



Minutes of the Nottinghamshire Safeguarding Adults Board Meeting

Held on 10th July 2014

*Nottinghamshire Safeguarding Adults Board
C/o Safeguarding Adults Strategic Team
County Hall
West Bridgford
Nottingham
NG2 7QP
Tel No: 0115 977 3911*

Attendance List for the NSAB Meeting

10th July 2014

NAME	ORGANISATION	PRESENT	APOLOGIES	ABSENT
Allan Breeton Chair	Independent Chair, Nottinghamshire Safeguarding Adults Board	√		
Amanda Sullivan Vice Chair	Chief Operating Officer, Newark and Sherwood CCG	√		
Alfonzo Tramontano Board Member	Assistant Director of Nursing, Patient Experience, NHS England		√	
Alison Kirk Board Member	Patient Experience Manager, NHS England	√		
Amanda Jones	Adult Safeguarding Lead, Nottingham North and East CCG		√	
Andrew Haynes Board Member	Medical Director, Sherwood Forest Hospitals Trust		√	
Andrew Peck Attended with Deanna Westwood	Interim Manager for Nottinghamshire, Care Quality Commission	√		
Bernadette Carter	Senior Solicitor (Litigation), Safeguarding and Social Care, Legal Services, Nottinghamshire County Council	√		
Bob Ross Board Member	Nottinghamshire Safeguarding Adults Board Manager, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Catherine Kelly Board Member	Senior Account Officer, Nottinghamshire County Council	√		
Chris Hooper Board Member	Engagements and Partnerships Manager, Nottinghamshire Fire and Rescue Service		√	
Claire Bearder Board Member	Group Manager, Safeguarding Adults Team, Nottinghamshire County Council	√		
Deanna Westwood Associate Member	Compliance Manager, Care Quality Commission	√		
Deborah Kitson Associate Member	CEO, Ann Craft Trust		√	
Elaine Moss Board Member	Director of Quality and Governance, Newark and Sherwood CCG	√		
Gill Genders	Doncaster & Bassetlaw Hospitals NHS Foundation Trust		√	
Helen Chamberlain Board Member	Superintendent, Nottinghamshire Police	√		
Jane Freezer Deputy for Andrew Haynes	Safeguarding Adults Advisor, Sherwood Forest Hospital Trust		√	
Jeanette Brown Associate Member	Local Service Manager, POhWER	√		

Jon Wilson Board Member	Deputy Director, Adult Social Care, Health and Public Protection, Nottinghamshire County Council	√		
Julie Cuthbert Board Member	Senior Audience and Communications Officer, Nottinghamshire County Council		√	
Julie Gardner Board Member	Associate Director for Safeguarding and Social Care, Nottinghamshire Healthcare NHS Trust		√	
Mark Taylor Board Member	Assistant Chief Executive, Derbyshire, Leicestershire, Nottinghamshire & Rutland Community Rehabilitation Company Limited		√	
Nicola Ryan Board Member	Head of Assurance/Deputy Nurse, NHS Bassetlaw CCG	√		
Nigel Hill Board Member	Head of Nottinghamshire National Probation Service	√		
Paul McKay Board Member	Service Director, Adult Social Care, Health and Public Protection, Nottinghamshire County Council	√		
Richard Parker Board Member	Director of Nursing, Midwifery and Quality, Doncaster & Bassetlaw Hospitals NHS Foundation Trust		√	
Rob Morris (Dr) Board Member	Consultant Physician, Nottingham University Hospitals NHS Trust	√		
Ruth Hyde Board Member	CEO, Broxtowe Borough Council	√		
Sarah Banks Associate Member	Advanced Legal Practitioner, Legal Services, Nottinghamshire County Council		√	
Steve Edwards Board Member	Service Director, Children's Social Care, Nottinghamshire County Council	√		
Sue Matthews Associate Member	Crown Advocate, Crown Prosecution Service		√	
Tina Lowe Board Member	Training Co-ordinator, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Tracy Mullaney Board Member	Development Officer, NAVO	√		
Wendy Hazard Board Member	Locality Quality Manager – Nottinghamshire, North Division East Midlands Ambulance Service	√		
Anna Jakeman Minute Taker	Business Support Administrator, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		

