**Item 1c - Decisions and Actions Log of the Nottinghamshire Children’s Trust Board**

**Held on Friday 11 September 2015 - 2.00pm**

**Present:**

Derek Higton (DHi) (Chair) - Nottinghamshire County Council, Dr Kate Allen (KA) - Nottinghamshire County Council (Public Health),Chris Few (CF) – Nottinghamshire Safeguarding Children Board, Sue Gill (SG) – Bassetlaw Clinical Commissioning Group, Dr David Hannah (DHa) – Nottinghamshire Clinical Commissioning Groups, Laurence Jones (LJ) – Nottinghamshire County Council

Chris Jones (CJ) – Nottinghamshire County Council, Georgina Carnill – Nottinghamshire County Council, Anne Pridgeon (AP), Senior Public Health Manager. Nottinghamshire County Council (Public Health) (Item 2), Terri Johnson (TJ), Service Manager Safeguarding (Strategic) and Local Authority Designated Officer (LADO) (Item 5), Breanne Dilks - NHS Management Trainee (Observer)

**Apologies:**

Ajam Ali (AA) – Mansfield District Council, Caroline Burrows (CB) – NHS England, North (Yorkshire and the Humber), Richard Stapleford (RS) – Nottinghamshire Police, Jacquie Williams (JW) – NHS England, North Midlands

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| **Key:** |
| **Complete** |
| **Ongoing but in-hand** |
| **Requiring action/attention** |

| **Date of Meeting** | **Action Point** | **Lead** | **Progress Update** |
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| 1. **Update on the data for the 2014 National Child Measurement Programme (NCMP)**
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|  | **1.1** Build into School Nurse specification development of a ‘mini pathway’ for follow up action on children and young people who are found to be underweight.  | **KA** | **Ongoing** |
|  | **1.2** Development of targeted allocation of resources to those areas of greatest need. Update report back to Children’s Trust Board on the NCMP and associated developments when data for 2015 is available (anticipated June 2016).  | **AP****AP/CJ** | **Ongoing****Added to the forward plan** |
|  | **1.3** Letter to be sent to schools to encourage participation in the NCMP; particularly participation of year 6 children.  | **DHi/AP** | **Letter to be distributed in October 2015. New publicity to raise profile of NCMP and encourage participation at year 6 also to be provided.** |
|  | **1.4** Information on the NCMP and the Nottinghamshire Framework for Action on Tackling Excess Weight to be included in a future issue of TeamTalk  | **AP/CJ** | **Ongoing** |
|  | **1.5** Consideration to be given to a presentation on the NCMP and the Nottinghamshire Framework for Action on Tackling Excess Weight at district termly Head Teachers and Chairs briefings.  | **AP/Marion Clay** | **Ongoing** |
|  | **1.6** Support to be provided in identifying schools that can help with communication and publicity work in respect of the Nottinghamshire Framework for Action on Tackling Excess Weight if required.  | **AP/Marion Clay** | **Ongoing** |
| 1. **Commissioning of the remodelled School Nursing Service**
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|  | **2.1** Update report to be provided to the Children’s Trust Board on the progress on the remodelling of the School Nursing Service as required: anticipated development of the new Health Visitor/ School Nursing Service and Healthy Child Programme in 2016 and roll out in 2017.  | **KA/CJ** | **Added to the forward plan** |
| 1. **Update on breastfeeding data**
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|  | **3.1** Children’s Trust Board members to provide any comments on the draft document Breastfeeding: A Framework for Action to Dr Kate Allen kate.allen@nottscc.gov.uk  | **KA/All** | **Ongoing** |
|  | **3.2** Enquiries to be made with other Local Authorities that have a similar socio-economic profile to Nottinghamshire (specifically Derbyshire) to establish how they encourage better maintenance rates for breastfeeding than Nottinghamshire. Findings to inform the development of the Framework.  | **KA** | **Ongoing** |
|  | **3.3** Consideration to be given to Health Visitor input starting at day one and the significance of improved breastfeeding take up and maintenance by mothers supported by the Family Nurse Partnership to be brought to the attention of the Health Visitor specification development group.  | **KA** | **Ongoing** |
| 1. **Improvement Plan from the Help and Protection Executive**
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|  | **4.1** Improvement Plan from the Help and Protection Executive to be shared with the Children’s Trust Board following sign off by the Help and Protection Executive at the end of September.  | **CJ** | **Ongoing** |

**Decisions and Actions Log Previous Meetings**

**Previous Meeting 17.7.15**

| **Date of Meeting** | **Action Point** | **Lead** | **Progress Update** |
| --- | --- | --- | --- |
| **Child and Adolescent Mental Health Services (CAMHS) Pathway**  |
| **17.7.15** | DHi writing to all CCGS to express his concern at the length of waiting lists and the seeming lack of priority given to a service that appears to be in crisis. DHi will be seeking a joint and urgent response from all the CCGs. DHi will link with KA and Gary Eves regarding the content of his letter.  | **DHi/KA/GE** | **Letter to be sent** |
| **17.7.15** | Gary Eves to take Child and Adolescent Mental Health Services (CAMHS) Pathway back to the Health and Well Being Board.  | **GE** | **GE reporting back to the Health and Well Being Board in December.** |
| **17.7.15** |  KA to take every opportunity to express the significant concerns of the Children’s Trust Board regarding CAMHS delivery; specifically waiting times, to the CCGs and emphasis the CCGs accountability and the view that they should be in receipt of regular information.  | **KA** | **Ongoing** |
| **Review of Maternity Services**  |
| **17.7.15** | CJ to write to SG to request a copy of the Bassetlaw Maternity Review to be shared with the Children’s Trust Board. | **CJ/SG** | **Information requested** |
| **17.7.15** | Consideration to be given to a report on the review of Maternity Services being taken to the Health and Wellbeing Board.  | **KA** | **Ongoing** |
| **17.7.15** | Efforts to be made to raise the profile of the concerns regarding Maternity Services within the Commissioning Teams | **KA** | **Ongoing** |
| **Update on the Integrated Community Children and Young People’s Healthcare Programme (ICCYPH)**  |
| **17.7.15** | An update on the Bassetlaw Clinical Commissioning Group’s plans for commissioning to be obtained in the autumn. | **KA** | **Ongoing** |
| **Feedback from the Children’s Trust Roadshows** |
| **17.7.15** | Consideration to be given to the involvement of more partners in the delivery of roadshows.  | **CJ** | **Ongoing** |
| **17.7.15** | Any suggestions of suitable themes for discussion at future roadshows to be shared by Children’s Trust Board members with CJ. | **CJ/All** | **Ongoing** |
| **Children, Young People and Families Plan 2016-2018** |
| **17.7.15** | Consideration to be given to using the Children’s Trust Roadshows as an opportunity to harness stakeholder/partner involvement in planning towards the Children, Young People and Families Plan for 2016-18.  | **CJ** | **Ongoing** |

**Previous meeting 23.4.15**

| **Date of Meeting** | **Action Point** | **Lead** | **Progress Update** |
| --- | --- | --- | --- |
| **Developing a Schools’ Health Hub** |
| **23.4.15** | The strong support of the Children’s Trust Board for public health funded water fluoridation across the County to be conveyed to the Health and Wellbeing Board via the Implementation Group. | **DHi/RM** | **Issue still to be raised at Implementation Group.** |