



**ST JOHN THE BAPTIST C OF E PRIMARY SCHOOL
VALE ROAD
COLWICK
NOTTINGHAM
NG4 2ED**

ADMISSIONS POLICY 2015/2016

Last Revised: March 2014

1. Area of Benefit

The original Trust Deed stated that the School is for the benefit of the children of the Parish of Colwick. The Area of Benefit is the Ancient Ecclesiastical Parish of Colwick, which includes the Colwick Park Estate, The Elms in the Parish of Netherfield and a large portion of the Parish of Saint John (Oakdale Road). Applications are invited from parents/carers of any child whether or not they attend any church.

2. The published admission number is 30.

3. Admissions to intake year (foundation) are considered as outlined in Nottinghamshire County Council's coordinated scheme.

4. Applicants should also complete a supplementary information form to confirm regular worship. This is available from the school and should be returned directly to the school.

5. All applicants will be notified of the outcome of their application by their home local authority on offer day. Please refer to the published Nottinghamshire County Council's coordinated scheme for timelines.

6. Should the number of applicants be greater than the places available, the admission oversubscription criteria will be used to determine which children can be offered places. In the event of over subscription in any criterion places will be allocated by lot, drawn by an independent person.

Admission oversubscription criteria

In the event of oversubscription, the following criteria will be applied, in priority order, to determine which applications will be granted after those children with a statement of special educational needs that names the school have been allocated.

1. Looked After Children (see Appendix 2) and previously looked after children
2. Children who have a sibling* attending the school at the time of admission
(* “sibling” is defined as having one or both parents/guardians in common)
3. Children whose parents regularly and frequently (monthly for a least a year) worship at a Church of England Church.
4. Children whose parents regularly and frequently (monthly for at least a year) worship at any other Christian Church which is a member of Churches Together in England.
5. Children who regularly and frequently (monthly for at least a year) attends Sunday school at a Christian Church which is a member of Churches Together in England.
6. Children living in the school’s area of benefit (the Ancient Ecclesiastical Parish of Colwick).
(see paragraph 1 of Admissions Policy).
7. Any other children.

If in any of the above categories the number of eligible children exceeds the remaining available place, names will be drawn by lot (see paragraph 6 of Admissions Policy).

Special Circumstances

Children whose particular medical needs, mobility support needs, special educational needs or social circumstances must be supported by written evidence from a doctor, social worker or other relevant professional at the time of application. The governing body will consider these applications. These cases will take priority over all but the first criterion.

Appendix 1

Churches Together in England

The following is a list of Churches identified within “Churches Together in England” as provided by the Diocese of Southwell:

The Baptist Union

The Church of England

The Congregational Federation

The Open Christian Centre

The Methodist Church

The Moravian Church

The Roman Catholic Church

The Salvation Army

The United Reformed Church

The school will operate a waiting list for the intake year group.

Unsuccessful candidates will be retained on this list until the end of the Spring Term during the admission year. In the event of a vacancy, the oversubscription criteria will be applied to determine which applications will be granted.

Where one child of a multiple birth is admitted, the other child/children will also be admitted.

The school participates in Nottinghamshire County Council’s non statutory in-year coordinated scheme.

The school will operate a waiting list for unsuccessful in-year applications and parents given the right to appeal. The in-year waiting list will be retained until the end of the Summer Term during the academic year. Should a place become available the oversubscription criteria will be applied to determine which applications will be granted.

Applications for admission to other year groups will normally be considered in relation to the published admission limit which applied when the year group was first admitted to the school. Applications will be considered in accordance with the admission criteria coordinated by Nottinghamshire LA.

The school participates in Nottinghamshire County Council's Fair Access Protocol.

Right of Appeal

Any parent or carer whose child is refused a primary school place for which they have applied has the right of appeal to an independent appeals panel.

Any appeals should be addressed to the Clerk of the Governors c/o the school and should be returned to school within 20 school days in line with the School Admissions Appeals Code 2012. (2.1) of the date of the letter of refusal.

Appendix 2

Definitions of “Looked After” children and previously looked after children⁷

A ‘looked after child’ or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is:

- (a) In the care of the local authority
- (b) Being provided with accommodation by a local authority in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989).

Definition of “An Adoption Order”

An adoption order is an order under section 46 of the Adoption and Children Act 2002. A ‘residence order’ is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a ‘special guardianship order’ as an order appointing one or more individuals to be a child’s special guardian (or special guardians).

Definition of a Parent

The mother of the child, an adoptive parent, the father of the child where he was married either when the child was born or at a later date, the father of the child if (since 01 December 2003) he was registered as the father on the birth certificate, any other person who has acquired ‘parental responsibility’ through the courts. We may require evidence of this.