

Archbishop Cranmer C. of E. Academy

Admissions' Policy for the School Year 2017 to 2018

School Office: 01949 850627

Application for Places

Our Academy catchment area serves the villages of Aslockton, Whatton, Scarrington, Hawksworth, Thoroton and Shelton. However, we also welcome out of catchment applications. Our Published Admission Number (P.A.N.) is 30 per year group. You can check your catchment area by visiting www.nottinghamshire.gov.uk

Visits welcome

The opportunity to visit Archbishop Cranmer and sense the extremely positive atmosphere is always available. To access this simply ring the school office to make an appointment.

Application for First Admission Places in Primary Education

Children will be admitted to the foundation class in the September following their fourth birthday i.e. children who will reach their 5th birthday between 1st September 2017 and 31st August 2018. Parents can request that the date their child is admitted to the school is deferred until later in the school year or until their child reaches compulsory school age in that year (School Admissions Code 2012, 2.16a) or parents can request that their child attends part time until their child reaches compulsory school age (Admissions Code 2014). Children must be attending school no later than the term after they are 5 years old.

Pupils who have an Education and Health Care Plan related to a statement of special educational needs, where this school is named in the Plan, will be admitted.

Catchment (and beyond)

In the event of over subscription, the following criteria will be applied, in priority order, to determine which application will be granted.

Summary of admission oversubscription criteria 2017/2018

1. Looked after or previously looked after children as defined in the 'looked after child' from The Education (Admissions of Looked After Children England) Regulations 2006. *
*Looked after child is a child who is in the care of the local authority or being provided with accommodation by the local authority in accordance with section 22 of the children's act (1989) at the time of making an application to school.
Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to child arrangements order or special guardianship order.*
2. Children whose parents are regular worshippers or involved in the life and work of the Church of England, as attested by the Minister, within the parishes of Aslockton, Whatton,

Scarrington, Hawksworth, Thoroton, Orston and Shelton. A supplementary form for this is available in school.

3. Children who at the time of admission have a brother or sister already in school. The academy uses the same definition for sibling at Nottinghamshire's County Council as outlined in the Guide for Parents: **Siblings (brothers or sisters)**

a brother or sister who shares the same parents

a half-brother, half-sister or legally adopted child living at the same address

a child looked after by a local authority placed in a foster family with other school age children

a stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child.

4. Children whose parents are regular worshippers or involved in the life and work of a Church within Churches Together in England. A supplementary form for is available for this in school.

5. Children whose parents live within the parishes listed in '2' above as measured from the direct distance, as the crow flies, from the entrance to the child's home to the main administrative building using the local authority software.

Special circumstances – You must provide a supplementary signed letter to verify, which would normally be written by the relevant 'Minister' (e.g. Vicar, Priest in Charge etc.).

A waiting list of unsuccessful applicants will be held until 31st December and then discarded. If places become available before then offers will be made in accordance with the order of priority listed below.

In Year Applications for Children other than into Reception (Foundation Stage 2)

We welcome applications for children to join us, either in September or any time during the school year, who are older than initial school entry age (i.e. requesting entry into Years 1 to 6).

As we participate in Nottinghamshire's Coordinated in-year scheme, applications can be made by contacting 0300 500 8080.

Advice on this and any other matter can be gained through contacting the **school office on 01949 850627**.

Admission of Children Outside the Normal Age Group

Parents may seek a place for their child outside the normal age group, for example if the child is gifted and talented or has experienced problems such as ill health. In addition, parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of the normal age group. (To reception rather than year 1) Children should only be educated out of the normal age group in very limited circumstances. The application should be made in writing and decisions are based on the circumstance of each case and in the best interests of the child concerned.

Pre-School and Early Years Opportunities

We work very closely with our excellent local Pre-School, which is conveniently situated within our school building. To find out more about this facility or arrange a visit you should ring on 01949 850886 or simply call in.

We also offer an Early Years Group in school for children just prior to school entry. If you think you might be interested in accessing this opportunity please contact our office.

Regular Worship

- Definition of regular worshippers means parents/guardians who have attended worship at least one Sunday a month over the previous year.
- Definition of 'involved in the life and work of' means parents /guardians demonstrate specific involvement in the church apart from regular worship throughout at least the previous year.

Fair Access Protocol

Archbishop Cranmer C. of E. Academy observes the Fair Access Protocol and Governors may accept vulnerable children, twins or multiple-birth children and two applications bearing equal weighting, outside the normal admissions round.