

**Decisions and Actions Log of the Nottinghamshire Children’s Trust Board**  
**Held on Friday 20 May 2016 – 9.00am**

**Present:**

Colin Pettigrew (CP) (Chair) – Nottinghamshire County Council, Derek Higton (DHi) - Nottinghamshire County Council, Tracey Lindley (TL), Nottingham West CCG, Kerrie Adams (KAd) - Nottinghamshire County Council (representing Kate Allen), Sue Gill (SG) –NHS Bassetlaw (representing Tracy Burton), Donna Chambers (DC) – Greasley Beauvale Primary School, Chris Jones (CJ) – Nottinghamshire County Council

For Items – Anne Pridgeon (AP) (Item 2) – Nottinghamshire County Council, Catherine O’Byrne (COB) (Item 5) – Nottinghamshire County Council  
 Observing - Atia Qaiser (AQ) – Nottinghamshire County Council (Public Health)

**Apologies:** Dr Kate Allen (KA) - Nottinghamshire County Council (Public Health), Tracy Burton (TB) – NHS Bassetlaw, Marion Clay (MC) – Nottinghamshire County Council, Steve Edwards (SE) – Nottinghamshire County Council, Chris Few (CF) – Nottinghamshire Safeguarding Children Board, Dr David Hannah (DHa) – Nottinghamshire Clinical Commissioning Groups, Richard Stapleford (RS) - Nottinghamshire Police

<b>Key:</b>
<b>Complete</b>
<b>Ongoing but in-hand</b>
<b>Requiring action/attention</b>

Date of Meeting	Action Point	Lead	Progress Update
<b>Update on the data for the 2014 National Child Measurement Programme</b>			
20.05.16	AP gave an update on the data from the 2014 Child Measurement Programme; noting that Nottinghamshire data overall is better than the English average. However the gap is widening between the least and the most deprived cohorts. The programme now has nine years of good data and whilst the numbers of obese children at Reception stage is reducing, the number of obese children in year six has not statistically reduced and there continues to be double the number who are obese at year six as at Reception stage; this is an ongoing trend nationally as well as locally. Whilst all Nottinghamshire schools participated last year but number of individual children did not meet national participation rates; in 2014/15 92.1% of Reception stage children participated and 89.6% of year six children.		

Date of Meeting	Action Point	Lead	Progress Update
	<ul style="list-style-type: none"> <li>Children's Trust Executive will continue to receive annual reports on the National Child Measurement Programme.</li> <li>The tackling excess Weight Steering Group Delivery Plan to be changed as required following the release of the National Childhood Obesity Strategy.</li> <li>Further work to be undertaken in tracking children from Reception to year six to look at the patterns of measurement changes and to also look specifically at weight measurements and implications for vulnerable children.</li> <li>Further work to be undertaken to understand why there is non participation in the programme and to increase parents' and carers' understanding of the benefits of engaging in the programme.</li> <li>Contact by parents/carers to Everyone Health following being sent a letter explaining that their child has been measured as obese or overweight to be monitored.</li> <li>Ongoing work to take place with Planning Authorities to ensure that health is an integral consideration within planning for the built environment.</li> <li>Work to be undertaken in raising the profile and understanding of the programme with headteachers and schools and AP to pursue getting a slot at the Headteachers' Briefings for the autumn term 2016. DHi offered to pursue this.</li> </ul>	<p>AP/CJ</p> <p>AP</p> <p>AP</p> <p>AP</p> <p>AP</p> <p>AP</p> <p>AP/DHi</p>	<p>Included in the Forward Plan</p> <p>Release of the National Childhood Obesity Strategy scheduled for late summer; the Delivery Plan will be updated following release</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>AP pursuing a slot at the autumn term briefings</p>
<b>Children, Young People's and Families (CYPF) Plan 2016-2018</b>			
20.05.16	<p>CJ shared the CYPF Plan 2016-18 which colleagues had previously seen an earlier draft version of prior to it going through the approval process. The Plan was positively received.</p> <ul style="list-style-type: none"> <li>CYPF Plan 2016-2018 to be uploaded to the Children's Trust website as soon as possible.</li> <li>The links to other plans embedded within the CYPF Plan to be added and/or updated as the related plans are revised and/or approved by their ownership groups.</li> <li>CJ to communicate with all Children's Trust Executive members about the availability of the CYPF Plan for circulation within their organisations.</li> </ul>	<p>CJ</p> <p>CJ</p> <p>CJ</p>	<p><a href="#">CYPF Plan 2016-2018</a> now on the Children's Trust website</p> <p>Ongoing with a six month review of all links</p> <p>Completed</p>

