

## **Audit Committee**

**Wednesday, 12 June 2013 at 10:30**

**County Hall, County Hall, West Bridgford, Nottingham NG2 7QP**

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### **AGENDA**

- 1 To note the Appointment at the Annual Meeting of Council of Councillor Keith Walker as Chairman and Councillor Sheila Place as Vice-Chairman of the Committee
- 2 To note the following Membership of the Committee:-  
Councillors Reg Adair, Joyce Bosnjak, John Clarke, John Handley, Sheila Place, Darrell Pulk, Alan Rhodes, Ken Rigby and Keith Walker
- 3 Apologies for Absence
  
- 4 Declarations of Interests by Members and Officers:- (see note below)  
(a) Disclosable Pecuniary Interests  
(b) Private Interests (pecuniary and non-pecuniary)
- 5 Minutes of the last meeting held on 27 March 2013 3 - 6
  
- 6 Terms of Reference 7 - 8
  
- 7 Presentation on the role of the Audit Committee 9 - 12
  
- 8 Internal Audit Annual Report 2012-13 13 - 28
  
- 9 Draft annual governance statement 29 - 40
  
- 10 Internal Audit Plan 2013/14 41 - 50
  
- 11 KPMG Audit Fee 2013-14 51 - 56

**Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Ruth Rimmington (Tel. 0115 977 3825) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.