

Decisions and Actions Log of the Nottinghamshire Children’s Trust Board
Held on Thursday 4 February 2016 – 9.00am

Present:

Colin Pettigrew (CP) (Chair) – Nottinghamshire County Council, Derek Higton (DHi) - Nottinghamshire County Council, Chris Few (CF) – Nottinghamshire Safeguarding Children Board, Dr David Hannah (DHa) – Nottinghamshire Clinical Commissioning Groups, Tracey Lindley (TL), Nottingham West CCG, Tracy Burton, (TB) – Bassetlaw Clinical Commissioning Group, Kerrie Adams (KAd) - Nottinghamshire County Council (representing Kate Allen), Debbie Barton (DB) – Nottinghamshire Police (representing Richard Stapleford), Jon Hawketts (JH) – Nottinghamshire County Council

Chris Jones (CJ) – Nottinghamshire County Council
 For Items – Fiona Simpson (FS) (Item 3) – Nottinghamshire County Council

Apologies: Richard Stapleford (RS) - Nottinghamshire Police, Dr Kate Allen (KA) - Nottinghamshire County Council (Public Health)

Key:
Complete
Ongoing but in-hand
Requiring action/attention

Date of Meeting	Action Point	Lead	Progress Update
Revised Children’s Trust Board Terms of Reference			
04.02.16	The revised Terms of reference for 2016-2018 were agreed by the Children’s Trust Board. The following amendments were made: <ol style="list-style-type: none"> 1. Purpose of the Children’s Trust Board (page 6) to read ‘This is a strategic network which shares information and agrees priorities’ 2. Papers to be circulated at least eight days (rather than 5 working days) in advance of meetings. 	CJ	The revised Terms of Reference to be circulated with the papers for the March 2016 meeting of the Children’s Trust Board together with meeting dates for both the Board and Executive for 2016.

Date of Meeting	Action Point	Lead	Progress Update
Transitions Strategy			
04.02.16	<p>The report updated the Children's Trust Board on the progress of the Transitions Workstream as part of the 'Improving Outcomes for Children and Young People with Disabilities Project'.</p> <p>It is recognised that there is further work needed on transitions including the fit with health related transitions.</p> <p>DHi to lead a working group including colleagues from Children's Services and Adult Social Care and Health.</p>	DHi	The Transitions Protocol and Pathway to come back to the Children's Trust Executive in July 2016.
Strategy for Closing the Educational Gaps in Nottinghamshire			
04.02.16	MC reported on the key actions and the impact made by the Closing the Gaps strategy since the last report to the Children's Trust Board. Comparative data across the key stages, Nottinghamshire districts and against national outcomes was shared along with information on planned developments.	MC	Progress report on the Closing the Educational Gaps Strategy on the Forward Plan for the Children's Trust Executive in March 2017.
Teenage Pregnancy Update			
04.02.16	<p>KAd provided updates on teenage conception rates across Nottinghamshire and on the performance of the 2014-16 Nottinghamshire Teenage Pregnancy Integrated Commissioning Strategy.</p> <p>It was noted that the teenage conception rate in Nottinghamshire is now lower than the average for England and the East Midlands.</p>	KAd	Progress report on the Nottinghamshire Teenage Pregnancy Integrated Commissioning Strategy and an update on teenage conception rates on the Forward Plan for the Children's Trust Executive in March 2017.
Assessment Tools			
04.02.16	Jon Hawketts outlined the Nottinghamshire Assessment Toolkit. This brings together the principles of assessment alongside a range of tools to support the work of practitioners. The long-term aim is for partners to have access i.e. health visitors.	JH	JH to return to the Children's Trust Executive with an update regarding access to partners at an appropriate date.

Previous meeting

Date of Meeting	Action Point	Lead	Progress Update
Review of the Children's Trust Board			
18.12.15	Next steps to identify members for the revised Board and Executive and establish meeting dates for the Board for 2016-2017	CJ	Membership and future dates determined.
Approval of the Joint Strategic Needs Analysis (JSNA) topic on 'Transitions to Adulthood'			
18.12.15	The Children's Trust Board decided not to approve the draft JSNA topic on 'Transitions to Adulthood'.	KA	Topic discussed at the Children and Young People's JSNA steering group on 27.01.2016. KA to review the contents of the topic.
Review of Local Management Groups (LMGs)			
18.12.15	Recommendations of the review of local management groups agreed. It was agreed that LMGs will report to the Children's Trust Executive with an annual report.	IK	LMG Annual Report to be discussed at the Children's Trust Executive meeting on 15 July 2016