

## **Admissions Policy for The Dukeries Academy**

### Linked primary schools

Crompton View Primary  
Forest View Junior  
King Edwin Primary  
Kneesall CE Primary  
Ollerton Primary  
St Mary's CE Primary  
Walesby CE Primary

### **2015/16 Admissions**

The proposed admission number for Year 7 in 2015 is 225

Expected number on roll - 990

Admission for External Applicants for Year 12 - 100

The Dukeries Academy will consider all applications for places. Where fewer than 225 applications are received, The Dukeries Academy will offer places to all that have applied.

Arrangements for applications for places will be made in accordance with Nottinghamshire County Council admission arrangements.

The Dukeries Academy will use the Nottinghamshire timetable for applications.

The national closing date for applications is 31 October for secondary applications. The offer day is 1 March – offers will be communicated by Nottinghamshire Authority.

## **Admission oversubscription criteria for year 7 and year 12**

Where the number of applicants for places exceeds the number of places available, the applications will be considered against the criteria below after children with a statement of special educational needs that names the school have been admitted:

### **1. Looked after Children and previously looked after children**

The definition of 'looked after children' has been broadened by the School Admissions Code 2012 and includes children looked after by the local authority or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989. An adoption order is an order under section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

### **2. In catchment – with siblings attending academy**

Preference will be given to children who live in the catchment area and who, at the time of admission, will have a brother or sister attending the school.

### **3. In catchment**

This includes other children who live in the catchment area.

### **4. Outside catchment - attending linked primary with sibling at academy**

Children who live outside the catchment area but who are attending a linked Primary school on 31 October preceding admission to secondary school and who will have a brother or sister at the academy at the time of admission.

### **5. Outside catchment - attending linked primary**

Children who live outside the catchment area but who are attending a linked Primary phase school on 31 October preceding admission to secondary school.

### **6. Outside catchment**

Other children who live outside the catchment area.

The Dukeries Academy will operate a waiting list for each year in accordance to the Nottinghamshire County Councils co-ordinated admissions scheme. If the application is refused a right of appeal will be offered. This needs to be completed by the parents within 20 school days.

## **In-year admissions**

### **Admissions outside the normal round (in-year admissions)**

For applications outside the normal admission round, applications for admission to other year groups will be considered in relation to the way that the school has been organised following the time the year group was first admitted to the school. The PAN which applied when the year group was first admitted to the school will apply. If places are available within the year group, the child will normally be admitted to the school. The Dukeries Academy participates in Nottinghamshire County Council's in-year coordinated scheme.

The Academy is part of the Nottinghamshire County Councils Fair Access Protocol.

## **Definitions**

### **Home address**

The child's place of residence is taken to be the parental home, other than in the case of children fostered by a local authority, where either the parental address or that of the foster parent may be used. If a child's parents live at separate addresses, the address where the child permanently spends at least three 'school' nights (Sunday, Monday, Tuesday, Wednesday or Thursday) will be taken to be the place of residence. Addresses of other relatives or friends will not be considered as the place of residence, even if the child stays there for all or part of the week. Evidence that a child's place of residence is permanent may also be sought. The evidence should prove that a child lived at the address at the time of application. Informal arrangements between parents will not be taken into consideration.

### **Parents**

- the mother of the child
- the father of the child if he was married to the mother either when the child was born or at a later date
- the father of the child if (since 1 December 2003) he was registered as the father on the birth certificate
- an adoptive parent
- any other person who has acquired parental responsibility through the courts; evidence of this may be required.

In all cases, those with parental responsibility must be in agreement with preferences made.

### **Siblings (brothers or sisters)**

- a brother or sister who shares the same parents
- a half-brother, half-sister or legally adopted child living at the same address
- a child looked after by a local authority placed in a foster family with other school age children
- a stepchild or children who are not related but live as a family unit, where parents both live at the same address as the child.

**Multiple births**

Where one child of a multiple birth can be admitted, the other child/children will also be admitted.

**Distance measurement and tie-breaker**

In the event of oversubscription, within all but the first criterion, preference will be given to children who live nearest to the school as the crow flies. Distances are measured from the main administrative point at the school campus to a point at the entrance to the child's home using the local authority's computerised distance measuring system. In the event of two distances being equal, the local authority will measure to the next decimal point. If the measurements remain equal, lots will be drawn and the process will be independently verified.