unique role that LMGs play in facilitating this multi-agency working were noted. | | |

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| | <p>IK said that she had taken the opportunity to raise the matter of the future of LMGs. The role of Locality Manager is due to be dis-established in 2017/18. At present the three Locality Managers' roles include communication with all local stakeholders, capacity building, developing and sustaining partnerships and the day to day running of the LMG meetings and events. Following the dis-establishment of these posts a solution will need to be found if the LMGs are to be sustained in the future. CP clarified that there is no new money available and if there is to be continued funding into LMGs this will have to be found elsewhere. A range of options (paragraph 20) was put before the Children's Trust Executive for consideration.</p> <p>It was agreed that it would be helpful if IK could do some additional work on alternative models of delivery and report back to the Children's Trust Executive with progress in September 2016.</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Electronic copies of the following documents to be circulated to all Children's Trust Executive members. <ul style="list-style-type: none"> • Tackling Child Poverty in Nottinghamshire one page summary • Locality Management Groups one page summary • The first edition of the LMG Newsletter 'The Acorn' (Summer 2016) • Practitioners' guide to poverty related issues 2. IK and KA to liaise regarding working up a model to deliver the LMG function using Better Care monies as one of the alternative delivery models. 3. IK to bring a progress report back to the Children's Trust Executive in September 2016 following further work being undertaken on alternative delivery models for the LMG function. | <p>IK/CJ</p> <p>IK/KA</p> <p>IK/CJ</p> | <p>Documents circulated.</p> <p>Report back on September agenda.</p> |
| <p>15.07.16 Child Poverty Joint Strategic Needs Assessment</p> | | | |
| | <p>RC explained that the updated JSNA chapter on Child Poverty Needs Assessment was being brought to the Children's Trust Executive for approval. The chapter has been updated to reflect what has happened over the last three years including the impact of the forthcoming Life Chances Strategy.</p> <p>There was a discussion about the reference to gaps in data in respect of pupil premium and how it is utilised. It was agreed that ES and RC would discuss this further outside the meeting. Consideration was also to be given to liaising with District Councils in order to explore the role they can play in evidencing families who would be eligible for free school meals in order to increase the amount of pupil premium being claimed as possible.</p> | | |

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| | <p>Actions:</p> <ol style="list-style-type: none"> 1. The JSNA chapter on Child Poverty Needs Assessment, as distributed, was approved by the Children's Trust Executive. In future revisions work on reducing pregnancy rates in families experiencing poverty should be considered including collection of data on prescription rates for long acting contraception. 2. RC and ES to be in contact outside the meeting with a view to ES's school being involved in a 'poverty proofing pilot'. 3. RC, ES and Marion Clay to discuss the implications of the current basis for pupil premium claims outside the meeting, including exploration of liaison with District Councils to optimise claims and contacting Mark Spencer MP along with DHa. | <p>RC</p> <p>RC/ES</p> <p>RC/ES/ DHa / Marion Clay</p> | |
| 15.07.16 'A Stop Smoking In Schools' (ASSIST) Smoking Prevention Programme | | | |
| | <p>AB updated colleagues on the work undertaken and progress made by the ASSIST programme, drawing attention to the activity that has taken place so far and that which is planned. To date the programme has been very well received by those schools and young people involved.</p> <p>The Children's Trust Executive discussed the 'knock-on' benefits of children being in a position to educate their parents and considered the appropriateness of smoking prevention work with pre-secondary age children.</p> <p>Actions:The work of ASSIST so far was positively received by the Children's Trust Executive and they requested that they receive an update in a year's time.</p> | <p>AB/CJ</p> | <p>Added to Forward Plan</p> |
| 15.07.16 Improving Outcomes for Children and Young People with Disabilities - Transitions Update | | | |
| | <p>PJ explained that the Transitions Protocol was now at the pre-launch stage and was being brought back to the Children's Trust Executive for endorsement. The intention is that the protocol and pathway should be more inclusive and user friendly and make it clear what should happen and who should do it. The protocol and visual pathway have been designed to mirror the Education, Health and Care Plan (EHCP) and are intended to be used as part of the EHCP. The protocol will be launched as part of the new integrated service and three launch events are planned for families and children/young people during October.</p> | | |

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| | <p>There was a discussion about the disparity between Children's Services and Adult Services and notions of continuity rather than transition between the two services. It was acknowledged that this is an area which requires ongoing work. Though the protocol is not a commissioning document, it provides a challenge to services about the continuity of offer from Children's to Adult Services.</p> <p>Action: The Transitions Protocol and Pathway, as presented, was endorsed by the Children's Trust Executive.</p> | | |
| 15.07.16 Integrated Commissioning Strategy for Children and Young People with SEND – Progress Update | | | |
| | <p>COB explained that the Integrated Commissioning Strategy for Children and Young People with SEND had been a key document during the recent Ofsted/CQC inspection. The strategy as circulated is due to be refreshed and relevant inspection findings will be taken into account in the refreshed document.</p> <p>DHa commented that in the current strategy the measures of success are not demonstrative or robust enough. This was acknowledged and this aspect will be addressed when the document is refreshed to show the progress made and the outcomes achieved.</p> <p>Action: It was agreed that the refreshed strategy will come back to the Children's Trust Executive in January 2017.</p> | COB/CJ | Added to Forward Plan |
| 15.07.16 Any Other Business | | | |
| | <p>CJ drew members' attention to the three Children's Trust Roadshows planned for the autumn term. It was agreed that details of the dates would be circulated to Children's Trust Board Executive and Board members along with information on how to reserve places.</p> | CJ | Information circulated. |

Previous Meetings

| Date of Meeting | Action Point | Lead | Progress Update |
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| Approval of the Joint Strategic Needs Analysis (JSNA) topic on 'Transitions to Adulthood' | | | |
| 18.12.15 | The Children's Trust Board decided not to approve the draft JSNA topic on 'Transitions to Adulthood'. | KA | Topic discussed at the Children and Young People's |

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| | | | JSNA steering group on 27.01.2016. KA to review the contents of the topic. |

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