Nottinghamshire County Council

The Olympic Torch at Sherwood Forest Visitor Centre - 28th June 2012

Sherwood Forest Visitor Centre is proud to have been selected as one of the venues where the Olympic Torch can be viewed on its progress through Britain.

Our priority is to give visitors the opportunity to witness this historic event in a safe, controlled way.

We have had a number of requests from schools and groups wishing to book coach parking at the site.

All visitors including schools and groups will need to **arrive before 10am** when the road will be closed to accommodate the Torch convoy.

At **11am** the Torch Relay will run from the Visitor Centre car parks along the forest edge arriving in Edwinstowe village at **11.15am**

Space is limited so for safety and crowd control reasons it is very helpful to us and Nottinghamshire Police to know if you intend to bring a coach party to the event. **Please use the attached form to let us know if you are intending to bring a group** even if you do not need coach parking.

The public viewing area will be on the forest path between the Visitor Centre car park and Forest Corner, then in Edwinstowe village itself. There is **no public viewing area at the Major Oak**. Please do not congregate at the Major Oak – you will miss the torch relay.

Road Closure Arrangements
Swinecote Lane (B6034) will be closed to all traffic between 10.00am and 11.30am between the Visitor Centre and “Forest Corner” near Edwinstowe. No coaches will be able to enter or leave the site between these times.

Coach Parking
Only 20 free reserved spaces are available at the Visitor Centre, which we are making available on a “first come, first served” basis.

Coaches may drop passengers at the Visitor Centre Coach park before 10am then park (free) offsite at two alternative local coach parking areas: Thoresby Colliery (driver only) and Edwinstowe House (driver and passengers if you prefer to view the torch relay in Edwinstowe village) . These are unreserved spaces, and are not managed by the County Council. However, a volunteer steward will be on hand to direct coaches to the designated areas.

Car Parking
There will be no public car parking at the main car park at Sherwood Forest Visitor Centre, which is needed for the official convoy, media and guests.

However, free public car parking (including parking for blue badge holders) will be at the Fairground car park and the overflow car park on the opposite side of Swinecote Road.

Signage will be in place to direct drivers. Please note that due to the road closure, once parked, cars cannot leave the parking areas until 11.30am at the earliest.

Wheelchair Users and Disabled Spectators
To ensure that less mobile visitors are able to enjoy the event, a designated area will be roped off for wheelchair / mobility impaired / disabled spectators.

Toilets and Refreshments
Toilets will be open at Sherwood Forest Visitor Centre, Edwinstowe Cricket Club pavilion and at Sherwood Forest Art & Craft Centre, from approximately 9 am.

Drinks and snacks will be on sale at the Forest Table Restaurant in the Visitor Centre, at Sherwood Forest Art & Craft Centre and at Edwinstowe Cricket Club pavilion. The village of Edwinstowe (5 mins walk from Visitor Centre) also has an excellent range of cafes, food shops and pubs.

A kiosk and refreshments stall will be set up near the forest path, close to the Children's Play area where a Help Point and mobile First Aid will be located.

If bringing picnics, please be prepared to bag rubbish and take it home with you. For security reasons, police may advise that litter bins are sealed during the event.

Schools
All school children should be appropriately supervised by school staff during the event. Schools are advised to issue their pupils with wrist bands (detailing a mobile contact number) or simple identification method to enable them to be returned to their school staff should they become lost.

Please bear in mind that because of the road closure your party may spend a minimum of two hours outdoors in the event area, and should come suitably dressed and prepared. A Quick Cricket game by local schools will be taking place near Edwinstowe Cricket Club pavilion at Forest Corner, and parties are welcome to watch.

Viewing the Torch relay
We regret it is not possible to reserve viewing spaces so please come early to get the best spots. The path is narrow in places so please respect the torch bearer and stay behind the taped lines at all times until the torch has passed through.

OLYMPIC TORCH AT SHERWOOD FOREST – THURSDAY 28TH JUNE 2012

BOOKING / NOTIFICATION FORM

Please complete and return by 1st June
By email – maureen.smith@nottscc.gov.uk
By post – Maureen Smith, Jacobean Building, Rufford Abbey, Ollerton, Newark, Notts, NG22 9DF

Organisation / school	
Lead contact	
Email	
Phone (mobile preferred)	
Address	

I plan to bring a party of approximately …… spectators to the Sherwood Forest leg of the Olympic Torch Relay on Thursday 28th June 2012.

Please tick if your party will include primarily:

- Under 11 year olds / school group ☐
- 11 - 16 year olds / school group ☐
- Elderly / frail persons ☐
- Wheelchair users ☐
- Other (please specify)……..

Coach / Minibus Parking Spaces

If you would like to apply for reserved coach parking at Sherwood Forest Visitor Centre, please indicate your requirements below.

Size of Vehicle	How many
14 -16 seater	
28 seater	
36 seater	
52 seater	
80 seater	

Supplying the name of your coach company and displaying the school name inside the coach windscreen will help our staff to help you.

We will contact you to let you know if parking space is available. Once all our spaces are allocated, we will contact unsuccessful applicants with directions to the 'offsite' coach parking available (not reserved.)

☐ I wish to attend the event but I do not wish to request a reserved space.
I plan to park at ……

More Information
Detailed maps showing the route which the Olympic Torch will take through Nottinghamshire are downloadable from the County Councils website at www.nottinghamshire.gov.uk/sportforall

Office use only:-
Date form received:…… ……

Sherwood space reserved……

Alternative parking suggested……..