

Appendix 1

RESPONSIBILITY FOR FUNCTIONS

INTRODUCTION

CULTURE COMMITTEE – TERMS OF REFERENCE

Table
Responsibility for libraries and archives
Responsibility for adult learning
Responsibility for strategic development of the arts
Responsibility for development of cultural and heritage activities
Responsibility for support for sports development and sports facilities throughout the County
Responsibility for country parks, open spaces, <u>common land and town or village greens, promoting public access to land except by highway means</u> and other countryside services
Responsibility for promotion and development of tourism in the County
Responsibility for conservation and archaeology

PLANNING AND LICENSING COMMITTEE – TERMS OF REFERENCE

47. The exercise of the powers and functions set out below are delegated by the Full Council:

a. Responsibility for the regulatory functions of the Council in relation to planning, monitoring, enforcement and licensing.

b. Responsibility for the regulatory functions of the Council in relation to public rights of way and cycle paths.

~~bc.~~ Responsibility for all licensing functions given to the Authority by law, except safety of sports grounds.

~~de.~~ Receiving reports on the exercise of powers delegated to officers in relation to functions for which this Committee is responsible.

~~ed.~~ Approval for consultation responses relating to the Committee's functions except for responses to day-to-day technical consultations which will be agreed with the Chairman and reported to the next available Committee following their submission.

~~fe.~~ Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

Appendix 2

PROCEDURE RULES FOR MEETINGS OF THE FULL COUNCIL

ORDER OF BUSINESS

13. Except for the annual meeting at which the election of Chairman and Vice-Chairman will be considered first, the order of business will usually be:

- a. the choice of a person to preside if the Chairman and Vice-Chairman are absent
- b. any business having priority by law
- c. confirmation of the minutes of the last meeting of the Full Council
- d. apologies for absence, including reasons
- e. declarations of interest
- f. business outstanding from the last meeting
- g. Chairman of the County Council's business

~~h. constituency speeches~~

~~hi.~~ petitions

~~ij.~~ questions to Nottinghamshire and City of Nottingham Fire Authority and responses

~~jk.~~ questions to Committee Chairmen and responses

~~kl.~~ clarification on minutes of committee meetings

~~lm.~~ reports for decision by the Full Council

~~mn.~~ consideration of motions

~~ne.~~ any debate adjourned from earlier in the meeting (Adjournment Debate)

CONSTITUENCY SPEECHES

~~21. At any Full Council meeting except the annual meeting, a special meeting and the annual budget meeting, Councillors will be given an opportunity to speak for up to three minutes on any issue arising in their division.~~

~~22. Such a speech will not give rise to a debate or a question and answer session.~~

- ~~23. Any Councillor who wishes to make a three minute speech must notify Democratic Services by 10 am two working days before the Full Council meeting.~~
- ~~24. A maximum of 30 minutes is allowed for this item. If the number of Councillors wishing to make three minute speeches is such that this 30 minute allocation would be exceeded, Councillors authorised to speak will be decided by ballot based on political proportionality.~~

Appendix 3

PROCEDURE RULES FOR MEETINGS OF THE FULL COUNCIL

QUESTIONS TO COMMITTEE CHAIRMAN

39. Any questions for Council which are withdrawn at the meeting or which fall, because the member asking the question is not present in the chamber at Council question time cannot be resubmitted in the same form under procedure rule ~~39~~40 for a period of three months following the meeting. For clarity this does not apply to those questions which are not discussed at a meeting because of lack of time. These questions will continue to receive a written response within 15 days of the date of the meeting.

Appendix 4

HEALTH SCRUTINY COMMITTEE – TERMS OF REFERENCE

42. Responsibility for scrutinising health matters ~~in the areas covered by the Clinical Commissioning Groups for Ashfield, Bassetlaw, Mansfield and Newark and Sherwood~~ in the County Council's area.

JOINT CITY/COUNTY HEALTH SCRUTINY COMMITTEE – TERMS OF REFERENCE

44. To scrutinise health matters which impact both on the areas covered by Nottingham City Council and ~~the Broxtowe, Gedling, Hucknall and Rushcliffe areas of~~ Nottinghamshire County Council.
- ~~45. Where an NHS Trust operates in a wider area than above, to scrutinise any health matter which affects that area with the proviso that it will defer to the relevant City or County Health scrutiny body as requested.~~