

## Overview Scoping Document

| Review Title                              | Shared Services Review                                    |                                                         |                                                                    |                   |  |
|-------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------------------------|-------------------|--|
| Chairman                                  | Councillor Martin<br>Wright                               | Vice (                                                  | Chair T                                                            | 3C                |  |
| Lead Officer<br>Scrutiny Co-<br>ordinator | Jayne Francis-Ward<br>Martin Gately                       | email                                                   | email Jayne.francis@nottscc.gov.uk<br>martin.gately@nottscc.gov.uk |                   |  |
| Start date                                | 20 <sup>th</sup> May 2011<br>(initial scoping<br>meeting) | Comple                                                  | tion dat                                                           | e to be confirmed |  |
| Reason for review                         | To address concerns                                       | o address concerns and issues regarding shared services |                                                                    |                   |  |
| Objectives                                |                                                           |                                                         |                                                                    |                   |  |
| Risks and issues                          |                                                           |                                                         |                                                                    |                   |  |
| Background information                    |                                                           |                                                         |                                                                    |                   |  |
| Witnesses                                 |                                                           |                                                         |                                                                    |                   |  |
|                                           |                                                           |                                                         |                                                                    |                   |  |
| Proposed visits                           |                                                           |                                                         |                                                                    |                   |  |
| Public Involvement                        |                                                           |                                                         |                                                                    |                   |  |
| Communications                            |                                                           |                                                         |                                                                    |                   |  |
| Equalities issues                         |                                                           |                                                         |                                                                    |                   |  |
| Service Director comments                 |                                                           |                                                         |                                                                    |                   |  |
| Additional comments                       |                                                           |                                                         |                                                                    |                   |  |