**Minutes of the NSAB Meeting
10th July 2014**

Agenda Item	Discussion	Action by	By date
1.	Welcome, Introductions and Apologies		
	<p>Allan welcomed all to the meeting, and apologies were given as detailed above.</p> <p>Introductions were made. New in attendance were Andrew Peck, Interim Manager for Nottinghamshire at the CQC who will be replacing Deanna Westwood on the Board, and Catherine Kelly, Senior Account Officer at Nottinghamshire County Council who has replaced Julie Cuthbert on the Board.</p>		
2.	Minutes of the Board Meeting held on 10th April 2014		
2.1	<p><u>Points of Accuracy</u></p> <p>Claire Bearder noted that on page 13 of the minutes of the meeting which took place on 10th April, it stated that Elaine Moss had taken the opportunity to say “well one”, and it should read “well done”.</p> <p>Action: Anna Jakeman is to amend the wording on page 13 to read “well done”.</p> <p><u>Update: Anna has made the amendment to the minutes.</u></p> <p>There were no other points of accuracy raised, and subject to the above amendment being made the minutes were agreed to be a true and accurate record of the meeting.</p> <p><u>Matters Arising</u></p> <p><i>Action 2.2 – Chris Hooper is to liaise with Caroline Baria regarding a SCR in Nottingham City involving incidents in care homes:</i> Chris was unable to be at the meeting and Caroline no longer sits on the NSAB. As such no update was available, and the action was carried forward to the next meeting.</p>	Anna Jakeman	17.07.14
2.2	<p>Action: Chris Hooper is to liaise with Caroline Baria regarding a SCR in Nottingham City involving incidents in care homes.</p> <p><i>Action 2.3 – Paul McKay is to provide a report to the Board for the next two meetings on the actions being taken further to the recommendations of the Strategic Review of the Care Home Sector across Nottingham and Nottingham City:</i> Paul stated that he would cover this under an agenda item later in the meeting.</p> <p><i>Action 2.4 – Elaine Moss is to provide an update to the Board at the next meeting further to her meeting on 29th April with Caroline Baria to review the recommendations made in the Francis Report and the level of scrutiny being applied to both Health and Social Care:</i> Elaine had arranged for a report to be distributed to the Board prior to the meeting, which sets out the current position. As such, she did not outline the report, but she did confirm that there are good information-sharing and risk escalation processes in place now.</p>	Chris Hooper	09.10.14

<p>2.3</p>	<p><i>Action 2.5 – Julie Cuthbert is to ask Stuart Sale and the Performance Team to assist her in identifying the number of reports of adult abuse so that a target can be set for the Communications Plan Business Objectives, and provide an update to the Board at the next meeting:</i> Julie Cuthbert is now on maternity leave, but had sent an email prior to the meeting to confirm that Stuart Sale had provided the number of public referrals for 2013/14. Julie has requested Bob Ross and Claire Bearder set a target figure for the increase, which will then be included in the Communications Plan.</p> <p>Action: Claire Bearder and Bob Ross are to set the target increase for the number of referrals to be included in the Communications Plan, and update the Board at the next meeting.</p>	<p>Claire Bearder / Bob Ross</p>	<p>09.10.14</p>
<p>2.4</p>	<p><i>Action 2.6 – Jon Wilson is to provide a further update in relation to the Health and Wellbeing Report on Winterbourne View at the next Board Meeting:</i> Jon informed the Board that at the beginning of June 2014 there were twenty-eight individuals who needed to be moved, and currently eighteen of them have been moved to supported living services. A further individual was added to the numbers after the beginning of June leaving eleven who have not yet moved. The Ministry of Justice has to approve any moves, and has not yet done so for three of the individuals. Another 6 individuals have shown no improvement, one moved but has since been readmitted and there is one placement who did not move out. Jon confirmed that if there were any further updates he would keep the Board informed.</p> <p>Action: Jon Wilson is to keep the Board informed in relation to any further updates around the Health and Wellbeing Report on Winterbourne View.</p>	<p>Jon Wilson</p>	<p>09.10.14</p>
<p>2.5</p>	<p><i>Action 2.7 – Julie Cuthbert is to ensure that there is an additional question included in the safeguarding awareness survey due to be completed in Summer 2014 and in future years to validate whether people really do know how to report Safeguarding issues:</i> Julie confirmed in an email prior to the meeting that the additional question was included in the safeguarding questionnaire, which was distributed in early June. The deadline for responses is 11th August 2014.</p> <p><i>Action 2.8 – Alison Kirk is to provide the results of the “safeguarding needs analysis” to the Training Sub-Group once it is completed:</i> Alison Kirk confirmed that the results are not yet available. Allan asked that Alison provide the information to the Training Sub-Group when available, and that the Action is monitored by the Training Sub-Group.</p> <p>Action: the Training Sub-Group is to monitor the action for Alison Kirk to provide the results of the “safeguarding needs analysis” to the Sub-Group once completed.</p> <p><i>Action 4.1 – Relevant members of the Board are to provide updates at future Board meetings in relation to the ongoing work resulting from the Cheshire West Judgment:</i> Allan asked that the Board members provide a brief update.</p> <p><u>Adult Social Care, Health and Public Protection</u></p> <p>Paul confirmed that one hundred and seventy-five individuals are currently awaiting assessment. Committee approval for additional funding has been granted, and recruitment is currently underway for six Best Interest Assessor (BIA) posts, with the possibility of a further two posts. In addition, interviews for an overall Principal Social Worker are due to take place during the week commencing 14th July 2014.</p>	<p>Training Sub-Group / Alison Kirk</p>	<p>04.09.14</p>

