

minutes

Meeting	ADULT SOCIAL CARE AND HEALTH COMMITTEE
Date	1 October 2012 (commencing at 10.30 am)

Membership

Persons absent are marked with 'A'

COUNCILLORS

Kevin Rostance (Chairman)
Stuart Wallace (Vice-Chairman)
Reg Adair
Ged Clarke
Dr John Doddy
Rachel Madden
Geoff Merry
Alan Rhodes
Martin Suthers
Chris Winterton
Jason Zadrozny

Ex-officio (non-voting)
A Mrs Kay Cutts

OTHER COUNCILLORS IN ATTENDANCE

Councillor Mel Shepherd

OFFICERS IN ATTENDANCE

Caroline Baria, Service Director, Joint Commissioning, Quality and Business Change
Carl Bilbey, Conservative Group Research Officer
Paul Davies, Policy, Planning and Corporate Services Department
David Hamilton, Service Director, Personal Care and Support (Older Adults)
Jennie Kennington, Senior Executive Officer
Robert Knott, Group Manager, Credit Control and Payments
Paul McKay, Service Director, Promoting Independence and Public Protection
David Pearson, Corporate Director, Adult Social Care, Health and Public Protection
Lisa Swift, Business Support Officer
Anna Vincent, Independent Group Administration/Research Officer
Michelle Welsh, Labour Group Research Officer
Jon Wilson, Service Director, Personal Care and Support for Younger Adults

DECLARATIONS OF INTEREST

There were no declarations of interest.

OVERVIEW OF JOINT COMMISSIONING, QUALITY AND BUSINESS CHANGE

RESOLVED: 2012/033

That the report be noted.

PERFORMANCE UPDATE OF ADULT SOCIAL CARE, HEALTH AND PUBLIC PROTECTION

RESOLVED: 2012/034

That the report be noted.

OVERVIEW OF ADULT SOCIAL CARE AND HEALTH SAVINGS AND EFFICIENCIES PROGRAMME

RESOLVED: 2012/035

That the report be noted.

PROGRESS REPORT ON INFORMATION MANAGEMENT IN ADULT CARE FINANCIAL SERVICES

RESOLVED: 2012/036

That the report be noted.

CARE HOME MONITORING SYSTEM

RESOLVED: 2012/037

That the report be noted.

SUPPORT TO YOUNG PEOPLE IN TRANSITION TO ADULTS' SERVICES

RESOLVED: 2012/038

- (1) That approval be given to the co-location of adults staffing with the children's disability services to create a co-located transitions service across Adult Social Care, Health and Public Protection and Children, Families and Cultural Services Departments;
- (2) That endorsement be given to further work across both departments to scope how the service will operate, and the development of joint assessment and

support planning tools across Adult Social Care, Health and public Protection and Children, Families and Cultural Services to ensure a smooth transition for young people and families;

- (3) That a further report detailing the progress report be presented within the next six months.

SOCIAL CARE REFORM GRANT

RESOLVED: 2012/039

That approval be given to the intended use of the remaining Social Care Reform Grant and departmental reserves to deliver Think Local Act Personal as outlined in the report and listed below:

1) Reablement Services: Promoting Independence:

- a. 3 fte (111 hours) Community Care Officers (Reablement), Grade 5, scp 24-28 (£20,858 - £23,708) and the post be allocated approved car user status. Funding to be available from 1st October 2012 – 31st March 2014.

Total funding £140,000 (including on-costs and travel for until 31st March 2014).

2) Reviews:

- b. 3 fte (111 hours) Team Managers (Reviewing), Pay Band D, scp 42-47 (£35,403 - £39,855) and the posts to carry approved car user status. Funding to be extended from 1st October 2012 to 30th September 2014. Total £179,482.
- c. 40 fte (1480 hours) Community Care Officers (Reviewing), Grade 5, scp 24-28 (£20,858 - £23,708) and the posts to carry approved car user status. Funding to be extended from 1st October 2012 to 30th September. Total £1,422,480.
- d. 2 fte (74 hours) Business Support (Reviewing), Grade 3, scp 14-18 (£15,725 - £17,161). Funding to be extended from 1st October 2012 to 30th September. Total £51,483.
- e. 3 fte (111 hours) Community Care Officer (Mental Health Reviewing), Grade 5, scp 24-28 (£20,858 - £23,708) and the posts to carry approved car user status. Funding to be extended from 1st October 2012 to 30th September 2014. Total £17,781.

Total funding required until 30th September 2014 - £1.6 million.

3) Personalisation:

It is recommended that funding is approved until 31st March 2014 to extend the current programme staff as previously agreed by delegated authority (AH/2012/00030).

- f. 1 fte (37 hours) Project Manager (Think Local, Act Personal), Pay Band D, scp 42-47 (£35,430 - £39,855 per annum) and the post be allocated approved car user status
- g. 6.5 fte (240.5 hours) Commissioning Officers (Think Local, Act Personal), Pay Band C, scp 39-44 (£32,800 - £37,206 per annum) and the posts be allocated approved car user status
- h. 1 fte (37 hours) Project Administrator (Think Local, Act Personal), Grade 4, scp 19-23 (£17,802 - £20,198 per annum) to support the Putting People First programme
- i. 1 fte (37 hours) Adult Access Team Leader (Think Local, Act Personal), Pay Band A, scp 29-34 (£24,646 - £28,636, per annum) and the post be allocated approved car user status.
- j. 0.8 fte (29.6 hours) Project Manager (Support with Confidence), Pay Band C, scp 39-44 (£32,800 - £37,206) and the post be allocated approved car user status.
- k. 1 fte (37 hours) Business Support Administrator (Think Local, Act Personal), Grade 3, scp 14-18 (£15,725 - £17,161) to support the pre-payment cards in Adult Care Financial Services.

