

Culture Committee

Tuesday, 24 January 2017 at 10:30

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last meeting on 1 Nov | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Service Update for the Period 10 October to 2 January 2017 | 7 - 12 |
| 5 | Quarterly Performance Report (1 July to 30 September 2016) | 13 - 18 |
| 6 | Future Direction for Cultural Services | 19 - 32 |
| 7 | Rufford Abbey Country Park 2016 Visitor Satisfaction Survey and VAQs Inspection | 33 - 36 |
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None

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

 **Nottinghamshire
County Council**
minutes

Meeting Culture Committee

Date 1st November 2016 (commencing at 10.30am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

John Knight (Chairman)
Pauline Allan (Vice-Chairman)

Chris Barnfather
Alan Bell
John Clarke
John Cottee
Tom Hollis

Roger Jackson
Mike Pringle
John Wilkinson
John Wilmott

OFFICERS IN ATTENDANCE

Pete Barker	-Democratic Services
Mark Croston	-Cultural Services Commissioning Manager
Sally Gill	-Group Manager, Planning
Derek Higton	-Service Director, CFCS
Chris Jackson	-Biodiversity Officer
Mark Knight	-Group Manager, Marketing
Philippa Milbourne	-CFCS
Heather Stokes	-Team Manager, Conservation

ALSO IN ATTENDANCE

Peter Gaw	-Inspire
Carol Newman	-Inspire

MINUTES OF THE LAST MEETING

That the minutes of the last meeting held on 6 September 2016 were taken as read and were confirmed and signed by the Chairman.

MEMBERSHIP

Councillor Wilkinson replaced Councillor Fielding for this meeting only.

DECLARATIONS OF INTEREST

Councillor Wilkinson declared a private interest in the item entitled 'Service Update for the Period 15 August to 9 October 2016', as it included a reference to Beeston Library and Councillor Wilkinson is Chair of the Planning & Licensing Committee, which did not preclude him from speaking or voting on that item.

Councillors Knight and Cottey each declared a private interest in the item entitled 'Inspire Update' as they are both members of the Inspire Board, which did not preclude them from speaking or voting on that item.

The Committee agreed that the order of items be changed to enable the report entitled 'Commercial Operations at Rufford Abbey Country Park' to be considered wholly in the exempt part of the meeting.

SERVICE UPDATE FOR THE PERIOD 15 AUGUST TO 9 OCTOBER 2016

RESOLVED 2016/044

That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

Councillor Wilkinson requested that his abstention from the above vote be recorded.

SHERWOOD FOREST VISITOR CENTRE AND COUNTRY PARK – PROGRESS UPDATE

RESOLVED 2016/045

That Culture Committee notes the progress made on entering into legal agreements with the RSPB as partner to design, build and operate a new visitor centre at Sherwood Forest Country Park, to decommission the existing facilities, and the next steps.

INSPIRE UPDATE

RESOLVED 2016/046

That the update on the delivery of reading, arts and cultural activity delivered by Inspire be noted.

INSPIRE COMMUNICATIONS UPDATE AND MARKETING ACTIVITY PROTOCOL

RESOLVED 2016/047

That Members note the Inspire Communications and Marketing Activity Protocol, attached as Appendix 1 to the report.

RESPONSE TO PETITION: MAINTENANCE OF MILLENNIUM GREEN

RESOLVED 2016/048

- 1) That the information set out in the report regarding the management of the site be noted.
- 2) That it be noted that the petition has been forwarded to the Mansfield Woodhouse Millennium Green Trust to respond in their role as landowners and managers.
- 3) That the lead petitioners be informed accordingly and a report be presented to Full Council for the action to be noted.

THE GRIZZLED SKIPPER PROJECT IN NOTTINGHAMSHIRE

RESOLVED 2016/049

That Committee note the contents of the report.

WORK PROGRAMME

RESOLVED 2016/050

That the committee's work programme be noted.

EXCLUSION OF THE PUBLIC

RESOLVED: 2016/051

That the public be excluded from the remainder of the meeting on the grounds that discussions are likely to involve the disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

COMMERCIAL OPERATIONS AT RUFFORD ABBEY COUNTRY PARK

RESOLVED: 2016/052

- 1) That the preferred bidder, as identified in the Exempt Appendix to the report, be awarded the contract to partner with the Council and operate and develop further the commercial operations and visitor offer at Rufford Abbey Country Park, whilst the Council continues to maintain the Park overall.

- 2) That the entering into the necessary Legal Agreements to give effect to the project within the financial parameters set out in the Exempt Appendix to the report, be approved.
- 3) That approval be given to the delegation of authority to the Corporate Director, Children, Families and Cultural Services, in consultation with the Group Manager, Legal and Democratic Services, to approve any additions or amendments to any agreements which in their judgement are necessary to give effect to the project and which are within the financial parameters set out in the Exempt Appendix to the report.

Councillor Barnfather requested that his vote dissenting against the above decisions be recorded.

The meeting closed at 12.10pm

CHAIRMAN

**REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE
AND THE GROUP MANAGER, PLANNING****SERVICE UPDATE FOR THE PERIOD 10 OCTOBER 2016 TO 2 JANUARY
2017****Purpose of the Report**

1. To update the Committee on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people.

Information and Advice**LIBRARIES, ARCHIVES, ARTS, INFORMATION AND COMMUNITY LEARNING****The Big Draw STEAM powered Exhibition Opens in Inspire's Worksop Library Gallery**

2. Everton and Mattersey Primary School children creatively marked the opening of Inspire: Culture Learning and Libraries, Big Draw Exhibition at Worksop Library Gallery on 18th November.
3. 30 young people, all of whom have work in the exhibition, helped Inspire to celebrate by working with artists in the Library and officially opening the exhibition. The exhibition is a celebration of the talent of the County and features light up drawings from all the workshops that have been held across the County during October's Big Draw Festival and a film about the project by local film makers:

<https://vimeo.com/191956179>
4. Inspire secured an Arts Council Grant for the Arts to extend the workshops to smaller libraries and to work with schools to run Big Draw workshops and add more amazing artworks to the exhibition.
5. 1,500 people participated in the Inspire Big Draw in over 30 libraries and in partnership with 17 schools.
6. Big Draw is for anyone who loves to draw, as well as for those who think they can't! Bringing together Science, Technology, Engineering, Art and Mathematics, STEAM recalls our industrial past and the fusion of creative innovation, enterprise and the arts.
7. All ages across the County have worked with artists and Inspire to explore technology with creativity. Using conductive drawing materials, they have created beautiful drawings, added an electric circuit and turned art into science.

8. Library Gallery Tour dates are as follows:
- Worksop 15 November – 21 December 2016
 - West Bridgford 4 January – 19 February 2017
 - Mansfield 22 February – 17 April 2017
9. Founded in 2000, The Big Draw (formerly The Campaign for Drawing) is an arts education charity that promotes visual literacy and the universal language of drawing as a tool for learning, expression and invention. The charity leads a diversified programme encompassing advocacy, empowerment and engagement, and is the driving force behind the The Big Draw Festival – the world’s biggest celebration of drawing:
- www.thebigdraw.org
10. Inspire runs the biggest library based Big Draw in the country.

The First – A Play about World War 1 for younger audiences

11. Worksop, Newark and Arnold libraries hosted a powerful theatre performance for schools in November. *The First*, a play about World War 1 for younger audiences is produced by The Spark Arts for Children. The Spark are Inspire’s partner in an ongoing project called *Among Ideal Friends* which aims to give children, families and schools the opportunity to take part in great art and culture on their doorstep.
12. 250 Year 5 and 6 pupils from St Anne’s Church of England Primary (Worksop), Sir Edmund Hillary Primary (Worksop), Barnby Road Academy (Newark) and Killisick Junior School (Arnold) attended their local library to see a performance.
13. The play tells the story of two best friends from a small town in the East Midlands and their experience of signing up to fight in the war. Feedback from children and teachers was very positive; with children reflecting on the experience of those that fought and the impact on their lives.
- “The visit was fantastic. I cannot stress how much we enjoyed it and how valuable we feel it has been”.* Barnby Road Academy
14. The timing of the shows around Remembrance Day gave an extra resonance to the performances.
15. Among Ideal Friends is a new theatre touring consortium developed by The Spark Arts for Children in partnership with Libraries in the East Midlands. The Spark will be touring five seasons of theatre performances and workshops to libraries in Nottinghamshire County, Nottingham City, Leicester City and Leicestershire County in partnership with Rutland.

Inspire’s new website

16. Inspire launched its new website at the beginning of November (www.inspireculture.org.uk). As well as having lots of information about Inspire’s services, the website includes the facility for customers to book tickets for our many

events. Inspire and its web developer, Rock Kitchen Harris, has worked closely with the Council to ensure that all events information is syndicated between the Council's and Inspire's websites. Lots of positive feedback about the website has been received.

'An Inspired Christmas' – 9th December 2016

17. 2016 is the first year Inspire has been responsible for music development in Nottinghamshire's schools. December saw the culmination of 9 months' work with an event entitled 'An Inspired Christmas'.
18. This was a seasonal showcase for schools partnered with the National Youth Choir of Great Britain (NYCGB) and Nottinghamshire Music Hub to perform the work they have created. This popular and successful event took place at the prestigious Nottingham Royal Concert Hall, and was compered by former TV presenter and Inspire Board member John Hess.
19. The concert was a truly inspirational occasion, attended by many specially invited guests from Nottinghamshire County Council, Inspire members and partners from the music and cultural community in the County, and most of all hundreds of proud parents and families supporting the performers in the school choirs.
20. The Nottinghamshire schools involved in the concert along with performers from the NYCGB were The National Academy Hucknall, Tuxford Academy, Outward Academy Portland and The Minster School, Southwell. Alongside them we enjoyed singing from two of our Nottinghamshire singing hub schools John Blow Primary and Abbey Primary.
21. One of the NYCGB choral group who performed at the concert said:

"We were all bowled over by the complexity of the arrangements being performed by the partner schools and it was a real testament to the partnership with NYCGB that, on the vast stage, the very talented pupils were demonstrating complex extended vocal techniques with such ease."
22. The partnership between NYCGB and Nottinghamshire Music Hub was launched in May 2016 with a performance by school students from South Wolds and The National Academy along with the 2015-16 Fellowship octet at the Royal Concert Hall. The partnership is challenging the schools to create new teacher-led acappella ensembles which will establish themselves as a vital part of their school's artistic culture through regular performance. Working with the NYCGB artistic team with support from members of the NYCGB Fellowship Programme, the partnership will ignite a choral culture within secondary schools which will change students' expectations of singing, encourage individual and collective excellence and create a pathway for talented singers to progress to further opportunities regionally and nationally via auditions for NYCGB's five choirs. Nottingham's Royal Concert Hall will provide a high-profile stage for key performance and education events throughout the programme.

COUNTRY PARKS AND GREEN ESTATES

23. Despite variable weather, the Festive Season is normally a busy time at Rufford Abbey and Sherwood Forest Country Parks, which open every day through the holiday period

except for Christmas Day. A programme of family events tempts local people and tourists to visit (and spend in onsite commercial outlets) by providing low cost family fun in a relaxed country setting.

24. At Sherwood Forest Country Park, Tree Dressing Day on 4th December celebrated National Tree Week in England's most famous forest. This was followed on 9th – 11th December by 'Sparkling Sherwood', an extremely popular winter event whereby Sherwood's ancient oaks are gently illuminated. Other family favourites included St Nicholas's winter grotto, a Christmas Trail and the novel but well-loved annual Dog Grotto, presided over by 'Santa Paws!'
25. Rufford Abbey Country Park's traditional Christmas grotto and Christmas Trail took place each weekend from 19th November. Last year's woodland storytelling event was further developed this year and 'A Children's Tale' featuring elves and magical candy trees proved a seasonal highlight. Other entertainments ranged from brass bands and barbershop quartets to a night-time ghost hunt event, which sold out within a few days of being advertised.

CONSERVATION

Greenwood Community Forest

26. Tree planting in Greenwood Community Forest will receive a boost this year thanks to extra support from the Woodland Trust's 'Trees for Schools' programme. This is a Defra-funded programme, which provides free packs of trees for primary schools to plant in their grounds or in public spaces. There are a number of different packs available, to provide for different needs and each including between 30 and 420 trees.
27. The Woodland Trust is particularly keen to reach out to schools that have not previously received one of their packs, and so has recruited a number of partner organisations to help them in promoting and delivering the scheme. The Greenwood team was successful in its bid to provide this support in the districts of Ashfield, Mansfield, Broxtowe, Gedling and Newark and Sherwood. There are 71 schools that have not yet received a pack in these areas and the Greenwood team will be contacting them direct to encourage an application and to offer any support needed to allow the school to organise a successful planting.
28. Greenwood has also re-launched its own Community Tree Planting Grant Scheme, which offers up to £250 for schools and community groups to plant trees. Schools taking advantage of the Woodland Trust's 'Trees for Schools' programme may also apply for one of Greenwood's grants, to allow for more extensive planting, or to include some larger trees within their scheme.
29. Primary schools in Bassetlaw and Nottingham City may also be eligible for the 'Trees for Schools' programme: support in these areas is being provided by the Sherwood Forest Trust.
30. Schools that are interested should contact the Greenwood team on 0115 993 2600 or greenwood@nottsc.gov.uk.