	<p>Claire added that BIAs are being assisted in their roles through the provision of technology such as iPads. There have been two hundred and ninety-eight referrals, which is a significant increase in numbers, although acute trusts are not currently sending referrals in.</p> <p>Claire stated that communications have been sent out, but Nicola responded that she had not seen this. Claire confirmed that she would forward it to Nicola.</p> <p>2.6 Action: Claire Bearder is to send a copy of the communications which have been sent out in relation to the Cheshire West Judgment to Nicola Ryan.</p> <p>Paul commented that there has been a mixed response from care homes – some are referring everyone, whereas others are referring no-one. There is a piece of work to do in this regard, but at the moment the teams are trying to focus on referrals already received, rather than looking at consistency across care homes.</p> <p><u>Health</u></p> <p>Elaine informed Claire and Paul that if inappropriate referrals are being received they should inform Health organisations in order that appropriate training / awareness raising can be organised. Claire and Paul thanked Elaine.</p> <p><u>Care Quality Commission</u></p> <p>Deanna confirmed that the CQC is now reporting on DoLS when going into any residential home. If appropriate in other settings, eg acute trusts, DoLS will also be reported upon.</p> <p>Ruth commented that she had recently read in the press that the estimated impact of the Cheshire West Judgment is an increase of ninety thousand referrals nationally, with an estimated cost of £70 million.</p> <p>Jon informed the Board that the Department of Health is currently considering the House of Lords' Judgment, and is due to report in the Autumn of 2014. Lord Justice Munby has held a hearing to try to identify the national issues. The Department of Health and ADASS were asked to provide evidence at the hearing, and a change in the guidance is anticipated but it is unlikely to be until 2015. Jon added that, in terms of the impact on Local Authorities, the anticipated costs are in the region of £150 million.</p> <p>Allan gave his thanks for the updates, and asked that further updates are provided at future Board meetings.</p>	<p>Claire Bearder</p>	<p>18.07.14</p>
<p>2.7</p>	<p>Action: Relevant members of the Board are to provide updates at future Board meetings in relation to the ongoing work resulting from the Cheshire West Judgment.</p> <p><i>Action 5.1 – Claire Bearder is to arrange for the report submitted by Jeanette Brown on the use of IMCAs to be considered by the QA Sub-Group at its next meeting, with any progress to be reported back to the Board in due course:</i></p> <p>Claire confirmed that Jeanette had attended the QA Sub-Group meeting and has been tasked with obtaining further information and reporting back to the Sub-Group. Claire added that she would keep the Board informed of any further updates.</p>	<p>ASCH and Health Board Members</p>	<p>09.10.14 and ongoing</p>
<p>2.8</p>	<p>Action: Claire Bearder is to arrange for any further updates on the use of IMCAs provided to the QA Sub-Group by Jeanette Brown to be provided to the Board.</p>	<p>Claire Bearder</p>	<p>09.10.14</p>