Date of Meeting	Action Point	Lead	Progress Update
	<ul style="list-style-type: none"> <li>CJ to provide four PowerPoint slides outlining the key points of the CYPF Plan to be distributed to partners for use in their organisations.</li> </ul>	CJ	Completed
<b>Improvement Plan – CYPF Plan 2016-18</b>			
20.05.16	<p>CJ presented the draft of the Children’s Trust Executive Improvement Plan 2016-17. The sources of the Improvement Plan were identified as the CYPF Plan, the Help and Protection Executive Improvement Plan and the Ofsted Improvement Plan. The Children’s Trust Executive accepted the draft Improvement Plan. It was agreed that the Plan be called the <b>Continuous</b> Improvement Plan.</p> <ul style="list-style-type: none"> <li>CJ to distribute the Continuous Improvement Plan – CYPF Plan 2016-18 to all members of the Children’s Trust Executive requesting any comments, amendments or suggestions of other key activities to be included in the Plan to be sent to him by Friday 27 May 2016.</li> </ul>	CJ	Continuous Improvement Plan circulated and responses received.
<b>Update on the outcome of the Integrated Community Children and Young People’s Healthcare (ICCYPH) Programme procurement</b>			
20.05.16	<p>COB noted that updates on the ICCYPH Programme have previously been brought to the Children’s Trust Board. She explained that the services have now been commissioned and Nottinghamshire Healthcare NHS Foundation Trust was the successful bidder. The contract has been awarded for five years with the possibility of a two year extension. A two year delivery plan is in place with different timescales for different aspects of the plan. The programme is now moving into the stage of measuring the impact that the procured services will have. It was noted that the programme has an initial value of £9.7 million with incentive payments of 2.5% year on year up to a total of 15% of the contract value.</p> <ul style="list-style-type: none"> <li>Work to be undertaken with colleagues in Children’s and Adults’ Services to avoid duplication of commissioning of the same services in different places; particular reference was made to Occupational Therapy Services and it was recommended that this aspect be picked up at the Project Board for Improving Outcomes for Disabled Children and Young People.</li> <li>Children’s Trust Executive to receive updates on the ICCYPH Programme.</li> </ul>	<p>COB</p> <p>CJ/COB</p>	<p>Covered by the Integrated Children’s Disability Service</p> <p>Added to Forward Plan</p>

Date of Meeting	Action Point	Lead	Progress Update
<b>Integrated Healthy Child Programme and Public Health Nursing Service for 0-19s – Commissioning Plans</b>			
20.05.16	<p>KAd explained that the Integrated Healthy Child Programme and Public Health Nursing Service for 0-19s has been to the Public Health Committee and approval has been given to go out to tender. This process will start next week with the contract being awarded in October 2016 with a start date of March 2017.</p> <ul style="list-style-type: none"> <li>Relevant stakeholders to be included in the evaluation of bids process including the addition of participation of school based colleagues, particularly in light of the incorporation of public health nursing services.</li> <li>Consideration to be given to the point of greatest need in the 0-19 period to ensure that joint resources are invested at the right point for children and young people.</li> <li>Health checks that were previously only provided to year seven pupils to now be provided to year nine pupils and school leavers to ensure that they have access to all the information they need about health related issues and to tackle any emerging health issues.</li> <li>Investment to be made in support for emotional health and wellbeing particularly for adolescents.</li> </ul>	<p>KAd</p> <p>KAd</p> <p>IHCP</p> <p>IHCP</p>	<p>Tender closes on 11 July and stakeholders from across LA involved in the evaluation of bids. Did not source any school based staff as the evaluation will occur during school holidays. School based staff did have the opportunity to feed into the consultation on school nursing prior to the tender going live</p> <p>Reflected in the service specification for the new contract</p> <p>Following consultation, additional check points have been added in for year 9 and year 11. This will commence with the new contract in April 2017</p> <p>Plans are to commission resilience programmes for schools using Future in Mind money provided by CCGs. Additional training for EHWB is being provided to universal services via the remodelled CAMHS team.</p>

## Previous Meetings

Date of Meeting	Action Point	Lead	Progress Update
<b>Transitions Strategy</b>			
04.02.16	<p>The report updated the Children's Trust Board on the progress of the Transitions Workstream as part of the 'Improving Outcomes for Children and Young People with Disabilities Project'.</p> <p>It is recognised that there is further work needed on transitions including the fit with health related transitions.</p> <p>DHi to lead a working group including colleagues from Children's Services and Adult Social Care and Health.</p>	DHi	The Transitions Protocol and Pathway to come back to the Children's Trust Executive in July 2016.

Date of Meeting	Action Point	Lead	Progress Update
<b>Approval of the Joint Strategic Needs Analysis (JSNA) topic on 'Transitions to Adulthood'</b>			
18.12.15	The Children's Trust Board decided not to approve the draft JSNA topic on 'Transitions to Adulthood'.	KA	Topic discussed at the Children and Young People's JSNA steering group on 27.01.2016. KA to review the contents of the topic.