

**Review of Children's Residential Services - Update June 2004**

	<b>Recommendations</b>	<b>Action</b>	<b>Outcome/ Timescale</b>	<b>Lead</b>	
<b>A</b>	A pool of relief workers should be established across the service	Each group home setting has an identified list of relief workers to call on	Completed.	Group Homes Managers	○ ○ ☺
<b>B</b>	Residential Support Worker posts developed across the service	All units have residential care workers as part of their establishment	Completed.	Group Homes Managers  Registered Care Managers	○ ○ ☺
<b>C</b>	Flexible rota planning	Staff can, and are required to, move between an identified Group Home setting	Completed.	Group Homes Managers  Registered Care Managers	○ ○ ☺
<b>D</b>	Appropriate Health support to Caudwell House	Negotiations complete. Proposal to PCT Board for 3 part time (0.5) nurses to be established at Caudwell House, funded across Primary Care Trusts	October 2004	Alison Shield, Service Head Looked After	○ ☹ ○
<b>E</b>	Review of staffing levels at Minster View to enable full occupancy	Proposals to temporarily reduce occupancy to enable full review of eligibility criteria in line with all services provided to children with disabilities	June 2004 - April 2005	Alison Shield, Service Head Looked After	○ ☹ ○
<b>F</b>	Emergency bed system at Big House considered across other units for children with disabilities	System now applies to Caudwell House and Minster View	Completed.	Registered Care Managers  Group Homes Managers	○ ○ ☺

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<b>G</b>	Consideration to replacing Lawn Place	Unit has been made 'fit for purpose' and passed initial inspection by CSCI. Damage limited recently. Numbers reduced to 3. No capital allocation for replacement. Home has considerable strengths	Review annually in line with Commission for Social Care Inspection.	Marcie Taylor, Assistant Director, Direct Services - Children	○ ☺ ○
<b>H</b>	Removal of Clasp building at Big House	Capital allocated £450 - needed matched funding from Health - not available. Need enough to demolish and rebuild because of planning restrictions	Unresolved.	Marcie Taylor, Assistant Director, Direct Services - Children John Shilton, Programme Manager - Property Services	☹ ○ ○
<b>I</b>	Review of criteria of admissions to units for children with disabilities	Criteria reviewed and implemented - further review to be undertaken in light of temporary arrangements re Minster View	March 2005	Alison Shield, Service Head, Looked After	○ ☺ ○
<b>J</b>	Support for ongoing NVQ programme for all residential staff	All residential SW's registered on NVQ programme within 3 months of starting employment. Targets set by Government to be achieved by 2005	Completed.	Jean Miller, Service Manager Residential Children's Homes	○ ○ ☺
<b>K</b>	Maintenance budgets established and ring fenced for each unit to meet CSCI standards	A separate budget line has been established in each unit to track expenditure relating to meeting CSCI standards. Currently there is not enough in the day-to-day budget line to meet this requirement. This remains unresolved and is to be dealt with as a corporate capital allocation issue.	To be registered as a corporate capital issue for 2005/06  Unresolved.	John Shilton, Programme Manager - Property Services	☹ ○ ○

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<b>L</b>	Support to management structure as a result of implementing Children's Residential Care Strategy	Structure successfully negotiated with Unions via JCNP. Implementation underway.	Completed	Jean Miller, Service Manager Residential Children's Homes	○ ○ ☺

**Key:**

- ☹ Not implemented
- ☺ Partially completed
- ☺ Fully implemented