

Community Commemoration Fund Application Guidance

To mark the 100 year centenary of the Great War, Nottinghamshire County Council has established the Community Commemoration Fund. Activities which will be eligible for funding should help people understand how the war impacted on communities across Nottinghamshire, especially their own.

Community groups or organisations are invited to apply for funding through a simple process. Online applications can be completed on our webpage at:
<http://www.nottinghamshire.gov.uk/trenttotrenches>

The application process

Applications must be supported by the group / organisation's local county councillor and will only be considered if:

- A. Your group or organisation is based in Nottinghamshire and that the primary activity is delivered for the benefit of Nottinghamshire residents. We do not fund **Nottingham City** groups or activities.
- B. That the group / organisation have a constitution or terms of reference – with bank account.
- C. That the activity is being jointly funded by other partners / funders – this can include actual funding or support in kind such as the use of premises.
- D. That all contributions must be spent wholly on the activity applied for.

Groups or organisations that may apply include:

- Armed Forces Society – e.g. Regimental Society
- Church group
- History or Historical Society
- Parish Council
- Photographic club
- Art or cultural group
- Schools
- Community groups
- Uniformed groups – cadets, scouts, guides.
- Village hall or community centre
- Youth Club

Please note that the County Council Library and Archive Service will have records of the time for most areas and could provide a venue for local displays and exhibitions. Upon successful application, Nottinghamshire County Council will make a contribution of up to £300. Nottinghamshire County Council will not fund projects retrospectively. The closing dates for applications will depend upon the start date of the activity, as follows:

If activity starts between these dates:	Closing date
Sunday 1 st February 2015 and Friday 31 st July 2015	Friday 9th January 2015
Saturday 1 st August 2015 and Sunday 31 st January 2016	Friday 10th July 2015
Monday 1 st February 2016 and Sunday 31 st July 2016	Friday 15th January 2016

And each year thereafter for subsequent years

Guidance and Terms & Conditions

Only one application may be submitted per organisation / group per calendar year for the commemoration period 2014 - 2018.

We suggest that activities are:

- registered with Trent to Trenches. To find out how to register, visit: www.experiencenottinghamshire.com/trent-to-trenches (open events only)
- respectful and will have remembrance at the heart of the activity
- educational, to help tell the history of Nottinghamshire and local communities during The Great War
- used to bring generations together
- not held to primarily raise money
- able to highlight the social and economic change of the day
- about bringing people together and does not use images or language that could cause undue distress or offence.

Examples of activities eligible for funding

- Theatre – use an existing script or write a new play and perform it to explain how The Great War changed the lives of local people
- Educational visits to a UK-based exhibition, museum or memorial
- Film shows – screen a period film or newsreel at a local venue
- Re-enactments – bring history to life with an event involving local people as performers
- Painting and drawing – use art to illustrate The Great War and organise a local exhibition
- War memorial research and restoration – remember those that did not return from the frontline by making sure their name is recorded on your local war memorial
- Moments in time – log and record local people remembering The Great War, helping to connect generations and share childhood memories
- Musical concerts – bring to life the music of the time with a concert
- Legacy projects – ensure that a local landmark or event is recorded and highlighted for future generations
- Local exhibitions – hire a community hall or library to share a display about how your community was affected by the war
- Talks and demonstrations – bring to life the changes brought about by the War and what it meant for those who went to war and those who stayed at home
- Poetry and writing to express local life to create an exhibition.

For further support with your project, please contact Business Support on:

Tel: 0115 977 2041

E-mail: cvs.team@nottscc.gov.uk