

Meeting	PERSONNEL COMMITTEE
Date	Wednesday 11 th May 2015 (commencing at 2.00 pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Sheila Place (Chairman)

Nicki Brooks (Vice Chairman)

A Maureen Dobson
 Darren Langton
 John Ogle
 Ken Rigby

A Tony Roberts MBE
 Liz Yates
 Yvonne Woodhead

OFFICERS IN ATTENDANCE

Julie Brailsford	Assistant Democratic Services Officer
Gill Elder	Group Manager, HR
Helen Fifoot	Team Manager, Schools Catering
Brian Fitzpatrick	Unison
Claire Gollin	Group Manager, HR
Jas Hundal	Service Director Transport, Property and Environment
Kevin McKay	Group Manager, Catering & Facilities Management
Martin Sleath	Branch Secretary, Unison
Marje Toward	Service Director, HR and Customer Service

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 18th March 2015, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

Apologies were received from Councillor Maureen Dobson (funeral) and Councillor Tony Roberts, MBE

DECLARATIONS OF INTEREST

There were no declarations of interest.

WORKFORCE PLANNING INFORMATION AS AT 31ST MARCH 2015

RESOLVED 2015/011

1. To note the updated workforce planning information and trends contained within the report.
2. To note the relative impact of redundancies and associated mitigations, natural turnover, vacancy control and TUPE transfers on the overall number of employees.
3. To note the range of mitigating measures and support provisions which continue to be used to minimise the impact in respect of compulsory redundancies.

EMPLOYEE HEALTH & WELLBEING & SICKNESS ABSENCE PERFORMANCE UPDATE AS AT 31ST MARCH 2015

RESOLVED 2015/012

1. To note the current level of performance in respect of sickness absence levels and the on-going trend of continuous improvement.
2. To agree a revised target for 2015/16 of 7.00 days sickness on average per employee per year by 1st April 2016,
3. To note the actions being taken to improve employee wellbeing as set out in the late draft of the Council's Employee Health and Wellbeing Action Plan and the achievements to date.

SCHOOL CUSTOMER SURVEY RESULTS – CATERING & FACILITIES MANAGEMENT SERVICES

RESOLVED 2015/013

That the report be noted,

WORK PROGRAMME

RESOLVED 2015/014

That the Committee's work programme be noted.

The meeting closed at 2.45pm

CHAIRMAN

11th May 2015