

## Personnel Committee Work Programme

Title	Brief Summary of Agenda Item	Lead Officer	Report Author
<b>27 November 2019</b>			
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 2 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
Health and Safety Six Monthly Update	Update on progress and approval of next steps	Marje Toward	John Nilan
Update on Attendance at Careers Outreach Events	Update on attendance at careers outreach events	Marje Toward	Helen Richardson
Development of Work Experience Opportunities	Update on the development of work experience opportunities within the Council	Marje Toward	Helen Richardson
Graduate Development Programme	Update on in-house graduate development programme	Marje Toward	Helen Richardson
<b>29 January 2020</b>			
Gender Pay Gap - Update			
<b>11 March 2020</b>			
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 3 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
Disability Leader Accreditation – Update	Update on progress	Marje Toward	Gill Elder
<b>06 May 2020</b>			
Health and Safety Six Monthly Update	Annual performance and action plan	Marje Toward	John Nilan
Sickness Absence Performance Trends and ongoing Action for Improvement (Quarter 4 - 2019/20)	Quarterly update, review of target and approval of annual action plan	Marje Toward	Gill Elder
<b>08 July 2020</b>			

Workforce Profile Information 2020	Annual report on workforce profile information	Marje Toward	Gill Elder
Workforce Plan	Annual update report	Marje Toward	Gill Elder
People Strategy	Annual update report	Marje Toward	Gill Elder