RECOMMENDATION

- 1) That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

Derek Higton
Service Director
Youth, Families & Culture

Sally Gill
Group Manager, Planning

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C0907

REPORT OF THE CORPORATE DIRECTOR RESOURCES

QUARTERLY PERFORMANCE REPORT (1 JULY TO 30 SEPTEMBER 2016)

Purpose of the Report

1. This report updates Culture Committee on performance progress made during the second quarter of the 2016/17 financial year, covering activities from 1st July to 30th September 2016.

Information and Advice

2. The performance data for the period 1st July 2016 to 30th September 2016 is set out in the dashboard at **Appendix A**. This provides a summary across all cultural service activities for the first quarter of this financial year.
3. The activities, key performance indicators and service level indicators which are reported in the dashboard have been identified by cultural services managers to provide information on key cultural service activities planned for 2016/17.
4. The performance dashboard includes a number of indicators which are included in the Council's Strategic Plan 2014 – 2018. These will also be reported to Policy Committee.

Report on Progress

5. The following activities are proceeding on schedule:

Sherwood Forest Country Park

- a. Culture Committee approved in July 2015 an agreement for the Council to partner with the RSPB to design, build and operate a new visitor centre at Sherwood Forest Country Park and to decommission the existing facilities. Nottinghamshire County Council submitted a planning application to Newark & Sherwood District Council during October 2016. It is anticipated that a decision will be made during January 2017. The RSPB is, subject to the granting of planning permission, planning to commence preparatory works early in 2017.

Rufford Abbey Country Park

- b. As agreed by Culture Committee on 1 November 2016, the County Council has appointed a preferred partner, Parkwood Leisure, to operate and manage the commercial operations and visitor offer at Rufford Abbey Country Park. The Council will continue to be responsible for maintaining the park. The project outcome is to achieve a long-term, sustainable future for Rufford Abbey Country Park, to conserve

(protect and enhance) the heritage of the historic abbey buildings and the surrounding parkland and to develop a modern and attractive visitor offer.

Bestwood Country Park

- c. At Bestwood, negotiations have been undertaken with Gedling Borough Council with a view to the grounds maintenance and on site management of Bestwood Country Park being provided by them. It is proposed to present a report regarding future maintenance arrangements to Culture Committee on 7 March 2017.

Cultural Strategy

- d. As reported to Culture Committee on 6 September 2016, it is proposed to revise the County Council's Cultural Strategy 2011 – 2021 and a report for consideration is on the agenda of this Committee meeting.

Community Partnership Libraries

- e. A detailed report was presented to Culture Committee on 6 September 2016. Further progress in developing the Community Partnership Libraries at Lowdham, Gotham and Selston continues to be made.

Modernise public libraries

- f. The programme of investment to modernise public libraries, which is being undertaken by Inspire who manage, on the Council's behalf, a range of cultural and learning services, and the Council, continues with work which commenced in October 2016 on the £1million transformation of Beeston library. Planning for the refurbishment of Keyworth and Mansfield Woodhouse libraries is scheduled for during 2017.

Modernise virtual offer for cultural and learning services

- g. Inspire is developing a virtual offer providing increased access to cultural and learning services. An Inspire website went live in November 2016 and the project is due for completion by March 2017.

Other Options Considered

- 6. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

- 7. To ensure opportunities for effective and proportionate performance management are provided to Culture Committee on a quarterly basis as requested by Members and as set out in the constitution.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the update on performance progress made during the second quarter of the 2016/17 financial year, covering activities from 1st July to 30th September 2016, is noted.

Jayne Francis-Ward
Corporate Director Resources

For any enquiries about this report please contact:

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Constitutional Comments

9. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (CDS 23/11/16)

10. There are no financial implications arising directly from this report

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

A Cultural Strategy for Nottinghamshire County Council 2011 - 2021.

Electoral Division(s) and Member(s) Affected:

All.

C0910



Youth, Families and Cultural Services REPORT TO COMMITTEE

Our Performance from July to Sept 2016

Quarter 2

What we are going to achieve

Country Parks & Green Estates	Progress the development of a new Sherwood Forest Visitor Centre with the RSPB	⊙
	Secure a partner for the future operation of commercial services at Rufford Country Park	⊙
	Secure a partnership with Gedling Borough Council for the future operation and management of Bestwood Country Park	⊙
	Continue to implement the Green Estate Strategy	⊙
Cultural & Enrichment	Develop a refreshed Council wide Cultural Strategy	⊙
Libraries, Archives, Information & Learning	Develop and deliver sustainable Community Partnership Libraries (CPLS)	⊙
	Increased volunteering opportunities	○
	Continue to Modernise public libraries	⊙
	Modernise virtual offer for cultural and learning services	⊙
	Widen the curriculum of the learning offer and increase take up	⊙

Our achievement is rated by: [✓ achieved ⊙ on schedule ○ progress being made, but behind schedule ✕ not started or will not complete]

Country Parks & Green Estates Service	Yr Target	July – Sept 16	On Target?
Number of visitors to our Country Parks – Sherwood Forest & Rufford Abbey Country Parks (Quarterly)	765,000	421,268	✓
Increase Country Parks commercial income (Q)	£2,500,000	£1,467,830	✓
Number of volunteer workdays that Green Estates worked with (Q)	4000	1487	✓
Number of volunteer hours generated by Country Parks (Q)	5400	2027 (p)	✓
Service user and customer satisfaction level – Rufford Abbey Country Park (Annual)	>90%	97%	✓
Service user and customer satisfaction level – Sherwood Forest Country Park (A) (Using 2015 data)	>90%	81%	○
Libraries Archives Information and Learning Service	Yr Target	July – Sept 16	On Target?
The number of visits to Libraries (Q)	(2,800,000)	1,403,888	✓
The number of virtual visits to Libraries (Q)	(1,000,000)	633,022	✓
The number of Library events and activities (Q)	(7,000)	5,588	✓
The number of Library loans (Q)	(3,000,000)	1,547,121	✓
The number of new Library members (Q)	(28,000)	16,531	✓
The number of adult learners (target for Community Learning and Skills Services (CLaSS) is set for academic year Sept to August each year) (Q4 score)	(7,500)	8,367	✓
Percentage of adult learners who started the course that met their expectations (Q)	(93%)	95.7%	✓
The number of Newlinc sessions (public computer access & Wi Fi sessions) (Q)	(250,000)	242,652	✓
The number of visits to Archives (Q)	(4,000)	2,674	✓
The number of virtual visits to Archives (Q)	(300,000)	168,574	✓
The number of Archives learning activities/events and number of attendances (Q)	(50 / 1,000)	28 / 691	✓
Successfully deliver file requests for the RMS within time delivery standard (A)	95%	97.5%	✓
Achieve Education Library Service schools buyback rates (A)	(70%)	Annual	
Service user and customer satisfaction levels achieved across the service area (A)	(90%)	Annual	

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

FUTURE DIRECTION FOR CULTURAL SERVICES

Purpose of the Report

1. The draft document 'The Future Direction for Cultural Services 2017-2027', attached as **Appendix 1**, sets out the Council's long term direction of travel for the provision of effective cultural services. Committee is invited to note the proposed document and recommend it to Policy Committee for approval.

Information and Advice

2. 'The Future Direction for Cultural Services 2017-2027' will be used as a key strategic document to:
 - underpin the continuing development of key cultural services such as Libraries, Archives, Arts and Adult Community Learning, Country Parks and the Green Estate and Sports Development
 - emphasise the County Council's continuing commitment to delivering and supporting strong and effective cultural services in Nottinghamshire
 - support efforts to attract investment to the cultural sector in Nottinghamshire
 - further develop joint work with key cultural service partners to maximise the range of cultural opportunities available to local people and visitors.
3. It sets out the long term direction of travel for the Council's cultural offer, with a specific focus in the short and medium term on embedding the new commissioning arrangements and responding to the recently published Government's Culture White Paper and 'Libraries Deliver: Ambition for Public Libraries in England 2016 to 2021'. The document shall provide a high level framework for a number of more detailed service specific plans, which underpin the work of those services that contribute to the delivery of cultural services across Nottinghamshire.
4. This report therefore recommends the document to Policy Committee for approval and that the reporting of progress be made to this Committee annually.

Other Options Considered

5. No other options have been considered.

Reason/s for Recommendation/s

6. The Council's current Strategic Plan continues to highlight the importance of a cultural offer. This document provides the framework for this.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

8. The development of 'The Future Direction for Cultural Services 2017-2027' has been delivered within the financial resources available to the Council.

RECOMMENDATION/S

That the Committee:

- 1) notes the proposed document 'The Future Direction for Cultural Services 2017-2027', attached as **Appendix 1**, and
- 2) recommends the proposed document to Policy Committee for approval.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments (SLB 12/01/17)

9. Culture Committee is the appropriate body to consider the content of this report.

Financial Comments (TMR 12/01/17)

10. The financial implications are set out in paragraph 8.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Culture White Paper (Department for Culture, Media & Sport, March 2016)

Libraries Deliver: Ambition for Public Libraries in England 2016 to 2021 (Department for Culture, Media & Sport, December 2016)

Review and refresh of the County Council Cultural Strategy for Nottinghamshire – report to Culture Committee on 6 September 2016.

Electoral Division(s) and Member(s) Affected

All.

C0919



Nottinghamshire
County Council



FUTURE DIRECTION FOR **CULTURAL SERVICES**

2017-2027

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FOREWORD

I am delighted to introduce this vision statement for Nottinghamshire County Council’s Cultural Services.

Culture is a passion of mine, in all its forms, and it is close to the hearts of many of our residents and visitors. We live in challenging economic times, however local people remain entitled to access a wide range of cultural provision secured by the County Council and its partners. This new document represents the Council’s cultural offer and also sets out in broad terms what the County Council, in conjunction with its partners, can do to enhance and develop its offer.

Our cultural services have a critical role to play in the wider services that the County Council provides. It is, therefore, important to note the beneficial impact our cultural offering has on children and young people, adults and elderly people in care, community safety and our work to develop local communities.

Nottinghamshire has a number of unique cultural selling points that deserve widespread promotion and recognition. Nottinghamshire is the Sporting County, an epithet that is well deserved in the light of the recent sporting achievements of many Nottinghamshire based Olympic athletes. At Holme Pierrepont we are proud to provide the home of the National Watersports Centre, a facility and country park that is something we can all be proud of.

Our Libraries, Archives and Information Service (now operating as Inspire, a new charitable company that

is providing an innovative approach to meeting the financial challenges faced by many libraries services) is one of the biggest and most successful in the country, and the Council continues to make significant investment into modernising our library buildings to make them fit for purpose and sustainable. Our libraries aim to be vibrant community centres that provide a modern reading, information, heritage, learning and cultural focus to each of their localities. And through Inspire we are continuing to support high quality community arts activity.

Our Country Parks and Green Estate Service includes the two most visited sites in the East Midlands – Rufford and Sherwood – one a scheduled ancient monument, the other critical as a National Nature Reserve, the fourth most important site of its kind in the UK and Sherwood is home to the county’s most internationally famous son – Robin Hood.

In conclusion, we provide a fantastic range of cultural opportunities in Nottinghamshire. I encourage all of you to enjoy them to the full and to support our vision for strong, vibrant and sustainable cultural services.



Cllr John Knight
Chair, Culture Committee,
Nottinghamshire County Council



PURPOSE

This document sets out a clear, coherent and comprehensive overview of why Nottinghamshire County Council provides and supports, both directly and indirectly, a range of cultural services for the people of Nottinghamshire

It sets out the long term direction of travel for our cultural and related services. It provides a high level framework for a number of more detailed, service specific plans that underpin the work of those services that contribute to the delivery of cultural services in Nottinghamshire.

In recent years we have adopted an innovative commissioning approach for the delivery of our Cultural Services. In doing so, we have significantly reduced the costs associated with managing our services whilst securing investment and improvements to our facilities, the customer experience and, significantly, to the long term sustainability of some of Nottinghamshire’s most treasured assets.

In doing so we are addressing:

- The continuing budgetary pressure placed on all County Councils services and the different approach we now have to delivering services.
- The need to ensure our Cultural Offer is sustainable and is able to develop and evolve over the coming years.
- How our cultural services make a significant contribution to the wider priorities of the Council.

We will use the document to:

- Underpin the continuing development of our key cultural services.
- Emphasise the County Council’s continuing commitment to delivering and supporting strong and effective cultural services in Nottinghamshire.
- Support our efforts to attract investment to the cultural sector in Nottinghamshire.
- Further develop our joint work with key cultural service partners to maximise the range of cultural opportunities available to local people and visitors.

What will this approach achieve?

- People in Nottinghamshire will be happier and healthier because of the lives they lead, with culture playing a central role. They will have improved physical and mental wellbeing.
- Nottinghamshire’s communities will be stronger and safer because of culture’s role in enhancing relationships and social networks within communities.
- People in Nottinghamshire will be able to access a wide range of cultural opportunities that will support their ability to achieve their learning, sporting, artistic, vocational and personal potential.

THE VALUE OF CULTURE

The recently published white paper on Culture, www.gov.uk/government/publications/culture-white-paper the first in 50 years, sets out how the Government will support our cultural sectors over the coming years and how culture will play an active role in building a fairer and more prosperous nation that takes a lead on the international stage.

