



**Guidance notes for:**

**Application for a non-material amendment following a grant of planning permission** *Town and Country Planning Act 1990*

This form should be used to make an application for a non-material amendment (or amendments) to an existing planning permission.

Following a grant of planning permission, it may be necessary to make small amendments to the permission, for example changing a finish or moving a door or window. Where these are non-material, this form can be used to apply. Whether or not a proposed amendment is non-material will depend on the circumstances of the case – for example, moving a window could be material if it results in the overlooking of a neighbour, but could be non-material if it does not. If you are uncertain, you may wish to seek pre-application advice from your local planning authority. For details please look at your local planning authority's website.

If an application made on this form is successful, the result will be an amendment to the original planning permission. No new planning permission is created.

Any application for a non-material amendment attracts a fee of £195.