

Terms and Conditions

I understand that the permit is only valid for myself, to dispose of my Household Waste and I understand that the permit is not valid for anybody else's waste or any type of business/trade waste.

It is an offence under the **Environmental Protection Act (1990)** to deposit waste illegally. **Trade waste**, even recyclable materials, **cannot** be deposited at **any** HWRC in accordance with the **Environmental Permit (Waste Management Licence)**. The site operator Veolia Environmental Services Nottinghamshire Ltd have been instructed **not** to accept any trade waste.

Nottinghamshire County Council monitor sites through Closed Circuit Television (CCTV) and Automatic Number Plate Recognition (ANPR) and reserves the right to make further enquiries to the owner of the vehicle or at the premises from which the waste originated. Details may be passed onto the relevant enforcement authorities.

Waste needs to be carried safely and vehicles bringing waste to site should at all times comply with the **Road Traffic Act 1988**. Permit applications are limited to **one per household**.

I have read and understood the terms and conditions as stated above. I confirm that the waste I wish to deposit is household waste arising from my own house and for which I have not received payment. I understand that any abuse of a permit will lead to it being withdrawn.

Signature _____ Date _____

The personal information collected on this form will be processed on computer to provide and manage the information or service that you have requested. For further details regarding your privacy, please see our Privacy Statement: <http://www.nottinghamshire.gov.uk/home/privacystatement.htm>

Please return completed application form and relevant documents to:

**HWRC Applications
Central Processing Unit
PO BOX 9452
Nottingham
NG15 5BR**

Alternatively, applications can be **submitted** in person at a county contact point, details below:

1. **Arnold County Contact Point, Civic Centre**
2. **Mansfield County Contact Point, 16 Regent Street**
3. **Retford County Contact Point, 17b The Square**
4. **Rufford County Contact Point. Rufford Country Park**
5. **Sutton County Contact Point, Idlewells Shopping Centre**
6. **Worksop County Contact Point, Queens Building**

Check list

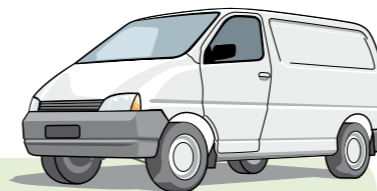
Have you remembered?

- Completed application form for a van, pick-up, trailer or a sign-written vehicle
- A copy of V5C vehicle registration certificate. (full document)

Or if you wish to register a company vehicle*:

- A copy of a recent personal utility bill (dated within the last six months); and
- A copy of your company's insurance; and
- A letter from your company stating that you are permitted to use the vehicle for personal use (on headed paper).

***Non sign-written company cars do not require a permit unless being used to tow a trailer.**



Contacting us

email waste.management@nottscc.gov.uk
phone **08449 80 80 80**
post **HWRC Applications, Central Processing Unit,
PO BOX 9452, Nottingham NG15 5BR**
internet www.nottinghamshire.gov.uk/hwrcpermit

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This information can be made available upon request
in alternative formats and languages



