

Draft terms of reference

SEN Review *Support Services Sub-group*

Context of the SEN Review

The local authority has a statutory duty¹ to keep under review its arrangements for special educational provision. The LA is also under a duty² to consult the governing bodies of maintained schools and nursery schools in its area for the purposes of co-ordinating that provision.

Two reports, one dated 12th January 2007 reporting to the Children and Young People's Leadership Team, sought approval to undertake a review of the LAs SEN and Inclusion Strategy; and a report of the Head of SEN Strategic Services on 17th May 2007, advised the Children's Services Executive of the impending review.

A Review Board has duly been established, meeting for the first time on October 2nd 2007. This sub-group has been agreed as a necessary delivery vehicle for a key line of enquiry for the review.

Terms of Reference

Subject to the agreement of the first meeting of the sub-group, the following draft terms of reference are recommended:

- To review the operation and development of the Local Authority's centrally managed support services (except the behaviour support services which are the focus of a separate sub-group) to support the inclusion and achievement of pupils with SEN and to address other barriers to learning within mainstream settings
- To evaluate the services' impact in terms of pupil inclusion, achievement and stakeholder perception
- To consider the arrangements within the Local Authority for meeting the needs of children and young people with SEN in mainstream schools, including the roles of support services from within the LA
- To consider and compare arrangements made within other LAs, identifying good practice, in providing services to support pupils with SEN, as informed by regional and national comparators
- To advise on appropriate monitoring and accountability arrangements for support services
- To advise on any issues which may arise necessitating formal consultation with schools and other stakeholders

Membership

Subject to agreement, it is recommended that the sub-group is comprised of the following representatives:

- Primary and secondary Head Teachers(3)
- A Head Teacher to represent the Nottinghamshire Special Schools
- A SENCO
- Governors (1)
- Parent Partnership or Parents/Carers Forum (1)
- Head of SEN Strategic Services
- Head of Inclusion Services
- Heads of Inclusion Support Services (2)
- Health representative (1)
- Youth Support Service (1)
- Youth Offending Service(1)
- Other LA staff as required to prepare and present information
- SEN Review Project Manager

¹ Education Act 1996, Section 315 (1)

² Education Act 1996, Section 315 (2)