

Community Initiative Fund

Guidelines for Sports Clubs
& County Sports Organisations

What is the Community Initiative Fund?

Nottinghamshire County Council's Community Initiative Fund (CIF) is a grant aid scheme aimed at helping local sports clubs and county governing bodies of sport.

We award grants of any amount up to £2000 in a very simple and straightforward way.

We suggest for projects (we use the term 'project' to describe the programme of actions and activities for which you seek funding) over £2000 that you apply to Awards for All, which offers grants of up to £10,000.

For more information about Awards for All phone 0845 600 20 40 or view www.awardsforall.org.uk.

Please note: It is possible to apply for both CIF and Awards for All, e.g. for different aspects of the same project.

The application form is short and simple and support is provided by your local/county Sports Development Officer to make the process even more straightforward. Please see page 7 for details.

Please take the time to read this information pack before you start to answer questions on the application form.

Application packs can be downloaded on the Nottinghamshire County Council website www.nottinghamshire.gov.uk and there is also information about our Community Initiative Fund on Nottinghamshire's Sporting website at www.intosport.org.uk.

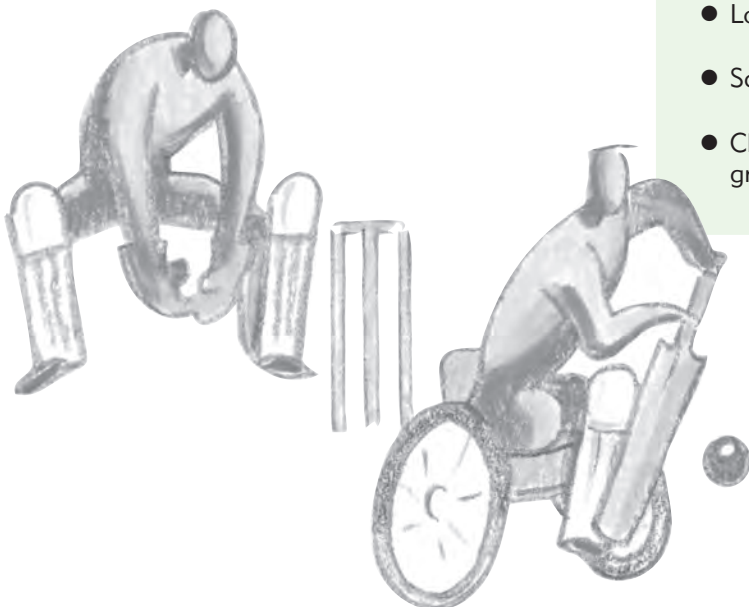
Who can apply?

You can apply if:

- Your sport is recognised by Nottinghamshire County Council as eligible (see page 6).
- You are a sports club affiliated or in the process of affiliating to a county governing body.
- You want to establish a new sports club.
- You want to establish a new section of an existing sports club.
- You want to develop and improve an existing sports club.
- You are a county governing body of sport.
- You are a District Sports Forum.
- Sport Focus Groups.
N.B. Joint club projects are welcomed.

We cannot award grants to:

- Clubs within the City of Nottingham. (For information about grant aid in the City please contact the City Sports Development team on 0115 915 2719)
- Individual schools.
- Local Authorities.
- School Sport Associations.
- Clubs that have already been in receipt of a CIF grant in the current financial year (April - March)



Examples of successful bids

Notts Hockey Development Group

The Group wished to provide specialist Goalkeeping Clinics for young players in the north and south of the County. Recognising a lack of opportunities in this particular area the Group applied to CIF to help part fund facility costs, specialist coaching costs, and some equipment which would be used at the Clinics.