Culture no longer simply means being familiar with a select list of works of art and architecture, but with the accumulated influence of creativity, the arts, sports, museums, galleries, libraries, archives and heritage upon all our lives. When we talk about our ‘cultural impact sectors’, we are referring to an extraordinary network of individuals and organisations, that together preserve, reflect and promote who we are, in all our rich diversity. There will always be an aesthetic aspect to culture in its many forms, but each community has its own culture – its own history, museums and traditions. In this global, interconnected economy, what is local and unique has a special value and should be supported and encouraged. We should no more dictate a community’s culture than we should tell people what to create or how to create it. One role of local government is to enable great culture and creativity to flourish – and to ensure that everyone can have access. The cultural sectors are already an immensely important part of our local economy and society. We know that investment in culture not only has immense economic value; it also has a wide range of benefits that touch all our lives every day. We can see the difference that culture has on children’s education, and we are beginning to

understand better the profound relationship between culture, health and wellbeing.

Everyone should have the chance to experience culture, participate in it, create it, and see their lives transformed by it. This document responds to the challenge of creating more cultural opportunities, particularly for those whose chance to experience culture is more limited.

This document assesses the challenges and opportunities ahead. It explains how we will help to secure the role of culture in our society, using it to inspire our young people, rejuvenate our communities. It addresses financial resilience and the need for partnership working across and beyond the cultural sectors. And it sets out how strong leadership can deliver this vision at a local level.

Economic Impact

The national economic value of culture and the economic contribution of museums, galleries, libraries and the arts is in excess of £5.4 billion, representing 0.3 per cent of the total UK economy. This is up 59 per cent (in nominal terms) since 2010 – a massive increase compared to total economic growth of 16 per cent (nominal terms) over the same period. Heritage tourism accounts for 2% of GDP contributing £26 billion per year. The number of people employed in the cultural and creative sectors has been increasing since 2011 and now stands at 321,000. It is vital that the County Council embraces the intrinsic, social and economic benefits of culture and ensures that its services continue to contribute to this volume.

The Benefits of Culture for the Individual

We recognise that culture is of benefit in and of itself. Cultural activity is worth supporting because it is at the centre of people’s lives. Cultural activities, in whatever form, enrich the lives of their participants and of communities as a whole. Such activities, whether music, literature, dance, rugby or walks in country parks, allow people an outlet for their creativity and self-expression which they may not have through work or domestic duties. For the individual, they have a value beyond pure monetary and utilitarian measures.

We know that culture is about more than a list of activities and services. It is about the way people live their lives and the opportunities that can be created to give local people and visitors maximum opportunities to take part in as wide a range of cultural experiences as possible. Nottinghamshire County Council’s cultural services, therefore, are very much focused on improving the quality of life of individuals and communities.

For Communities

On a broader scale, the delivery of cultural services is an integral element in improving the quality of life of Nottinghamshire’s communities and helping to tackle social, regeneration, economic development, health and other issues. For example, cultural activity makes a significant contribution to informal learning and

developing practical and social skills. It also builds self-confidence and teamwork. This is an essential component of regeneration. Present day culture embraces the historic environment of the County. Its buildings, landscape and settlements, created through cultural and social change, reflect the culture of the County and, in particular, express its distinctiveness.

The Impact of Culture

- A significant contribution to health and wellbeing – through support to the ageing population, looked after children, loneliness, supporting older people to stay active, independent and away from social care.
- Economic growth through increased visitor numbers, more tourists to the County, more employment opportunities for our residents and more efficiently run services.
- Inspiring everyone to take part, get involved and feel part of a wider community, taking pride in their local area, facility, services and people.
- Children and young people become more engaged with the culture and history of the County and develop the skills and knowledge to become better citizens and equally reduce the frequency of anti-social or disruptive behaviours.

OUR DEVELOPING CULTURAL OFFER

Below are some examples of how our cultural services are responding to the twin demands of improvement and cost reduction

Rufford Abbey Country Park

In 2017 we established a partnership with Parkwood Leisure to have develop and manage the commercial offer at Rufford, achieving a reduction in running costs and major improvements to the facilities and services provided.



Holme Pierrepont Country Park home of the National Watersports Centre

We established a partnership with Serco Leisure in 2013 to develop and manage this iconic site, achieving a reduction in running costs and major improvements to the facilities and services provided.



Inspire

Inspire is an innovative new cultural organisation launched by Nottinghamshire County Council in 2016. It is a Community Benefit Society that is dedicated to inspiring people to grow, learn and achieve.

Inspire provide the following services on behalf of the Council:

- Public Libraries • Archives • Arts • Instrumental Music Teaching in Schools • Community Learning and Skills Service •
- Nottinghamshire Music Hub • Education Library Service •



Nottinghamshire Sports Development

We have established a partnership with Sport Nottinghamshire, the County Sport Partnership, which has seen us protect and develop our overall sport support offer, particularly for disadvantaged people and communities.



THE ROLE OF THE COUNTY COUNCIL

The County Council is in a position to make a significant contribution to the development of cultural activities across the County. We have the power and resources to influence directly and indirectly an enormous and diverse range of provision, to lead new developments and coordinate implementation in the following ways:

- Partnerships with other public, voluntary and commercial operators – we will continuously seek to strengthen existing partnerships and new partnerships to enhance our cultural offer.
- Grant aid and other forms of financial support to independent organisations – we will continue to proactively source any new funding and inward investment opportunities that would benefit our cultural services.
- Using our regulatory powers such as planning control – we will support the provision of cultural services through a supportive approach to developing facilities.
- Providing economic development and business support – we will ensure our partnerships benefit from wider Council influence and support where appropriate.
- We will fulfil our statutory and legal duties relating to public libraries and archive services and continue to strive for excellence.
- Through transport planning, public transport provision, highways management and visitor signage we will support the provision of our cultural offer and any future service developments.
- We will utilise the Council's wider influence and resources to support event promotion, marketing and public relations.

OUR GOALS

Quality

- We will aspire to achieve quality and excellence in the cultural life of Nottinghamshire.
- Residents and visitors will be able to have meaningful and extraordinary cultural experiences.
- Our cultural offer will have a 'wow' factor – whatever its scale.
- We will innovate, surprise, delight and challenge audiences.
- Our cultural programmes will reflect the diversity and character of the County and its people.
- We will provide good value for money for stakeholders and participants.

A Reading County

- We will inspire reading for all
- Reading interventions, like Bookstart and Summer Reading Challenge will be accessible to all Nottinghamshire children.
- Literacy rates will be improved through libraries and adult learning programmes.
- ALL children have access to a library card
- Reading for pleasure and its positive outcomes will be promoted.
- Reading will be a key part of cultural and community life.
- Access to reading services will not be limited by income.
- Schools will have access to Educational Library Services.

Supporting Creativity

- Creative people and groups thrive in the County.
- There will be good networks between arts practitioners and the public and business sectors, to enable strategic approaches to planning and to attracting investment.
- There will be multiple and varied opportunities for creative work to be showcased in the County.
- Mentoring and training opportunities will be available to artists and creative businesses.
- Creative individuals and groups will be supported to develop funding applications and business proposals.

Participation and Inclusion

- More people will be involved in cultural activities as audience, participants and creative producers.
- Culture will be inclusive and will attract and develop new audiences.
- People will have opportunities to engage in a wide range of activities.
- People will have opportunities to shape and participate in creative activities.
- Communities will be able to come together in cultural activities which are relevant to them. People will feel that the cultural life of the County is important to them, their families and their communities.
- People will be able to find out easily about the cultural opportunities that are available.





RESOURCE, MONITORING AND REVIEW

The level of resources that will be directed to supporting the delivery of our overall cultural offer will be determined within the Council's budget setting process. Much of the activity involved in delivering this work will be through cross agency working and the more effective use of partnerships and collective resources. The County Council will work together with other partners and funders to invest in the future of Nottinghamshire, ensuring that maximum benefit is achieved from our combined efforts and resources. This will include more strategic external fundraising to take advantage of existing and future national and regional funding programmes.

Our services cannot be fixed in stone, and will change and develop over the coming years. Services will evolve whilst partnerships between public, private, and voluntary organisations and individuals will continue to be forged for the benefit of the people of Nottinghamshire. The oversight of our cultural services and our approach to delivery rest with the Council's Culture Committee. The Committee will receive reports and be updated annually on how work is progressing.



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REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**RUFFORD ABBEY COUNTRY PARK: 2016 VISITOR SATISFACTION
SURVEY AND VAQS INSPECTION****Purpose of the Report**

1. To inform the Committee of the outcome of the 2016 annual visitor satisfaction survey at Rufford Abbey Country Park, and the biannual quality inspection by Visit England.

Information and Advice**Annual Visitor Survey 2016**

2. Each year a research survey is commissioned from an external marketing company, to measure visitor satisfaction at Rufford Abbey Country Park. The 2016 visitor survey took place in the August school summer holiday – traditionally the Park's busiest period. 337 parties of visitors were questioned (comprising 1,332 individuals) and their responses recorded on iPads.
3. This is a substantial sample, so results give a good reflection of visitor opinion. It should be remembered however that the Park's visitor profile varies from summer to winter so the views of older, more local visitors, tend to be under-represented in summertime surveys when tourists and young families abound.
4. This year's results showed an increase in the number of visitors seeking tourist information online. Asked where they looked before planning a visit, 13% did a Google search, and 11% used Trip Advisor. However, 15% still relied on printed guides. 77% knew the park from previous visits or had been recommended by word of mouth. 88% of those surveyed were repeat customers.
5. 20% of those questioned were over 65 years, and 16% of parties had someone with them who was disabled or mobility impaired. This reflects well on the Park's accessibility. A fairly flat site, mobility scooter hire, free wheelchair loan and a 'Changing Places' loo (adapted for the severely disabled) assist less mobile users.
6. Though Rufford has many attractions, the most cited reason for visiting was the simplest: 'Fresh air, exercise and walking' - 34% of those questioned. Taking children out was the next most cited reason for visiting – over a quarter of all respondents were doing this.
7. Visitors are asked to rate various aspects of their visit either *Very Poor*, *Poor*, *OK*, *Good* or *Very Good*.

8. This year, 67% of all who participated in the survey rated Rufford's shops *Good or Very Good*. At first sight this appears to be a drop in satisfaction from the last survey, taken in October 2015. However, a closer examination shows that more people this year had not used a shop – 28%, up from 19%. Visitors tend to shop indoors less when weather is hot. If non-purchasers are excluded, satisfaction with shops (by those who actually bought from them) is actually up – 96% of shop users rating them *Good or Very Good*.
9. Catering outlets had been visited by the majority - over 90% of all questioned. 85% of all Park visitors rated catering *Good or Very Good* – 2% up on last time. If non-purchasers are excluded, the rate improves further.
10. A key figure for performance measurement is how visitors summarise their *Satisfaction with overall visit*. It would be impossible to improve on last year's outcome (100% rated it *Good or Very Good*), but this year's 97% result was pleasing, given that this survey took place in the peak school holiday season, when niggles over 'queues and loos' easily develop.
11. Other pleasing results were that 81% thought toilets *Good or Very Good*, 100% felt 'Safe' or 'Very Safe' in the Park, and 86% believed the current car park fee 'Fair value' (though a hard-core 3% thought it 'Unreasonable').
12. Negatives expressed by customers were few overall, but 9% of those who commented on the subject disagreed with the Park's Dogs on Leads policy. This was sharply at odds with the 37% who supported it.
13. The difficulties of pulling out onto the busy A614 through the Park's main drive was criticised by some. Sadly, scope for removing that problem is limited. Major improvements to exit arrangements have been previously costed at over £1M.
14. A more frequent – and more easily achievable - suggestion for future improvement was renovations / upgrades to the Children's Play Areas.

Visitor Attraction Quality Scheme (VAQS) Inspection 2016

15. Visit England, the national tourist board, runs a quality scheme in which over 1,000 tourist attractions participate, and accreditation gives venues the right to display the English Rose logo.



16. Sites are scored by means of a 'mystery shopper' visit, whereby a paid external inspector tests all visitor facilities on site – eating in the restaurant, checking visitor welcome from

staff, assessing cleanliness of toilets etc. Seven areas are assessed and to gain the charter mark each must score over 60%.

17. This year Rufford was inspected on 1st September – a sunny day during the school summer break, so a busy day on site. A good ‘pass’ was achieved, with 80% overall score. The mystery shopper noted a 10% improvement on Rufford’s last score in 2014.
18. Particular areas of commendation included excellent TripAdvisor reviews, a strong following for the Rufford Abbey Facebook page, informative signage where work was being carried out in the Park, and a particularly warm customer welcome from commercial staff at Rufford Mill.

Other Options Considered

19. Detailed measurement of quality is expected of large public visitor attractions, but is not cost free. The total cost of the above two quality measures is around £6,000 per annum.
20. The Country Parks Service chooses to undergo external inspections and to commission visitor surveys in order to assess the quality of the visitor offer and to maintain high standards. This assists with the Council’s performance management.
21. Surveys and inspection feedback also give valuable information on the habits, preferences and customer profile of people using the Park, which assists revenue generation.
22. Survey and inspection data provides a useful benchmark of quality standards. Given that a commercial tender has recently been let at Rufford Abbey Country Park, baseline data will be particularly useful this year to help with future monitoring of the contract.

Reason/s for Recommendation/s

23. To bring to the attention of the Committee the success of Nottinghamshire’s busiest country park site in meeting visitors’ expectations as at summer 2016.

Statutory and Policy Implications

24. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the outcome of the 2016 annual visitor satisfaction survey at Rufford Abbey Country Park and the 2016 VAQS inspection be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

25. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (TMR 13/12/16)

26. The cost of these measures was contained within existing budgets.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Survey of Visitors August 2016 – Rufford Abbey Country Park.
Inspection report: Visitor Attraction Quality Scheme (Visit England)

Electoral Division(s) and Member(s) Affected

All.