	<p><i>Action 6.1 – Wendy Hazard is to establish when the next report in relation to EMAS’ figures is due, and bring the report to the next Board meeting, or update the Board if the report has not been published at that stage:</i> Wendy informed the Board that EMAS has changed its reporting systems recently, and are currently struggling to obtain feedback from the new system. She did state that between 1st January and 30th June 2014 there were seventy-six “true” safeguarding referrals, as well as two hundred and fifty referrals which related to care concerns. Feedback has been received on approximately 25%, which is an improvement, but it is not possible at the moment to establish if the referrals for which feedback has been received are safeguarding referrals or care concerns. The safeguarding team at EMAS is aware of the system issues. Claire added that meetings have been arranged with EMAS to try to move this forward.</p> <p>Allan asked Wendy to feedback to EMAS that he would like the figures in order to establish how well Nottinghamshire is doing in providing feedback. He noted that the figures which the Board had received in January had not been satisfactory, and he wants to ensure that the situation is improving.</p>		
<p>2.9</p>	<p>Action: Wendy Hazard is to feedback to EMAS that Allan Breeton has requested the figures around referrals and feedback, and she is to provide the Board with a further update at the next meeting.</p> <p><i>Action 6.2 – Elaine Moss is to take the issues around the lack of information sharing in relation to adult cases to the Governance Group and the Operational Group within the MASH, and provide an update at the next Board meeting:</i> <i>Action 6.3 – relevant Board members from Health, Adult Social Care and the Police are to arrange for a letter to be drafted for Allan to send to the chairs of the Operational and Governance Groups within the MASH to raise awareness and priority levels of adults’ cases:</i> Allan confirmed that a letter has been sent to Steve Edwards as chair in this regard, and the actions are complete.</p> <p><i>Action 7.1 – Claire Bearder is to provide a report to the Board in respect of the launch event for Making Safeguarding person held on the morning of Friday 2nd May 2014:</i> Claire confirmed that the event had taken place on 2nd May. Allan thanked Claire, as well as her colleagues involved in the organisation, for a very good event.</p> <p><i>Action 8.1.1 – Tina Lowe and Helen Chamberlain are to liaise in respect of Police representation at the Training Sub-Group, and Tina will provide an update to the Board at the next meeting:</i> Helen stated that the Learning and Development capacity within the Police is now on a regional basis, as of approximately eighteen months ago. Due to a lack of local knowledge, the Learning and Development team is not being fully utilised. They have said that they will send someone to the Training Sub-Group when possible, but Helen confirmed that she will try to get someone from Public Protection to be the Police representative.</p>	<p>Wendy Hazard</p>	<p>09.10.14</p>
<p>2.10</p>	<p>Action: Helen Chamberlain is to take the issue of Police representation on the Training Sub-Group forward with the Public Protection team, and provide an update to the Board at the next meeting.</p> <p><i>Action 8.1.2 – Rob Morris and Chris Hooper are to make enquiries as to availability / capacity of their colleagues to join the multi-agency Training Team in delivering Role of the Referrer training, and liaise with Tina Lowe in this regard:</i> <i>Action 8.1.3 – all Board members are to consider if they or their colleagues could join the multi-agency Training Team, and liaise with Tina if able to:</i></p>	<p>Helen Chamberlain</p>	<p>09.10.14</p>

