



meeting **PUBLIC PROTECTION AND GENERAL PURPOSES COMMITTEE**

date **17 February 2003**

agenda item number

## **REPORT OF ASSISTANT DIRECTOR (PUBLIC PROTECTION)**

### **REGISTRATION SERVICE: FEES AT APPROVED PREMISES 2003/04**

#### **1. Purpose of the Report**

To seek the approval of the Public Protection and General Purposes Committee to an increase in the charges made by the Registration Service for conducting civil marriage ceremonies at Approved Premises in 2003/2004.

#### **2. Issues**

- 2.1 The County Council is able to set charges for the Registration Service to conduct civil marriage ceremonies at Approved Premises. Currently there are 32 such venues in Nottinghamshire. The fees for this financial year 2002/2003 are £180 from Monday to Saturday; £240 on a Sunday or Bank Holiday.
- 2.2 Since civil marriage ceremonies can be booked up to twelve months in advance, the Registration Service would prefer to be able to give couples as much notice as possible of any likely increases.
- 2.3 It is therefore proposed to make a small increase in fees from £180 to £190 and from £240 to £260. The Superintendent Registrars have been consulted and agree that this would be a fair and reasonable increase.
- 2.4 The County Council also has the right to change fees for the application, inspection and approval of venues to become

Approved Premises for Civil Marriages. The current level of fees is attached in the Appendix to this report.

**3. Statutory and Policy Implications**

The report has been compiled after consideration of implications in respect of Equal Opportunities, Personnel, Crime and Disorder and users. Where such implications are material they have been brought out in the text of the report.

**4. Strategic Themes**

The activities outlined in the report will assist the County Council in meeting its strategic objectives.

**5. Financial Implications**

The income from fees at Approved Premises in 2001/2002 was approximately £98,500. The proposed fees increase would generate an estimated extra income of £7,000, but this would be offset by rising salary costs and travelling expenses.

**6. Head of Legal Services' Comments (IR 16.1.03)**

The statutory rights and powers have been addressed in the body of the report.

**7. County Treasurer's Comments (CS/RWK)**

The financial implications are set out in the report.

**8. Recommendation**

- 8.1 That the Public Protection and General Purposes Committee approve the proposed increase in fees contained in this report.

**RICHARD HODGE**

**ASSISTANT DIRECTOR (PUBLIC PROTECTION)**

**Background Papers:** None



Nottinghamshire County Council

Community Services

**THE MARRIAGE (APPROVED PREMISES)  
REGULATIONS 1995**

**NEW SCALE OF FEES**

	<b>2002/03</b>	<b>2003/04</b>
Initial inspection visit of premises by Superintendent Registrar to assess suitability of premises as an Approved Premises for Marriage (Deducted from application fee should application be taken further)	£50	£50
Application for approval and renewal of premises for marriage - for one room	£900	£900
Additional Rooms (per room)	£60	£60
The review of a refusal of an approval or the setting of requirements or conditions	£200	£200
<b>Amendment to Licence charge</b>	£40	£40
Attendance of a Superintendent Registrar and a Registrar of Marriage at a marriage on approved premises - Fee to be paid by parties to the marriage :		
<b>Monday - Saturday</b>	£ 180	£190
Sundays and Bank Holidays	£ 240	£260

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