C0922

REPORT OF THE SERVICE DIRECTOR FOR YOUTH, FAMILIES & CULTURE FEES AND CHARGES 2017/18 FOR SHERWOOD FOREST COUNTRY PARK

Purpose of the Report

1. To seek approval of Sherwood Forest Country Park fees and charges for the financial year 2017/18.

Information and Advice

2. Fees and charges at Sherwood Forest Country Park are reviewed annually. Sherwood Forest Country Park will remain under the direct management of Nottinghamshire County Council until April 2018, when the RSPB will assume management of the Park and new visitor centre.
3. Fees and charges levied at Sherwood Forest Country Park comprise:
 - car park charges and car park season tickets
 - hire charges for mobility scooters
 - charges for park trail leaflets and small scale events such as walks
 - occasional 'one off' charges for filming, wood sales etc.
4. Commercial charges in trading outlets are not covered in this report. Charges for school sessions at Sherwood Forest Visitor Centre provided by the County's Learning Outside the Classroom team are also excluded.

Car Parking Charges

5. Car parking charges at present are:
 - £3 charge per car
 - £5 during major special events
 - Motorcycles £1 (or if taking up a full space, charged as cars)
 - Coaches and minibuses free
 - Car park season ticket £30 per year.
6. Throughout 2016/17 the car park charge at Sherwood Forest Country Park has been levied daily through the 'Summer Season' (Easter to end of October) plus daily through Nottinghamshire schools' half term weeks, and weekends and Bank Holidays through the 'Winter Season'. Visitor numbers at all outdoor attractions are very seasonal and affected by the day's weather. Site Managers have leeway to drop parking charges at times when

it is uneconomical or impractical to collect - for example in adverse weather conditions. It is proposed that this flexibility continues.

7. Season tickets are a means of encouraging repeat visits. This generates spend in onsite commercial outlets and thus helps to offset the site's running costs.
8. A commercial offer invites customers to 'spend £15 in our shops or catering outlets and claim back your car park fee'. This is to avoid losing business from those tourists who simply want to use the Park for lunch, coffee or afternoon tea. The offer does not apply when the special event parking charge is in force.
9. There is currently no parking charge for coaches, on the basis that coach tours making short stops for coffee or lunches are a useful source of income for onsite catering outlets.
10. It is not proposed to change any of the above arrangements for 2017/18.

Special Event Parking Charges

11. Large scale public events such as the annual Robin Hood Festival can be costly to stage, but attract large numbers (and commercial spend) to the Park. The geography of the Sherwood Forest site makes 'turnstile' entrance charges for events impractical.
12. A special event car parking charge helps to offset costs as well as managing demand for parking spaces. The special event car parking charge was first introduced in 2011. It is proposed to retain the ability to charge a £5 special event charge for large scale events including the annual Robin Hood Festival 2017.

Mobility Scooters

13. Mobility scooter hire currently costs £2 per hour. This was an increase of 50p per hour on the previous year. Given that mobility scooters are necessary to enable physically disabled visitors to fully access the Park, it is not proposed to further increase charges this year.

Other Options Considered

14. No other options have been considered.

Reason/s for Recommendation/s

15. Over 90% of visitors arrive by car, private coach or minibus. The recommendation is to keep the car park charge unchanged at £3 per car.
16. Visitor numbers at all outdoor attractions undergo large variations according to weather, and this can be unpredictable. It is recommended that Park managers retain the flexibility currently allowed, to drop charges on an ad hoc basis when the staff costs of collection are likely to outweigh cash generated.

17. Maintaining mobility scooter hire at affordable levels will prevent cost from becoming a barrier to Park access. Blue Badge holders receive no concessions in the car park charge, paying the same fee as other motorists.
18. Other fees and charges e.g. wood sales, filming fees, and tickets for small scale events are a minor source of occasional income. It is proposed that these continue to be determined by site managers.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

20. The car park fee is a major source of country park income, but impacts upon the number of customers passing through onsite commercial outlets. Given that visitor facilities at Sherwood Forest Country Park are now ageing and it would not be logical to invest in refurbishment whilst awaiting the expected opening of a new Visitor Centre in April 2018, keeping the car park fee at its current level will avoid a decline in visitor numbers (and commercial income) through 2017/18.

Public Sector Equality Duty Implications

21. No increase in mobility scooter hire costs will assist mobility impaired and physically disabled visitors in enjoying access to the Park.

RECOMMENDATION/S

- 1) That fees and charges at Sherwood Forest Country Park, and the car park charging period, remain unchanged for the 2017/18 financial year.

Derek Higton
Service Director, Youth, Families & Culture

For any enquiries about this report please contact:

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Constitutional Comments (SMG 15/12/16)

22. The Committee has responsibility for country parks. The proposals set out in this report fall within the remit of this Committee.

Financial Comments (TMR 15/12/16)

23. The financial implications are set out in paragraph 20 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Fees and Charges 2016/17 for the Country Parks Service – report to Culture Committee on 26 January 2016 (previously published)

Electoral Division(s) and Member(s) Affected

All.

C0920

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**FEES AND CHARGES 2017/18 FOR LIBRARIES, ARCHIVES AND
INFORMATION****Purpose of the Report**

1. To seek approval for the revision of fees and charges within the Libraries, Archives and Information Service for 2017/18.

Information and Advice**Background**

2. Fees and charges for the Service are reviewed annually, and usually they are increased by the rate of inflation unless market forces and/or price sensitivity or performance suggest otherwise.
3. An important part of the process involves a dialogue between the service and Nottingham City services to ensure that certain key charges remain in line to ensure there are no barriers to City and County residents to core services.
4. Some charges are influenced by external organisations, for example the British Library and the General Register Office.
5. There are national trends in the pricing of some services reflecting changes in digital media.
6. Budget revisions in both the Library and Archives service include a requirement to meet projected levels of income. A full review of all charges and income generation opportunities has therefore been undertaken.
7. Fees and charges agreed by Committee are included in the contractual arrangements with the new arm's length organisation – Inspire. Charges are proposed by Inspire and approved by the County Council.

Current position

8. Charges are based on a requirement to recover costs for additional services beyond book lending, for example film hire, photocopying, printing, etc.

9. The service is focusing on improving the customer experience and ensuring consistency across all service points. Feedback from customers, staff and observation by managers concludes that a straight forward charging structure is good for customer care, reduces administrative workload and results in higher levels of collection.
10. The budgeted level of income scheduled for 2016/17 amounts to £247,971 for fees, charges, trading and vending excluding room hire, £184,759 for room hire, and is currently projected to be on target.
11. Overall fees and charges are now in the upper quartile compared with other authorities and thus significant changes are not appropriate.

Proposals

12. In consequence the following changes to the charging regime for the service are proposed for 2017/18.
13. Libraries: see **Appendix 1**
 - a. Beeston Library will re-open as a Strategic Library in September 2017. Provisional charges are included subject to planned market testing.
14. Archives: see **Appendix 2**

Revised charges are proposed for:

- a. The charges for certified copies have increased in line with the fees charged by the Church of England under Parochial Fees Order 2014 (Statutory Instrument). The original records are the property and copyright of the church, therefore the Council is bound to comply with their requirements.
- b. The move to a system of quotation, rather than a price per item charge, for copies of microfiche is essential because the process is outsourced; this makes the Council subject to a fluctuating marketplace.
- c. The charges for group visits have risen slightly to cover the increase in the cost of the resources used to deliver the events.

Other Options Considered

15. Within the limitations of what public libraries are legally allowed to charge for, all options for increasing income without creating barriers to the access to Library and Archive services have been considered.

Reason/s for Recommendation/s

16. The full schedule of proposed fees and charges as detailed in **Appendices 1 and 2** (changes shown in bold type) will allow the service to generate income and recover costs in line with its position and overall Council policy.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service

and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial implications

18. The revised level of charges is based on the required income levels for the service. Individual charges are itemised in **Appendices 1 and 2**, with previous charges presented for comparison.

RECOMMENDATION/S

- 1) That the fees and charges set out in **Appendices 1 and 2** are approved for 2017/18, with implementation from Saturday 1 April 2017.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments (SLB 23/12/16)

19. Culture Committee is the appropriate body to consider the content of this report.

Financial Comments (CDS 22/12/16)

20. The financial implications of the report are set out in paragraph 18 and the appendices to the report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0924

PUBLIC LIBRARIES FEES AND CHARGES 2016/17 and proposals for 2017/18

Item	Concessions	Current Charge 2016/17	Proposed Charge 2017/18
Overdue Charges	Children/Young Adult 0-19 and Homebound no charge	20p per day (Max £8)	20p per day (Max £8)
DVD Film Hire	No concessions	£1.50 per week	£1.50 per week
DVD Film Hire (Box Set)	No concessions	£3.00 per week	£3.00 per week
Children's Film Hire	No concessions	£1.00 per week	£1.00 per week
Music Hire	No concessions	N/A	N/A
Spoken Word	Children/Young Adult 0-19, over 60s, visually impaired and Homebound no charge	£1.00 per week	£1.00 per week
Language Courses	No concessions	£1.50 3 weeks	£1.50 3 weeks
Reservations County/City	Children/Young Adult 0-19 and Homebound no charge	25p	25p
British Library/Inter Library Loan requests	No concessions	£4.25	£4.25
FAX - UK	No concessions	50p per sheet - receiving or sending	50p per sheet - receiving or sending
FAX - International	No concessions	£1.00 per sheet - receiving or sending	£1.00 per sheet - receiving or sending
Photocopying & Printing black and white	No concessions	20p (A4) 40p (A3)	20p (A4) 40p (A3)
Photocopying & Printing - colour	No concessions	50p (A4) £1.00 (A3)	50p (A4) £1.00 (A3)
Reader-Printer Copies	No concessions	60p	60p
Memory Sticks	No concessions	£5.00	£5.00
Earphones	No concessions	£1.50	£1.50
Replacement Library Card	No charge for under 14s	£1.50	£1.50

Hire of Library Premises

1 Strategic Venues

1.1 Mansfield Central Library

Room	2016/17	2017/18
The Auditorium	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £250 Community groups, NCC and non-profit: £200</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £350 Community groups, NCC and non-profit: £300</p> <p>Hourly rate (max 4 hours): Commercial: £40 Community groups, NCC and non-profit: £30</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £280 Community groups, NCC and non-profit: £200</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £390 Community groups, NCC and non-profit: £300</p> <p>Hourly rate (max 4 hours): Commercial: £50 Community groups, NCC and non-profit: £30</p>
The Meeting Place	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £140 Community groups, NCC and non-profit: £100</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A – please contact library events office to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Commercial: £30 Community groups, NCC and non-profit: £20</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £150 Community groups, NCC and non-profit: £100</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A – please contact library events office to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £20</p>
Studio Floor	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £200 Community groups, NCC and non-profit: £150</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £300</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £220 Community groups, NCC and non-profit: £150</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £300</p>

	Community groups, NCC and non-profit: £250 Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £25	Community groups, NCC and non-profit: £250 Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £25
Green Room	Hourly rate Commercial: £20 Community groups, NCC and non-profit: £15	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15
The Box	Hourly rate Commercial: £20 Community groups, NCC and non-profit: £15	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15
The Discovery Room	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £180 Community groups, NCC and non-profit: £120 Hourly rate Sat / Sun Commercial : £60 Community groups, NCC and non-profit: £40 Evening rate Sat/Sun 5.30 – 10pm – N/A contact library events office to hire in conjunction with another library space	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £195 Community groups, NCC and non-profit: £120 Hourly rate Sat / Sun Commercial : £65 Community groups, NCC and non-profit: £40 Evening rate Sat/Sun 5.30 – 10pm – N/A contact library events office to hire in conjunction with another library space
Hire per hour pre 5.30 for evening events before library closing time Mon - Fri	£10	£10
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£45	£45
Hire per hour or part hour for evening events after 10pm weekdays	£30	£30
Hire per hour or part hour for evening events after 10pm Sat-Sun	£45	£45

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

1.2 West Bridgford Library

Room	Hourly Charge 2016/17	Hourly Charge 2017/18
Cedar and Pine Community Meeting rooms	Commercial: £30 Community groups, NCC and non-profit: £20	Commercial: £35 Community groups, NCC and non- profit: £20

For meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

1.3 Worksoop Library

Room	Hourly Charge 2016/17	Hourly Charge 2017/18
Conference Suite	Commercial: £25 Community groups, NCC and non-profit: 50% discount	Commercial: £30 Community groups, NCC and non-profit: £15
Meeting Place 1 or 2	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
The Zone	Commercial: £20 Community groups, NCC and non-profit: 50% discount	Commercial: £25 Community groups, NCC and non-profit: £10

1.4 Beeston Library (from Sept 2016 when re-opens as a Strategic Library)

Room		Hourly Charge 2017/18
Meeting Room 1 And Art Room		Commercial: £35 Community Groups, NCC and non-profit: £20
Meeting Room 2		Commercial: £25 Community groups, NCC and non-profit: £10
Meeting Room 3		Commercial: £15 Community groups, NCC and non-profit: £7

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

2 Library Meeting Rooms

Library	Hourly Charge 2016/17	Hourly Charge 2017/18
Eastwood Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Retford Stapleford Sutton in Ashfield Bingham	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Beeston		
Large Room and Exhibition Area	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Small Room	Commercial: £12 Community groups, NCC and non-profit: 50% discount	Commercial: £15 Community groups, NCC and non-profit: £6
Interview Room	Commercial: £10 Community groups, NCC and non-profit: 50% discount	Commercial: £12 Community groups, NCC and non-profit: £6
Arnold		
Meeting Room 1	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Meeting Room 2 (opened Aug 2015)	-	Commercial £15 Community groups, NCC and non-profit: £5
Meeting Room 3 (opened Aug 2015)	-	Commercial £10 Community groups, NCC and non-profit: £5

Southwell		
Meeting Room	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Upstairs Meeting Room	-	Commercial: £12 Community groups, NCC and non-profit: £6
Art Room	Commercial: £12 Community groups, NCC and non-profit: 50% discount	Commercial: £15 Community groups, NCC and non-profit: £6
Interview Room	Commercial: £10 Community groups, NCC and non-profit: 50% discount	Commercial: £12 Community groups, NCC and non-profit: £5

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

3 Consumables

To be charged for if required for sole use by an organisation.