	<p><i>Action 8.1.4 – Tina is to update the Board in relation to the membership of the multi-agency Training Team at the next Board meeting:</i> Tina confirmed that she has received three requests to join the Training Team. One request has been received from Jeanette Brown, and a second from NUH.</p> <p><i>Action 8.2.1 – Julie Cuthbert is to progress the website for the NSAB in line with the Children’s Safeguarding Board, and update the Board at the next meeting:</i> Bob confirmed that Julie had emailed him to inform the Board that she has spoken to Michael Timmins from the County Council’s Digital Team. The NSAB and NSCB website changes are being incorporated in the Council’s “digital first” strategy. There is a specific Workstream around microsites and this work to move them over to the new look websites will be completed by April 2015. Bob added that he has also met with Michael Timmins to discuss the content of the website.</p> <p><i>Action 8.3.1 – Claire Bearder is to present the draft risk register which is currently being developed to the Board at the next meeting in July:</i> Claire confirmed that there are ongoing issues with data, although some has now been obtained. She added that she would provide further detail later in the meeting when she would give a full update in relation to the work of the QA Sub-Group.</p> <p><i>Action 8.3.2 – Claire Bearder is to bring the findings of the new case audit process to the NSAB once they have been presented and discussed at the next QA Sub-Group Meeting:</i> Claire confirmed that the audit had been carried out in April 2014, which provided some very good examples of there being a person-centred approach. She added that this audit had been carried out before the launch of the new procedures which promoted “Making Safeguarding Personal”.</p> <p>The audit also evidenced that feedback from the MASH to those making referrals was generally well-recorded. Individual cases with areas of concern are being fed back to Team Managers.</p> <p><i>Action 8.3.3 - Claire is to take back to the QA Sub-Group the instruction of the Board that the QA process must be multi-agency based. Claire is to update on progress at the next Board meeting:</i> Claire confirmed that the multi-agency audit process is now being developed in partnership with Health.</p> <p><i>Action 8.4.1 – Julie Gardner is to pass on Allan’s thanks and the excellent feedback received in relation to the IMR Training held on 18th March to Tina Hymas-Taylor and Val Simnett:</i> Bob confirmed that this was done. He added that there is a further event which has been scheduled to take place on 11th July 2014. Approximately thirty-five attendees are expected to be there.</p> <p><i>Action 9.1 – Allan is to provide Anna with his availability for meetings with the Sub-Group chairs.</i> <i>Action 9.2 – Anna is to arrange meetings for Allan with Amanda Sullivan, Claire Bearder, Julie Cuthbert and Tina Lowe:</i> Allan confirmed that these actions have been completed, and he has now had the opportunity to meet with each of the Sub-Group chairs named.</p>		
3.	Minutes of the Extraordinary Board Meeting held on 22nd May 2014		
	The Extraordinary Board Meeting was a confidential meeting in relation to the current SCR.		

4.	Current SCR		
	Confidential discussion.		
5.	Current SCR Executive Summary Sign-Off		
	Confidential discussion.		
6.	The Care Act Draft Guidance and Consultation		
	<p>Allan stated that the Guidance on the Care Act had been circulated to the Board prior to the meeting, together with consultation questions. He noted that paragraph 14.100 onwards was the most relevant section of the Guidance for the Board to consider.</p> <p>Allan confirmed that a plan would be put in place for the Board by April 2015, when the Care Act comes into force. He wants the plan to be ready for consideration and ideally approval in time for the Development Day which will take place in January 2015, and suggested that a working group is set up to take this forward. The proposed working group should consist of representatives from the statutory agencies, and he suggested that it should therefore consist of himself, Bob, Paul, Helen and Amanda. Anyone else who wished to join would be welcome.</p> <p>Bob stated that the Guidance is still in draft form, so there is the potential for it to change.</p> <p>Allan informed that Board that there are six consultation questions in relation to the Care Act Guidance, and he added that he would like a response to those questions from all agencies. He asked Anna to put together a template word document with the questions and an addition space for other comments and distribute it to members of the Board. He asked the Board members to provide responses to Anna by no later than 31st July.</p>		
6.1	Action: Anna Jakeman is to put together a template word document with the consultation questions and additional space for other comments and distribute it to the Board members.	Anna Jakeman	11.07.14
6.2	Action: all Board members are to provide responses to the consultation questions to Anna Jakeman by no later than 31st July 2014.	All	31.07.14
	<p>Allan confirmed that once responses have been received, he and Bob will put together a composite response from the Board.</p> <p>Tracy queried whether, as the voluntary sector representative, she could share the questions with others and collate the responses. Allan responded that he would be grateful if she could do this. He acknowledged that agencies would be looking at the Care Act Guidance individually, but believed there also needed to be a response from the Board. Helen informed Allan that the City is not doing a Board response, but is instead leaving it to the individual agencies to respond to the consultation.</p> <p>Allan then invited Paul to give an update in relation to a working group which has been set up to look at care homes.</p>		