Notts & Arnold Amateurs Cricket Club

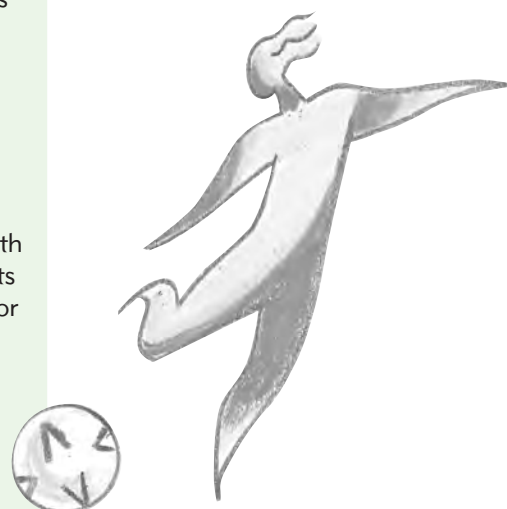
The club wanted to establish a new age group and develop stronger links with local primary schools. The grant was used to part fund the extra facility costs involved with creating the new age group, producing promotional material for the local schools, bringing in an experienced level 2 coach to work with existing club volunteers, and some set-up equipment.

Nottinghamshire Badminton Association

The grant was used to facilitate the delivery of two coach development days which targeted active level 1 coaches committed to progressing to the level 2 award. The days provided the coaches with opportunities to develop relevant skills, knowledge and experience through various workshops and observational and mentoring sessions.

Priory Celtic Football Club

The club's project centred around improving players Fundamental core skills such as agility, balance and co-ordination with an overall objective of improving fitness, performance and confidence. Club Coaches attended an appropriate workshop and then suitable specialist equipment was purchased enabling the club to implement the new skills throughout the teams.



Sports Equity

The Community Initiative Fund recognises the importance of equity in sport and is keen to support like-minded organisations. We fully embrace Sport England's equity statement, which reads:

"Sports Equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure that it becomes equally accessible to all members of society, whatever their age, ability, gender, race, ethnicity, sexuality or social/economic status"

With this in mind, we welcome applications from all sectors of the community, however we particularly wish to encourage applications for projects which are led by or benefit:

- **Children and/or young people.**
- **Black and ethnic minority communities.**
- **People with disabilities.**
- **Older people.**
- **Clubs in recognised priority investment areas.**

First time applications are particularly welcome.

If you have any questions about these priorities or would like to discuss your application in more detail, please do not hesitate to contact the Sports Service on 0115 977 3464

What we will consider funding

- **Coach & Volunteer education and development.** (50% of the cost up to a maximum of £150 per person). Please ensure the name(s) of the individual coach(es) who will benefit are included on the appropriate form (CIF Coach Scholarship) enclosed with this pack.
- **Talent Development.** To enhance and improve the current level of player performance. This may include buying in a specialist coach(es) to improve player performance or introduce new concepts such as Speed Agility Quickness and advise/support existing coaches. Your club/county governing body can also apply for sports equipment - check criteria for more information.
- **Travel expenses.** This refers to "out of pocket" travel expenses when coaches are delivering taster sessions or training sessions in schools and will be paid at Local Authority public transport rate.
- **Coaches Fees.** (new clubs/sections). Considered for up to 6 months to help establish a new club or a new section of an existing club. **Please Note:** school based taster sessions are not eligible for funding
- **Tutor Fees.** Only applicable for county governing bodies when providing recognised generic courses (this does NOT include governing body awards) for their clubs.
- **Publicity and Promotion.** Flyers, posters, leaflets etc advertising a new club or a new section of an existing club. Promotional costs for the CIF project/activity may also be funded.
- **Facility Hire.** NOT for the development of an existing section - unless it is a specialist facility. Grants will not be considered purely for facility hire and we will fund up to 50% only.
- **Sports Equipment.** Amounts up to £750 will be considered as part of a coach and/or talent development programme, i.e. the equipment must have a direct impact on enhancing and improving the current level of coaching and performance. For a new club/section start up equipment costs may be considered.

What we won't fund

- General administration costs
- School taster sessions
- Travel costs
- Clothing and team kit
- Equipment other than sports equipment
- Affiliations and subscriptions
- Insurance
- Refreshments

This list is not exclusive, the panel reserves the right to reject applications that they consider do not meet the criteria.