Flip chart paper - £4 per pad

Box of pens - £5 per set

4 Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates for these are as follows:

Library	2016/17	2017/18
Southwell – enlarged library space per hour	Commercial: £20 an hour Community groups, NCC and non-profit: 50% discount	Commercial: £25 an hour Community groups, NCC and non-profit: £10 Kitchen £6.00 per session
Other library buildings subject to facilities, space and staffing	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £16 Community groups, NCC and non-profit: 50% discount

For all meeting room hire outside of library opening hours, a minimum surcharge of £30 may be applied to cover caretaking and staff costs. Room hire charges are subject to VAT where applicable

5 Hire of Gallery and Exhibition Spaces

5.1 Gallery Spaces

Library	Charge 2016/17	Charge 2017/18
Mansfield Central	<p>Six weeks full gallery hire - £180: non-profit £90</p> <p>Three weeks full gallery hire - £100: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £180: non-profit £90</p> <p>Three weeks full gallery hire - £100: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
West Bridgford	<p>Six weeks full gallery hire - £220: non-profit £100</p> <p>Three weeks full gallery hire - £120: non-profit £60</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £220: non-profit £100</p> <p>Three weeks full gallery hire - £120: non-profit £60</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Worksop	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>

Exhibition Spaces

Arnold	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Beeston	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Retford	<p>Six weeks full gallery hire - £50: non-profit £25</p> <p>Three weeks full gallery hire - £30: non-profit £15</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £50: non-profit £25</p> <p>Three weeks full gallery hire - £30: non-profit £15</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>

ARCHIVES FEES AND CHARGES 2017-2018 proposals

	2016/17	2017/18
SELF SERVICE COMPUTER AND MICROFICHE/FILM PRINTS		
Black and white (A4)	£0.20	£0.20
Black and white (A3)	£0.40	£0.40
Colour (A4)	£0.50	£0.50
Colour (A3)	£1.00	£1.00
Memory sticks	£5.00 each	£5.00 each
SELF SERVICE OWN CAMERA		
Own camera per frame	£1.00	£1.00
Own camera day pass	£10.00	£10.00
COPIES BY ARCHIVES STAFF		
Choose from digital image on CD, or via email, OR hardcopy		
Building plans	£10.00 per plan package	£10.00 per plan package
Ordnance Survey maps	£8.00 per map	£8.00 per map
Wills	£8.00 per will	£8.00 per will
Other documents (onsite customers)	£1.00 per page	£1.00 per page
Other documents (remote customers)	£1.00 per page (minimum charge £5)	£1.00 per page (minimum charge £5)
Depositor's first copy of catalogue	Free	Free
Depositor's subsequent copies of catalogue	£0.50	£0.50
Postage and handling	£3.00	£3.00
COMMERCIAL PHOTOGRAPHY AND BULK ORDERS		
	Quote given on request	Quote given on request
CERTIFIED COPIES		
Anglican & Non-conformist Christenings, Burials and pre-1837 Marriages	£9.00	£13.00
Post 1837 Marriages	£9.00	£10.00
School Extracts, e.g. Admission Register Entries	£9.00	£10.00
Magistrates Courts Extracts	£9.00	£10.00
Postage and handling	£3.00	£3.00
MICROFICHE CHARGES		
Charge to public customers from existing master fiche	£2.50 per item	Quote available on request
Charge to public customers for new fiche from originals	At cost	Quote available on request

Charge to NCC and City Council from existing master fiche	£1.60 per item	Quote available on request
Charge to NFHS (parish register loans)	£0.70 per item	Quote available on request
Postage and handling	£7.00	£7.00
RESEARCH SERVICE		
Research OR 1-1 Consultation per half hour	£15.00	£15.00
Research OR 1-1 Consultation per hour	£25.00	£25.00
TALKS & WORKSHOPS		
Scheduled talks per person	£4.00	£4.00
REPRODUCTION/PUBLICATION FEES		
Local non-profit making organisations, e.g. local history societies in Nottinghamshire & NCC	Free	Free (provided copy of publication is donated to Inspire)
Commercial and academic publishing and exhibitions; newspapers and periodicals; slides and film	£30.00	£30.00
Television - UK	£60.00	£60.00
Television - World	£120.00	£120.00
Commercial display and advertising	£60.00	£60.00
Prints for framing for commercial resale	£20.00	£20.00
Commercial videos: right to reproduce films	£90.00	£90.00
right to reproduce stills	£30.00	£30.00
Internet – single item	£60.00	£60.00
MEETINGS ROOM HIRE		
Hourly rate	Commercial: £30.00 Community groups, NCC and non-profit: £20.00	Commercial: £35.00 Community groups, NCC and non-profit: £20.00
For meeting room hire outside of building opening hours, a minimum surcharge of £30.00 may be applied to cover caretaking and staff costs.		
GROUP VISITS/TALKS		
Onsite Choose from our range including Introduction to Archives, source or thematic based		
1 hour	£40.00	£45.00
1.5 hours	£45.00	£50.00

Onsite Curriculum related study session		
3 hours	£100.00	£100.00
6 hours	£175.00	£175.00
Talks at external venues	£55.00 (plus travel)	£55.00 (plus travel)
CONSERVATION		
Archival quality preservation materials, e.g. acid free boxes, folders and sleeves for your precious papers and photographs	Quote available on request	Quote available on request
Conservation of documents (paper & parchment), maps plans, etc.	Quote available on request	Quote available on request
Restoration and conservation of historic to modern leather/cloth bindings and books		
New bindings in cloth, e.g. journals, theses, periodicals and reference works		
Treatment of flood damaged and mould affected materials.		
GALLERY HIRE		
Community groups, NCC and non-profit:	£75 per six-week period	£75 per six-week period
Commercial hire	£150 per six-week period	£150 per six-week period

All charges inclusive of VAT where applicable.

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

**A STRATEGY FOR NOTTINGHAMSHIRE'S LIBRARIES – ANNUAL
PROGRESS REPORT 2016**

Purpose of the Report

1. To update Members on implementation of the Strategy for Nottinghamshire's Libraries between January and December 2016.

Information and Advice

2. The 'Strategy for Nottinghamshire's Libraries' was approved by County Council on 15 December 2011.
3. Since its approval the strategy has under-pinned the service business plans from 2012/13 to 2016/17. A number of specific actions have been completed or have made progress during the current year of the strategy.
4. The strategy outlined 10 key pledges and a 10 point action plan for the future.
5. The following table summarises progress between January and December 2016 in relation to the 10 key pledges made within the strategy.

Pledge No.	Pledge Summary	January - December 2016
1.	We will invest to put libraries at the heart of their communities by maximising the use of library services and our buildings as a key face to face service of the County Council .	<p>Partnership arrangements with Children's Centres continue at Cotgrave, Ladybrook, Mansfield Woodhouse, Misterton, Ruddington, Warsop and Bingham Libraries. Co-location, as at Bingham, leads to increased levels of business for both services.</p> <p>NCC Registration Services continue to be delivered from Beeston, Southwell, Sutton-in-Ashfield, Stapleford and West Bridgford Libraries.</p> <p>The Library service continues to deliver the Families Information Service, the web presence and information store for the SEND Local Offer, which alongside the community organisations database produce content for the Notts Help Yourself website</p>

Pledge No.	Pledge Summary	January - December 2016
2.	We will provide services where people live , through an extensive network of libraries and specialist mobile libraries.	<p>All 60 libraries and 3 mobile libraries are fully operational. The level of non-planned closures remains at 0.1% (static & mobile combined).</p> <p>2.8 million visits were made to libraries during 2016 and there were 30,000 new members.</p>
3.	<p>We will respond directly to local needs in developing libraries and ensure our libraries meet community need. We will ensure that:</p> <ul style="list-style-type: none"> - libraries are open at convenient times - a wide range of library books and information sources are available across the network - we consult with customers and communities in making changes to service provision. 	<p>The service is committed to ensuring business continuity during periods when libraries are closed for refurbishment. During Hucknall's closure period, a temporary library was opened and children's Rattle, Rhyme & Roll sessions continued to run in the nearby John Godber Centre. Additional free computer access was made available through partnership with the local Methodist Church.</p> <p>During Beeston's closure period, a temporary library has opened in the Beeston Youth and Community Centre in addition to increased opening hours at Stapleford and Toton Libraries.</p> <p>A review of Beeston Library's opening hours pattern will be held prior to re-opening in Autumn 2017.</p> <p>The allocated bookfund for 2016-17 was £800,000 for new books, DVDs and other library stock material. We added over 103,000 new items to stock during the year.</p>
4.	We will increase community involvement in the shaping and delivery of libraries provision.	The third Community Partnership Library (CPL) at Annesley Woodhouse opened in March 2016. This library is within the Acacia Community Centre and is run on a day to day basis with volunteers and reception staff from within the Centre. Ongoing discussion with a number of potential CPLs are underway.
5.	We will keep local communities and customers at the centre of all we do.	<p>Libraries continue to offer communities improved facilities, for example:</p> <ul style="list-style-type: none"> • a new community meeting room has been created in the refurbished Bingham Library. • 2 new community meeting rooms have been created at Arnold Library.

Pledge No.	Pledge Summary	January - December 2016
		<ul style="list-style-type: none"> The Bramley Centre in Southwell now offers 2 meeting rooms and an Art room for community use and learning opportunities. <p>This year our meeting rooms have received 1,745 paid bookings from groups and organisations across the County and also been used for many courses funded by the Community Learning and Skills Service (CLASS).</p> <p>Six Library Galleries operate at Mansfield, West Bridgford, Worksop, Arnold, Beeston and Retford, plus several smaller hanging spaces in other libraries. Spaces host a combination of exhibitions that are:</p> <ul style="list-style-type: none"> hires from local artists and groups exhibitions commissioned by Arts and other Library services in partnership with other organisations initiatives and exhibitions generated by the Arts service development work. <p>The service provides professional artists to work with groups and individuals:</p> <ul style="list-style-type: none"> in order to increase participation in the Arts develop Audience for Libraries help partner organisations to meet their targets build capacity in the sector through skills sharing and training.
6.	We will be modern, innovative and share best practice.	Following staff training in January 10 libraries now have a regular code club. Libraries have also worked with CLASS to develop a Family Learning course on coding and robotics. Courses have already run at Kirkby and Eastwood Libraries with 10 more planned for 2017. 2017 will also see libraries loaning BBC micro:bits and Raspberry Pi's (microcomputers) as part of the coding agenda.
7.	We will provide excellent customer service every time, and maintain our high satisfaction levels.	<p>Adult Public Library User Survey (ages 16+) results showed overall satisfaction with the library service at 92% and 95% satisfaction with customer care.</p> <p>A Children and Young People's library user survey</p>

Pledge No.	Pledge Summary	January - December 2016
		<p>is due to run in February 2017. Libraries, as part of Inspire, will apply for re-accreditation to the Customer Service Excellence Quality Standard in the new year</p>
8.	<p>We will ensure that libraries contribute to positive social, economic and educational outcomes for individuals, communities, local business and culture in Nottinghamshire.</p>	<p>A Community Partnership Library Volunteer training programme has been developed and on completion of the modules, volunteers will be awarded with a CPLV certificate. In addition to the CPLV certificate, colleagues have developed a bespoke volunteer training programme which will be trialled with volunteers at Sutton-on-Trent CPL in the Spring of 2017.</p> <p>Fifty five collections of resources, called Memory Lane, were launched in 2014. The kits encourage interaction and communication between people living with dementia, their families, friend and carers. They have achieved 300 plus loans in 2016.</p> <p><u>Annual Readers' Day</u></p> <p>The 13th Annual Readers' Day took place in November at County Hall. Run in partnership with Nottingham Library Service, this event saw 150 adult readers enjoying a day dedicated to reading – with the chance to meet high profile authors including Sophie Hannah and Dr Jane Hawking and take part in workshops. The event promotes reading for pleasure – which has been shown to have benefits for health, happiness and well-being.</p> <p><u>Jazz Steps</u></p> <p>Our Jazz programme has continued to go from strength to strength. The programme is run in partnership with the Arts Council-funded Jazz Steps, who exist to bring jazz to communities in Nottinghamshire. A regular programme of jazz evenings in Worksop, West Bridgford and Southwell Libraries continues to be successful. Over 1,800 people enjoyed the 2016 events.</p>