	<p>Paul stated that the working group is being led by members, and it is looking at where the CCGs are providing clinical and medical support. It is picking up on those homes which are failing to maintain improvements.</p> <p>Members have been asked to be kept informed of such homes, and are also trying to arrange visits to homes.</p> <p>Options to improve quality are being considered, one such option being the possibility of charging homes to receive support. Paul stated that he has tasked Claire Bearder with looking into how information can be pulled out in relation to groups of issues at care homes, rather than looking at individual cases.</p>		
7.	Operation Summit Update		
	<p>Paul informed the Board that the County Council hosts the regional Scambusters Team through Trading Standards. A recent case, probably the biggest that Trading Standards has had to deal with, is likely to go to court.</p> <p>Operation Summit has led to criminal convictions in relation to roofing scams, mobility aid scams and illegal money lending. Testing of legal highs has taken place. There are four significant sellers in Nottinghamshire, and some of the legal highs tested have contained illegal substances. Legislation is being considered to look at whether anything would prevent prosecutions.</p> <p>Amanda stated that she would support the strengthening of links with Trading Standards, as it is likely to lead to awareness raising of issues which might otherwise not be considered.</p> <p>Ruth added that, in Eastwood South, legal highs are currently a big issue as part of a wider drugs problem.</p> <p>Paul queried if the Board wished to be kept updated, and received confirmation that it did.</p> <p>Allan asked that Paul bring updates around items of particular relevance, but added that due to the full agenda for NSAB it would not be a standing item. He thanked Paul for the information.</p>		
8.	Sub-Group Updates		
8.1	Training Sub-Group		
	<p>Tina confirmed that she had arranged for a report to be distributed to the Board prior to the meeting.</p> <p>Tina informed the Board that, as part of NSAB's current three-year plan, a priority is to "develop a culture of learning and personal development which focuses on identifying, sharing and implementing best practice". As such, a Quality Assurance Scheme has been set up to try to ensure quality of training across agencies.</p> <p>The report distributed summarises what has been delivered by agencies against the 2013/14 plan. Those agencies have also been asked to submit their plans for 2014/15. Tina outlined the information received from agencies, although commented that the information had been submitted in different formats. As such, she wanted to suggest an annual Training Review audit, which would ensure consistency in the information being submitted and allow</p>		

8.1.1	<p>comparison across years.</p> <p>Tina confirmed that Training Plans for 2014/15 have now been received from all organisations represented on the Sub-Group with the exception of the Police. Helen confirmed that she would look into the reason for the Police's plan not yet being submitted, and ensure Tina received it.</p> <p>Action: Helen Chamberlain is to arrange for the Police Training Plan for 2014/15 to be submitted to Tina Lowe as soon as possible.</p> <p>Claire stated that she thought the report was very interesting, but queried what it meant in terms of numbers in agencies who are trained, competent etc. Tina responded that she hoped that in changing the reporting system she would be able to dig down into the information to look at what is actually happening in agencies, such as how many people have received induction training with safeguarding included.</p> <p>Allan confirmed that he would help and support as part of the NSAB's plan going forward. He added that the Care Act is "heavy" on training, and it will be considered.</p> <p>Paul agreed with Claire that the report was interesting and helpful, but added that he felt the "outcomes" section needed to be fuller.</p> <p>Ruth commented that while the information in the report relates to training within agencies, she is interested in what is happening in the District Councils but that is not reflected. Allan confirmed that such issues would be covered as part of the ongoing work looking into what will take place going forward from April 2015.</p> <p>Tina stated that the Training Sub-Group has been capturing information for several years, but the process does need to be tightened up. Bob added that it linked into the data and performance issues, and the question needs to be raised as to what the information received from agencies means for those actually receiving the training.</p> <p>Allan thanked Tina for her update.</p>	Helen Chamberlain	31.07.14
8.2	Communications Sub-Group		
	<p>Catherine confirmed that she had replaced Julie Cuthbert. She added that updates from the Communications Sub-Group had been provided earlier in the meeting in response to actions from the previous meeting. Allan welcomed Catherine to the Board.</p> <p>Bob informed the Board that an email had been sent by Julie confirming that there had been a number of articles in the press regarding Elder Abuse Awareness Day, as well as an interview on Radio Nottingham.</p>		
8.3	Quality Assurance Sub-Group		
	<p>Claire informed the Board that some data has now been received. However, she added that the data was very new and at the moment cannot be "dug into" sufficiently to find out further information.</p> <p>Allan acknowledged that the data is very new and that it needs to be looked into further, but stated that he was pleased some data is available.</p> <p>Claire drew the attention of the Board to the graph relating to "twelve month</p>		