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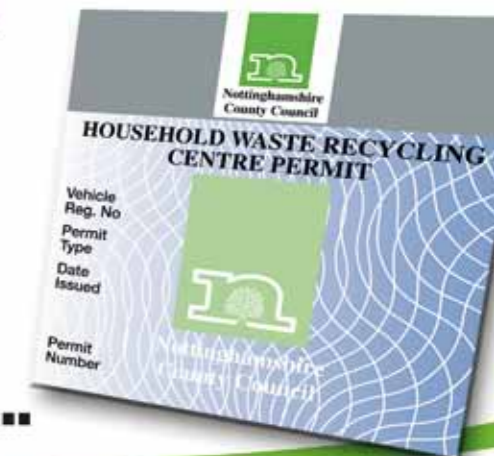
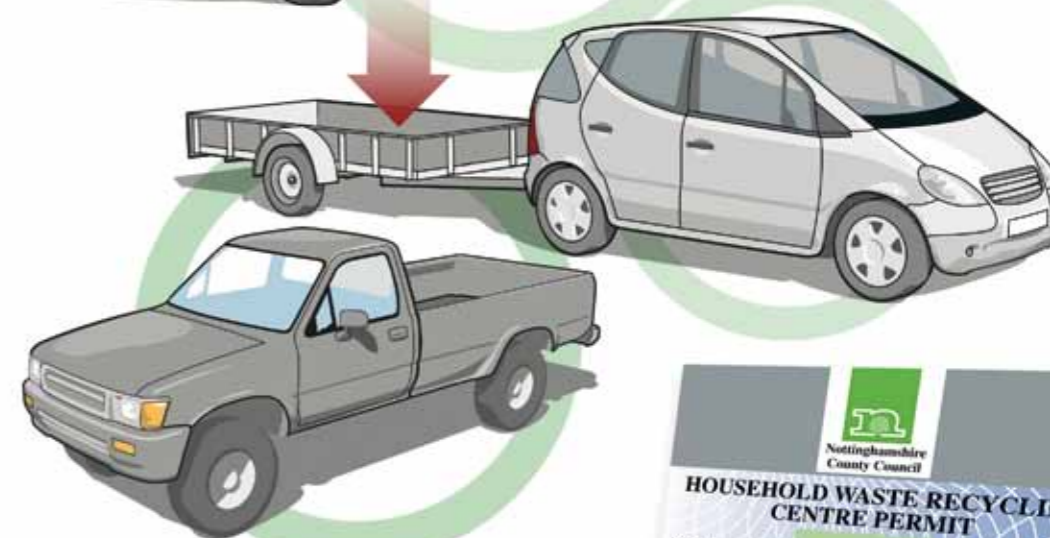


Nottinghamshire
County Council

Household Waste Recycling Centre Permit Application Form



Got one of these?



Then you'll need one of these...



Working in partnership



Application Form for a HWRC permit

Nottinghamshire residents wishing to use any of the Household Waste Recycling Centres (HWRC) with a van, pick-up, trailer or a sign-written vehicle will require a HWRC permit. (Strictly one per household)

(application form and terms and conditions are opposite).

HWRC permits are being introduced in Nottinghamshire because of a range of issues including the illegal disposal of trade waste. The implementation of this scheme will help reduce congestion, improve health and safety and increase recycling.

Permits are available free of charge for Nottinghamshire residents wishing to deposit Household Waste and small amounts of construction and DIY waste from their own home.

To apply for a permit please complete the form opposite and provide a copy of your Vehicle Registration Certificate (V5C), showing matching personal details.

If you wish to use a company van, pick-up, company car with a trailer or a company sign-written vehicle, you will be required to provide a copy of your company's insurance certificate and a letter from your company on headed paper, stating that you are permitted to use the vehicle for personal use and a copy of a utility bill dated within the last 6 months as evidence of residency.

Hire vehicles are not eligible for long term permits, short term access can be arranged 24hrs in advance.

Please contact: **08449 80 80** for further information.



For further information please refer to www.nottinghamshire.gov.uk/hwrcpermit or contact 08449 80 80 80

Sign-written vehicle can now apply for a permit.

Vehicle Type		
Car		No permit required
Car and Trailer		PERMIT REQUIRED
Van		PERMIT REQUIRED
Van and Trailer		No permit will be granted
Pick-up		PERMIT REQUIRED
Pick-up and Trailer		No permit will be granted
Sign-written Vehicles		PERMIT REQUIRED

- Cars using a trailer to dispose of Household Waste **will require a permit.**
- Long wheeled base transit type vehicles (up to 3.5t MAM, also known as gross weight) will be the largest type of vehicle to be granted a permit.
- Vans or pick-ups **will not be granted a permit** to use trailers.
- A queuing system for vans, pick-ups, trailers and sign-written vehicle's may be implemented at some sites during busy periods.
- Taxis and driving instructor vehicles do not require a permit.

Title and Forename: _____

Surname: _____

Address: _____

Postcode: _____

Telephone number: _____

Vehicle registration number: _____

Vehicle Make/Colour: _____

Type of Vehicle:

Van Pick-up Trailer Sign written vehicle

If sign-written, wording on vehicle: _____

Is this your first HWRC permit application: Yes No

If 'No' what is your previous permit number: _____
(as stated on your previous permit)

What is your reason for re application: Change of address
 Change of vehicle Sign-written Vehicle Damaged Lost
 Stolen

Please return your old permit with your new application.