Pledge No.	Pledge Summary	January - December 2016
		<p><u>Reading Events</u></p> <p>Our programme of reading events has given our communities opportunities to engage with authors and poets in libraries across the County. Successful author appearances have included popular crime writers Stephen Booth and Sarah Ward and historical fiction author Elizabeth Chadwick at a number of our libraries.</p> <p><u>Gallery Events and Exhibitions</u></p> <p>The Arts Service continued to develop and curate a range of touring exhibitions including <i>The Big Friendly Exhibition</i> launched on 21st July at Mansfield Central Library.</p> <p>As part of the Summer <i>Reading Challenge's Big Friendly Read</i> campaign, exhibits were created at a series of artist led workshops in libraries inspired by the work of Roald Dahl.</p> <p>A gallery exhibition was created by artist Jane Stockley and groups of young people from St Edmund's C of E Primary School (Mansfield Woodhouse), Asquith Primary School (Mansfield), Oak Tree Primary School and Nursery (Mansfield) and Hucknall National C of E Primary School (Hucknall).</p> <p>Using the Roald Dahl stories as a starting point the young people created giant dream catchers exploring the magical imaginative stories through art work and creative expression.</p> <p>The Reading Shed art installation was created by artist Anna Roebuck and groups of young people from New Ollerton schools: St Joseph's Catholic Primary and Nursery School, Ollerton Community Primary School, The Dukeries Academy and Forest View Junior School.</p> <p>Inspired by the creatures found in the Dahl stories and his talent for devising new words young people made 3D artwork to fill a full sized shed as an enchanting reading space for visitors to sit and complete part of the Summer Reading Challenge. Roald Dahl himself wrote all his stories from his own shed sat in an armchair and this is echoed in</p>

Pledge No.	Pledge Summary	January - December 2016
		<p>the Reading Shed that has been created. Over 175 young people worked with the artists to create the exhibition and Reading Shed. The Shed theme continued through the library led Summer Reading Challenge activities with 14 medium card sheds being used creatively to encourage young readers to complete the challenge and 1,500 mini card sheds distributed with "How To" sheets for libraries (including mobile libraries) to engage visitors in reading through a craft activity.</p>
9.	<p>We will continue to develop new audiences for our libraries by exploiting the use of customer insight data and by adopting a targeted approach to our cultural programmes.</p>	<p>Worksop Library is continuing to provide a very successful monthly programme for older people, in partnership with Live Music Now, called Songs and Scones.</p> <p>A similar programme was introduced at West Bridgford Library in September following a successful pilot in 2014.</p> <p>Programming at strategic libraries - Worksop, Mansfield Central and West Bridgford - has continued to target different audiences. The Book Awards events at West Bridgford Library for adults, engaged readers, and our programme of interest talks and jazz evenings exemplify this approach. This year we have seen sell-out events for our targeted jazz programme at West Bridgford Library, and record audiences at Worksop Library.</p> <p><u>Cultural Engagement for Children</u></p> <p>Worksop, Newark and Arnold libraries hosted a powerful theatre performance for schools in November. <i>The First</i>, a play about World War 1 for younger audiences, is produced by The Spark Arts for Children. The Spark are Inspire's partner in an ongoing project called <i>Among Ideal Friends</i> which aims to give children, families and schools the opportunity to take part in great art and culture on their doorstep.</p> <p>250 Year 5 and 6 pupils from St Anne's Church of England Primary (Worksop), Sir Edmund Hillary Primary (Worksop), Barnby Road Academy (Newark) and Killisick Junior School (Arnold) attended their local library to see a performance.</p>

Pledge No.	Pledge Summary	January - December 2016
		<p>The play tells the story of two best friends from a small town in the East Midlands and their experience of signing up to fight in the war. Feedback from children and teachers was very positive, with children reflecting on the experience of those that fought and the impact on their lives.</p> <p>Among Ideal Friends is a new theatre touring consortium developed by The Spark Arts for Children in partnership with Libraries in the East Midlands. The Spark will be touring five seasons of theatre performances and workshops to libraries in Nottinghamshire County, Nottingham City, Leicester City and Leicestershire County in partnership with Rutland, introducing theatre to children in their local communities.</p>
10.	We will continue to explore new operating models to provide the best possible libraries service for Nottinghamshire.	<p>Inspire, Culture, Learning and Libraries commenced service delivery from April 2016 under contract with the Council including the provision of public libraries.</p> <p>Inspire now has over 35,000 members.</p>

6. The following table summarises progress in relation to the 10 point action plan.

Action Number	Action	January – December 2016
1.	Investing in, developing and remodelling Nottinghamshire libraries.	<p>Hucknall Library re-opened in June 2016 following major works to repair the roof, windows, iron work, brick work and replacement of internal lighting. The library was also improved by an injection of new book stock - £18,000.</p> <p>Beeston Library closed in October to undergo a £1.2M major refurbishment to include: new roof, windows, ceiling, lights, flooring and heating system; new shelving; a re-design of public spaces including a new Arts learning room, IT innovation suite, exhibition space and meeting areas.</p> <p>Keyworth and Mansfield Woodhouse Libraries are scheduled for refurbishment in 2017.</p>

Action Number	Action	January – December 2016
2.	Locating library services in the best location for local communities and library users	<p>Work continues to develop Community Partnership Libraries in several existing locations throughout the County.</p> <p>In addition, discussions are underway with Lowdham, Selston, Gotham, Rainworth, Burton Joyce and Jacksdale communities for CPLs within changed locations, whilst Misterton CPL will involve a shared location and joint delivery of services with Misterton Parish Council within the Library's existing premises.</p>
3.	Providing resources and access to services in partnership with local communities and customers.	<p>Volunteering in libraries has been maintained and is seeing a gradual increase with different roles being undertaken. Currently 127 volunteers are helping within libraries and whilst some volunteers are general CPL volunteers others help to provide computer learning opportunities whilst some contribute to the local studies offer and have assisted with family drop-in sessions, events, preparation of photographs for Picture the Past and maintaining collections of newspaper cuttings.</p> <p>Health Hubs have been established in Bingham, Newark and Arnold Libraries, working with colleagues from Rushcliffe and Nottingham North/East Clinical Commissioning Groups.</p> <p>The service is submitting a bid to the Arts Council's <i>'Libraries Opportunities for Everyone Innovation Fund'</i>. One focus of this bid, which is to be submitted in January 2017, is to increase the number of hubs across the County to 12 and offer a new tablet enabled digital health information offer in all of these sites.</p>
4.	Continuing to develop the 'core' libraries offer to provide inspiration to read, create knowledge through access to information, learning and the Nottinghamshire story, enhance community life and stimulate cultural activity.	All libraries continue to meet the service's core offer. The core offer states what each level of library will provide in relation to children's activities such as Rhyme, Rattle and Roll, Try IT computer training sessions and reading development activities and events.

Action Number	Action	January – December 2016
5.	Maximising the use of new technology such as e books and self service.	<p>There have been over 100,000 “issues” of the e-newspaper, e-books, e-audio books and e-periodicals services.</p> <p>The eNewspaper service continues to perform well – Issues Read 21,755; Articles Read 98,622.</p> <p>Frontline staff received training on e-resources from WF Howes, our contractor for these services, to enable them to improve their use of and promote the service.</p> <p>The Art’s Council supported Public Access WiFi rollout was completed.</p> <p>Book stock and reading is actively promoted using social media.</p> <p>The new Inspire Website went live in November 2016.</p>
6.	The further development of planned cultural, heritage and learning programmes.	<p>Our cultural programmes at the strategic libraries of Worksop, West Bridgford and Mansfield Central continue to be developed, and our new Archives building also now has its own programme.</p> <p>Events at the Strategic Libraries this year have included: the East Midlands Book Awards event; our regular jazz programme; live literature; arts and children’s events. They have also hosted successful community partnership events for families including our Summer Safety Roadshows.</p> <p>Southwell Library continues to develop its cultural programme with music, poetry and drama events well attended and popular throughout the year.</p> <p>Highlights include the Southwell Library Poetry Festival, which remains one of the cornerstones of the County’s cultural calendar. This year’s line-up included Lemn Sissay MBE, Daljit Nagra and Kate Fox and saw over 400 people attend the four day festival.</p>

Action Number	Action	January – December 2016
		<p>Work is well underway planning the 2017 festival. In addition, partnerships with the Town Council and Newark and Sherwood District Council have respectively resulted in five Village Ventures productions.</p> <p>The October Bramley Festival this year saw over 1,800 people attend throughout the weekend with Ardal O’Hanlon judging the apple pie competition.</p> <p><u>‘The Big Draw’</u></p> <p>Everton and Mattersey Primary School children creatively marked the opening of Inspire: Culture Learning and Libraries, Big Draw Exhibition at Worksop Library Gallery on 18th November.</p> <p>30 young people all of whom had work in the exhibition helped Inspire celebrate by working with artists in the Library and officially opening the exhibition. The exhibition is a celebration of the talent of the County and features light up drawings from all the workshops that have been held across the County during Octobers Big Draw Festival and a film about the project by local film makers.https://vimeo.com/191956179</p> <p>Inspire secured an Arts Council Grant for the Arts to extend the workshops to smaller libraries and to work with schools to run Big Draw workshops and add more amazing artworks to the exhibition.</p> <p>1,500 people participated in the Inspire Big Draw in over 30 libraries in partnership with 17 schools.</p>
7.	Maintaining and further developing work with children and young people.	<p><u>The Summer Reading Challenge</u></p> <p>Participation across Nottinghamshire exceeded all other neighbouring regional library services thanks to the enthusiasm and commitment of our staff. Over 10,690 children took part, a slight increase on last year’s number of participants. 5,993 children completed the challenge by reading six books</p>

Action Number	Action	January – December 2016
		<p>over the summer period.</p> <p>Volunteers supported staff in delivering the Challenge by listening to children talk about the books they had read and hand out incentives and rewards. Volunteers helped in libraries giving over 1,282 volunteer hours. 49 volunteers were aged 24 years and under.</p> <p><u>National Bookstart Week</u></p> <p>For under 5s, 44 special <i>Under The Sea</i> themed Rattle, Rhyme and Roll and Story Hullabaloo sessions were held to celebrate National Bookstart week.</p> <p>National Bookstart week is an opportunity to celebrate the continued work of libraries, in partnership with health visitors, schools, nurseries and other early years settings to ensure that every child in Nottinghamshire receives their free Bookstart entitlement. The Early Years Team visited the Children's wards at Kingsmill Hospital with Bookstart Bear to distribute free resources.</p> <p>In February, over 600 people attended The Bump, Baby and Toddler Festival at Mansfield Central Library - a fun information event for parents of children under 5. Partners including Children's Centres, speech therapists, the East Midlands Ambulance Service and more all provided information stalls and activities for children.</p> <p><u>Nottinghamshire Music Hub</u></p> <p>In partnership with Sinfonia Viva two family concerts were held for children and families providing an introduction to classical music. <i>Out of This World</i>, a space themed concert, took place in March at Mansfield Central Library for children aged 5 – 11. <i>Flutter and Fly</i>, held at Worksop, was a storytelling and music event for children under 6. Both were sold out performances and children enjoyed meeting the musicians and having a go at playing the instruments.</p>

Action Number	Action	January – December 2016
		<p><u>Author Visits</u></p> <p>A continuing programme of author visits to libraries to inspire children to read took place in 2016. Bestselling author and illustrator, Nick Sharratt, visited Mansfield Central Library in September. Over 160 Year 3 children from four local primary schools heard how he writes his books, watched him create illustrations and joined in with renditions of his poetry and stories.</p> <p>Nottinghamshire picture book author Jonathan Emmett visited West Bridgford and Worksop libraries. Illustrator and author Chris Mould visited West Bridgford.</p> <p><u>Shakespeare 400</u></p> <p>Marking the 400th anniversary of Shakespeare's death, theatre company Box Tale Soup visited Arnold Library staging an accessible family performance of a <i>Midsummer Summer Night's Dream</i>. Mansfield Central Library held a film screening of <i>Bill</i>, the popular Horrible Histories team version of William Shakespeare's life.</p> <p>Hucknall and Stapleford libraries had a visit from picture book author and illustrator Steve Smallman. Families took part in an illustration workshop to create characters from <i>Midsummer Night's Dream</i>. Fairies and mythical creatures from <i>A Midsummer's Night's Dream</i> was also the theme for a family art workshop at Retford Library with artist and storyteller Gordon McClellan.</p> <p>Classes from two Worksop schools saw The Two Steves, who delivered a humorous presentation of their book <i>The Lost Diary of Shakespeare's Ghostwriter</i>.</p>

Action Number	Action	January – December 2016
8.	Supporting staff development and empowerment.	<p>The staff forum continues to be a useful way of working with staff to improve services and discuss future direction and development of the service.</p> <p>Frontline library staff received training on e-resources from WF Howes, our contractor for these services, to enable them to improve their use of and to promote the service.</p> <p>Building on the Universal Information Offer, all frontline staff are being trained in using the new Universal Skills software, to support customers with Universal Credit and Universal Job Match applications. The Universal Skills software is available to all library members, supporting online applications as well as assisting with basic IT skills.</p>
9.	Developing 'community library partnerships' (CPLs)	A training package for Community Partnership Libraries volunteers has been developed and will be offered in existing and all new CPLs.
10.	Developing mobile and community based library services to those who cannot visit static library sites.	<p>The 'At Home Library Service' provided in partnership with the Royal Voluntary Service (RVS) continues to develop with 500 regular customers.</p> <p>The Mobile Library Service visits 250 mostly rural communities on a monthly basis.</p>

7. In summary the Library Service continues to deliver its core service to a high standard and is developing the service in line with the agreed strategy.

Other Options Considered

8. As this is a report for noting, it is not necessary to consider other options.

Reason/s for Recommendation/s

9. The report is for noting only.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

11. The detailed work undertaken in relation to the delivery of the strategy aims to improve the accessibility and quality of library and information services for our customers.