<p>8.3.1</p>	<p>activity summary by safeguarding stage". She confirmed that there has been a continued increase in the number of MASH enquiries. The gap is narrowing between the number of enquiries received and the number sent out to social work teams, although the number of assessments is consistent.</p> <p>In relation to the graph looking at "alerts by service user locality", Claire confirmed that the reason for the big increase for Newark and Sherwood is being investigated.</p> <p>In relation to the graph looking at "assessment by service user locality", Claire confirmed that the reason for the decrease for Ashfield is also being investigated.</p> <p>Looking at the graph "assessments required by alerter organisation", Claire informed the Board that the QA Sub-Group has successfully reduced the number of "unknown" alerts by revising the processes, and she felt that the QA Sub-Group needed acknowledgement for this work.</p> <p>Action: Claire Bearder is to provide updates to the Board at the next meeting in relation to the ongoing investigations into the data contained within the graphs.</p> <p>Claire then outlined the proposals for future performance information which were contained within the distributed report. She also confirmed that Bob Ross and Nicola Ryan are leading work on the Risk Register.</p> <p>Steve commented that he felt it was good that data is now available, but added that more narrative is needed to explain the data. Allan responded that in the past there has been more narrative, and that he would anticipate more narrative once further data is available.</p> <p>Elaine noted that, looking at the figures, those in relation Nottinghamshire PCT appear "small" and she suggested that it may be due to overlaps with the CCGs. She confirmed she would be happy to contribute to ongoing work.</p> <p>Allan stated that the Board covers several agencies, and data will be required for all. He added that this would be covered in the plan going forward from April 2015. He thanked Claire for bringing the information to the Board.</p> <p>Allan took the opportunity at this point to state that he has met with each of the Chairs of the Sub-Groups. He is happy that the Sub-Groups' work is going well. However, he added that Board members need to be aware of who their agency representatives are on the Sub-Groups.</p>	<p>Claire Bearder</p>	<p>09.10.14</p>
<p>8.4</p>	<p>SCR Sub-Group</p>		
	<p>Amanda confirmed that Bob is currently drafting a template multi-agency action plan for the current SCR.</p> <p>Two new cases are being considered by the SCR Sub-Group. One overlaps with Domestic Homicide Reviews, and information is being obtained through that process. An information trawl has been completed for the other. The SCR Sub-Group is due to consider the information for both cases at its next meeting on 25th July 2014.</p> <p>In addition, the Sub-Group has been considering the impact of the Care Act on SCRs and the process.</p> <p>A case from Surrey has been looked into which related to the death of a self-funder after a home care agency was closed down. The Sub-Group sought</p>		

	<p>confirmation of what would occur in Nottinghamshire should there be a similar situation, and the information received provided assurance that everything possible would be done to ensure that service users were provided for.</p> <p>Allan thanked Amanda for her update.</p>		
9.	Any Other Business		
	<p>Tracy noted that, in relation to Voluntary Sector data, there have been issues in the past regarding the recording of statuses, and she confirmed she would take this back to NAVO.</p>		
10.	Close		
	<p>Allan confirmed that the next meeting is scheduled for 9th October 2014, and that dates have been set for the meetings in 2015 (listed below).</p> <p>He stated that there had been healthy debate in this Board meeting, and he thanked everyone for their input.</p> <p>There being no further business, Allan thanked everyone for their attendance and closed the meeting.</p>		
11.	Future Meeting Dates		
	<p><u>NSAB Meetings:</u></p> <ul style="list-style-type: none"> • 9th October 2014 2:00pm to 5:00pm Lawn View House, Sutton in Ashfield • 15th January 2015 9:00am to 4:00pm The Newstead Centre • 16th April 2015 2:00pm to 5:00pm Lawn View House, Sutton in Ashfield • 9th July 2015 2:00pm to 5:00pm Lawn View House, Sutton in Ashfield • 8th October 2015 2:00pm to 5:00pm Lawn View House, Sutton in Ashfield <p><u>NSAB Partnership Events:</u></p> <ul style="list-style-type: none"> • 18th November 2014 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill • 19th May 2015 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill 		

	<ul style="list-style-type: none">• 24th November 2015 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill		
--	---	--	--