Total funding for programme staff required until 31st March 2014 is £500,000 (including on-cost, travel and admin expenses).

In addition, it is recommended that funding is approved until 31st March 2013 for the following additional posts:

- l. 1 fte (37 hours) Business Support Administrator (Personalisation), Grade 3, scp 14-18 (£15,725 - £17,161) to support the pre-payment cards in Adult Care Financial Services team. Total £8,580
- m. 1 fte (37 hours) Community Care Officer (Pre-planned Admissions), Grade 5, scp 24-28 (£20,858 - £23,708) and the post to carry approved car user status. Total £11,854
- n. 1 fte (37 hours) Commissioning Officer (Dementia), Pay Band C, scp 39-44 (£32,800 - £37,206). Total £18,603

Total funding required until 31st March 2013 - £50,000 (including on-costs)

4) Capacity Building and Market Development:

It is recommended that the following post is extended:.

- o. £40,000 for a Co-ordinator post for Micro providers.

In addition, it is recommended that the following expenditure is authorised:

- p. £20,000 to increase and further develop Micro providers to meet the needs of users and carers through providing small start up grants.
- q. £42,000 to support the existing User Led Organisation (ULO). A ULO is an organisation that is run by people who use support services such as disabled people and older people. The ULO will also be able to support co-production such as peer support planning in particular with a view to implementing 'Making it Real'.

Total funding for capacity building and market development is £102,000.

5) Telecare:

It is recommended to extend the following posts until 31st March 2014:

- r. 1 fte (37 hours) Project Manager (Telecare), Pay Band D, scp 42-47 (£35,430 - £39,855) and the post be allocated approved car user status
- s. 2 fte (74 hours) Project Administrator (Telecare), Grade 4, scp 19-23 (£17,802 - £20,198) and the post be allocated approved car user status
- t. 1 fte (37 hours) Commissioning Officer (Telecare), Pay Band C, scp 39-44 (£32,800 - £37,206) and the post be allocated approved car user status.

Total funding for programme staff required until 31st March 2014 is £150,000 (including on-costs).

PROGRESS REPORT ON SHERWOOD INDUSTRIES AND THE COUNTY HORTICULTURE AND WORK TRAINING SERVICE

RESOLVED: 2012/040

That the report be noted, in particular the progress made to find alternative employment for those staff that have requested employment.

OUTCOME OF CONSULTATION ON CHANGES TO PROVISION OF EMERGENCY BEDS IN LEARNING DISABILITY SHORT BREAKS SERVICE

The Chairman moved an amended recommendation, which was agreed.

RESOLVED: 2012/041

- (1) That the number of emergency beds in the Learning Disability Short Break Service be reduced from 7 to 4, which will be based on the Helmsley Road

site, with the provision of standard beds being increased from 34 to 37 at other units across the county;

- (2) That the staffing establishment at Helmsley Road be reduced by 137 hours as follows, with the following posts being disestablished:

2 fte (74 hours) Care Worker, Grade 2
1.7 fte (63 hours) Night Care Worker, Grade 2

- (3) That improvement and redecoration works be made to Helmsley Road to furnish the emergency respite care bungalow.

UPDATE ON THE ESTABLISHMENT OF A MULTI-AGENCY SAFEGUARDING HUB (MASH)

RESOLVED: 2012/042

That the report be noted.

EXTENSION OF OPEN EMPLOYMENT SERVICES (I-WORK) FOR PEOPLE WITH A LEARNING DISABILITY

RESOLVED: 2012/043

- (1) That the following temporary posts be extended until 31 March 2012:

6 fte (222 hours) Employment Inclusion Workers, Grade 5, scp 24-28 (£20,858-£23,708) and the posts be allocated approved car user status

1 fte (37 hours) Employment Coordinator, Pay Band A, scp 29-34 (£24,646-£28,636) and the post be allocated approved car user status

- (2) That the additional budget allocations required of £225,630 in 2012/13 and £101,514 in 2013/14 be contained within the budget allocations for Learning Disability Community Care budgets for those years;
- (3) That business cases be progressed to develop social enterprise and/or external partners to operate the work training projects, Strawberry Fayre Café in Ashfield and Phoenix Project in Mansfield with a view to externalising these services by April 2013.

TRANSFER OF CITY HOSPITAL SOCIAL WORK TEAM ADMINISTRATIVE SUPPORT SERVICE TO NOTTINGHAMSHIRE COUNTY COUNCIL

RESOLVED: 2012/044

That approval be given to the transfer of employment of the following staff from Nottingham University Hospitals Trust to Nottinghamshire County Council with effect from 1 November 2012:

0.68 fte (25.16 hours) Business Support Administrator, Grade 3

1 fte (37 hours) Business Support Administrator, Grade 3

0.54 fte (19.98 hours) Business Support Administrator, Grade 3

0.5 fte (18.5 hours) Business Support Administrator, Grade 4

WORK PROGRAMME

RESOLVED: 2012/045

That the work programme be noted.

The meeting closed at 12.40 pm.

CHAIRMAN