

MYNERS PRINCIPLES FOR DEFINED BENEFIT PENSION SCHEMES

COMPLIANCE STATEMENT

1, Effective Decision-Making

Decisions should be taken only by persons or organisations with the skills, information and resources necessary to take them effectively. Where trustees elect to take investment decisions, they must have sufficient expertise and appropriate training to be able to evaluate critically any advice they take.

Trustees should ensure that they have sufficient in-house staff to support them in their investment responsibilities. Trustees should also be paid, unless there are specific reasons to the contrary.

It is good practice for trustee boards to have an investment sub-committee to provide the appropriate focus.

Trustees should assess whether they have the right set of skills, both individually and collectively, and the right structures and processes to carry out their role effectively. They should draw up a forward-looking business plan.

LARGELY COMPLIANT

Trustee education is given a high priority, with a defined budget set each year for this. Councillors do not receive any separate payments for their responsibilities on Pension Fund matters.

A business plan will be produced after key decisions on asset allocation are taken in the next few months.

2. Clear Objectives

Trustees should set out an overall investment objective for the fund that:

- represents their best judgement of what is necessary to meet the fund's liabilities, given their understanding of the contributions likely to be received from employer(s) and employees, and

- takes account of their attitude to risk, specifically their willingness to accept under-performance due to market conditions.

Objectives for the overall fund should not be expressed in terms which have no relationship to the fund's liabilities, such as performance relative to other pension funds, or to a market index.

FULL COMPLIANCE

All fund managers have targets for performance against benchmarks and risk minimisation by setting limits for under-performance against benchmarks.

3. **Focus on Asset Allocation**

Strategic asset allocation decisions should receive a level of attention (and, where relevant, advisory or management fees) that fully reflect the contribution they can make towards achieving the fund's investment objective. Decision-makers should consider a full range of investment opportunities, not excluding from consideration any major asset class, including private equity. Asset allocation should reflect the fund's own characteristics, not the average allocation of other funds.

FULL COMPLIANCE

Trustees recognise asset allocation as one of their major decisions.

4. **Expert Advice**

Contracts for actuarial services and investment advice should be opened to separate competition. The fund should be prepared to pay sufficient fees for each service to attract a broad range of kinds of potential providers.

PARTLY COMPLIANT

The contract for actuarial services and investment advice was awarded for two triennial valuations in July 2000, after competition, but the scope for separate contracts will be kept under review.

5. **Explicit Mandates**

Trustees should agree with both internal and external investment managers an explicit written mandate covering agreement between trustees and managers on:

- an objective, benchmark(s) and risk parameters that together with all the other mandates are coherent with the fund's aggregate objective and risk tolerances;
- the manager's approach in attempting to achieve the objective; and
- clear timescale(s) of measurement and evaluation, such that the mandate will not be terminated before the expiry of the evaluation timescale for underperformance alone.

The mandate and trust deed and rules should not exclude the use of any set of financial instruments, without clear justification in the light of the specific circumstances of the fund.

Trustees, or those to whom they have delegated the task, should have a full understanding of the transaction-related costs they incur, including commissions. They should understand all the options open to them in respect of these costs, and should have an active strategy – whether through direct financial incentives or otherwise – for ensuring that these costs are properly controlled without jeopardising the fund's other objectives.

Trustees should not without good reason permit soft commissions to be paid in respect of their fund's transactions.

LARGELY COMPLIANT

We need to have a written statement for the management of the in-house portfolio, which will be produced by December 2002. Fund managers are beginning to provide regular information on transaction costs, which are not included in the management fees.

6. Activism

The mandate and trust deed should incorporate the principle of the US Department of Labor Interpretative Bulletin on Activism. Trustees should also ensure that managers have an explicit strategy, elucidating the circumstances in which they will intervene in a company; the approach they will use in doing so; and how much they measure the effectiveness of this strategy.

FULL COMPLIANCE

The Fund has a policy of voting its shares, using guidance provided by PIRC.

7. Appropriate Benchmarks

Trustees should:

- explicitly consider, in consultation with their investment manager(s), whether the index benchmarks they have selected are appropriate; in particular, whether the construction of the index creates incentives to follow sub-optimal investment strategies;
- if setting limits on divergence from an index, ensure that they reflect the approximations involved in index construction and selection;
- consider explicitly for each asset class invested, whether active or passive management would be more appropriate given the efficiency, liquidity and level of transaction costs in the market concerned; and
- where they believe active management has the potential to achieve higher returns, set both targets and risk controls that reflect this, giving managers the freedom to pursue genuinely active strategies.

LARGELY COMPLIANT

Regular discussions will continue to be held with fund managers on the appropriateness of the benchmarks being used for performance measurement.

8. Performance Measurement

Trustees should arrange for measurement of the performance of the fund and make formal assessment of their own procedures and decisions as trustees. They should also arrange for a formal assessment of performance and decision-making delegated to advisers and managers.

LARGELY COMPLIANT

The arrangements for measuring fund managers through CAPS is well-established, and the Investment Sub-Committee has received a "stock-take" report of its decisions over the last 4 years. However, arrangements need to be developed for measuring the performance of advisers and consultants.

9. Transparency

A strengthened Statement of Investment Principles should be set out:

- who is taking which decisions and why this structure has been selected;
- the fund's investment objective;
- the fund's planned asset allocation strategy, including projected investment returns on each asset class and how the strategy has been arrived at;
- the mandates given to all advisers and managers; and
- the nature of the fee structures in place for all advisers and managers, and why this set of structures has been selected.

LARGELY COMPLIANT

A description of the mandates given to all the fund managers will need to be added to the Statement of Investment Principles when it is next revised. However, fee information could be regarded as commercially confidential.

10. Regular Reporting

Trustees should publish their Statement of Investment Principles and the results of their monitoring of advisers and managers. They should send key information from these annually to members of these funds, including an explanation of why the fund has chosen to depart from any of these principles.

LARGELY COMPLIANT

Compliance to be published in future editions of "Nest Egg" which is sent to all fund members. The Statement of Investment Principles is available to any fund member on request.

Acts/peter/ANNEX