

APPENDIX G



PROJECT INITIATION DOCUMENT

Project name Hucknall Town Centre Improvements Scheme

Release Draft (1.1)

Date Published 27/07/07

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Document Number:	1



Document History

Document Location The source of the document will be found in the Control (Initiation) section of the Project File
(N:\Transportation\TransportStrategy\CommonArea\NRead\Hucknall\PRINCE 2/Project Initiation Document draft 1.1).

Revision History Date of next revision: TBC

Revision date	Previous revision date	Summary of Changes	Changes marked
TBC	n/a		n/a

Approvals This document requires the following approvals.
Signed approval forms are filed in the project files.

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Purpose

To define the project, to form the basis for its management and the assessment of its overall success.

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Background

Hucknall is a declining retail centre and the existing High Street which runs through the centre of the town is congested with little alternative transport choice available. Over a period of many years there has been a desire to reduce levels of traffic running through the centre, reduce the likelihood of accidents arising from pedestrian/car conflict and improve facilities for walking and cycling to aid accessibility to local amenities and services and promote alternative modes of transport. The scheme has undergone several permutations and public consultations before arriving at the preferred option.

Project Definition

Project objectives

- To contribute to the urgent renewal and regeneration of Hucknall town centre with a view to creating an attractive and prosperous retail centre
 - To enhance the status of public transport in order to encourage a modal shift away from the private car
 - To enhance the accessibility of the town centre by all modes of transport
 - To improve pedestrian and cycle routes between the tram/rail station and the town centre
 - To improve the quality of environment in the town centre and reduce the incidence of road traffic accidents
 - To enhance the public realm within Hucknall
 - To contribute to the delivery of the Government's 10 Year Transport Plan targets
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Defined method of approach

- Develop the preferred scheme to detailed design using DMRB guidance and standards
 - Follow NCC protocols for Member approvals at key intervals
 - Submit planning application
 - Commence land negotiations and order process
 - Prepare evidence for Public Inquiry (if req'd)
 - Update the business case for Conditional and Full Approval stages
 - Construct and Commission the scheme
 - Monitor outcomes and report to DfT
-

Project scope

- Site location and outline scheme design as defined in the Major Scheme Business Case submission to DfT Sept 2007
 - Design and construct the new road, bus link, pedestrianisation and general improvements in accordance with the time frame and budget prescribed, to DMRB standards other local transport policies
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- Project deliverables**
- Updated Major Scheme Business Case documents (at each approval stage)
 - Detailed design drawings of preferred scheme option (for planning application submission)
 - Public Inquiry (if req'd)
 - Tender documents
 - Suitable contractor to support the ECI approach
 - A new Inner Relief Road and Bus Link
 - Pedestrianisation and environmental improvements to the existing High Street
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- Exclusions**
- No vehicular access permitted within the bus link except for buses and emergency vehicles
 - No additional improvement works outside those indicated on the preliminary design drawing B1982500/102 Rev.C
 - No environmental improvements to Hucknall Market Place (recently improved by ADC)
 - No aesthetic changes to the route of the brook other than the single diversion shown on the preliminary design drawing B1982500/102 Rev. C
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- Constraints**
- Diversion works to the brook to follow strict Environment Agency guidelines
 - Political changes at ADC
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- Interfaces**
- Partnership working between ADC and NCC
 - Close liaison with Bus Operators
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- Assumptions**
- See Traffic Modelling Assumptions in Section 4 of the MSBC
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Project organisation structure

Structure Chart Attached

Communication Plan

Section 15.0 of Major Scheme Business Case submission to DfT Sept 2007

Project Quality Plan

Major Scheme Business Case submission to DfT Sept 2007

Project tolerances

Time/Cost/Quality - exact tolerances TBA in conjunction with Project Board if Programme Entry permissible

Project controls

Section 15.0 of Major Scheme Business Case submission to DfT Sept 2007