Criteria

Successful applicants will be judged on whether they meet the majority of the following criteria:- (Remember we use the term 'project' to describe the programme of actions and activities for which you seek funding.)

- The project involves a development programme intended to involve **additional** people in sport through a structured programme of activities.
- The project aims to enhance the quality of existing coaching and existing player performance.
- The project is aimed at helping young people and/or adults progress from participation through to performance levels.
- The project shows links (where appropriate) to sports development initiatives.
- The project involves one or more sports recognised by Nottinghamshire County Council as eligible for funding. (see attached list on page 6)
- Your sports group accepts and is working towards equality in sport.
- **The application is endorsed by your local authority/county sports development officer.**

Please note:

You will be required to provide us with some evidence to support your claims.

You should have or should be working towards a constitution/terms of reference a copy of which should be included with this application.

All applications will be assessed by an awarding panel.

This list is not exclusive, the panel reserves the right to reject applications that they consider do not meet the criteria.

Conditions of Grant

Successful applicants may be required to nominate two people from your sports group to attend a sports coach UK "Good Practice and Child Protection" course. Information about upcoming courses will be sent to the nominees along with an application form.

Any funding received from CIF **must** be acknowledged in publicity material and other promotional documentation produced by your sports group. Amount of funds awarded and details of the project may be used for publicity purposes.

A Nottinghamshire County Council logo will automatically be sent to you with receipt of a successful award.

You will be required to complete and return a monitoring and evaluation form within a 12 month period after receipt of your award. **Proof of expenditure must be kept and made available if requested.**

Nottinghamshire County Council will undertake a visit to a cross section of successful applications. If your project/activity is selected you will be required to fully comply with this visit.

Failure to comply with the above listed conditions will restrict your club from applying for future funding.



Eligible Sports

American Football

Archery

Athletics

Badminton

Baseball

Basketball

Boccia

Bowls (not Ten Pin Bowling)

Boxing

Canoeing

Cricket

Curling

Cycling (not Touring)

Disability Sports

Dragon Boat racing

Fencing

Football

Golf

Gymnastics

Handball

Hockey

Ice Sports

Martial Arts

Lawn Tennis

Netball

Orienteering

Quadrathon

Roller Skating (Speed & Dance)

