

minutes



Meeting ADMINISTRATION COMMITTEE – URGENCY SUB COMMITTEE

Date Wednesday 6 January 2010 (commencing at 10.00 am)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chair)
Alan Rhodes (Vice-Chair)

	Reg Adair	A	June Stendall
	Chris Barnfather	A	Martin Suthers OBE
A	Joyce Bosnjak	A	Jason Zadrozny
A	Carol Pepper		

OFFICERS IN ATTENDANCE

Mike Bradford – Senior Accountant
David Ellis – Service Manager, Member Support
Keith Ford – Senior Governance Officer

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Joyce Bosnjak, Carol Pepper, June Stendall and Martin Suthers OBE.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

No declarations of interests were made.

TERMS OF REFERENCE OF THE URGENCY SUB COMMITTEE

The terms of reference of the Urgency Sub Committee were noted.

PROVISION OF HOSPITALITY AFTER THE PENSIONS INVESTMENT SUB COMMITTEE MEETING ON 11 FEBRUARY 2010 AND ATTENDANCE OF MEMBERS OF THE NATIONAL ASSOCIATION OF PENSION FUNDS CONFERENCE IN EDINBURGH ON 10-12 MARCH 2010

In light of discussions at the meeting, Members suggested that Pensions Committee be requested to organise a half day seminar for Elected Members not directly involved in that Committee or its Sub Committees, to explain how the Pension Fund was operated.

RESOLVED 2010/001

That approval be given to:

- a) the provision of hospitality, in the form of a lunch, after the meeting of the Pensions Investment Sub Committee on 11 February 2010;
- b) the attendance of three Members at the National Association of Pension Funds (NAPF) Investment Conference on 10-12 March 2010 in Edinburgh (which would also be attended by one officer).

ADULT LEARNERS' WEEK CELEBRATION

RESOLVED 2010/002

That approval be given to support an Adult Learners' Week celebration on 19 May 2010, as outlined in the report.

The meeting closed at 10.15 am.

CHAIR

M_6Jan10