

Admission Criteria 2015/16 for Farnsfield St. Michael's C.E. Primary School (VA)

Children will be admitted to start School in Reception Year at the start of the Autumn Term (for those having their 5th birthday between September 1st 2015 and August 31st 2016) in line with the Notts County Council Co-ordinated Admissions Scheme. The school will have as an aim a desire to have an inclusive policy in regard to pupils and families. Places will be offered to pupils of any faith (or no faith) based on the following criteria:

Children with an Education, Health and Care plan that names Farnsfield St Michael's CE Primary School (VA) will be admitted.

Admission oversubscription criteria

Up to 40 places are available per Year Group. These 40 places will be allocated according to the following criteria :

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order ¹. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989)
2. Children resident within the village of Farnsfield and the surrounding 'catchment area'. A map of the catchment area is available on the school website at www.st-michaels.notts.sch.uk .²
3. Those who will have siblings ³ in the school at the time of admission.
4. Attendance ⁴ at St Michael's Parish Church as supported by a statement of confirmation from the Parish Priest (or during a vacancy by a Church Warden).
5. Attendance ⁴ at Farnsfield Methodist Church as supported by a statement of confirmation from the Minister (or during a vacancy by a Church Secretary).
6. Attendance ⁴ at any other C of E Church as supported by a statement of confirmation from the Parish Priest (or during a vacancy by a Church Warden).
7. Attendance ⁴ at any other Christian Church as supported by a statement of confirmation from the Priest/Minister/Leader.
8. Children who have been baptized according to the rites of the Church of England or recognised being valid by the Church of England.
9. Other children not meeting any of the previous criteria.

In the event of oversubscription within all but the first criterion, preference will be given to children who live nearest to the school as the crow flies. Distances are measured from the main entrance to the school to the child's home address using Nottinghamshire County Council's computerised distance measuring software. In the event of two distances being equal, lots will be drawn and independently verified.

Late Applications

Late applications will be considered according to the above criteria and ranked onto a Waiting List. The Waiting List will operate until the end of the Academic year in which the application is made.

Deferred Entry

Parents of children who are offered a place at the school before they are of compulsory school age may choose to defer their child's entry until later in the school year. When entry is deferred, the Governing Body will hold the place for that child and not offer it to another child. Further to guidance issued by DfE in July 2013, additional information on the admission of summer born children is available at www.nottinghamshire.gov.uk/admissions.

Traveller Children

Gypsy, Roma and Traveller children are to be quickly registered whether they are residing permanently or temporarily in the area.

Exceptional circumstances

Consideration will be given to applicants who can establish medical, special educational need or social grounds with supporting evidence from a relevant professional. Each case will be determined on its merits and the governing body may accord a higher priority to the applicant.

Arrangements for admissions

- Applications for first entry to School (i.e. to start in the reception year)

Information is issued directly by the home LA to known parents. For Nottinghamshire, information on how to apply for school places is available on the public website, www.nottinghamshire.gov.uk.

The school operates a waiting list for its intake year group in partnership with Nottinghamshire County Council. This is kept and prioritised following the oversubscription criteria until the end of the Autumn Term.

- In Year Admissions

All other admission requests will be in line with Notts County Council's 'in year' co-ordinated scheme and will necessitate the completion of the appropriate application form by parents/carers. The school will admit pupils up to the PAN set for the year group when it was first admitted. Governors will consider admission requests and places will be filled in accordance with the admissions criteria. If we receive an application which contains fraudulent or deliberately misleading information any offer of a place based on that information will be automatically withdrawn. This is in line with the 'in year' coordinated admissions scheme.

The school participates in Nottinghamshire County Council's Fair Access Protocol.

Rights of Appeal

All applications refused will be given the right to appeal. Appeals should be lodged within 20 school days of the date of the refusal letter.

Notes

Looked after children and previously looked after children

¹ An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians)

² Proof of residency should be available to confirm that the family home is within the catchment area as outlined on the map.

³ Siblings is taken to include:

- A brother or sister who share the same parents
- A half-brother or half-sister or legally adopted child living at the same address as the child
- A child looked after by a Local Authority placed in a foster family with other school age children
- Step-children or children who are not related but live as a family unit, where parents both live at the same address as the child.
- Multiple births (twins, triplets) –if only one place was available this would be regarded as an exceptional circumstance and a place would be offered to both twins/all triplets.

⁴ Attendance is taken to mean that the family attends services in over 25% of the weeks of the year. For each of the three criteria preference will be given to those attending to this level and secondarily to those attending less than this.

⁵ KS1 is made up of Reception Year, Year 1 and Year 2 children – if the three year groups were all full this would lead to the four classes all having 30 children. This would then mean that no other children could be added.