RECOMMENDATION/S

- 1) That the update on implementation of the Strategy for Nottinghamshire's Libraries between January and December 2016 be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

12. As this report is for noting only, no constitutional comments are required.

Financial Comments (CDS 22/12/16)

13. There are no financial implications arising directly from this report.

Background Papers and Published Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

A Strategy for Nottinghamshire's Libraries – report to County Council on 15 December 2011

Electoral Division(s) and Member(s) Affected

All.

C0927

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**SUTTON-ON-TRENT, EDGEWOOD AND JACKSDALE COMMUNITY
PARTNERSHIP LIBRARIES – PROGRESS ON DEVELOPMENT****Purpose of the Report**

1. To seek Committee approval for the development of Sutton-on-Trent Library, Edgewood Library and Jacksdale Library as community partnership libraries, subject to completion of the necessary service level agreements and documenting the approved lease arrangements.

Information and Advice

2. The business case approved by Full Council in February 2014 identified the development of community partnership libraries (CPLs) as making a contribution to the £1m savings identified at that point for the Libraries, Archives and Information Group of Services.
3. CPLs are a form of community managed libraries delivered through partnership with local bodies and groups to support the continuing sustainability of local library services.
4. The Council's 'Redefining Your Council' strategic vision re-affirmed the Council's approach to the development of community partnerships to ensure a sustainable network of libraries, without the threat of closure. The approach is a voluntary involvement of communities in the creation of bespoke partnerships to ensure and embed the sustainability of small community libraries.

Sutton-on-Trent Library

5. Sutton-on-Trent Parish Council has maintained a Library Support Group, consisting of two Parish Councillors and an interested village resident since 2011 – this group has regularly liaised with the Library service to support and promote the library. In addition, there has been interest in progressing the idea of a CPL in the village for some time and discussions have taken place between the Library Support Group, representing and reporting back to the Parish Council, and the Library service.
6. As a result of these discussions Inspire has agreed to maintain all current expenses associated with the current library building and Sutton-on-Trent Parish Council will recruit and organise volunteers to cover day to day transactional operations within the library.
7. A service level agreement will be drawn up between Inspire and Sutton-on-Trent Parish Council to reflect both parties' responsibilities and any requirements of the landlord (including any necessary changes to the lease) in documenting this arrangement will need

to be approved by and agreed between the landlord, the Council, Inspire and the Parish Council.

8. Volunteer recruitment is well underway following an open meeting, organised by the Library Support Group in September 2016. Over 30 people attended the meeting and as a result 34 members of the community have now agreed to become library volunteers. This is an unprecedented number of volunteers for a CPL and is a testament to the support the village has always given to the library. Training, delivered by Inspire, started in November 2016 and will continue as needed until March 2017. In addition, and in order to simplify day to day transactions for both volunteers and members of the public, a small self-service machine will be installed prior to March 2017.

Edgewood Library

9. Edgewood Library is situated within the Edgewood Primary School and Leisure Centre building. The library is one of 28 Level 3 libraries with the majority of footfall and loans coming from the school children and their parents/carers.
10. The Library service has been in ongoing discussions with the school to increase and improve access to library facilities by the school. As a result of these discussions, Inspire has agreed to install a new door providing direct access between the library and school. In return, Edgewood Primary school has agreed to make the library available to the general public through a combination of self-access and the recruitment of volunteers.
11. To reflect the new relationship with the school the library will be re-named Edgewood Children's and Community Library.
12. A service level agreement will be drawn up between Inspire and Edgewood Primary School to reflect both parties' responsibilities and any necessary changes to the lease will also be arranged with the landlord.
13. The school is seeking to recruit volunteers in addition to developing teaching assistant and pupil roles to ensure the library is properly maintained. In addition, and in order to simplify day to day transactions for school staff, pupils, volunteers and members of the public, a small self-service machine has recently been installed.

Jacksdale Library

14. Jacksdale Library is one of 28 Level 3 libraries in Nottinghamshire. In 2015/16, visits were 3,783 with 7,696 books and other items being issued.
15. The Library service has been in ongoing discussions with Selston Parish Council since 2014 over the relocation of the library into the Parish Council owned Jacksdale Community Centre. More recently, the Library service has been approached by the Dale Club to move into premises located adjacent to Jacksdale Primary School.
16. Following an evaluation of the two options, the preferred option is the Dale Club which will provide a larger space for the library, minimal requirement for investment in building improvement work and lower running costs than the current library building. The Dale Club will also recruit and organise volunteers to cover day to day transactional operations within the library.

17. A service level agreement will be drawn up between Inspire and the Dale Club to reflect both parties' responsibilities and any necessary changes to the lease.

Other Options Considered

18. A number of alternative locations for a library in Sutton-on-Trent were considered in conjunction with the Support Group and the Parish Council. It was concluded that currently the present location is most suited to delivery of the service.
19. No viable alternative locations for a library in Edgewood are currently available and it was concluded that the present location is most suited to delivery of the service.
20. After evaluating other options for Jacksdale Library it was concluded that the Dale Club is most suited to delivery of the service.

Reason/s for Recommendation/s

21. The proposed partnership in Sutton-on-Trent builds on the work undertaken by the Support Group and has been developed in liaison with and support of the local community. It is a sustainable model for delivery of accessible library services in Sutton-on-Trent.
22. The proposed partnership in Edgewood builds on positive dialogue with the school headteacher, staff and governors. It is a sustainable model for delivery of accessible library services in Edgewood.
23. The proposed partnership in Jacksdale builds on positive dialogue with the Dale Club. It is a sustainable model for delivery of accessible library services in Jacksdale.

Statutory and Policy Implications

24. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

25. The successful development of CPLs will contribute towards the £1M savings required as set out in Outline Business Case B13.
26. Capital investment requirements are included within the Council's capital programme.

RECOMMENDATIONS

That:

- 1) the development of Sutton-on-Trent Library as a Community Partnership Library be approved subject to completion of the necessary service level agreement and documenting the approved lease arrangements.
- 2) the development of Edgewood Library as a Community Partnership Library be approved subject to completion of the necessary service level agreement and documenting the approved lease arrangements.
- 3) the development of Jacksdale Library as a Community Partnership Library be approved subject to completion of the necessary service level agreement and documenting the approved lease arrangements.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Peter Gaw
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Constitutional Comments (SLB 15/11/16)

27. Culture Committee is the appropriate body to consider the content of the report.

Financial Comments (TMR 8/12/16)

28. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Annual Budget 2014/15 – report to Full Council on 27 February 2014
Update on the development of Community Partnership Libraries – reports to Culture Committee on 3 June 2014, 22 September 2015 and 6 September 2016

Electoral Division(s) and Member(s) Affected

Hucknall	Cllr Alice Grice Cllr John Wilkinson Cllr John Wilmott
Selston	Cllr David Martin
Southwell and Caunton	Cllr Bruce Laughton

C0899

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**ARTS SERVICE – CERAMICS PARTNERSHIP UPDATE****Purpose of the Report**

1. This report provides an update on the formal partnership agreement agreed with the Harley Foundation Charitable Trust to be custodians of the ceramics collection on behalf of the County Council, which was approved at the Culture Committee meeting on 9 June 2015, and to seek approval for the future management of the collection.

Information and advice

2. The County Council is the custodian of a collection of studio pottery which has been collected by the County Council over the past 16 years. To ensure the collection is curated properly and made accessible for artists and the public to view, it was agreed that an appropriate partnership be established with the Harley Foundation Charitable Trust to be custodians of the collection and to facilitate greater public viewing.
3. In order not to lose this specialist provision in Nottinghamshire, the option agreed by Culture Committee at its meeting 9 June 2015 was to move the ceramics learning programme activity and surplus equipment to the Harley Gallery, which is part of the Harley Foundation Charitable Trust, based at the Welbeck Estate near Worksop.
4. Since the agreement and the cessation of arts activity at Rufford Country Park in 2015 the ceramics collection was moved to Welbeck Abbey craft studios, in addition to the donation of two kilns and workshop equipment. A successful ceramics learning programme has been established, alongside the development of a new workshop and ceramics collection display as outlined in the previous report.
5. Considerable work to curate and list the ceramics collection has been undertaken by the Harley Foundation. One third of the collection is now on display in the new ceramic studios. Ongoing work is being undertaken to ensure provenance of the collection and work with depositors to ensure appropriate actions are taken in order to manage the collection properly.
6. In order to meet the aspirations of the original agreement to ensure the widest access to the collection is developed, colleagues at the Harley Foundation are liaising within the museum and the ceramics sectors to achieve best management of the collection for future generations. This will include deposit/loan of specific items with specialist collections where appropriate and in some circumstances returning items to depositors.

7. Ownership or donation recognition remains with Nottinghamshire County Council where appropriate.
8. Once the whole collection is fully curated any surplus items identified with County Council permission will be sold with any income being retained by the Foundation to further develop their ceramics outreach and educational programme.

Other Options Considered

9. The option for the County Council to manage the collection itself was considered.

Reason/s for Recommendation/s

10. The recommendations enable the Council to maintain and support ongoing arts related activity whilst making required budget savings.
11. The existing partner is uniquely placed geographically and with the ceramics arts sector to enable sustainable legacy arrangements to be established within the required time frame.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. There are no financial implications for the Authority arising from this report because these services are included in the Inspire contract.

Public Sector Equality Duty Implications

14. An Equality Impact Assessment has been undertaken for the options for change Arts service and is available as a background paper.

RECOMMENDATION/S

That:

- 1) approval is given for the Harley Foundation Charitable Trust, as custodians of the ceramics collection on behalf of the County Council, to undertake professional management of the collection including the listing, display, loan, deposit and disposal of the collection as appropriate.
- 2) any income generated through the sale of surplus items be retained by the Foundation to further develop their ceramics outreach and educational programmes.

Derek Higton
Service Director, Youth, Families and Cultural Services

For any enquiries about this report please contact:

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Constitutional Comments (LM 13/12/16)

15. The recommendations in the report fall within the Terms of Reference of the Culture Committee.

Financial Comments (TMR 15/12/16)

16. The financial implications are set out in paragraph 13 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Annual budget report 2015/16 - options for change – report to Full Council on 26 February 2015

Arts Services – Ceramics Partnership development – report to Culture Committee on 9 June 2015

Equality Impact Assessment

Electoral Division(s) and Member(s) Affected

All.

C0921

REPORT OF THE CORPORATE DIRECTOR PLACE**CRESWELL HERITAGE TRUST PARTNERSHIP AWARD FOR 2016/17 TO 2019/20.****Purpose of the Report**

1. To seek Committee approval for continued partnership funding for the Creswell Heritage Trust of £38,000 per annum, in support of the operation and running costs of the onsite museum and education centre at Creswell Crags and the outreach programme for 2016/17.
2. To seek Committee approval for the provision of continued funding for Creswell Heritage Trust of £38,000 in 2017/18, £25,000 in 2018/19 and £12,500 in 2019/20 in accordance with their agreed Business Plan and subject to achieving key performance indicators relating to financial performance and site management.

Information and Advice

3. Creswell Heritage Trust is the body responsible for the operational management of the facilities at Creswell Crags. The Crags sit on the border of Nottinghamshire and Derbyshire and are recognised as one of Britain's most important cultural, archaeological and scientific sites. They are at the northern limit of human occupation during the ice age and contain Britain's only example of rock art in Church Hole Cave. A visitor centre, including a museum, shop, cafe and educational facilities, opened on the site in June 2009. In 2012/13 Creswell Crags was included on the UK tentative list for future World Heritage nominations to UNESCO (the United Nations Organisation for Education, Science and Culture).
4. Nottinghamshire and Derbyshire County Councils have jointly provided funding to support the operational costs of the facilities since the formation of the Trust in 1991 and are joint guarantors on the lease, along with the land owner, Welbeck Estates. In addition the County Councils provide the Trust with officer support, particularly in legal services, human resources and conservation advice.
5. Heritage Lottery Fund Transition funding was successfully secured in 2014, for the completion of a robust Business Plan to enable the Trust to move away from reliance on Local Authority funding and to secure a sustainable future. The Business Plan was completed by the end of 2015 and agreed by the Trust's Council of Management.
6. Since the adoption of the Plan, however, there have been a number of significant staff changes within the Trust, including the appointment of a new Director, Finance Manager and Café and Visitor Services Supervisors. The Trust has also successfully secured Rural Resilience Funding from the Arts Council England for two key posts of Fundraising and Communications Manager and Volunteer and Audience Development Co-ordinator. The

new Director brings significant experience from both the commercial sector and from management of museums/ visitor attractions and will be using this experience to work with the Trustees and staff to refine and improve the Business Plan over the coming months.

7. The successful implementation of the Plan is also predicated on the two County Councils maintaining their contributions of £38,000 p.a. each up to and including 2017/18. Funding from each Authority would then reduce on a planned basis to £25,000 in 2018/19 and to £12,500 in 2019/20, with the expectation that it would reduce to zero in 2020/21.
8. The confirmation of local authority funding as set out in paragraph 7 would provide a necessary measure of certainty to the Trust in the development and implementation of its Plan. This funding is contained within the base budget for the Conservation Team for 2016/17. It is proposed that the continued funding up to and including 2019/20 would also be met from the Conservation Team base budget, subject to satisfactory progress against key performance indicators and the provision of similar levels of funding from Derbyshire County Council.