Rounders

Rowing

Rugby League

Rugby Union

Sailing/Yachting/Windsurfing

Skiing

Squash

Swimming

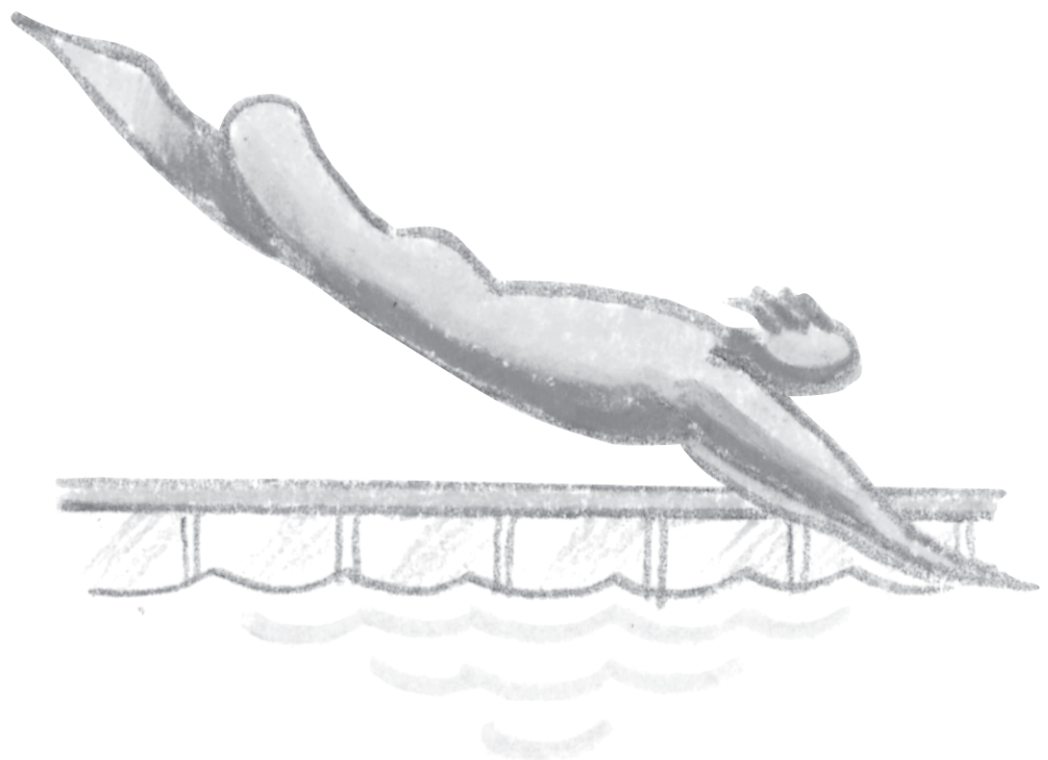
Table Tennis

Trampoline

Triathlon

Volleyball

Water Skiing



Who to contact

District Sports Development Officers

Ashfield District Council	Carol Hallam	01623 457410	c.hallam@ashfield-dc.gov.uk
Bassetlaw District Council	Howard Tomlinson	01909 534142	howard.tomlinson@bassetlaw.gov.uk
Broxtowe Borough Council	Chris Laxton-Kane	01773 770100	Chris.laxtonkane@broxtowe.gov.uk
Gedling Borough Council	Paul Taylor	01159 013704	paul.taylor@gedling.gov.uk or
	John Sturgess	01159 013704	john.sturgess@gedling.gov.uk
Mansfield District Council	Shaun Hird	01623 463371	shird@mansfield-dc.gov.uk
Newark & Sherwood D C	Alexis Nuttall	01636 655709	alexis.nuttall@nsdc.info
Rushcliffe Borough Council	Andy Pike	01159 148279	APike@rushcliffe.gov.uk

Sport Specific Development Officers

Badminton	Elaine Spray	01159 624000	elainespray@btinternet.com
Basketball	Jimmy Smith	01159 772273	jim.smith@nottscc.gov.uk
Canoeing	George Oliver	01159 772296	george.oliver@nottscc.gov.uk
Cricket	David Tighe	01159 823000	david.tighe@nottsgcc.co.uk
Cycling	Keith Stocker	01509 226144	keith@britishcycling.fsnet.co.uk
Disability Sport	Rebecca Black	0115 9772882	rebecca.black@nottscc.gov.uk
Football	Ricky Stevenson	01159 773219	ricky.stevenson@nottscc.gov.uk
Gymnastics	Felicity Colbourne	01509 226145	felicity.colbourne@british-gymnastics.org
Hockey	Amy Carter	01159 772268	amy.carter@nottscc.gov.uk
Rugby Union	Pete Shaw	07734 070674	PeteShaw@rfu.com
Swimming	Bill Furniss	01159 772252	bill.furniss@nottscc.gov.uk
Swimming	Anna Lavan	01159 772986	anna.lavan@nottscc.gov.uk
Squash	Steve Amos	01509 631697	stephen.amos@englandsquash.com
Table Tennis	Carolynn Ryan	07980 000439	carolynn.ryan@englishtabletennis.org.uk
Tennis	Donna Bickley	01159 473702	donna.bickley@LTA.org.uk
Triathlon	Jonathon Riall	01509 631696	jonathonriall@britishtriathlon.org

To download application forms and further copies of these guidelines go to

www.nottinghamshire.gov.uk/leisure/sport/funding



Contacting us

email vareena.amos@nottscc.gov.uk

phone **0115 977 3464**

fax **0115 977 2807**

post **Culture & Community, County Office, Thoroton Road, West Bridgford, Nottingham NG2 5FT**

internet www.nottinghamshire.gov.uk