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## Determined Admission Arrangements – 2015 to 2016

Children will be admitted to the Academy as follows:

- Children born between 01/09/10 and 31/08/11 will be admitted at the beginning of the Autumn Term 2014

The published admission number is 60.

Applications for the intake year will be managed in line with Nottinghamshire County Council's co-ordinated arrangements. In the event of over-subscription, the following criteria will be applied, in priority order, to determine which applications will be granted once places have first been allocated to pupils who have a statement of special educational needs which names the school:

- Children looked after by a local authority and children previously looked after by a local authority
- Children who live in the catchment area and who, at the time of admission, will have a brother or sister attending the school
- Other children who live in the catchment area
- Children who live outside the catchment area and who, at the time of admission, will have a brother or sister attending the school
- Other children who live outside the catchment area

In the event of over-subscription within all but the first criterion, preference will be given to children who live nearest to the school as the crow flies. Distances are measured from the entrance to the child's home to the principal entrance to the main administrative building of the school using Nottinghamshire County Council's computerised distance measuring software. In the event of two distances being equal, lots will be drawn and independently verified.

## Special Circumstances

The following groups of children will be given special consideration in their application for a particular school:

Children whose particular medical needs, mobility support needs, special educational needs or social circumstances are supported by written evidence from a doctor, social worker or other relevant professional stating that the school is the only school which could cater for the child's particular needs. The evidence must be presented at the time of application.

The Education Advisory Board will consider each case on its merits and determine the allocation of any such place on the basis of the written evidence. Admission under 'special circumstances' will take precedence over all but the first of the numbered criteria. Children of nomadic Travellers will be allocated a place at their catchment area school.

### Admissions to year groups other than the intake year

Applications for places in any year group, made during the school year, must be made to the Local Authority. Details of the application process will be available from schools and from the Local Authority. Once an application has been made, it will be passed to the Admissions Committee of the Education Advisory Board for consideration. If the respective year group total is below the published admission number for that year group, the child will be offered a place. If the respective year group total is full, the child will be only offered a place if there are very exceptional circumstances and if the Committee decides that the education of pupils in that year group will not be detrimentally affected by the admission of an extra pupil.

Waiting lists will not be held for in-year admissions.

Places will be offered in writing. Offers not taken up within 10 working days may be withdrawn. In cases involving school transfers that do not require a house move or where there is no need for an immediate move, arrangements may be made for the child to start school at the beginning of term to minimise disruption to their own and other children's education.

If your child is not allocated a place, you have a statutory right to appeal. Your appeal should be lodged within four weeks (20 school days) after the date of your refusal letter.

### Definitions

Wainwright Primary Academy Education Advisory Board use the same definitions as published in Nottinghamshire County Council's Admission to Schools Booklet in respect of home address, looked after children, parents and siblings.