Other Options Considered

9. The option of not continuing to fund the Trust has been considered but this has not been taken further, in view of both Local Authorities acting as lease guarantors. In the event of the Trust ceasing to operate, responsibility for managing Creswell Crags would rest with the two County Councils. The option of reducing the level of support at this time has also been considered but it would be likely to have a very damaging impact on the Trust's ability to manage the site as it moves to fully implement the recommendations of the agreed Business Plan.

Reason/s for Recommendation/s

10. Nottinghamshire County Council's partnership contribution is part of the core funding of Creswell Heritage Trust. The continuation of County Council financial assistance is subject to a similar contribution from Derbyshire County Council.
11. The confirmation of continued funding from the two County Councils on a reducing basis is considered critical to the successful implementation of the Business Plan and to ensuring a sustainable future for the Trust that is not reliant on local authority contributions.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

The funding is contained within the base budget for the Conservation Team for 2016/17. It is proposed that the continued funding, as set out in paragraph 7 above, would also be met from the Conservation Team base budget.

Implications for Service Users

Creswell Crag is an important part of the wider culture and heritage of Nottinghamshire and the County Council partnership funding helps ensure that it can continue to operate for the benefit of its visitors.

Implications for Sustainability and the Environment

Creswell Crag has a significant implication for our environmental history, heritage and culture where the partnership funding currently makes a critical contribution.

RECOMMENDATION/S

1. That the partnership funding of £38,000 to Creswell Heritage Trust to support its operating costs for the financial year 2016/17, subject to a similar level of award being made by Derbyshire County Council, be approved.
- 2) That the provision of continued funding for Creswell Heritage Trust of £38,000 in 2017/18, £25,000 in 2018/19 and £12,500 in 2019/20 in accordance with their agreed Business Plan and subject to achieving key performance indicators and to similar levels of awards from Derbyshire County Council, be approved.

Adrian Smith
Corporate Director Place

For any enquiries about this report please contact:

Heather Stokes, Team Manager Conservation (heather.stokes@nottscc.gov.uk, 0115 9932592)

Constitutional Comments (LMcC 03/01/17)

13. The recommendations in the report fall within the Terms of Reference of the Culture Committee.

Financial Comments (SES 30/12/16)

14. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division and Member Affected

- Tuxford. Councillor Ogle.

REPORT OF THE CORPORATE DIRECTOR PLACE**LOWLAND DERBYSHIRE AND NOTTINGHAMSHIRE LOCAL NATURE
PARTNERSHIP CONTRIBUTION****Purpose of the Report**

1. To seek approval for a continued financial contribution to the Lowland Derbyshire and Nottinghamshire Local Nature Partnership for 2017/18.

Information and Advice

2. The Lowland Derbyshire and Nottinghamshire Local Nature Partnership (LDN LNP) was formally recognised by the Secretary of State for the Environment, Food and Rural Affairs on 28th September 2012. It brings together a wide range of partners from the business, community, education, environment, health, land management and local government sectors and these organisations are represented at a senior level on the LNP Board. The LDN LNP is one of 50 strategic partnerships set up across England to drive positive change in the environment and to produce multiple benefits for people, the economy and the environment. They work at equivalent levels to Local Enterprise Partnerships and to Health and Well-being Boards and the LDN LNP has good representation from the business and health sectors. The County Council's representative on the Board is Councillor Meale and the administration of the LNP is supported by officers from the two County Councils and Toyota Motor Manufacturing UK.
3. In 2013, it was recognised that none of the organisations represented on the Board had the capacity to take forward the work programme that was being developed. Funding of £30,000 per annum was sought, for three years in the first instance, for a part-time Co-ordinator post. Contributions of £10,000 p.a. each from Toyota and the University of Derby and £5,000 p.a. each from the two County Councils have enabled the employment of a 0.6 FTE Co-ordinator through the Derbyshire and Nottinghamshire Chamber of Commerce (DNCC). The post is co-located with the D2N2 Local Enterprise Partnership (LEP) team.
4. The employment of the Co-ordinator has enabled the LNP to take forward key areas of work, including developing a strong relationship with the LEP, undertaking a natural capital assessment to establish the baseline data for the LNP area, working with local planning authorities through the Duty to Co-operate, and securing funding for awareness raising events for the Trent Valley Vision and for the development of a Green Infrastructure Prospectus. The future work programme will include seeking further funding to develop and implement a Green Infrastructure strategy, continued work to streamline the process of

responding to planning matters, taking forward the Trent Valley Vision and seeking funding to complete Biodiversity Opportunity Mapping across the LNP area.

5. Toyota and the University of Derby have both indicated that they will provide funding of £10,000 each in 2017/18 for the continuation of the part-time Co-ordinator post but this is conditional on the two County Councils providing contributions of £5,000 each. The smaller cash contribution is in recognition of the significant in-kind contribution of officer time to support the LNP that both County Councils have made to date and will continue to offer in the future.
6. The requested Nottinghamshire County Council contribution of £5,000 for the financial year 2017/18 can be met from within the Conservation Team budget.

Other Options Considered

7. The Local Nature Partnership Board is now successfully moving forward with a number of key objectives. There is, however, a recognition that this is in large part due to the existence of the Co-ordinator post as no individual partner has had the capacity to take on the additional work load generated.
8. The County Council could choose not to contribute financially to the continued cost of the Co-ordinator. The two main non-local government contributors have, however, already indicated that their contributions are conditional upon further support being forthcoming from the County Councils, on the grounds that the Biodiversity Duty rests with the public bodies and not the business or education sectors. If Nottinghamshire County Council chooses not to contribute, it is likely that these offers will be withdrawn, the funding for the post will be lost and the opportunity to deliver significant benefits for both the natural environment and the economy of Lowland Derbyshire and Nottinghamshire will be missed.

Reason/s for Recommendation/s

9. The County Council has formally supported the formation of the Lowland Derbyshire and Nottinghamshire Local Nature Partnership and has made a significant contribution of officer time to date to support the Board in the development of its work programme. There is, however, no additional capacity to support the ongoing work of the Partnership. The contribution of £5,000 for 2017/18 will unlock further contributions of £25,000 and enable the employment of a part-time Co-ordinator.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

The financial implications are as set out in paragraphs 3, 5 and 6 of the report.

Human Resources Implications

As the post is employed through DNCC, there are no human resources implications.

Implications for Sustainability and the Environment

By working closely with the Local Enterprise Partnership, the LNP will seek to ensure that Nottinghamshire is an attractive place to live and do business through the promotion of sustainable growth linked to a healthy natural environment.

Ways of Working Implications

As the post is based at the DNCC offices, there are no Ways of Working Implications.

RECOMMENDATION/S

1) To approve the financial contribution to the Lowland Derbyshire and Nottinghamshire Local Nature Partnership of £5,000 for the financial year 2017/18.

Adrian Smith
Corporate Director Place

For any enquiries about this report please contact:

Heather Stokes, Team Manager Conservation (heather.stokes@nottscc.gov.uk, 0115 9932592)

Constitutional Comments (LMcC 03/01/17)

11. The recommendations in the report fall within the Terms of Reference of the Culture Committee.

Financial Comments (SES 30/12/16)

12. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Culture Committee 29/05/12 Item 8 Application to DEFRA for Local Nature Partnership Status
- Culture Committee 08/10/13 Item 14 Lowland Derbyshire and Nottinghamshire Local Nature Partnership contribution

Electoral Divisions and Members Affected

- All

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**URGENT DECISION TAKEN BY THE CHIEF EXECUTIVE - INTERIM
MANAGEMENT ARRANGEMENTS FOR SHERWOOD FOREST COUNTRY
PARK COMMERCIAL SERVICES FEBRUARY 2017 – APRIL 2018****Purpose of the Report**

1. To note that urgent approval was given by the Chief Executive on 23rd December 2016 for recruitment to a new fixed term post of Commercial Manager, Sherwood Forest Country Park, as an interim arrangement until the operation of the site transfers to the RSPB in April 2018.

Information and Advice

2. A new fixed term appointment is required to manage the commercial operation at Sherwood to enable catering and retail functions to continue and to fulfil existing customer commitments, which include 48 wedding bookings. The cancellation of the December Culture Committee necessitated approval under the urgency procedure in order to recruit a manager as soon as possible after 1st February when the existing management arrangements will cease. The reasons are set out below.
3. The RSPB has contracted with Nottinghamshire County Council to build and manage the new Sherwood Forest Visitor Centre at Sherwood Forest Country Park. Planning permission for the new building has been submitted. It is expected that the new centre will open for business in April 2018. At that point the current visitor centre will close, and all staff will TUPE transfer from the County Council's Country Parks service to the new operator.
4. Currently, catering and retail operations at Sherwood Forest Visitor Centre are run 'in house' by the Council, overseen by the Country Parks Service Commercial Manager, based at nearby Rufford Abbey Country Park.
5. The Commercial Manager line manages the Country Parks Service Catering and Retail Managers, who work across both sites.
6. In November 2016, following a tendering exercise, Members approved the externalisation of commercial operations at Rufford Abbey. As of January 2017, commercial operations at Rufford Abbey Country Park will thus be run by a commercial leisure management company (Parkwood Leisure) on a 15 year contract. The posts of Country Parks Commercial Manager, Retail Manager and Catering Manager will TUPE

transfer to the new Rufford Abbey operator, on the basis that the greater proportion of their time is spent there.

7. A consequence of the swift implementation of new arrangements at Rufford Abbey is that for a period of approximately 15 months, Sherwood Forest Visitor Centre will lack a Commercial Manager to direct retail and catering operations, including wedding and hospitality catering.
8. The RSPB do not wish to take over commercial management of the Sherwood Forest site before the agreed handover date in April 2018.

Other Options Considered

9. Front line staff in post require the direction and support of a dedicated manager through the period of transition to new management arrangements at Sherwood Forest Country Park. To wait for the next Culture Committee meeting to seek approval for appointment to this post would have resulted in an unacceptable delay.
10. It has been established that early take-over of commercial operations by the future operator (RSPB) is not an option.
11. The use of agency staff to provide temporary management cover is not feasible, given the need for understanding of the site and existing customer base, and the reputational risk to the Authority should quality standards fall.

Reason/s for Recommendation/s

12. Under the procedure for taking urgent decisions, contained in Part C of the County Council's Constitution, the Chief Executive may take a decision which is normally reserved to Committee where he believes that the decision is urgent, and where failure to take the decision quickly would, or would be likely to, harm the interests of the Council and the public. In this case the Council has a responsibility to maintain existing levels of customer service and quality until such time as the RSPB is in a position to assume responsibility for operations at Sherwood Forest Country Park.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. The requirement for temporary management cover is an unavoidable consequence of new management arrangements for Rufford Abbey and Sherwood Forest Visitor Centre. However, it is a temporary situation. The cost of around £40,000 p.a., including on-costs, for the indicative Band A post (subject to job evaluation) will be absorbed within the

Sherwood Forest Country Park 2016/17 and 2017/18 revenue budget. The post will be full time with an expectation of some weekend and evening work that will attract the normal enhancements.

RECOMMENDATION/S

- 1) The Committee notes the urgent approval by the Chief Executive on 23rd December 2016 to approve the appointment of an interim Commercial Manager (indicative Band A) for Sherwood Forest Country Park to cover the period from February 2017 to April 2018 (or until such time that the RSPB assume responsibility for the operation of the new Sherwood Forest Visitor Centre - expected in April 2018).

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Gareth Broome
Service Manager, Country Parks & Green Estates Service
T: 0115 977821313
E: gareth.broome@nottsgov.uk

Constitutional Comments

15. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (TMR 14/11/16)

16. The financial implications are set out in paragraph 14 of the report.

HR Comments (JA 29/11/2016)

17. The post has been subject to job evaluation and will be recruited to in line with the council's vacancy control protocol.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Job Description – Commercial Manager (Fixed Term) Sherwood Forest Country Park.

Electoral Division(s) and Member(s) Affected

All.

C0905

REPORT OF CORPORATE DIRECTOR, RESOURCES WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2017.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time.

Other Options Considered

4. None.

Reason for Recommendations

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Resources

For any enquiries about this report please contact:

Pete Barker
Democratic Services Officer
T: 0115 977 4416

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2016-17

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
7 March 2017			
Service update: 3 January to 12 February 2017	For noting	Derek Highton/Sally Gill	Various
Performance reporting (Quarter 3 2016/17)	For noting	Celia Morris	Matt Garrard
Bestwood Country Park – future maintenance arrangements		Derek Highton	Mark Croston
Adult & Community Learning Service Annual Plan and Fees Policy 2017/18	To include update on use of reserves	Derek Highton	Ian Bond
Archaeological Planning Advice to District Councils	Establishment of a post	Sally Gill	Heather Stokes
25 April 2017			
Service update: 13 February to 26 March 2017	For noting	Derek Highton/Sally Gill	Various
Inspire – first year review		Derek Highton	Peter Gaw
Historic Environment Record update	For noting	Sally Gill	Sally Gill
20 June 2017			
Service update: 27 March to 28 May 2017	For noting	Derek Highton/Sally Gill	Various
Performance reporting (2016/17)	For noting	Celia Morris	Matt Garrard
25 July 2017			
Service update: 29 May to 2 July 2017	For noting	Derek Highton/Sally Gill	Various
Annual review of the County Council Cultural Strategy		Derek Highton	Derek Highton/ Mark Croston
Nottinghamshire Community Learning and Skills Development Service – outcomes of draw-down of reserves for 2016/17		Derek Highton	Ian Bond/Peter Gaw
National Water Sports Centre - annual update	For information	Derek Highton	Mark Croston
To be placed			
Robin Hood Festival 2017		Derek Highton	Gareth Broome/ Linda Hardy

